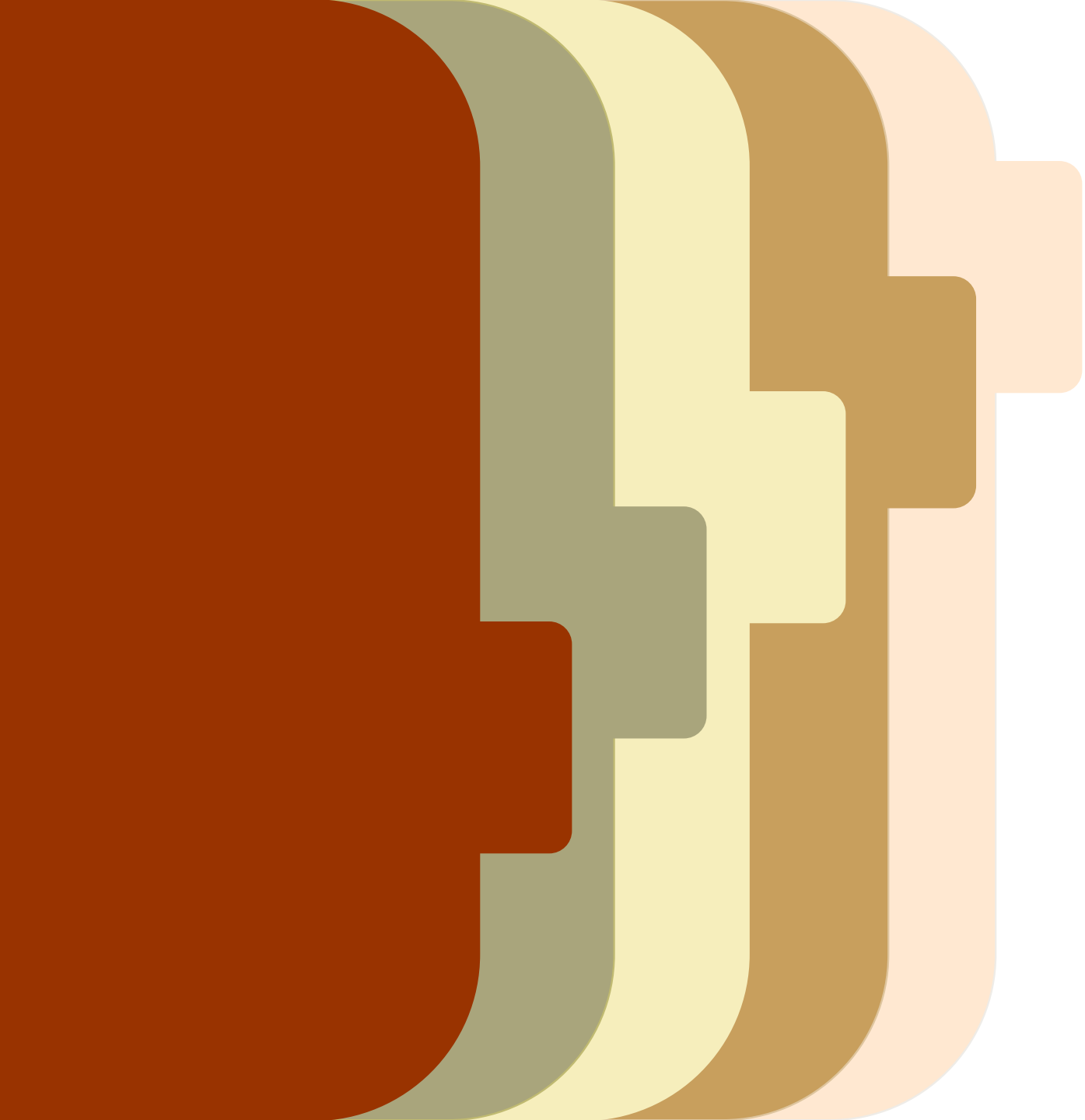


# **FY 2026-2030 Infrastructure Capital Improvement Plan (ICIP) Virtual Training**





W E L C O M E



# Meeting Info

- All Participants will be muted throughout the presentation.
- Questions can be asked by using the **Chat**, which will be monitored periodically.
- To help with bandwidth, we ask that all participants keep microphones and cameras turned off during presentation.

| Thank you |

# Agenda



Michelle Lujan Grisham, Governor  
Wayne Propst, Cabinet Secretary

407 Galisteo St.  
Santa Fe, NM 87501  
(505) 827-4985

Local Government Division  
Wesley Billingsley, Division Director

## Infrastructure Capital Improvement Plan (ICIP) 101

Monday, April 1<sup>st</sup>, 2024

10:00 AM to 12:00 PM

Microsoft Teams Virtual Meeting

### A. Welcome & Introductions

### B. Jeannette Gallegos, LGD Deputy Director

### C. Your ICIP – Carmen Morin, Community Development Bureau Chief and Geovanna Losito ICIP Program Manager.

1. The importance of participating in the ICIP
2. Developing your ICIP Guidelines
3. Submission Requirements
4. ICIP Database - Changes
5. Common Errors
6. New Submission Deadlines

### D. Comments from NewMARC

1. Southwest NM COG – Priscilla Lucero
2. Mid-Region COG – Dewey Cave
3. Eastern Plains COG – Sandy Chancey
4. Southeastern NM Economic Development District - Dora Batista
5. North Central NM Economic Development District – Monica Abeita
6. Northwest NM COG – Evan Williams
7. South Central COG – Jay Armijo

### E. Upcoming Training Opportunities

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*Special thank you to all presenters  
for assisting with the 2024 ICIP trainings.*

Michelle Lujan Grisham, Governor  
Wayne Propst, Cabinet Secretary

Local Government Division  
Wesley Billingsley, Division Director

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### E. Upcoming Training Opportunities

