

## FY27 Appropriation Request Checklist

Agency Name: 13th Judicial District Attorney's Office

Business Unit: 26300

### Reports to Include in PDF Submission

| Form #                              | Title   | Where to Attach      |
|-------------------------------------|---|----------------------|
| <input checked="" type="checkbox"/> | Cvr Ltr Cover Letter  | Agency Level         |
| <input checked="" type="checkbox"/> | S-1 Certification   | Agency Level         |
| <input checked="" type="checkbox"/> | S-2 Organizational Chart  | Agency/Program Level |
| <input checked="" type="checkbox"/> | S-8 Financial Summary (BFM)                                       | Agency/Program Level |
| <input checked="" type="checkbox"/> | S-9 Account Code Revenue / Expenditure Report                     | Agency/Program Level |
| <input checked="" type="checkbox"/> | S-10 Fund Balance Projection                                      | Fund Level           |
| <input checked="" type="checkbox"/> | S-13 Detail of Rate Line Items (see instructions)                 | Agency Level         |
| <input checked="" type="checkbox"/> | P-1 Program Narrative   | Program Level        |
| <input type="checkbox"/>            | R-2 Transfer Report   | Agency Level         |
| <input checked="" type="checkbox"/> | REV/EXP Revenue-Expenditure Comparison Report                     | Agency/Program Level |
| <input type="checkbox"/>            | FFRW Detail of Federal Funds Revenue Worksheet                    | Agency/Program Level |
| <input type="checkbox"/>            | EB-1 Expansion Justifications                                     | Program Level        |
| <input type="checkbox"/>            | EB-2 Expansion Fiscal Summary                                     | Program Level        |
| <input type="checkbox"/>            | EB-3 Expansion Line Item Detail                                   | Program Level        |
| <input type="checkbox"/>            | LFR Legislating for Results Expansion Tool                        | Program Level        |
| <input checked="" type="checkbox"/> | E4 Pcode Detail   | Program Level        |
| <input checked="" type="checkbox"/> | E5 Contract by Pcode  | Program Level        |
| <input type="checkbox"/>            | SAR Special Appropriation Request Report                          | Agency Level         |
| <input checked="" type="checkbox"/> | APR Annual Performance Report                                     | Program Level        |
| <input checked="" type="checkbox"/> | Table 2 Table 2 Performance Measure Summary                       | Program Level        |
| <input checked="" type="checkbox"/> | SP Strategic Plan   | Agency Level         |
| <input type="checkbox"/>            | ITP Information Technology Plan                                   | Agency Level         |
| <input checked="" type="checkbox"/> | C-1 Base Operating Budget   | Agency Level         |
| <input checked="" type="checkbox"/> | C-2 IT Request Plan   | Agency Level         |
| <input type="checkbox"/>            | Perf Audit Update to LFC Performance Audits (within last 2 years) | Agency Level         |

### Documents to Attach in BFM (PDF Optional)

### Where to Attach

|                          |   |                |
|--------------------------|---|----------------|
| <input type="checkbox"/> | Board Cert Board or Commission Budget Certification | Form 9900      |
| <input type="checkbox"/> | E-6B Leased Passenger-Related Vehicles              | Form 3300/4300 |



## OFFICE OF THE DISTRICT ATTORNEY

THIRTEENTH JUDICIAL DISTRICT  
CIBOLA, SANDOVAL AND VALENCIA COUNTIES

**BARBARA A. ROMO**

DISTRICT ATTORNEY

August 28, 2025

To: Mario Semiglia, Executive Budget Analyst  
Henry Jacobs, Legislative Finance Committee Analyst

**Re: Fiscal Year 2027 Budget Request**

Dear Analysts,

On behalf of the 13th Judicial District Attorney's Office, thank you for your time and consideration of our FY2027 Budget Submission. This request reflects our ongoing commitment to ensuring public safety by prosecuting criminals and supporting victims of crime, while addressing critical staffing and operational needs.

Our agency's FY27 General Fund (GF) Base Budget Request is an 8.5% increase (\$825.2K) over the FY26 GF Operating Budget. The increase is dedicated solely to **Personnel Services and Employee Benefits**, while **Contractual Services and Other Costs** remain unchanged.

The requested increase will:

- Add **two new FTEs**, including Prosecution Assistants: **\$142.1K**
- Implement a **\$73.8K salary adjustment** to align with the FY27 AODA-approved pay schedule
- FY27 Cost-to-fill: **\$609.3K** hiring of two positions in FY26 and to fill **two vacant Senior Trial Attorney positions**

Our agency has faced persistent challenges in attorney recruitment and retention. However, during this fiscal year we successfully hired **seven new attorneys**, reducing our vacancy rate and attorney caseloads. With this budget request, we aim to build on that progress and sustain staffing levels that ensure effective prosecution and victim support.

We appreciate your consideration of this request and look forward to continuing our work together.

Sincerely,

A handwritten signature in black ink that reads "Barbara A. Romo".

Barbara A. Romo

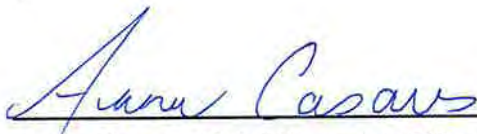
Agency Name: Thirteenth Judicial District Attorney

Business Unit: 26300

*I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numeric information has been verified.*



Barbara A. Romo, District Attorney



Anna Casaus, Chief Financial Officer

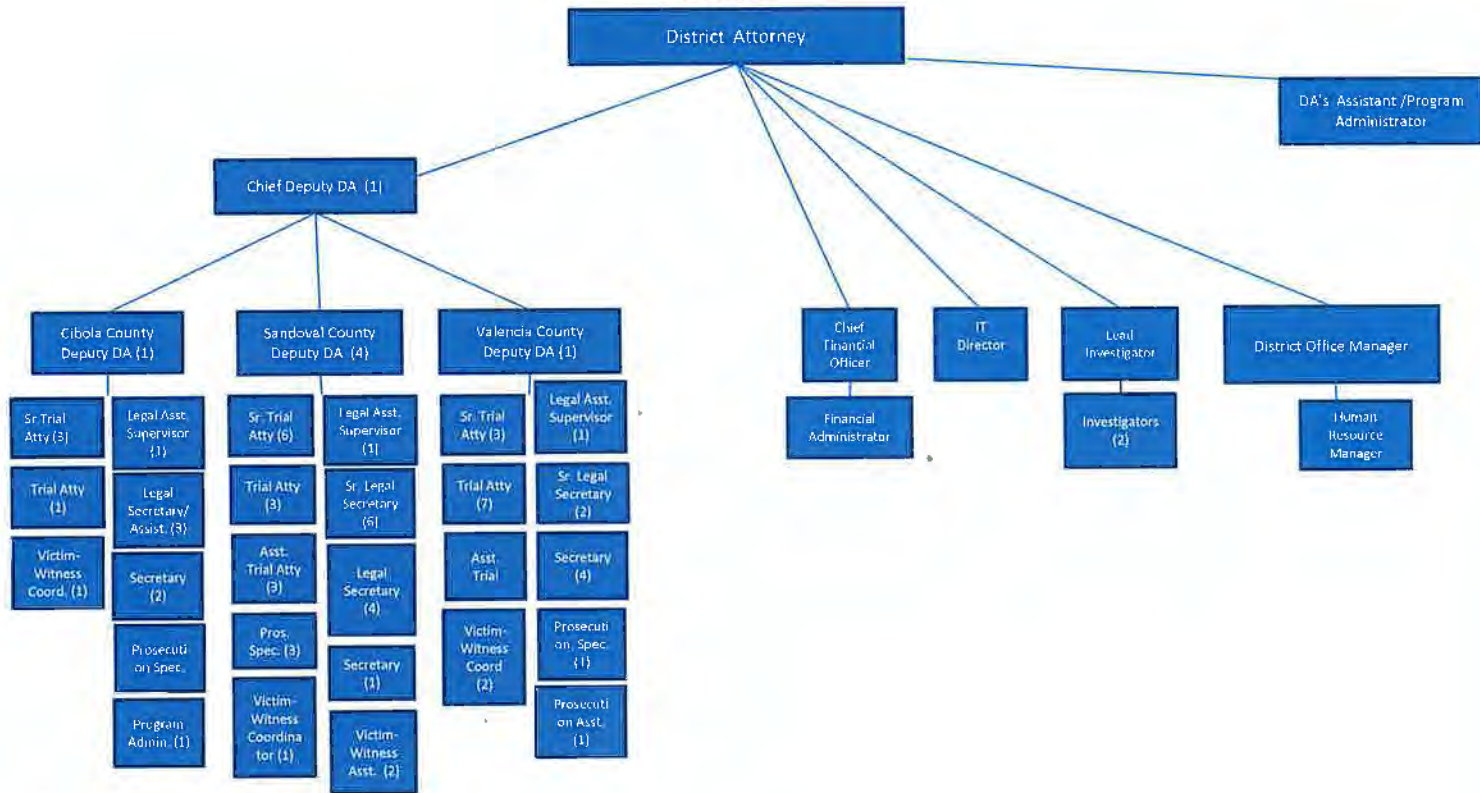
711 Camino Del Pueblo,  
Bernalillo, New Mexico  
87004

