

Empowering Tribal Communities: A Guide to Leveraging the ICIP for Sustainable Development

Planning Tool for Project Development

How does the ICIP become a tool for developing project funding strategies and seeking funding?

Santa Ana Pueblo Public Safety & Judicial Complex



Public Safety, Judicial & Social Services Complex Construction Project



Presented by:
Pueblo of Santa Ana



ICIP Training Presentation



Becenti Chapter Veterans Center



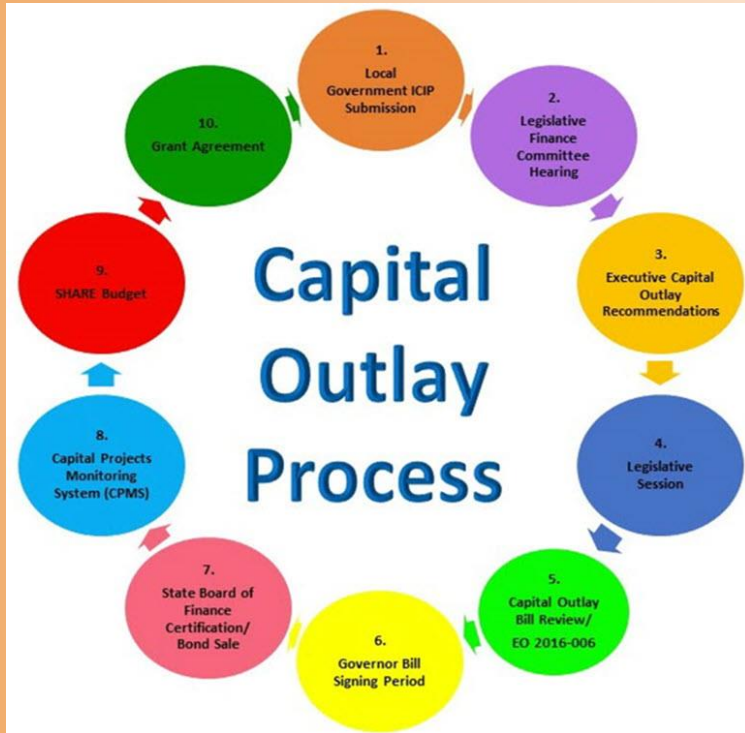
[NND CD Newsletter](#)

Becenti Chapter Veterans Building



Becenti, New Mexico

The ICIP First Step in the Capital Outlay Process -



The ICIP is a tool to assist Tribal Communities to apply for funds from:

- New Mexico Capital Outlay
- New Mexico Tribal Infrastructure Funds
- New Mexico Aging & Long Term Services GOB Funds
- New Mexico Environment Department Funds
- New Mexico Department of Transportation

New Mexico ICIP TIME TABLE

New Mexico ICIP Web App Open For FY 2025 - April, 2024
New Mexico Workshops April to May, 2024
New Mexico Tribal ICIP's due July 12, 2024
New Mexico ICIP reviewed by NM DFA July – August, 2024
Corrections to NM ICIP August, 2024
NM ICIP Published September, 2024
New Mexico Legislative Session January – March, 2025
New Mexico FY 2024 Capital Outlay Bill Reviewed and signed by Governor April 2025

April

May

July

August

September

January

April

Public Participation

- The tribal leadership, project managers, and staff review existing plan
- The tribe conducts surveys and interviews of Community Membership
- Hold public hearings on ICIP
- Tribal Council/Chapter meeting to pass the ICIP Resolution or Letter from Pueblo Governor/Tribal President/Chapter President



Prioritization

- Project prioritization is decided locally and through public participation
- Priorities are important for use by the New Mexico Legislature and Tribal Council
- ICIP Top 5 Priorities are the most important, however, lower priority projects have been funded.
- Regional Projects
- Senior Center Projects can be on both Tribal ICIP and Senior Center ICIP



Tribal Budget - How does the ICIP tie into Tribal Budget?

The review of the existing ICIP should include a review of the Tribal Budget:

- What Tribal funds are available for capital projects?
- What Tribal funds are available for operation and maintenance?
- What Tribal funds are available for unforeseen costs of projects?
- What is the current budget status of each project?