1) What is an ICIP

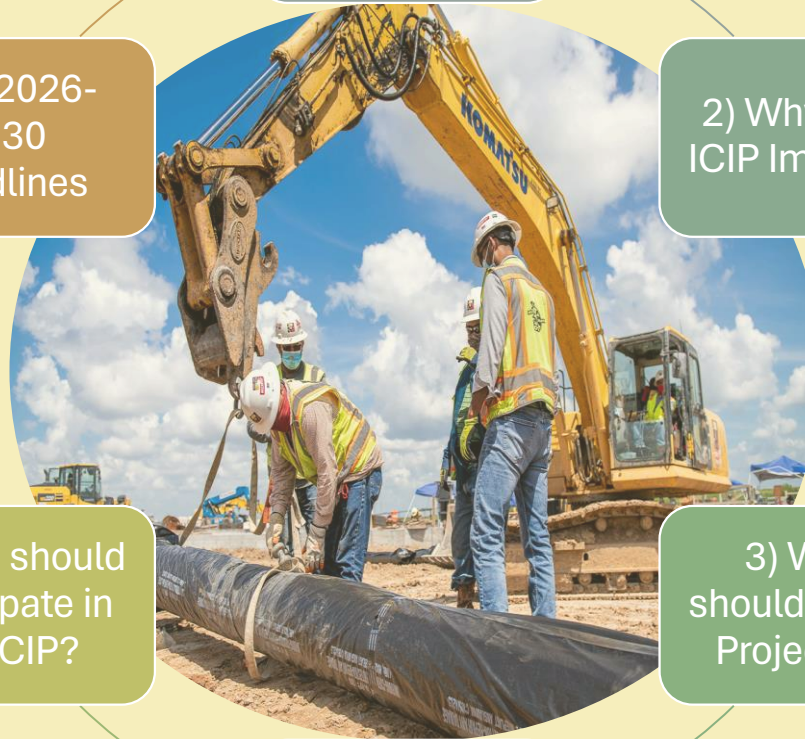
2) Why is the ICIP Important

3) What should an ICIP Project do?

4) Developing your ICIP

5) Who should participate in the ICIP?

6) FY2026-2030 Deadlines



# What is an ICIP?

- A PLANNING TOOL, which establishes priorities for anticipated infrastructure projects for counties, municipalities, tribal governments, special districts and senior center facilities.
- Covers a five-year fiscal period FY2026-2030 (July 1, 2025-June 30, 2030).
  - Developed, updated and submitted annually to LGD.

# An ICIP is NOT...

- A wish list
- Funding Application
- Funding Source

# Why is the ICIP Important?



Establishes  
Priorities

Increases  
Funding  
Opportunities

# Why is the ICIP Important?

Establishes  
Priorities

- The ICIP is a tool to showcase your entities priority projects.
- Focus on critical need projects.
- Encourages planning.

Increases  
Funding  
Opportunities



# Why is the ICIP Important?

## Establishes Priorities

- The ICIP is a tool to showcase your entities priority projects.
- Focus on critical need projects.
- Encourages planning.

## Increases Funding Opportunities

- Participation in the ICIP is strongly encouraged.
- Funding agencies utilize the ICIP in many ways.
- The Governor's Office uses the ICIP Publication when vetting projects.

# An ICIP project should...

- Create a new fixed asset or;
- Enhance an existing fixed asset;
- Have a life expectancy of at least 10 years.
- Be ready to proceed. Not a wish list.



**City of Rio Rancho Road Project**

## ICIP Projects should also:

- Have good estimates.
- Be over \$10,000.
- Identify founding Sources.
- Regional projects encouraged.



**Taos County Veteran's Cemetery**

Who should  
Participate  
in the ICIP?



**Town of Peralta's group effort for a new Infrastructure Project**

## ICIP SUBMITTED ANNUALLY BY ...

### **Counties & Municipalities**

All 33 Counties and over 100 Municipalities submit an ICIP.

### **Tribal Governments**

Pueblos, Nations and Tribes participate in the ICIP.

### **Special Districts**

The Special Districts category include:

- Mutual Domestic Water Consumer Associations
- Acequias
- Land Grants
- Utility
- Flood Control
- Fire Districts

### **Senior Citizen Facilities**

All Senior Citizen Facilities should submit an ICIP separately from their local Government entity. The State is continuing to attempt to gain a full assessment of the infrastructure needs for each facility, therefore, all should submit an ICIP. Each facility is assigned an entity code and password to access the database.


# **NEW** Submission deadlines

**New deadlines for this FY2026-2030 ICIP:**

- **Senior Citizen Facilities – Wednesday, May 15, 2024**
- **Special Districts – Friday, June 14, 2024**
- **Tribal Governments – Friday, July 12, 2024**
- **Counties and Municipalities – Friday, July 12, 2024**
- **Final Publication – Friday, September 13, 2024**



# ICIP - Your PLANNING TOOL



The screenshot shows the New Mexico Department of Finance & Administration website. At the top left is the state seal. The header includes the text "NEW MEXICO DEPARTMENT OF FINANCE & ADMINISTRATION". On the right, there is an "ICIP Client Login" section with fields for "Agency or Entity Code:" and "Password:", a radio button for "ICIP", and a "Login" button. Below the header is a navigation bar with "ICIP" and "CPMS" buttons. The main content area contains a welcome message, instructions for login, a security note about browser support, and contact information for local government and state agency users.