505-771-7412

[Acasaus@da.state.nm.us](mailto:Acasaus@da.state.nm.us)

Note: Appropriation Requests for agencies headed by a board or commission must be approved by the board or commission by official action and signed by the chairperson. Operating Budgets of other agencies must be signed by the director or secretary. Appropriation Requests not properly signed will be returned.

**APPROPRIATION REQUEST  
 ORGANIZATION CHART  
 FORM S-2**



Thirteenth Judicial District Attorney

State of New Mexico  
S-8 Financial Summary

BU PCode Department  
26300 0000 0000000000

(Dollars in Thousands)

|   | 2024-25<br>Opbud | 2024-25<br>Actuals | 2025-26<br>Opbud | 2026-27<br>PCF Proj | ----- FY 2027 Agency Request ----- |             | Total           |
|---|------------------|--------------------|------------------|---------------------|------------------------------------|-------------|-----------------|
|   |                  |                    |                  |                     | Base                               | Expansion   |                 |
| <b>REVENUE</b>                              |                  |                    |                  |                     |                                    |             |                 |
| 111 General Fund Transfers                  | 8,941.6          | 8,717.7            | 9,483.6          | 0.0                 | 10,501.6                           | 0.0         | 10,501.6        |
| 112 Other Transfers                         | 0.0              | 229.2              | 200.0            | 0.0                 | 264.6                              | 0.0         | 264.6           |
| 130 Other Revenues                          | 200.0            | 87.5               | 320.0            | 0.0                 | 320.0                              | 0.0         | 320.0           |
| <b>REVENUE, TRANSFERS</b>                   | <b>9,141.6</b>   | <b>9,034.4</b>     | <b>10,003.6</b>  | <b>0</b>            | <b>11,086.2</b>                    | <b>0.0</b>  | <b>11,086.2</b> |
| <b>REVENUE</b>                              | <b>9,141.6</b>   | <b>9,034.4</b>     | <b>10,003.6</b>  | <b>0</b>            | <b>11,086.2</b>                    | <b>0.0</b>  | <b>11,086.2</b> |
| <b>EXPENSE</b>                              |                  |                    |                  |                     |                                    |             |                 |
| 200 Personal services and employee benefits | 8,422.1          | 8,248.3            | 9,114.1          | 10,536.8            | 10,132.1                           | 0.0         | 10,132.1        |
| 300 Contractual services                    | 200.0            | 108.0              | 360.0            | 0.0                 | 399.6                              | 0.0         | 399.6           |
| 400 Other                                   | 519.5            | 651.8              | 529.5            | 0.0                 | 554.5                              | 0.0         | 554.5           |
| <b>EXPENDITURES</b>                         | <b>9,141.6</b>   | <b>9,008.1</b>     | <b>10,003.6</b>  | <b>10536.831</b>    | <b>11,086.2</b>                    | <b>0.0</b>  | <b>11,086.2</b> |
| <b>EXPENSE</b>                              | <b>9,141.6</b>   | <b>9,008.1</b>     | <b>10,003.6</b>  | <b>10536.831</b>    | <b>11,086.2</b>                    | <b>0.0</b>  | <b>11,086.2</b> |
| <b>FTE POSITIONS</b>                        |                  |                    |                  |                     |                                    |             |                 |
| 810 Permanent                               | 83.00            | 0.00               | 83.00            | 85.00               | 87.00                              | 0.00        | 87.00           |
| <b>FTEs</b>                                 | <b>83.00</b>     | <b>0.00</b>        | <b>83.00</b>     | <b>85.00</b>        | <b>87.00</b>                       | <b>0.00</b> | <b>87.00</b>    |
| <b>FTE POSITIONS</b>                        | <b>83.00</b>     | <b>0.00</b>        | <b>83.00</b>     | <b>85.00</b>        | <b>87.00</b>                       | <b>0.00</b> | <b>87.00</b>    |



|                                       |                |                |                 |                  |                 |             |                 |
|---------------------------------------|----------------|----------------|-----------------|------------------|-----------------|-------------|-----------------|
| 542100 Employee I/S Mileage & Fares   | 0.5            | 1.0            | 1.0             | 0.0              | 1.0             | 0.0         | 1.0             |
| 542200 Employee I/S Meals & Lodging   | 3.0            | 4.3            | 4.0             | 0.0              | 4.0             | 0.0         | 4.0             |
| 542500 Transp - Fuel & Oil            | 32.8           | 19.0           | 24.0            | 0.0              | 24.0            | 0.0         | 24.0            |
| 542600 Transp - Parts & Supplies      | 8.0            | 9.8            | 10.1            | 0.0              | 10.1            | 0.0         | 10.1            |
| 542700 Transp - Transp Insurance      | 4.3            | 4.3            | 4.6             | 0.0              | 4.8             | 0.0         | 4.8             |
| 543200 Maint - Furn, Fixt, Equipment  | 5.0            | 0.5            | 1.0             | 0.0              | 1.0             | 0.0         | 1.0             |
| 543400 Maint - Property Insurance     | 0.1            | 0.0            | 0.0             | 0.0              | 0.0             | 0.0         | 0.0             |
| 543500 Maint - Supplies               | 0.5            | 0.1            | 0.2             | 0.0              | 0.2             | 0.0         | 0.2             |
| 543820 Maintenance IT                 | 0.5            | 0.8            | 0.0             | 0.0              | 0.8             | 0.0         | 0.8             |
| 543830 IT HW/SW Agreements            | 40.0           | 31.4           | 41.4            | 0.0              | 31.4            | 0.0         | 31.4            |
| 544000 Supply Inventory IT            | 107.7          | 138.6          | 46.9            | 0.0              | 46.9            | 0.0         | 46.9            |
| 544100 Supplies-Office Supplies       | 10.0           | 9.3            | 8.9             | 0.0              | 9.1             | 0.0         | 9.1             |
| 544400 Supplies-Field Supplies        | 5.7            | 0.0            | 1.7             | 0.0              | 26.7            | 0.0         | 26.7            |
| 544500 Supplies-Food                  | 0.5            | 0.9            | 0.8             | 0.0              | 0.9             | 0.0         | 0.9             |
| 544800 Supplies-Education&Recreation  | 3.0            | 1.0            | 0.0             | 0.0              | 0.0             | 0.0         | 0.0             |
| 544900 Supplies-Inventory Exempt      | 12.0           | 11.8           | 56.7            | 0.0              | 50.0            | 0.0         | 50.0            |
| 545800 Reporting & Recording          | 10.0           | 15.1           | 16.2            | 0.0              | 15.0            | 0.0         | 15.0            |
| 545710 DOIT HCM Assessment Fees       | 27.2           | 27.2           | 29.1            | 0.0              | 31.2            | 0.0         | 31.2            |
| 545900 Printing & Photo Services      | 6.0            | 1.7            | 2.7             | 0.0              | 1.7             | 0.0         | 1.7             |
| 546100 Postage & Mail Services        | 3.0            | 0.9            | 13.9            | 0.0              | 0.9             | 0.0         | 0.9             |
| 546500 Rent Of Equipment              | 28.5           | 25.3           | 25.9            | 0.0              | 25.9            | 0.0         | 25.9            |
| 546600 Communications                 | 36.0           | 39.8           | 38.0            | 0.0              | 39.8            | 0.0         | 39.8            |
| 546610 DOIT Telecommunications        | 0.1            | 0.0            | 0.2             | 0.0              | 0.0             | 0.0         | 0.0             |
| 546700 Subscriptions/Dues/License Fee | 61.1           | 65.8           | 64.0            | 0.0              | 65.8            | 0.0         | 65.8            |
| 546800 Employee Training & Education  | 13.0           | 24.8           | 11.0            | 0.0              | 16.7            | 0.0         | 16.7            |
| 546900 Advertising                    | 5.0            | 3.5            | 14.0            | 0.0              | 14.0            | 0.0         | 14.0            |
| 547900 Miscellaneous Expense          | 30.0           | 49.9           | 67.2            | 0.0              | 67.6            | 0.0         | 67.6            |
| 548800 Automotive & Aircraft          | 0.0            | 128.2          | 30.0            | 0.0              | 30.0            | 0.0         | 30.0            |
| 548800 Employee O/S Mileage & Fares   | 8.0            | 17.1           | 8.0             | 0.0              | 16.0            | 0.0         | 16.0            |
| 549700 Employee O/S Meals & Lodging   | 8.0            | 19.8           | 8.0             | 0.0              | 19.0            | 0.0         | 19.0            |
| <b>400 Other</b>                      | <b>519.5</b>   | <b>651.8</b>   | <b>529.5</b>    | <b>0.0</b>       | <b>554.5</b>    | <b>0.0</b>  | <b>554.5</b>    |
| <b>TOTAL EXPENSE</b>                  | <b>9,141.6</b> | <b>9,008.1</b> | <b>10,003.8</b> | <b>10536.831</b> | <b>11,086.2</b> | <b>0.0</b>  | <b>11,086.2</b> |
| 810 Permanent                         | 83.00          | 0.00           | 83.00           | 85.00            | 87.00           | 0.00        | 87.00           |
| <b>810 Permanent</b>                  | <b>83.00</b>   | <b>0.00</b>    | <b>83.00</b>    | <b>85.00</b>     | <b>87.00</b>    | <b>0.00</b> | <b>87.00</b>    |
| <b>TOTAL FTE POSITIONS</b>            | <b>83.00</b>   | <b>0.00</b>    | <b>83.00</b>    | <b>85.00</b>     | <b>87.00</b>    | <b>0.00</b> | <b>87.00</b>    |