 NEW MEXICO DEPARTMENT OF
FINANCE & ADMINISTRATION

ICIP Client Login
Agency or Entity Code:
Password:
 ICIP

Welcome to the DFA site for the Infrastructure Capital Improvement (ICIP) projects and Capital Appropriations Search (CPMS).
After login, click on ICIP to enter ICIP project information.
For the Capital Appropriations Search and Capital Project Monitoring System, click on CPMS.

PLEASE NOTE: For security reasons, this ICIP site is no longer supported by Internet Explorer. Please use Google Chrome, Firefox or Microsoft Edge.

Other relevant links:
[Department of Finance and Administration website](#)
[Local Government Division website](#)
[State Budget Division/Capital Outlay Bureau website](#)

Local Government ICIP Contact: Geovanna.Losito@dfa.nm.gov
State Agency ICIP Contact: Tonantzin.Roybal@dfa.nm.gov

How can an entity code/password be obtained? Entry into the web site requires a code and a password. For new local government entities and special districts, send an email to Geovanna.Losito@dfa.nm.gov or phone (505) 396-0341 to request an entity code and password.

Project Budget - Secured & Potential Funding Budget

13. Secured & Potential Funding Budget [State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc. Amount Secured must match Funded to Date column in the Project Budget.]

Please complete tables below with all secured and potential funding sources. **(No decimals or dollar symbols \$)** Instructions are available on the ICIP Data Entry manual, pages 17-18 which can be found on the ICIP website at <https://www.nmdfa.state.nm.us/local-government/icip/>.

Secured Funding Source(s):	Funding Amount Requested:	Date(s) Received:	n/a	Amount Secured:	Amount Expended to Date:	Comments:
CAP - Capital Outlay <input type="checkbox"/>	515,000	2019	<input type="checkbox"/>	515,000	515,000	Expended for Plar
LFUNDS - Local Fund <input type="checkbox"/>	2,100,000	2022	<input type="checkbox"/>	2,100,000	0	Sihasin Funds
LFUNDS - Local Fund <input type="checkbox"/>	100,000	2022	<input type="checkbox"/>	100,000	0	Chapter Funds
- <input type="checkbox"/>	0		<input type="checkbox"/>	0	0	
TOTALS	3,215,000			2,715,000	515,000	

Potential Funding Source(s):	Funding Amount Needed:	Applied for? Yes or No	Date when Applied:	Comments:	n/a	n/a
IA - Indian Affairs Grant <input type="checkbox"/>	500,000	<input checked="" type="checkbox"/>	2023		<input type="checkbox"/>	<input type="checkbox"/>
CAP - Capital Outlay <input type="checkbox"/>	500,000	<input checked="" type="checkbox"/>	2023		<input type="checkbox"/>	<input type="checkbox"/>
- <input type="checkbox"/>	0	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
- <input type="checkbox"/>	0	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>

Discard my Changes

Deactivate this Project

Save Changes

Project Budget -

- What is already completed?
- What is already funded?
- What needs funding?
- Can it be phased?
- What is the total cost of project?

14. PROJECT BUDGET: (Estimated Project Budget) Complete the Budget below. Include only unfunded or unsecured funds under each project year. **Note: Funded to Date column must equal the amount secured listed in the Funding Budget. All projects must include an amount not yet funded and cannot be Place Holder projects. Instructions available in the ICIP Data Entry manual, pages 19-22, which can be found on the ICIP website at <https://www.nmdfa.state.nm.us/local-government/icip>**
 >(No decimals, commas or \$ signs.) If amount was added, answer in the completed box must be either 'yes' or 'no'.