NEW MEXICO DEPARTMENT OF  
**FINANCE & ADMINISTRATION**

ICIP Client Login  
Agency or Entity Code:   
Password:   
 ICIP

**Welcome to the DFA site for the Infrastructure Capital Improvement (ICIP) projects and Capital Appropriations Search (CPMS).**  
**After login, click on ICIP to enter ICIP project information.**  
**For the Capital Appropriations Search and Capital Project Monitoring System, click on CPMS.**

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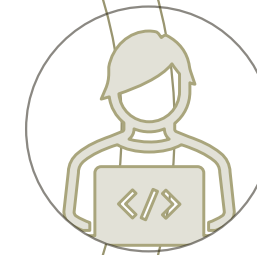
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[Local Government Division website](#)  
[State Budget Division/Capital Outlay Bureau website](#)

Local Government ICIP Contact: [Geovanna.Losito@dfa.nm.gov](mailto:Geovanna.Losito@dfa.nm.gov)  
State Agency ICIP Contact: [Tonantzin.Roybal@dfa.nm.gov](mailto:Tonantzin.Roybal@dfa.nm.gov)

How can an entity code/password be obtained? Entry into the web site requires a code and a password. For new local government entities and special districts, send an email to [Geovanna.Losito@dfa.nm.gov](mailto:Geovanna.Losito@dfa.nm.gov) or phone (505) 257-8088 to request an entity code and password.



Developing  
your ICIP



ICIP  
Submission



What's  
New?



NEW MEXICO DEPARTMENT OF  
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A circular opening in a brick wall, looking down into a tunnel. Numerous US dollar bills are falling through the opening, creating a sense of motion and abundance. The background is a bright blue sky with white clouds.

# Developing your ICIP

ICIP Guidelines & Data Entry Instructions:  
<https://www.nmdfa.state.nm.us/local-government/icip/>

2.61.6 Bond Project Disbursement Guidelines  
<https://www.nmdfa.state.nm.us/board-of-finance/rules-and-policies/>

# Your ICIP Submission is NOT complete without these Google forms:

## ICIP Completion Certification Form FY 2026-2030

|                      |                      |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
| Official Entity Name | ICIP Entity Code     |

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- ICIP Officer, Procurement Officer, Financial Officer: name, telephone, email
- COG District number
- Address Information
- Entity type
- Compliant with Executive Order 2013-006
- Comprehensive plan and other planning documents

### 2. Capital Project Detail

- Priority
- Year / Rank
- Project Title
- Project Contact Information
- Total Project Cost
- Class
- Type/Subtype
- Project Location (include Latitude/Longitude)
- Legislative Language
- Scope of Work
- Secured/Potential Funding Budget
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- Who will Own, Operate, Fiscal Agent, Own Land, Own Asset, and Maintain (Do not leave empty)
- #19 Answer all questions as related to each specific project (Do not leave empty).

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date (xx/xx/xxxx)

\_\_\_\_\_  
Printed Name

## New Entity Contacts with Access / Permission for Access - New Contact / CPMS User Access Form

(Must be a political subdivision of the state - municipality, county, special district, tribe, or senior center facility.)

- Current ICIP User
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### Choose Entity Type from dropdown below:

Entity Type: Select One

Special District Category: (Only for Special Districts)

\_\_\_\_\_  
(Entity Name) agrees to provide the following agency or individual the authority to enter/edit the Infrastructure Capital Improvement Plan (ICIP) database for the 2026-2030 Plan for this entity.

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Entity/Agency Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

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## Resolution Template

County, Municipality/Tribal Government/Special District of

COUNTY OF \_\_\_\_\_

Resolution No. \_\_\_\_\_

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ADOPTING THE FY 2026-2030 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)

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WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE \_\_\_\_\_ that:

1. The county/municipality/tribal government/special district has adopted the attached FY 2026-2030 Infrastructure Capital Improvement Plan, and
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3. This Resolution supersedes Resolution No. \_\_\_\_\_.

PASSED, APPROVED and ADOPTED by the governing body at its meeting of \_\_\_\_\_, 2024

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Mayor/County Commission Chair/Board Chair

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\_\_\_\_\_  
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County, Municipality/Tribal Government/Special District of

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ATTEST:

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\_\_\_\_\_  
Date (xx/xx/xxxx)

\_\_\_\_\_  
Printed Name

## New Entity Contacts with Access / Permission for Access - New Contact / CPMS User Access Form

(Must be a political subdivision of the state - municipality, county, special district, tribe, or senior center facility.)

- Current ICIP User
- Additional ICIP User
- New ICIP Entity
- CPMS Access Only

### Choose Entity Type from dropdown below:

Entity Type: Select One

Special District Category: (Only for Special Districts)

\_\_\_\_\_  
(Entity Name) agrees to provide the following agency or individual the authority to enter/edit the Infrastructure Capital Improvement Plan (ICIP) database for the 2026-2030 Plan for this entity.

**Person with signatory authority for this local government entity to give such permission** (Please note: Cannot list same contact twice, all fields must be completed and this form expires one year after completed)

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Entity/Agency Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Agency or individual who has been given authority to enter the ICIP data on behalf of said entity:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Entity/Agency Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Resolution Template

County, Municipality/Tribal Government/Special District of

COUNTY OF \_\_\_\_\_

Resolution No. \_\_\_\_\_

A RESOLUTION  
ADOPTING THE FY 2026-2030 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)

WHEREAS, the \_\_\_\_\_ of \_\_\_\_\_ recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE \_\_\_\_\_ that:

1. The county/municipality/tribal government/special district has adopted the attached FY 2026-2030 Infrastructure Capital Improvement Plan, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.
3. This Resolution supersedes Resolution No. \_\_\_\_\_.