# APPROPRIATION REQUEST FORM S-10 FUND BALANCE PROJECTION

*(In Whole Dollars)*

Agency: Thirteenth Judicial District Attorney Business Unit: 26300  
 Fund Name: 2012 Bond Refund Debt Svc Fund Fund Number: 11640  
 Legal Auth. 2025 regular Session, section 5 Special Appropriations

**BEGINNING BALANCE**

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet Report at close of FY25 553,800

**ADJUSTMENTS**

**Add:**

Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD Reports at close of FY25 0

Other (explain in detail) 0

**Deduct:**

Liabilities not reflected in FCD Reports at close of FY25 0

Fund balance designated by law for future expenditure (non-reverting funds) 0

Amount due to State General Fund or other fund designated by statute 0

Other (explain in detail) 0

FY25 revision not reflected in liabilities 0

**Total Adjustments** 0

**ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY25** 553,800

**Add:**

Projected revenue/sources (less fund balance budgeted) for FY26 87,500

**Deduct:**

Projected total expenditures for FY26 (320,000)

**ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY26** 321,300

**Add:**

Projected revenue/sources (less fund balance requested) for FY27 87,500

**Deduct:**

Total expenditures budgeted in appropriation request (320,000)

**ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY27** 86,800

State of New Mexico  
**S-13 Line Items by Business Unit Expenditures**

(Dollars in Thousands)

| BusUnit              | Line Item   | 2024-25<br>Actuals | 2025-26<br>Opbud | Request      |           | Recommendation |           | Opbud      |
|----------------------|---|--------------------|------------------|--------------|-----------|----------------|-----------|------------|
|                      |   |                    |                  | Base         | Expansion | Base           | Expansion |            |
| 26300                | P263-R Thirteenth Judicial District Attorney              |                    |                  |              |           |                |           |            |
|                      | 521400 Workers' Comp Assessment Fee                       | 0.65629            | 0.8              | 0.8          | 0         | 0              | 0         | 0.0        |
|                      | 521410 GSD Work Comp Insur Premium                        | 37.27728           | 53.5             | 37.7         | 0         | 0              | 0         | 0.0        |
|                      | 521500 Unemployment Comp Premium                          | 3.38232            | 32.7             | 32.7         | 0         | 0              | 0         | 0.0        |
|                      | 521600 Employee Liability Ins Premium                     | 98.15974           | 61.9             | 63.6         | 0         | 0              | 0         | 0.0        |
|                      | 535400 Audit Services                                     | 16.79              | 18.2             | 20.9         | 0         | 0              | 0         | 0.0        |
|                      | 542700 Transp - Transp Insurance                          | 4.33982            | 4.6              | 4.8          | 0         | 0              | 0         | 0.0        |
|                      | 545710 DOIT HCM Assessment Fees                           | 27.224             | 29.1             | 31.2         | 0         | 0              | 0         | 0.0        |
| <b>Subtotal for:</b> | <b>26300 P263-R Thirteenth Judicial District Attorney</b> | <b>187.82945</b>   | <b>200.8</b>     | <b>191.7</b> | <b>0</b>  | <b>0</b>       | <b>0</b>  | <b>0.0</b> |
| <b>26300</b>         |   | <b>187.82945</b>   | <b>200.8</b>     | <b>191.7</b> | <b>0</b>  | <b>0</b>       | <b>0</b>  | <b>0.0</b> |

**Totals by Line Item**

| BusUnit | Line Item                                    | 2024-25<br>Actuals | 2025-26<br>Opbud | Request      |           | Recommendation |           | Opbud      |
|---------|--|--------------------|------------------|--------------|-----------|----------------|-----------|------------|
|         |  |                    |                  | Base         | Expansion | Base           | Expansion |            |
| 26300   | <b>521400 Workers' Comp Assessment Fee</b>   | 0.65629            | 0.8              | 0.8          | 0         | 0              | 0         | 0.0        |
|         | <b>521410 GSD Work Comp Insur Premium</b>    | 37.27728           | 53.5             | 37.7         | 0         | 0              | 0         | 0.0        |
|         | <b>521500 Unemployment Comp Premium</b>      | 3.38232            | 32.7             | 32.7         | 0         | 0              | 0         | 0.0        |
|         | <b>521600 Employee Liability Ins Premium</b> | 98.15974           | 61.9             | 63.6         | 0         | 0              | 0         | 0.0        |
|         | <b>535400 Audit Services</b>                 | 16.79              | 18.2             | 20.9         | 0         | 0              | 0         | 0.0        |
|         | <b>542700 Transp - Transp Insurance</b>      | 4.33982            | 4.6              | 4.8          | 0         | 0              | 0         | 0.0        |
|         | <b>545710 DOIT HCM Assessment Fees</b>       | 27.224             | 29.1             | 31.2         | 0         | 0              | 0         | 0.0        |
|         | <b>Grand Total</b>                           | <b>187.82945</b>   | <b>200.8</b>     | <b>191.7</b> | <b>0</b>  | <b>0</b>       | <b>0</b>  | <b>0.0</b> |

**Program Description:**

The 13th Judicial District Attorney's Office represents a wide and various district that covers three New Mexico counties; Cibola, Valencia, and Sandoval. It is represented by District Attorney (DA) Barbara Romo. The 13th Judicial District Attorney's Office is one of the largest districts in the state and is responsible for the prosecuting of criminal cases. Our goal is to seek justice, and protect the vulnerable, through a fair and transparent judicial process. DA Romo will continue to work with state legislators in the fight to expand the rights of victims of crime, will work to forge strong law enforcement partnerships, expand diversion programs, and dedicate our resources to creating community education programs and partnerships throughout our district. Pursuant to Article VI, Section 24 of the New Mexico Constitution, the 13th Judicial DA is the "law officer of the State and of the counties within" her district. As such, the 13th Judicial DA and her assistants are primarily charged with the enforcement of State laws by initiating and prosecuting criminal offenses. The 13th Judicial DA's Office vigorously executes these duties while simultaneously respecting and recognizing an accused individual's constitutional rights. In addition, the 13th Judicial DA and her assistants advise the district's law enforcement agencies when called upon while cases are being investigated.