	Completed (Yes/No)	Funded to Date	2026	2027	2028	2029	2030	Total Project Cost
Water rights	N/A ▾	0	0	0	0	0	0	0
Easements and Rights of way	Yes ▾	0	0	0	0	0	0	0
Acquisition	Yes ▾	0	0	0	0	0	0	0
Archaeological Studies	Yes ▾	0	0	0	0	0	0	0
Environmental Studies	Yes ▾	1,000	0	0	0	0	0	1,000
Planning	Yes ▾	100,000	0	0	0	0	0	100,000
Design(Engineer/Architect)	Yes ▾	100,000	0	0	0	0	0	100,000
Construction	No ▾	2,514,000	0	0	0	0	0	2,514,000
Furnish/Equip/Vehicles	No ▾	0	500,000	0	0	0	0	500,000
TOTALS		2,715,000	500,000	0	0	0	0	3,215,000
Amount Not Yet Funded		500,000						

Legislative Language

Bond Questionnaire



Provide complete, thorough, and accurate answers. Responses that lack sufficient information and detail will delay your funding.

Appropriation ID: G2469

Appropriation ID: G2469

Appropriation Title: BAAHAALI CHP HOUSE IMPROVE

Appropriation Amount: 100000

Appropriation Language: to plan, design, construct and equip improvements to the chapter house in the Baahaali chapter of the Navajo Nation in McKinley county;

Appropriation Year: 2022

Chapter/Section: 53 / 26/22

Local Entity Code: 13019

Local Entity Name: Navajo Nation

Oversight Agency Code: 60900

Oversight Agency Name: Indian Affairs Dept. (IAD)

Fund Type: STB

Inter- Government Agreement (IGA)

WHEREAS, pursuant to the Laws 22, Chapter 53, Section 26, Item 22, ONE HUNDRED THOUSAND DOLLARS (\$100,000.00); to plan, design, construct and equip improvements to the chapter house in the Baahaali chapter of the Navajo Nation in McKinley county; and

ICIP Uses

- The Tribal Infrastructure Fund application requires that each application has a ICIP number.
- Aging & Long Term Care also requires an ICIP number to apply for funding.
- Capital Outlay requires an ICIP number on its form to apply for funding
- Seeking Funds from your Tribal Funds.
- Seeking Funds from the Federal Sources. e.g. USDA, IHS, BIA and Federal Highway Administration



Programs & Funding

The Indian Affairs Department has multiple funding sources that benefit Nations, Tribes and Pueblos across the State of New Mexico.

These funding sources vary from year to year and are based upon the appropriations approved by the New Mexico State Legislature and Governor of New Mexico. Below are the current funding sources available:

▶ Tribal Infrastructure Fund

▶ Capital Outlay

▶ Tobacco Cessation and Prevention Program Funding

▶ Special Projects Funding



Capital Outlay Funds are overseen by various State Agencies depending on type project.

Most Tribal projects are under the Indian Affairs Department (IAD).

Senior Citizen Projects are under NM Aging & Long Term Services Department (ALTSD)

Transportation Projects are under NM Department of Transportation (NMDOT)

Water Projects can be under NM Environmental Department (NMED) or IAD

Capital Outlay

In New Mexico, capital outlay is authorized by the Legislature and generally is nonrecurring – one-time – money.

Capital Outlay funds are used to build, improve or equip physical property that will be used by the public. Roads, computers, museums, playgrounds, schools, irrigation ditches, hospitals, lands, and furniture can all be capital outlay projects.

Upon the conclusion of the legislative session, the Governor of New Mexico has 20 days to either approve or line item veto capital outlay projects. The IAD will immediately notify the tribal entity/organization of the capital outlay projects appropriated to their community through an award letter for both Severance Tax Bond and General Fund appropriations. IAD will request that a scope of work (SOW) be submitted to IAD. A SOW must be submitted for each appropriated project(s).

Much of the state's capital outlay is funded through three sources: general obligation bonds, severance tax bonds and nonrecurring general fund revenue. Amounts vary from year to year depending on the economy. Nonrecurring general fund moneys are particularly unpredictable. The state also issues bonds for state transportation projects, projects funded by the New Mexico Finance Authority, and other projects and typically those bonds are repaid with other revenue.

Each year the New Mexico Indian Affairs Department is the administering agent for monies allocated to the department from the Legislature for each tribal entity.

NOTE: IAD urges tribal entities to thoroughly assess project readiness. The Bonds are subject to arbitrage (interest charged to the bond). The longer it takes for the tribal entity/organization to spend the money, the more interest the State must pay on the bond. This is money that could be better spent by tribes to fund more projects.



