




State of New Mexico
Department of Finance & Administration
180 Bataan Memorial Building
Santa Fe, New Mexico 87501
Phone: (505) 827-4985
Fax: (505) 827-4984
www.nmdfa.state.nm.us

Michelle Lujan Grisham
GOVERNOR

Wayne Propst
Cabinet Secretary

DATE: March 31, 2023
TO: State Agency CFOs
FROM: Mark Melhoff, Deputy Director 
SUBJECT: FCD Memo FY23-004 – Fiscal Year Closing Instructions

Instructions documenting the requirements and deadlines for the closing of fiscal year 2023 have been issued by the Financial Control Division (FCD). The document can be downloaded from the DFA website at <https://www.nmdfa.state.nm.us/financial-control/resource-information/year-end-closing/>.

Feel free to contact me directly if you have any questions.