The beneficiaries of this primary service provided by the 13th Judicial DA's is not only the district's law enforcement agencies, but also the citizens and visitors of Cibola, Sandoval, and Valencia Counties. When cases are effectively prosecuted, convicted criminals are held accountable in these counties' communities making the district safer.

Furthermore, to effectively try and maintain the current level of service, the 13th Judicial DA's Office has reorganized work duties and provides cross-training opportunities for support staff. In addition, it rigorously attempts to limit travel, scrutinize all purchases, and limits other expenses to ultimately accomplish its mission.

**Major Issues and Accomplishments:**

**Major Issues:** Our District is one of the fastest growing districts in the state. With this growth comes an increase in crime and crime-related activity. This includes retail crime, property crime, drug abuse, domestic abuse, child abuse, and homicide. Our district prosecuted 5,859 with an average case load of 186.9. This kind of caseload is not sustainable, which helps explain the large turnover.

Attorneys appear in both Magistrate and District Court daily and have little to no office time to prepare for previously assigned and newly assigned cases due to current court scheduling. The time constraints in conjunction with large caseloads in our district create an environment highly susceptible to prosecutorial burnout.

With a shortage of attorneys to prosecute crimes in our district certain types of crimes take priority over others. Unfortunately, retail crimes such as shoplifting, and theft are lower in priority than violent crimes such as domestic and child abuse. However, with such a shortage of prosecutors and a lack of funding for prosecutors, these decisions must be made.

Sandoval County is separated from Bernalillo County by an imaginary line. At such a proximity to Albuquerque, Sandoval County receives an influx of crime that spills over this imaginary line. With that said, Sandoval County receives a fraction of the funding that Bernalillo County receives and has a fraction of the attorney's and support staff that Bernalillo County has.

Valencia County has a high crime rate, and most cases submitted for prosecution are charged as felonies. In addition to the high crime rate, most felonies are violent in nature and involve crimes against persons with the use of deadly weapons. The catalyst for most crimes in our district, violent or not, can be attributed to chronic substance abuse and addiction issues.

Another issue that our district faces is the fentanyl epidemic that has swept across the nation. These kinds of cases have risen exponentially and have lasting consequences for our community. Along with the rise in these kinds of drug cases, we see a rise in crime related to this epidemic.

As stated above, a high turnover and lack of applicants for prosecutorial positions has been a major issue. Even though a lack of funding for hiring additional attorneys has been an issue, DA Romo has listened to the staff and has been able to stem the tide of high turnover. This applies to both attorneys and support staff. Prosecution is an extremely stressful and often thankless job. The ability to keep and retain employees has often been challenging, yet we have several employees who have been with our District for years. This retention is beneficial to the entire community, and with the proper funding, our district can continue to attract outstanding talent.

**Accomplishments.** In FY25 the 13th Judicial District Attorney's Office produced their Second Annual Southwest Crimes Against Children Conference. The conference was free and open to all who work directly with child victims of crime, especially those who engage in the prosecution and investigation of these crimes. We brought together over 300 criminal justice professionals (Prosecutors, Law Enforcement, and Victim Advocates) in a collaborative conference setting to share best practices and knowledge and to receive training in new aspects of the law, investigative techniques protocols and prosecutorial approached to improve the prosecution and judicial handling of cases of child abuse and neglect – the end goal being to minimize the added trauma of the judicial system for child victims, accountability for the offender and self-care for professionals to avoid secondary trauma and burnout.

At the FY25 New Mexico District Attorneys Association Annual Conference, Chief Deputy District attorney won prosecutor of the year, and our Legal Assistant Supervisor won support staff of the year. support several of our attorneys and support staff throughout our district received awards for their outstanding work performance. These awards highlight the dedication and commitment of our employees.

In addition to these awards, the district was able to convict individuals who were a danger to our community. These convictions

included individuals who committed first degree and second-degree murder, sexual predators, and habitual offenders. The list is far too extensive to name every case; however, these are just a small part of the over 5,859 cases that our office prosecuted this past year.

District Attorney Court Facility Dog Program. This program uses our facility dog to provide comfort and safety to traumatized victims involved in the cases that our agency is prosecuting. Our courthouse dog assist crime victims and witnesses to participate in pretrial interviews and assist in court.

Pre-prosecution diversion program PPD is for first time offenders and lower-level felony crimes that are non-violent. Our district uses this program to help deter first time offenders from being in the "system" and having a felony conviction on their record. Our PPD Program has a 97% success rate. These participants receive help with alcohol and drug abuse treatment programs while helping them get off the streets and into sobriety homes/apartments. PPD continues to collaborate closely with the participants to help them be productive citizens in each of our counties. Participants have gained long term employment, continued their education, and continued service with community outreach programs to include; collecting over 200 each of backpacks, socks, shoes, jackets, and non-perishable food items which were distributed to schools, homeless shelters, and to those in need in each of our three counties; Cibola, Sandoval and Valencia.

In fiscal year 2025, The District Attorney and the Chief Deputy District Attorney continue to make themselves available for presentations in the community. Some of the places they have individually and together given presentations are Senior Centers, Leadership Forums, Take Back the Night Events, High Schools and Middle Schools for students, but also in trainings for teachers and administrative staff, Rotary Fundraising Golf Tournaments and dinners, Community Awareness and Fundraising Walks with M.A.D.D. (Mothers Against Drunk Driving), Sunday Funday, Valencia County Fair, Laguna Feast Parade, Purple Ribbon Day with Haven House, and the 2025 Law Camp for Youth 11-13. A number of our attorneys and staff, including the DA, served as scoring judges for the Center for Civic Values New Mexico State Mock Trial Competition semi-finals and finals

Additionally, the DA sits on the DWI Task Force, provides statewide sex crimes consultation, contributes to MOT Case reviews, sits on the Rules of Criminal Procedure Committee, and the Sandoval Coordinated Community Response Committee. She and the Chief Deputy also regularly join MOT case reviews in all three of our counties and the Criminal Justice Coordinating Council. Both provide ongoing training to our law enforcement agencies.

The District Attorney's Office also participated in the Bench Warrant Roundup that was legislatively funded and worked well with local law enforcement agencies apprehending defendants who had violated probation, who failed to appear for misdemeanor and felony cases, and who had committed crimes against Peace Officers and children, and serious violent offenses. This joint effort was successful, and many offenders were brought back to court and remained in custody until the conclusion of the case.

Our agency continued with the initiative for our District Attorney in the Schools (middle and high school level) and expanded it beyond the schools to include Senior and Veteran's Centers. The District Attorney and various staff members hold open discussions with the students, seniors and veterans on topics such as bullying, cyber bullying, sexting, consent, possession, truancy, online and phone scams and legal issues p

**Overview of Request:** The 13th Judicial District Attorney's Office respectfully requests an overall general fund base increase of \$825.2K (8.5%) for FY27. This increase is necessary to support personal services, employee benefits, and essential operating expenses to maintain the effective prosecution of criminal cases and ensure public safety.

**Programmatic Changes:**

**Base Budget Justification** Base Budget Increase Justification:

The 13th Judicial District Attorney's Office respectfully requests an overall general fund base increase of \$825.2K (8.5%) for FY27. This increase is necessary to support personal services, employee benefits, and essential operating expenses to maintain the effective prosecution of criminal cases and ensure public safety.