Requests for Capital Outlay



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[Legislation Listing / Bill Finder / Capital Outlay / Capital Outlay Request Forms](#)

Capital Outlay Request Forms

Capital Outlay Request Form

[Submit Capital Outlay Request](#)

Capital Outlay Reauthorization Request Form

 [Electronic Version \(PDF\)](#)

Please click on the PDF icon to download the electronic version of the Capital Outlay Request Form. When the dialog box appears, click on the save button and save it to your computer. Fill out the form, then print the form and have it signed by a legislator.



New Mexico Legislature © 2022

[Visit the Capitol](#)

Email legis.webmaster@nmlegis.gov if you encounter an issue with the website or have a suggestion to improve it. This email is NOT for use to contact your legislators. Please contact them directly.

Requests for Capital Outlay



Home / Capital Outlay Web / Capital Outlay Web Submit Request

Capital Outlay Web Request

1. Infrastructure Capital Improvement Plan (ICIP) five digit project ID # (If you do not have a project #, begin your request with Item #2. See instructions.)

2. Contact Name*

3. Contact Title*

4. Contact Phone*

5. Contact Email*

6. Fiscal Agent* (Entity to receive funding... See instructions.) Only the state or political subdivisions of the state are eligible to receive funding.

7. Entity requesting funding* (If different from fiscal agent, type in the requesting entity name. See instructions.)

8. Entity that will own the project upon completion* (If different from fiscal agent, type in the owner's name. See instructions.)

Do Not Submit.
Example only.

LEGISLATIVE COUNCIL SERVICE 56TH LEGISLATURE – SECOND SESSION - 2024 CAPITAL OUTLAY REAUTHORIZATION REQUEST FORM (8/2/23)

Legislative Sponsor: _____

Sponsor's Signature: _____

Project Contact: _____ Phone: _____ Email: _____

Please provide the following information about the appropriation being reauthorized:
(If you need assistance, the Department of Finance and Administration offers a link to search capital project appropriations at: http://www.nmdfa.state.nm.us/Capital_Outlay_Bureau.aspx.)

1. DFA appropriation identification number (ApprID): _____

2. Current balance on this appropriation: _____

3. Are any binding contracts in place for this appropriation? _____

4. How many times has this appropriation been reauthorized? _____

5. What was the original purpose of this appropriation?

6. What is the change to the purpose or the language of the appropriation that you are requesting? *

7. Does the time of expenditure need to be extended? Yes ___ No ___

8. Does the agency receiving the appropriation need to be changed? Yes ___ No ___

If yes, what is the new receiving agency? _____

9. Enter original citation: Laws (year)_____, Chapter_____, Section_____, Subsection_____

10. Enter any reauthorizing citations: Laws (year)_____, Chapter_____, Section_____, Subsection_____

Laws (year)_____, Chapter_____, Section_____, Subsection_____

11. Entity requesting reauthorization: _____

12. Entity to receive funding for this project (only the state and political subdivisions of the state are eligible to receive funding): _____

13. Entity that will own the asset upon completion _____

If changing the purpose of the appropriation, refer to the documentation requirements posted here: www.nmlegis.gov/Legislation/BillFinder/Capital_Outlay

Types of Capital Outlay

- **STB** - Severance Tax Bonds Appropriations funded through Severance Tax Bonds (STB) will be budgeted through an automated upload by DFA in July once the bonds are sold. Must answer the State Board of Finance (SBOF) Questionnaire.
- **GF** - General Fund (GF) appropriations will be budgeted through an automated upload by DFA in June, 2024. Must answer the State Board of Finance (SBOF) General Fund Questionnaire.
- **GOB** - Appropriations funded through General Obligation Bonds (GOB) will be budgeted through an automated upload by DFA once the bonds are sold in June 2025. GOB funds are voted on by NM Voters in November. These cannot be reauthorized.

Tribal Infrastructure Fund

The Tribal Infrastructure Fund was created by the Tribal Infrastructure Act in 2005. This act recognizes that many of New Mexico's tribal communities lack basic infrastructure, including, but not limited to water and wastewater systems, roads, and electrical power lines.