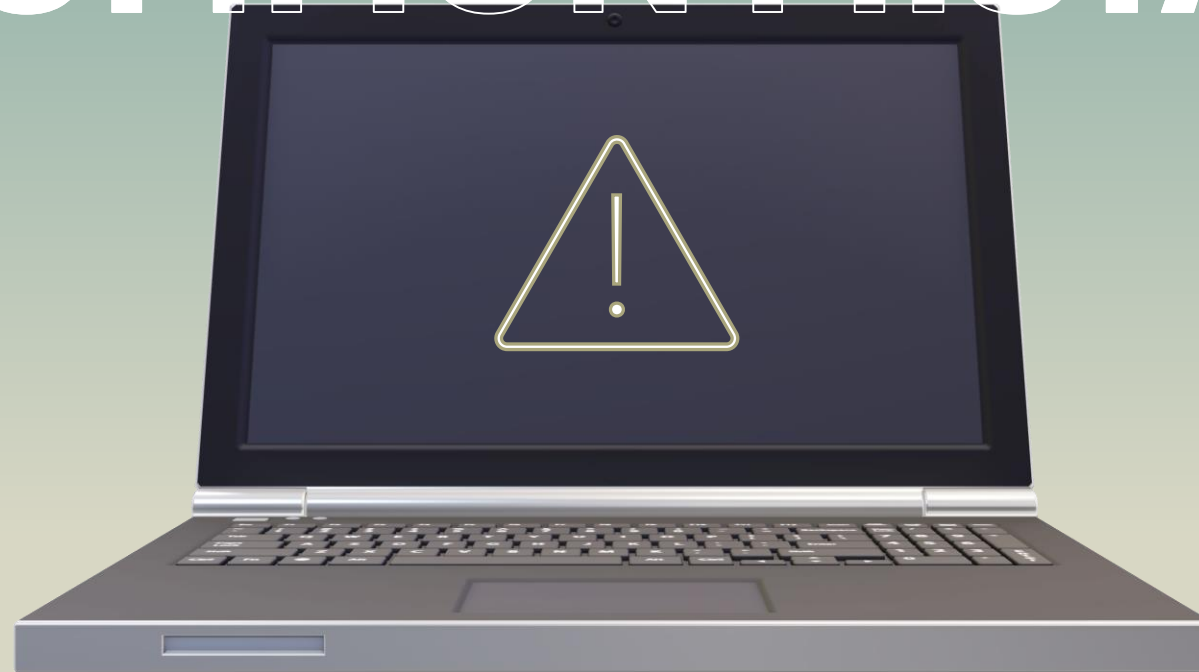
PASSED, APPROVED and ADOPTED by the governing body at its meeting of \_\_\_\_\_, 2024

\_\_\_\_\_  
Mayor/County Commission Chair/Board Chair

ATTEST:

\_\_\_\_\_  
Municipal/County Clerk/Other Testator

# TOP 5 COMMON MISTAKES



TOP 5 COMMON MISTAKES

**TOP 5 COMMON MISTAKES**

TOP 5 COMMON MISTAKES



# 5 Common errors made when completing the ICIP:

---

The instructions ask for a **proposed** start date, provide both month and year as per the example.

1)

6. Proposed project start date:

2024



# 5 Common errors made when completing the ICIP:

---

The instructions ask for a **proposed** start date, provide both month and year as per the example.

1)

6. Proposed project start date:

2024

Enter proposed project start date: e.g. July, 2025 (FY2026 begins July 2025 and ends June 30, 2026.)

# 5 Common errors made when completing the ICIP:

---

The instructions ask for a **proposed** start date, provide both month and year as per the example.

1)

**6. Proposed project start date:**

July, 2025 ✓

Examples can also be part of the instructions:

2)

**10. GPS Coordinates: MANDATORY**

Utilizing address listed in Project Location, go to <http://itouchmap.com/> or go to <http://www.gps-coordinates.net/> for Latitude and Longitude. List in decimal degrees. Example: Latitude 35.683263; Longitude -105.942546.

**Latitude**

105°55'26.92"W

**Longitude**

35°59'19.595"N

# 5 Common errors made when completing the ICIP:

For the Legislative language, example provided needs to be followed.

3)

**11. Legislative Language:** (500 maximum characters allowed) Provide recommended Legislative language. Use descriptors, such as: 'to acquire' or 'to plan and design' or 'to design and construct' or 'to equip and furnish' as well as what the project is, such as 'a multipurpose center'. Provide a broad statement of the work to be completed in this section. Include only specifics on the projected use of the requested funding. It is important to complete this section, as it is tied to how funding may be used. Type Response in Box. NMAC #:2.61.6 Bond Project Disbursement Guidelines at <https://www.srca.nm.gov/parts/title02/02.061.0006.html>

*Example: to plan, design, construct, furnish and equip a new fire station for the town of Bernalillo, Sandoval county. Or to purchase and equip a new fire truck for the pueblo of Santa Clara, Rio Arriba county*

To Plan, Design, Construct n Furnish a new fire station for the town of Bernalillo located in New Mexico, in the County of Sandoval.

# 5 Common errors made when completing the ICIP:

For the Legislative language, example provided needs to be followed.

3)

**11. Legislative Language:** (500 maximum characters allowed) Provide recommended Legislative language. Use descriptors, such as: 'to acquire' or 'to plan and design' or 'to design and construct' or 'to equip and furnish' as well as what the project is, such as 'a multipurpose center'. Provide a broad statement of the work to be completed in this section. Include only specifics on the projected use of the requested funding. It is important to complete this section, as it is tied to how funding may be used. Type Response in Box. NMAC #:2.61.6 Bond Project Disbursement Guidelines at <https://www.srca.nm.gov/parts/title02/02.061.0006.html>

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*Example: to plan, design, construct, furnish and equip a new fire station for the town of Bernalillo, Sandoval county. Or to purchase and equip a new fire truck for the pueblo of Santa Clara, Rio Arriba county*

to plan, design, construct, furnish and equip a new fire station in the town of Bernalillo in Sandoval county ✓

For the scope of work, we need you to provide a more in-depth description, lots of details. Also, it needs to be different than the Legislative Language.