**Personal Services and Employee Benefits**

We are requesting a \$825.2K increase compared to our FY26 Operating Budget. In FY25, our agency experienced a 15.7% vacancy rate (13 FTEs). Currently our agency has successfully filled seven vacant attorney positions, reducing our vacancy rate significantly.

This request includes:

- Two additional FTE-funded prosecution assistant positions
  - Two vacant Senior Trial Attorney positions
  - Two unfunded FTE Law Clerk positions to employ unlicensed attorneys until they pass the New Mexico State Bar
- Failure to approve this request would directly increase the caseload for our current attorneys, which already averages 166.9 cases per attorney, impacting both efficiency and case outcomes.

**Contractual Services – \$150K (Flat to FY26)**

This category funds essential specialized services critical to successful prosecutions, including:

- One contract Special Assistant District Attorney to act as special counsel for habeas corpus petitions
- One contract Special Assistant District Attorney to act as special counsel of conflict cases of officer involved shootings
- Independent Public Accountant
- Other Professional Services obligations

Maintaining this funding source is critical to meeting professional services obligations without delay.

**Other Costs – \$469K (Flat to FY26)**

This category supports the annual replacement of obsolete IT equipment, office supplies, as well as essential costs for throughout our district to include three counties (Sandoval, Valencia and Cibola). These resources are required to sustain basic operations throughout our district.

**Conclusion**

The 13th Judicial District Attorney's Office faces ongoing challenges with high employee turnover, increasing attorney caseloads, and the demands of complex prosecutions. Additional funding in PS&EB is essential to recruit and retain qualified prosecutors, support staff, and victim-witness assistants who provide critical daily services.

This budget increase is a top priority to ensure our office can uphold justice, protect victims, and maintain public safety throughout the district.

## REV EXP COMPARISON

(Dollars in Thousands)

### 26300 - Thirteenth Judicial District Attorney

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|   | General Fund    | Other Funds  | Other Transfers | Federal Funds | Total           |
|---|-----------------|--------------|-----------------|---------------|-----------------|
| <b>SOURCES</b>                          | <b>10,501.6</b> | <b>320.0</b> | <b>264.6</b>    | <b>0.0</b>    | <b>11,086.2</b> |
| Personal services and employee benefits | 9,882.1         | 250.0        | 0.0             | 0.0           | 10,132.1        |
| Contractual services                    | 150.0           | 10.0         | 239.6           | 0.0           | 399.6           |
| Other                                   | 469.5           | 60.0         | 25.0            | 0.0           | 554.5           |
| <b>USES Total:</b>                      | <b>10,501.6</b> | <b>320.0</b> | <b>264.6</b>    | <b>0.0</b>    | <b>11,086.2</b> |
| <br>                                    |                 |              |                 |               |                 |
| <b>Net:</b>                             | <b>0.0</b>      | <b>0.0</b>   | <b>0.0</b>      | <b>0.0</b>    | <b>0.0</b>      |

Thirteenth Judicial District Attorney

BU PCode  
26300 P263

State of New Mexico  
E4 PCode Detail  
(Dollars in Thousands)

| Fund  | Account  | 2024-25<br>Actuals | 2025-26<br>Opbud | 2026-27<br>PCF Proj | FY 2027 Agency Request |              |            |            | Total           | Justification  |
|-------|--|--------------------|------------------|---------------------|------------------------|--------------|------------|------------|-----------------|--|
|       |  |                    |                  |                     | GF                     | OSF          | ISF/IAT    | FF         |                 |  |
| 00000 | 520100 Exempt Perm Positions P/T&F/T               | 0.0                | 0.0              | 212.664             | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |
| 00000 | 521100 Group Insurance Premium                     | 0.0                | 0.0              | 11.246              | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |
| 00000 | 521200 Retirement Contributions                    | 0.0                | 0.0              | 40.759              | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |
| 00000 | 521300 F I C A                                     | 0.0                | 0.0              | 13.135              | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |
| 00000 | 521700 RHC Act Contributions                       | 0.0                | 0.0              | 5.296               | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |
| 11640 | 520100 Exempt Perm Positions P/T&F/T               | 3.4                | 250.0            | 0                   | 0.0                    | 250.0        | 0.0        | 0.0        | 250.0           | Request is based on Santa Ana Fund Balance to cover General Fund PS&EB                                 |
| 11640 | 521100 Group Insurance Premium                     | 0.2                | 0.0              | 0                   | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |
| 11640 | 521200 Retirement Contributions                    | 0.6                | 0.0              | 0                   | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |
| 11640 | 521300 F I C A                                     | 0.2                | 0.0              | 0                   | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |
| 11640 | 521700 RHC Act Contributions                       | 0.1                | 0.0              | 0                   | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |
| 16700 | 520100 Exempt Perm Positions P/T&F/T               | 5,878.9            | 6,443.7          | 7322.202            | 7,093.5                | 0.0          | 0.0        | 0.0        | 7,093.5         | Request is based on FY27 projected Salary and Benefits with a self-imposed vacancy rate of 6% or 5 FTE |
| 16700 | 520600 Paid Unused Sick Leave                      | 4.7                | 0.0              | 0                   | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |
| 16700 | 520700 Overtime & Other Premium Pay                | 0.0                | 0.0              | 0                   | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |
| 16700 | 520800 Annl & Comp Paid At Separation              | 46.5               | 0.0              | 0                   | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |
| 16700 | 521100 Group Insurance Premium                     | 516.3              | 595.3            | 923.993             | 894.6                  | 0.0          | 0.0        | 0.0        | 894.6           | Request is based on FY27 projected insurance rates   |
| 16700 | 521200 Retirement Contributions                    | 1,105.2            | 1,126.8          | 1403.389            | 1,177.1                | 0.0          | 0.0        | 0.0        | 1,177.1         | Request is based on FY27 projected benefits  |
| 16700 | 521300 F I C A                                     | 432.9              | 431.1            | 452.236             | 459.4                  | 0.0          | 0.0        | 0.0        | 459.4           | Request is based on FY27 projected benefits  |
| 16700 | 521400 Workers' Comp Assessment Fee                | 0.7                | 0.8              | 0                   | 0.8                    | 0.0          | 0.0        | 0.0        | 0.8             | Request is based on FY27 GSD Risk Rates premiums at 9.20 per FTE                                       |
| 16700 | 521410 GSD Work Comp Insur Premium                 | 37.3               | 53.5             | 0                   | 37.7                   | 0.0          | 0.0        | 0.0        | 37.7            | Request is based on FY27 GSD Workman's comp Insurance premiums   |
| 16700 | 521500 Unemployment Comp Premium                   | 3.4                | 32.7             | 0                   | 32.7                   | 0.0          | 0.0        | 0.0        | 32.7            | Request is based on FY27 GSD Risk management posted premiums   |
| 16700 | 521800 Employee Liability Ins Premium              | 98.2               | 61.9             | 0                   | 63.6                   | 0.0          | 0.0        | 0.0        | 63.6            | Request is based on FY27 GSD Risk management posted premiums   |
| 16700 | 521700 RHC Act Contributions                       | 114.9              | 118.3            | 151.911             | 122.7                  | 0.0          | 0.0        | 0.0        | 122.7           | Request is based on FY27 GSD Risk management posted premiums   |
| 16700 | 521900 Other Employee Benefits                     | 4.9                | 0.0              | 0                   | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |
|       | <b>200 Personal services and employee benefit:</b> | <b>8,248.3</b>     | <b>9,114.1</b>   | <b>10536.831</b>    | <b>9,882.1</b>         | <b>250.0</b> | <b>0.0</b> | <b>0.0</b> | <b>10,132.1</b> |  |
| 11640 | 542200 Employee I/S Meals & Lodging                | 0.7                | 0.0              | 0                   | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |
| 11640 | 544100 Supplies-Office Supplies                    | 0.2                | 0.0              | 0                   | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0             |  |

|       |        |                               |       |      |   |      |      |     |     |      |  |
|-------|--------|-------------------------------|-------|------|---|------|------|-----|-----|------|--|
| 11640 | 544400 | Supplies-Field Supplies       | 0.0   | 0.0  | 0 | 0.0  | 25.0 | 0.0 | 0.0 | 25.0 | Field supplies for investigators   |
| 11640 | 546600 | Communications                | 0.0   | 0.0  | 0 | 0.0  | 0.0  | 0.0 | 0.0 | 0.0  |  |
| 11640 | 546900 | Advertising                   | 1.5   | 0.0  | 0 | 0.0  | 0.0  | 0.0 | 0.0 | 0.0  |  |
| 11640 | 547900 | Miscellaneous Expense         | 42.3  | 60.0 | 0 | 0.0  | 60.0 | 0.0 | 0.0 | 60.0 | Request is for our Annual Crimes Against Children Conference   |
| 11640 | 549600 | Employee O/S Mileage & Fares  | 0.9   | 0.0  | 0 | 0.0  | 0.0  | 0.0 | 0.0 | 0.0  |  |
| 16700 | 542100 | Employee I/S Mileage & Fares  | 1.0   | 1.0  | 0 | 1.0  | 0.0  | 0.0 | 0.0 | 1.0  | Request is to cover the costs associated with employee in-state mileage & fares  |
| 16700 | 542200 | Employee I/S Meals & Lodging  | 3.6   | 4.0  | 0 | 4.0  | 0.0  | 0.0 | 0.0 | 4.0  | Request is to cover the costs associated with employee in-state meals & lodging  |
| 16700 | 542500 | Transp - Fuel & Oil           | 19.0  | 24.0 | 0 | 24.0 | 0.0  | 0.0 | 0.0 | 24.0 | Request is to cover the fuel costs for attorneys and support staff to and from court in all three counties within our three districts: Sandoval, Valencia, and Cibola                              |
| 16700 | 542600 | Transp - Parts & Supplies     | 9.8   | 10.1 | 0 | 10.1 | 0.0  | 0.0 | 0.0 | 10.1 | Request is to cover the needed maintenance and supplies for our agencies fleet   |
| 16700 | 542700 | Transp - Transp Insurance     | 4.3   | 4.6  | 0 | 4.8  | 0.0  | 0.0 | 0.0 | 4.8  | Request is based on our FY27 GSD rates   |
| 16700 | 543200 | Maint - Furn, Fixt, Equipment | 0.5   | 1.0  | 0 | 1.0  | 0.0  | 0.0 | 0.0 | 1.0  | Request is to maintain, repair or replace outdated furniture, fixtures, and equipment for our agency   |
| 16700 | 543500 | Maint - Supplies              | 0.1   | 0.2  | 0 | 0.2  | 0.0  | 0.0 | 0.0 | 0.2  | Request is to provide janitorial, sanitation and other consumable supplies that are not provided by the county   |
| 16700 | 543820 | Maintenance IT                | 0.8   | 0.0  | 0 | 0.8  | 0.0  | 0.0 | 0.0 | 0.8  | Request is for maintenance agreements on our IT equipment.   |
| 16700 | 543830 | IT HW/SW Agreements           | 31.4  | 41.4 | 0 | 31.4 | 0.0  | 0.0 | 0.0 | 31.4 | Request is for IT hardware   |
| 16700 | 544000 | Supply Inventory IT           | 138.6 | 46.9 | 0 | 46.9 | 0.0  | 0.0 | 0.0 | 46.9 | Request is to provide IT related equipment and supplies for IT refresh and to provide one server in one of our three districts, our agency rotates this expenditure every year for budget purposes |
| 16700 | 544100 | Supplies-Office Supplies      | 9.1   | 8.9  | 0 | 9.1  | 0.0  | 0.0 | 0.0 | 9.1  | Request is for off the shelf office supplies in each of our three districts: Sandoval, Cibola, and Valencia  |
| 16700 | 544400 | Supplies-Field Supplies       | 0.0   | 1.7  | 0 | 1.7  | 0.0  | 0.0 | 0.0 | 1.7  | Request is needed to provide proper equipment for our three investigators which include ammunition, body armor and general law enforcement equipment   |
| 16700 | 544500 | Supplies-Food                 | 0.9   | 0.8  | 0 | 0.9  | 0.0  | 0.0 | 0.0 | 0.9  | Request is needed to provide food supplies for our courthouse dog  |
| 16700 | 544800 | Supplies-Education&Recreation | 1.0   | 0.0  | 0 | 0.0  | 0.0  | 0.0 | 0.0 | 0.0  |  |
| 16700 | 544900 | Supplies-Inventory Exempt     | 11.8  | 56.7 | 0 | 50.0 | 0.0  | 0.0 | 0.0 | 50.0 | Request is needed to replace broken furniture or small office related items in each of our three district offices  |
| 16700 | 545600 | Reporting & Recording         | 15.1  | 16.2 | 0 | 15.0 | 0.0  | 0.0 | 0.0 | 15.0 | Request is needed to cover costs associated with state expert witness testimony and transcripts necessary for trial  |

|                      |        |                                |                |                |   |                 |              |            |            |                 |   |
|----------------------|--------|--------------------------------|----------------|----------------|---|-----------------|--------------|------------|------------|-----------------|---|
| 16700                | 545710 | DOIT HCM Assessment Fees       | 27.2           | 29.1           | 0 | 31.2            | 0.0          | 0.0        | 0.0        | 31.2            | Request is based on our FY27 GSD rates  |
| 16700                | 545900 | Printing & Photo Services      | 1.7            | 2.7            | 0 | 1.7             | 0.0          | 0.0        | 0.0        | 1.7             | Request is needed to cover the cost associated with printing photos for trial, office stationery and business cards   |
| 16700                | 546100 | Postage & Mail Services        | 0.9            | 13.9           | 0 | 0.9             | 0.0          | 0.0        | 0.0        | 0.9             | Request is needed for the cost of postage related to subpoenas, IPRA, HR, and AP warrants   |
| 16700                | 546500 | Rent Of Equipment              | 25.3           | 25.9           | 0 | 25.9            | 0.0          | 0.0        | 0.0        | 25.9            | Request is needed for the rental of copiers and postage machines  |
| 16700                | 546600 | Communications                 | 39.8           | 38.0           | 0 | 39.8            | 0.0          | 0.0        | 0.0        | 39.8            | Request is needed for the costs associated with phone, internet, wireless phone, and long-distance services   |
| 16700                | 546610 | DOIT Telecommunications        | 0.0            | 0.2            | 0 | 0.0             | 0.0          | 0.0        | 0.0        | 0.0             | Request is based on our FY27 GSD rates  |
| 16700                | 546700 | Subscriptions/Dues/License Fee | 65.8           | 64.0           | 0 | 65.8            | 0.0          | 0.0        | 0.0        | 65.8            | Request is needed for locating defendants, attorney bar dues, law manuals, and newspaper services   |
| 16700                | 546800 | Employee Training & Education  | 24.8           | 11.0           | 0 | 16.7            | 0.0          | 0.0        | 0.0        | 16.7            | Request is for support staff and attorney training to maintain CLE credits.   |
| 16700                | 546900 | Advertising                    | 2.0            | 14.0           | 0 | 14.0            | 0.0          | 0.0        | 0.0        | 14.0            | Request is for classified ads and public service announcements  |
| 16700                | 547900 | Miscellaneous Expense          | 7.6            | 7.2            | 0 | 7.6             | 0.0          | 0.0        | 0.0        | 7.6             | Request is needed to purchase items for community outreach events throughout the year and to collaborate with local law enforcement, expand diversion programs and bring awareness to the communities we cover and to support our citizens with our district. |
| 16700                | 548800 | Automotive & Aircraft          | 128.2          | 30.0           | 0 | 30.0            | 0.0          | 0.0        | 0.0        | 30.0            | Request is needed to replace obsolete and purchase new state fleet vehicles   |
| 16700                | 549600 | Employee O/S Mileage & Fares   | 16.2           | 8.0            | 0 | 16.0            | 0.0          | 0.0        | 0.0        | 16.0            | Request is to cover employee out-of-state mileage and fares to enhance their knowledge in their specific skill set  |
| 16700                | 549700 | Employee O/S Meals & Lodging   | 19.8           | 8.0            | 0 | 19.0            | 0.0          | 0.0        | 0.0        | 19.0            | Request is to cover out-of-state meals and lodging for our employees  |
|                      | 400    | Other                          | 651.8          | 529.5          | 0 | 469.5           | 85.0         | 0.0        | 0.0        | 554.5           |   |
| <b>TOTAL EXPENSE</b> |        |                                | <b>8,900.1</b> | <b>9,643.6</b> |   | <b>10,351.6</b> | <b>335.0</b> | <b>0.0</b> | <b>0.0</b> | <b>10,686.6</b> |   |