4)

**12. Scope of Work:** (2000 maximum characters allowed) Provide a brief description of work to be completed. Must match budget categories. (i.e., complete environmental studies, plan, design, and construct). Provide detail on project to include what will be done with funding requested for each fiscal year, If street/roads/highway project, include street and/or road name(s).

*Example: Plan, design, and construct a new fire station. The building will be 10,000 sq. ft. pre-engineered metal building with a cultured stone/EIFS finish on exposed exterior areas, with two 40 x 80 apparatus bays. The project will be completed in three phases. Phase I will include the easements, cultural resource inventory, environmental assessment, planning, design and the first half of the construction. The phase will take 12 months with some of the studies being completed concurrently. Phase II consists of the second half of the construction and will be completed in 12 months. Phase III will include the purchase of furnishings and equipment to include tables, chairs, office desks and commercial kitchen appliances, cots, storage lockers and fire safety equipment.*

to plan, design, construct, furnish and equip a new fire station in the town of Bernalillo in Sandoval county ✗

# 5 Common errors made when completing the ICIP:

For the Legislative language, example provided needs to be followed.

3)

**11. Legislative Language:** (500 maximum characters allowed) Provide recommended Legislative language. Use descriptors, such as: 'to acquire' or 'to plan and design' or 'to design and construct' or 'to equip and furnish' as well as what the project is, such as 'a multipurpose center'. Provide a broad statement of the work to be completed in this section. Include only specifics on the projected use of the requested funding. It is important to complete this section, as it is tied to how funding may be used. Type Response in Box. NMAC #:2.61.6 Bond Project Disbursement Guidelines at <https://www.srca.nm.gov/parts/title02/02.061.0006.html>

*Example: to plan, design, construct, furnish and equip a new fire station for the town of Bernalillo, Sandoval county. Or to purchase and equip a new fire truck for the pueblo of Santa Clara, Rio Arriba county*

to plan, design, construct, furnish and equip a new fire station in the town of Bernalillo in Sandoval county ✓

For the scope of work, we need you to provide a more in-depth description, lots of details. Also, it needs to be different than the Legislative Language.

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**12. Scope of Work:** (2000 maximum characters allowed) Provide a brief description of work to be completed. Must match budget categories. (i.e., complete environmental studies, plan, design, and construct). Provide detail on project to include what will be done with funding requested for each fiscal year, If street/roads/highway project, include street and/or road name(s).

*Example: Plan, design, and construct a new fire station. The building will be 10,000 sq. ft. pre-engineered metal building with a cultured stone EIFS finish on exposed exterior areas, with two 40 x 80 apparatus bays. The project will be completed in three phases. Phase I will include the easements, cultural resource inventory, environmental assessment, planning, design and the first half of the construction. The phase will take 12 months with some of the studies being completed concurrently. Phase II consists of the second half of the construction and will be completed in 12 months. Phase III will include the purchase of furnishings and equipment to include tables, chairs, office desks and commercial kitchen appliances, cots, storage lockers and fire safety equipment.*

Plan, design, and construct a new fire station. The building will be 10,000 sq ft. pre-engineered two-story metal building. We have acquired the land and have started the designing process, but construction and furnishings are still needed. ✓

For the Project Budget example below, there are 2 errors. No amount is being requested (red) and no answer was provided on the "completed" column (Purple). Must be either yes or no.

5)

**14. Project Budget: (Estimated Project Budget)** Complete the Budget below. Include only unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amount secured listed in the Funding Budget. **(No decimals, commas or \$ signs.)**. All projects must include an amount not yet funded and cannot be Place Holder projects. Instructions available in the ICIP Data Entry manual, pages 19-22, which can be found on the ICIP website at <https://www.nmdfa.state.nm.us/local-government/icip/>. **(No commas, decimals or \$ signs.)**

|                              | Completed | Funded to Date | 2025 | 2026 | 2027 | 2028 | 2029 | Total Project Cost |
|------------------------------|-----------|----------------|------|------|------|------|------|--------------------|
| Water rights                 | N/A       | 0              | 0    | 0    | 0    | 0    | 0    | 0                  |
| Easements and Rights of way  | N/A       | 0              | 0    | 0    | 0    | 0    | 0    | 0                  |
| Acquisition                  | N/A       | 0              | 0    | 0    | 0    | 0    | 0    | 0                  |
| Archaeological Studies       | N/A       | 0              | 0    | 0    | 0    | 0    | 0    | 0                  |
| Environmental Studies        | N/A       | 0              | 0    | 0    | 0    | 0    | 0    | 0                  |
| Planning                     | N/A       | 0              | 0    | 0    | 0    | 0    | 0    | 0                  |
| Design(Engineer/Architect)   | N/A       | 50,000         | 0    | 0    | 0    | 0    | 0    | 50,000             |
| Construction                 | N/A       | 315,000        | 0    | 0    | 0    | 0    | 0    | 315,000            |
| Furnish/Equip/Vehicles       | N/A       | 0              | 0    | 0    | 0    | 0    | 0    | 0                  |
| <b>TOTALS</b>                |           | 365,000        | 0    | 0    | 0    | 0    | 0    | 365,000            |
| <b>Amount Not Yet Funded</b> |           | 0              |      |      |      |      |      |                    |

**Project shows fully funded. If you are not seeking funds for the project, please de-activate.**

**Use N/A only if not part of project and no funds are needed. If funds are part of your total cost this should say either yes or no. "No" means project is open/active and funds are still needed/being requested.**

**WHAT IS**

**NEW?**

**10. GPS Coordinates: MANDATORY**

Utilizing address listed in Project Location, go to <http://itouchmap.com/> or go to <http://www.gps-coordinates.net/> for Latitude and Longitude.