Thirteenth Judicial District Attorney

BU PCode  
26300 P263

State of New Mexico  
**Contract by PCode Detail**  
(Dollars in Thousands)

| Fund                 | Account | #                     | Contract Purpose | Actuals      | FY 2027 Agency Request |              |            |            |              | Total   | Justification |
|----------------------|---------|-----------------------|------------------|--------------|------------------------|--------------|------------|------------|--------------|---|---------------|
|                      |         |                       |                  |              | GF                     | OSF          | ISF/IAT    | FF         |              |   |               |
| 11640                | 535200  | Professional Services | 1000             | 0.3          | 0.0                    | 239.6        | 0.0        | 0.0        | 239.6        | Request is for contract special investigators                               |               |
| 11640                | 535300  | Other Services        | 1000             | 6.3          | 0.0                    | 10.0         | 0.0        | 0.0        | 10.0         | Request is for professional services in relation to our Annual conference.  |               |
| 11640                | 535500  | Attorney Services     | 1000             | 4.2          | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0          |   |               |
| 11640                | 535600  | IT Services           | 1000             | 0.6          | 0.0                    | 0.0          | 0.0        | 0.0        | 0.0          |   |               |
| 16700                | 535100  | Medical Services      | 1000             | 0.4          | 0.4                    | 0.0          | 0.0        | 0.0        | 0.4          | Request is for Veterinary services for our courthouse service dog           |               |
| 16700                | 535200  | Professional Services | 1000             | 10.8         | 60.0                   | 0.0          | 0.0        | 0.0        | 60.0         | Request is for our process servers to issue subpoena's and locate witnesses |               |
| 16700                | 535300  | Other Services        | 1000             | 7.6          | 10.7                   | 0.0          | 0.0        | 0.0        | 10.7         | Request is for our shredding, carpet cleaning and other                     |               |
| 16700                | 535400  | Audit Services        | 1000             | 16.8         | 20.9                   | 0.0          | 0.0        | 0.0        | 20.9         | Request is for our agencies external audit                                  |               |
| 16700                | 535500  | Attorney Services     | 1000             | 60.9         | 58.0                   | 0.0          | 0.0        | 0.0        | 58.0         | Request is for special council services for conflict and habeas cases       |               |
| <b>TOTAL EXPENSE</b> |         |                       |                  | <b>108.0</b> | <b>150.0</b>           | <b>249.6</b> | <b>0.0</b> | <b>0.0</b> | <b>399.6</b> |   |               |

Table 2

**Thirteenth Judicial District Attorney  
Performance Measures Summary**

26300

| P263 Thirteenth Judicial District Attorney  |  |               |               |               |                |               |
|---|--|---------------|---------------|---------------|----------------|---------------|
| <b>Purpose:</b> The purpose of the thirteenth judicial district attorney program is to provide litigation, special programs and administrative support for the enforcement of state laws as they pertain to the district attorney and to improve and ensure the protection, safety, welfare and health of the citizens within Cibola, Sandoval and Valencia counties. |  |               |               |               |                |               |
|   |  | 2023-24       | 2024-25       | 2025-26       | 2026-27        | 2026-27       |
| <b>Performance Measures:</b>  |  | <b>Actual</b> | <b>Actual</b> | <b>Budget</b> | <b>Request</b> | <b>Recomm</b> |
| Output  | Number of cases referred for screening   | 6,112         | 6,532         | 6,678         | 6,678          |               |
| Output  | Number of cases in which defendant was referred into a pre-prosecution diversion program | 165           | 107           | 181           | 181            |               |
| Output  | Average number of cases added to attorney caseloads                                      | 298           | 319           | 175           | 175            |               |
| Output  | Average attorney caseload  | 258           | 187           | 180           | 168            |               |
| Outcome   | Number of cases prosecuted   | 5,288         | 5,859         | 6,615         | 6,615          |               |
| Explanatory   | Average time from filing petition to final disposition for juveniles, in months          | 4             | 4             | N/A           | N/A            |               |
| Explanatory   | Average time from filing charges to final disposition for adults, in months              | 7             | 7             | N/A           | N/A            |               |
| Explanatory   | Number of pretrial detention motions made  | 36            | 42            | N/A           | N/A            |               |
| Explanatory   | Percent of pretrial detention motions granted  | 81%           | 60%           | N/A           | N/A            |               |

**Agency: 26300 Thirteenth Judicial District Attorney****Program: P263 Thirteenth Judicial District Attorney**

The purpose of the thirteenth judicial district attorney program is to provide litigation, special programs and administrative support for the enforcement of state laws as they pertain to the district attorney and to improve and ensure the protection, safety, welfare and health of the citizens within Cibola, Sandoval and Valencia counties.

| Performance Measures: |  | 2024-25 Target | 2024-25 Result | Met Target | Year End Result Narrative                         |
|-----------------------|--|----------------|----------------|------------|---|
| Explanatory           | Average time from filing charges to final disposition for adults, in months              | N/A            | 7              | N/A        | Target met  |
| Explanatory           | Average time from filing petition to final disposition for juveniles, in months          | N/A            | 4              | N/A        | Target met  |
| Explanatory           | Number of pretrial detention motions made  | N/A            | 42             | N/A        | Target met  |
| Explanatory           | Percent of pretrial detention motions granted  | N/A            | 60%            | N/A        | Target not met                                    |
| Outcome               | Number of cases prosecuted   | 6,615          | 5,859          | No         | Target not met due to unfilled vacant positions   |
| Output                | Average attorney caseload  | 185            | 187            | No         | Target not met due to unfilled attorney positions |
| Output                | Average number of cases added to attorney caseloads                                      | 175            | 319            | No         | Target not met due to unfilled attorney positions |
| Output                | Number of cases in which defendant was referred into a pre-prosecution diversion program | 130            | 107            | No         | Target not met due to unfilled attorney positions |
| Output                | Number of cases referred for screening   | 6,678          | 6,532          | No         | Target not met due to unfilled vacant positions   |

**I. Our Vision & Mission**

Pursuant to Article VI, Section 24 of the New Mexico Constitution, the 13<sup>th</sup> Judicial District Attorney (DA) is the “law officer of the State and of the counties within” her district. As such, the 13<sup>th</sup> Judicial DA and her Assistant District Attorneys (ADA’s) are primarily charged with the enforcement of State laws by initiating and prosecuting criminal offenses. We undertake this responsibility vigorously while simultaneously recognizing and respecting an accused individual’s constitutional rights. As such, we strive to be the “gate keepers” of the criminal justice system, endeavoring to seek justice, not merely to convict.

To effectively meet this primary responsibility, the 13<sup>th</sup> Judicial DA’s Office advises the district’s law enforcement agencies when called upon by giving our opinion reviews in their case investigations which in turn assists in our final prosecution efforts.

The Office reaches these objectives:

1. By closely assisting and communicating with law enforcement agencies.
2. By establishing, implementing, and enforcing internal policies and protocols for better screening, preparing and prosecuting cases.
3. By identifying and participating in alternative programs such as referral to the 13<sup>th</sup> Judicial DA’s Office pre-prosecution diversion program or referral to other outside programs such as Treatment Courts.

**II. Program Purpose**

The 13<sup>th</sup> Judicial DA’s Office attempts to maintain a full office of prosecutors, support staff and victim-witness assistants in each of the three offices located in the counties of Sandoval, Cibola, and Valencia.

Prosecutors support staff and victim-witness assistants in each of these offices, however, receive and handle an overwhelming number of cases. Cases received most often come from the respective County Sheriffs, local Police Departments, Tribal Police, the NM State Police and NM Game and Fish. In addition, citizen complaints received are referred to the appropriate law enforcement agency. We seek to give attention to all

viable simple and violent felony complaints including misdemeanor Domestic Violence, DWI, and other certain misdemeanors.

Prior to filing a criminal case, and again when called upon for advice by the district's law enforcement agencies during their investigations and submission of their arrest/search warrants, the 13<sup>th</sup> Judicial DA's Offices' senior prosecutors are tasked to give legal advice and opinion reviews, respectively. As such, these law enforcement agencies requested advisements and opinion reviews given by the 13<sup>th</sup> Judicial DA's Office are critical communications since these agencies have no legal counsel available to them from within their own departments.

Thereafter, and upon completion of law enforcements' investigations, once a case is received, it most often has already been filed in Magistrate Court. This means at times a deadline must be met, or the case is eventually dismissed without prejudice. Furthermore, frequently an accused is also in custody.

Once a completed investigation is received after filing, senior prosecutors review, screen and at times request additional follow up or discovery from the officer/case agent. Thereafter, when a charge becomes prosecution viable it is then assigned to a line prosecutor to either conduct a preliminary examination or Grand Jury presentation. On the other hand, if a charge does not cut constitutional muster and/or does not meet set prosecutorial standards it is then closed internally, and the 13<sup>th</sup> Judicial DA's Office informs law enforcement of our decision not to prosecute by way of a declination letter.

Violent crimes in this district are already moving toward accelerated trial dockets, scheduling cases for trial or disposition frequently within 90 days. Given present staff strength, caseloads again are too large for the desired level of detailed handling and preparation.

**III. Our Goals & Objectives**

To effectively prosecute all viable felonies (violent and non-violent), crimes against children and the elderly, DWI and Domestic Violence (misdemeanor and felony).

To actively prosecute children who are delinquent in Children's Court.

To better screen and accept cases with earlier individual attention and more thorough preparation.

To better assist law enforcement agencies, when called upon, to deliver thoroughly investigated cases to the 13<sup>th</sup> Judicial DA's office from the onset.

To develop internally, and with law enforcement agencies, plans and protocols for grading and weighing cases for prosecution.

Preparing more cases earlier on for eventual trial level presentation when needed.

**IV. Our Needs**

Key issues plaguing the 13<sup>th</sup> Judicial DA's Office, as indicated in its Performance Based Budget Reports, include: 1) High-volume caseloads of more than 298 cases per attorney along with attendant backlogs due to the mandated COVID-19 restrictions which increase the time to final disposition. 2) The recent 2020 U.S. Census shows a substantial population growth in the district, requiring additional and permanent attorney's, support staff and Victim-Witness Assistant positions district wide.

Solving these major issues district wide is critical to effective prosecution of cases in a timely and efficient manner and to also decrease high-volume caseloads and the COVID-19 backlog.

Unfortunately, due to insufficient funding and high employee turnover rates district wide has become increasingly difficult for the 13<sup>th</sup> Judicial DA's Office, as the second largest DA's Office in the State, to meet its constitutional duties, the State's performance measures, and to effectively prosecute cases in one of the largest populated and fastest growing districts with one of the highest crime rates in the State. More specifically, the 13<sup>th</sup> Judicial DA's Offices

which serve Sandoval, Valencia, and Cibola Counties, continue to deal with an increasing amount of “violent crimes” on a per capita basis due to “spillover” from the neighboring 2<sup>nd</sup> Judicial District. Furthermore, due to the lack of a currently competitive budget comparable to that of the 1<sup>st</sup> and 2<sup>nd</sup> adjacent Judicial DA Districts, it has been extremely difficult for the 13<sup>th</sup> Judicial DA to retain/recruit attorneys at inflexible salaries from that of her respective counterparts.

For example, the 13<sup>th</sup> Judicial DA’s Office has faced and will continue to face continued growth in the district. More specifically, Sandoval County has been and will continue to be one of the State’s fastest growing counties. Therefore, due to a presently sharp increase in population growth and “spillover” in “violent crimes,” the 13<sup>th</sup> Judicial DA’s Office is requesting an increase to funding for FY26 to fill the current vacant attorney positions.

Strategic plans and goals include the continuation of the 13<sup>th</sup> Judicial DA’s Offices’ commitments to Domestic Violence (DV) and Driving While under the Influence (DWI) efforts throughout the district. All three county office staff collaborate with their local law enforcement agencies to successfully prosecute DV and DWI cases. In addition, staff members from our office serve as representatives for the 13<sup>th</sup> DA on the Coordinated Community Response Teams in all three counties for the prevention of Domestic Violence. Having this area of expertise assists and guides the prosecutors in Cibola, Sandoval, and Valencia Counties.

**V. Measuring Our Progress**

Progress is measured statistically by determining the number of cases received and prosecuted. In continuing to improve on this approach we continue to utilize our present system more systematically to accurately weigh and grade case types. As we improve on the screening and preparing of cases, we also become more effective in the

prosecution and incarceration of those who commit crimes. Thereby making our communities safer. In addition, we will also be better equipped to develop innovative programs such as alternative sentencing, expand upon the Offices' pre-prosecution diversion programs and refer more cases to Treatment Courts.

## **Information Technology (IT) Plan**

**Form C-1 and the Information Technology (IT) Plan for all District Attorney's Offices are included in the FY 2027 Appropriation Request being submitted by the Administrative Office of the District Attorneys. The AODA request includes costs for the District Attorneys' Wide Area Network and all automation needs for each individual DA's Office. Please refer to the AODA FY27 Appropriation Request for this information.**



**Business Unit Agency**  
263 THIRTEENTH JUDICIAL DISTRICT ATTORNEY

| Expense Accounts                |   |                                    |                      |
|---------------------------------|---|------------------------------------|----------------------|
| 545700                          | 546610                                  | 545810                             |                      |
| FY27 IS Rate<br>Cost Projection | FY27 Telecom<br>Rate Cost<br>Projection | FY27 Radio Rate<br>Cost Projection | FY27 AGENCY<br>TOTAL |
| \$ -                            | \$ 1.90                                 | \$ -                               | \$ 1.90              |

**521500**

**Business**

| <b>Unit</b> | <b>Department Name</b>       |
|-------------|------------------------------|
| 26300       | Thirteenth Judicial Dist. DA |

|                        |           |
|------------------------|-----------|
| Unemployment Insurance |           |
| \$                     | 32,700.00 |



NM DEPARTMENT OF  
**INFORMATION  
TECHNOLOGY**

AGENCY /  
CUSTOMER

26300 Thirteenth Judicial District Attorney

|               | <b>FY26<br/>SHARE<br/>COST<br/>PROJECTION<br/>RATE = \$350.00/FTE</b> | <b>FY27<br/>SHARE<br/>COST<br/>PROJECTION<br/>RATE = \$365.00/FTE</b> |
|---------------|---|---|
| <b>TOTALS</b> | <u><b>\$10,400,600.00</b></u><br>\$29,400.00                          | <u><b>\$10,716,868.30</b></u><br>\$31,203.85                          |

263

THIRTEENTH JUDICIAL DISTRICT ATTORNEY

|               |           |          |   |               |          |           |  |          |               |
|---------------|-----------|----------|---|---------------|----------|-----------|--|----------|---------------|
| <b>521410</b> |           |          |   | <b>521600</b> |          |           |  |          | <b>542700</b> |
| 37,700.00     | 10,400.00 | 2,300.00 | - | 49,700.00     | 1,200.00 | 63,600.00 |  | 4,800.00 |               |

### FY27 Audit Rates

| Business Unit | Agency Name                           | FY27 Projected Audit Rate |
|---------------|---------------------------------------|---------------------------|
| 263           | Thirteenth Judicial District Attorney | \$ 20,929.39              |