**PLEASE LIST IN DECIMAL DEGREES (DD). Example: Latitude 35.683263; Longitude -105.942546.**

Latitude

34.416938

Longitude

-107.499417

**11. Legislative Language:** (500 maximum characters allowed) Provide recommended Legislative language. Use descriptors, such as: 'to acquire' or 'to plan and design' or 'to design and construct' or 'to equip and furnish' as well as what the project is, such as 'a multipurpose center'. Provide a broad statement of the work to be completed in this section. Include only specifics on the projected use of the requested funding. It is important to complete this section, as it is tied to how funding may be used. Type Response in Box. NMAC #:2.61.6 Bond Project Disbursement Guidelines at <https://www.srca.nm.gov/parts/title02/02.061.0006.html>

Example: "to plan, design, construct, furnish and equip a new fire station in Bernalillo in Sandoval county. Or to purchase and equip a new fire truck in the pueblo of Santa Clara in Rio Arriba county" (start sentence with lower case and no period at the end)

**12. Scope of Work:** (2000 maximum characters allowed) Provide a description of the project and elaborate on what has been done to date and what is still needed to complete this project. Must match budget categories. (i.e., complete environmental studies, plan, design, and construct). Provide detail on project to include what will be done with funding requested for each fiscal year. If street/roads/highway project, include street and/or road name(s). **THIS SECTION SHOULD NOT BE A COPY AND PASTE OF #11 LEGISLATIVE LANGUAGE.**

Discard my Changes

Deactivate this Project

Save Changes

- Better examples and clearer instructions have been provided.

**13. Secured & Potential Funding Budget** [State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc. Amount Secured must match Funded to Date column in the Project Budget.]

Please complete tables below with all secured and potential funding sources. **(No decimals or dollar symbols \$)** Instructions are available on the ICIP Data Entry manual, pages 17-18 which can be found on the ICIP website at <https://www.nmdfa.state.nm.us/local-government/icip/>.

| Secured Funding Source(s): | Funding Amount Requested: | Date(s) Received: | n/a                      | Amount Secured: | Amount Expended to Date: | Comments: |
|----------------------------|---------------------------|-------------------|--------------------------|-----------------|--------------------------|-----------|
| -                          | 0                         |                   | <input type="checkbox"/> | 0               | 0                        |           |
| -                          | 0                         |                   | <input type="checkbox"/> | 0               | 0                        |           |
| -                          | 0                         |                   | <input type="checkbox"/> | 0               | 0                        |           |
| -                          | 0                         |                   | <input type="checkbox"/> | 0               | 0                        |           |
| <b>TOTALS</b>              | 1,000,000                 |                   |                          | 0               | 0                        |           |

| Potential Funding Source(s): | Funding Amount Needed: | Applied for? Yes or No   | Date when Applied: | Comments: |
|------------------------------|------------------------|--------------------------|--------------------|-----------|
| -                            | 0                      | <input type="checkbox"/> |                    |           |
| -                            | 0                      | <input type="checkbox"/> |                    |           |
| -                            | 0                      | <input type="checkbox"/> |                    |           |
| -                            | 0                      | <input type="checkbox"/> |                    |           |

- The Secured and Potential Funding sections have been separated.

- For this section (#19), better examples and clearer instructions have been provided to assist you with completion. We ask that you do not leave these boxes empty.

(e) Are there **oversight mechanisms** built in to ensure timely construction and completion of the project on budget?  Yes  No

Please explain your answer. **Do not leave empty.** (200 characters maximum)

Examples:

If **yes**: "The acequia is working closely with an engineer through the RCPP ensuring proper installation of the project.

The Acequia Commission will follow ISC procurement code."

If **no**: "There are no oversight mechanisms in place yet", "Does not apply for this project", "Not applicable" etc.

NN Div. of Aging & Long Term Care Support will work Navajo Nation Office of Management & Budget and Finance to keep the project on task.

(f) Other than the associated temporary construction jobs, does the project **maintain or advance the region's economy**?  Yes  No

Please explain your answer. **Do not leave empty.** (200 characters maximum)

Examples:

If **yes**: "Farmers who irrigate with the acequia can sell their produce and provide income to their families; produce grown feeds families; protects water rights and property values"

If **no**: "This project does not maintain or advance the economy", "Not applicable" etc.

The project will maintain the current Senior Center Staff.

(g) Does the project **benefit all citizens** within a recognized region, district or political subdivision?  Yes  No

Please explain your answer. **Do not leave empty.**

Examples:

If **yes**: "The project would directly benefit all 69 acequia parciantes and their families plus hundreds of families downstream".

If **no**: "Even though it does not benefit **all** citizens, it benefits this amount of people because..."

Please explain and provide the **number** of people that will benefit from the project. (200 characters maximum)

The project will benefit approximately 157 older community members.

(h) Does the project **eliminate a risk or hazard to public health and/or safety** that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.  Yes  No

Please explain your answer. **Do not leave empty. (200 characters maximum)**

Examples:

If **yes**: "This project reduces risk of damage to private property. Public safety would be at risk in the event of a flood."

If **no**: "This project does not eliminate the risks mentioned."

*(If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate, such as Declaration of Emergency, Administrative Order, Notice of Violation, or other.)*

The project will bring the Alamo Senior Center into compliance.

# Councils of Government by County

**District 1: Northwest NM Council of Governments** (*San Juan, McKinley, Cibola Counties*)

Evan Williams, Executive Director; Phone: (505) 722-4327; Email: [ewilliams@nwnmcog.org](mailto:ewilliams@nwnmcog.org)

**District 2: North Central NM Economic Development District** (*Rio Arriba, Santa Fe, Taos, Los Alamos, Colfax, Mora, San Miguel Counties*)

Monica Abeita, Executive Director; Phone: (505) 395-2668; Email: [monicaa@ncnmedd.com](mailto:monicaa@ncnmedd.com)

**District 3: Mid-Region Council of Governments** (*Sandoval, Bernalillo, Valencia, Torrance Counties*)

Dewey Cave, Executive Director; Phone: (505) 247-1750; Email: [DCave@mrcog-nm.gov](mailto:DCave@mrcog-nm.gov)

**District 4: Eastern Plains Council of Governments** (*Union, Harding, Quay, Curry, Roosevelt, Guadalupe, De Baca Counties*)

Sandy Chancey, Executive Director; Phone: (575) 762-7714 ; Email: [schancey@epcog.org](mailto:schancey@epcog.org)

**District 5: Southwest NM Council of Governments** (*Catron, Hidalgo, Luna, Grant Counties*)

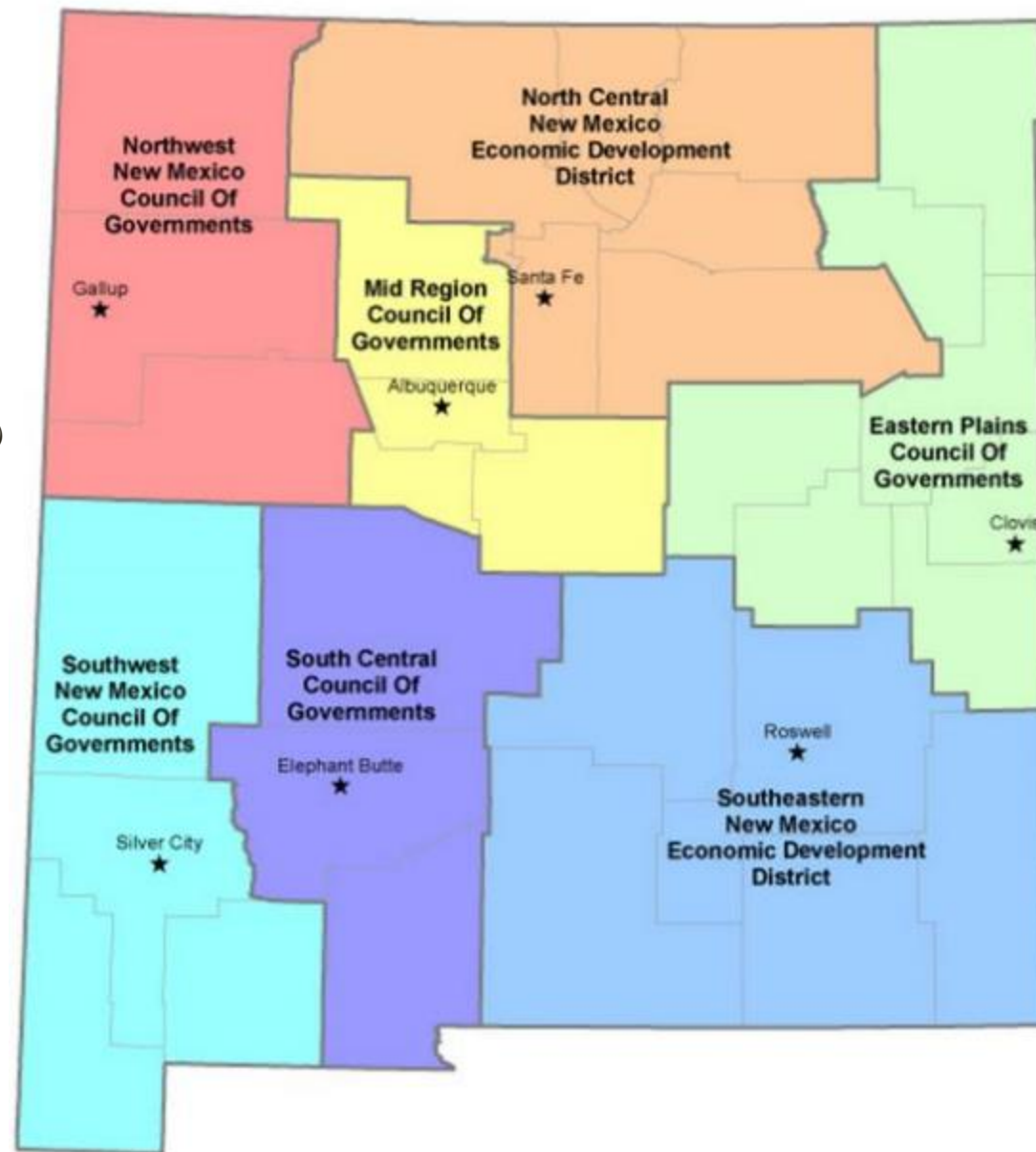
Priscilla Lucero, Executive Director; Phone: (575) 388-1509; Email: [priscillalucero@swnmcog.org](mailto:priscillalucero@swnmcog.org)

**District 6: Southeastern NM Economic Development District**(*Lincoln, Otero, Chaves, Eddy, Lea Counties*)

Dora Batista, Executive Director; Phone: (575) 624-6131; Email: [dbatista@snmedd.com](mailto:dbatista@snmedd.com)

**District 7: South Central Council of Governments** (*Socorro, Sierra, Dona Ana Counties*)

Jay Armijo, Executive Director; Phone: (575) 744-4857; Email: [jarmijo@sccog-nm.com](mailto:jarmijo@sccog-nm.com)



**27<sup>th</sup> Annual New Mexico  
Infrastructure Finance Conference**

**SAVE THE  
DATE**

**October 29<sup>th</sup> & 30<sup>th</sup> 2024  
Isleta Resort & Casino**



**New Mexico  
Infrastructure  
Finance  
Conference**

# Local Government Management Team

|   |                                    |                              |
|---|------------------------------------|------------------------------|
| <a href="#"><u>Wesley Billingsley</u></a> | Division Director                  | 505-819-1915                 |
| <a href="#"><u>Jeannette Gallegos</u></a> | Deputy Director                    | 505-827-4787<br>505-660-8744 |
| <a href="#"><u>Cristina Martinez</u></a>  | Special Services Bureau Chief      | 505-469-1822                 |
| <a href="#"><u>Cordelia Chavez</u></a>    | Budget and Finance Bureau Chief    | 505-231-7246                 |
| <a href="#"><u>Carmen Morin</u></a>       | Community Development Bureau Chief | 505-470-8979                 |
| <a href="#"><u>Stephen Weinkauff</u></a>  | NM-911 Bureau Chief                | 505-660-3637                 |
| <a href="#"><u>Julie Fernandez</u></a>    | LDWI Bureau Chief                  | 505-629-2845                 |
| <a href="#"><u>Shanna Sasser</u></a>      | Rural & Frontier Equity Ombudsman  | 505-470-2750                 |
| <a href="#"><u>Melody Montoya</u></a>     | Office Manager                     | 505 670-4395                 |

# Community Development Bureau Team

|                  |                                    |  |                |
|------------------|------------------------------------|--|----------------|
| Carmen Morin     | Community Development Bureau Chief | <a href="mailto:CarmenB.Morin@dfa.nm.gov">CarmenB.Morin@dfa.nm.gov</a>       | (505) 470-8979 |
| Donna Stewart    | CDB Manager                        | <a href="mailto:DonnaJ.Stewart@dfa.nm.gov">DonnaJ.Stewart@dfa.nm.gov</a>     | (505) 231-2993 |
| Ryan Serrano     | Capital Outlay Manager             | <a href="mailto:RyanS.Serrano@dfa.nm.gov">RyanS.Serrano@dfa.nm.gov</a>       | (505)819-1568  |
| Steve Lacy       | Project Manager                    | <a href="mailto:StevenK.Lacy@dfa.nm.gov">StevenK.Lacy@dfa.nm.gov</a>         | (505) 695-5602 |
| Maureen Ayers    | Project Manager                    | <a href="mailto:Maureen.Ayers@dfa.nm.gov">Maureen.Ayers@dfa.nm.gov</a>       | (505) 470-0977 |
| Geovanna Losito  | ICIP Program Manager               | <a href="mailto:Geovanna.Losito@dfa.nm.gov">Geovanna.Losito@dfa.nm.gov</a>   | (505) 257-8098 |
| Nicole Silva     | Project Manager                    | <a href="mailto:Nicole.Silva@dfa.nm.gov">Nicole.Silva@dfa.nm.gov</a>         | (505) 470-7041 |
| Stephanie Kramer | Project Manager                    | <a href="mailto:Stephanie.Kramer@dfa.nm.gov">Stephanie.Kramer@dfa.nm.gov</a> | (505) 690-4621 |
| Lori Vasquez     | Project Manager                    | <a href="mailto:Loretta.Vasquez@dfa.nm.gov">Loretta.Vasquez@dfa.nm.gov</a>   | (505) 469-6175 |
| Alison Gillette  | Project Manager                    | <a href="mailto:Alison.Gillette@dfa.nm.gov">Alison.Gillette@dfa.nm.gov</a>   | (505) 469-7811 |
| Lynda Martinez   | Project Manager                    | <a href="mailto:Lynda.Martinez@dfa.nm.gov">Lynda.Martinez@dfa.nm.gov</a>     | (505) 699-3971 |
| Daniel Catanach  | Project Manager                    | <a href="mailto:DanielN.Catanach@dfa.nm.gov">DanielN.Catanach@dfa.nm.gov</a> | (505) 231-6090 |

**QUESTIONS?**

# UPCOMING

## *Trainings*

2024

**3**  
**APR**

Introduction and Overview of Updated Questionnaire System by State Board of Finance | **11:00 AM**

**5**  
**APR**

Understanding the Legislative Process: An Overview of Capital Outlay Appropriations by Legislative Finance Committee | **10:00 AM**

**8**  
**APR**

Empowering Tribal Communities: A Guide to Leveraging the ICIP for Sustainable Development by Department of Indian Affairs | **10:00 AM**

**10**  
**APR**

NM Arts in Public Places by Department of Cultural Affairs | **10:00 AM**

**11**  
**APR**

How to Best Incorporate Outdoor Recreation Planning in an ICIP by EDD-Outdoor Recreation Division | **10:00 AM**

**18**  
**APR**

NM Economic Development Overview by NMEDD | **10:00 AM**

**19**  
**APR**

How to search for Federal Grants by DFA Federal Grants Management Bureau | **10:00 AM**

**22**  
**APR**

NM Department of Transportation Presentation | **10:30 AM**

**25**  
**APR**

New Mexico Environment Department Presentation | **10:00 AM**

**26**  
**APR**

Senior Center Facilities and their ICIP by Aging & Long-Term Services Department | **11:00 AM**

**1**  
**MAY**

Infrastructure Capital Improvement Plan (ICIP) 101 – Session Two | **10:00 AM**

**6**  
**MAY**

Financing Opportunities by the New Mexico Finance Authority | **10:30 AM**

FOR MORE INFO VISIT: [HTTPS://WWW.NMDFA.STATE.NM.US/LOCAL-GOVERNMENT/ICIP/](https://www.nmdfa.state.nm.us/local-government/icip/)



New Mexico  
Department of Finance  
and Administration

Thank you