Through this competitive funding, all federally recognized tribes, nations and pueblos within New Mexico have an opportunity to submit a robust project proposal for their community. At each funding cycle, the project proposal is evaluated and based on scoring, is awarded funds through the 13-person Tribal Infrastructure Board, which is administratively attached to the New Mexico Indian Affairs Department.

Pursuant to the Laws of 2010, HB162 – Severance Bonds for Tribal Infrastructure, the State Board of Finance division shall allocate four and one half percent (4.5%) of the estimated senior severance tax bonding capacity each year for tribal infrastructure projects, and the state board of finance will issue severance tax bonds in the annually allocated amount for use by the Tribal Infrastructure Board to fund qualified tribal infrastructure projects.





NMIAD Applications Portal

NMIAD Applications Portal

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TIMELINE: The following is the updated and tentative schedule, which is subject to change:

EVENT	DATE
TIF Portal open	February 2, 2024, at 8:00 am
TIF Portal closes, all applications final	March 14, 2024, at 5:00 pm
TRC review, score, and prioritize projects	March 18, 2024 – April 5, 2024
Tribes with top ranking projects are notified to attend a TIF Board meeting to present their project	May 3, 2024
TIF Board meets and votes to certify project awards to the State Board of Finance	May 2024
EO Compliance process *Dependent on submission of Tribal Audits	June 2024
State Board of Finance Bond Sale	June 2024
IGAs drafted and sent out to Grantees for signature	July 2024

Tribal Infrastructure Fund Requirements

- Submit a Tribal Infrastructure Fund Application through the TIF Portal
- Must have a state Infrastructure Capital Improvement Plan (ICIP) number in order to apply for TIF funding
- You can upload supporting documents with application in TIF Portal

3

Eligibility

- Federally recognized Indian nation, tribe or pueblo located wholly or partially in New Mexico or any of its governmental entities or subdivisions is eligible to apply for funding



Critical Need



TIF APPLICATION PORTAL

Declaration	Tribe & Project Info	Critical Need	Project Readiness	Capacity	Leveraging	Supporting Documents Submit
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[View information about Critical Need.](#)

Describe in detail the health, safety and/or welfare concerns to be addressed with the project, and provide relevant, reliable data in support (0-15 points available):

health, safety and/or welfare concerns

Describe in detail the specific solution(s) to the health, safety and/or welfare concerns articulated above and provide relevant, reliable data in support (0-15 points available):

specific solution(s) to the health, safety and/or welfare concerns

[Next](#)

[Return to Application Dashboard](#)

Project Readiness



TIF APPLICATION PORTAL

Declaration	Tribe & Project Info	Critical Need	Project Readiness	Capacity	Leveraging	Supporting Documents Submit
-------------	----------------------	---------------	-------------------	----------	------------	-----------------------------

[View information about Readiness.](#)

There are a total of 30 points available for this section.

Describe in detail all of the components of the project that you have already completed. This may include (but is not limited to) the following (as applicable):

Select all components of the project that have already been completed.

- Planning
- Land approval
- Surveys, studies, and clearances
- Engineering design

Planning: Community input, coordination and collaboration, feasibility studies, preliminary engineering reports, conceptual design, financial and business feasibility studies

Land Approval: Boundary surveys of required land (for easements, rights of way, or new facilities), documented tribal approval for the land use, documented approval from government agencies for the land use OR state that the project renovates or rehabilitates an existing facility

Surveys, Studies, and Clearances: Topographic surveys, geotechnical studies and reports, environmental studies/reports/clearances, cultural resources studies/reports/ clearances, Clean Water Act and other permits, utility assessments (for new buildings), other necessary permits and licenses

Engineering design: State the percentage of completeness

Construction: Describe any aspects or phases of construction which are already complete

Capacity



TIF APPLICATION PORTAL

Declaration | **Tribe & Project Info** | Critical Need | Project Readiness | Capacity | Leveraging | Supporting Documents | **Submit**

There are a total of 25 points available for this section.
The applicant has demonstrated timely expenditure and compliance with requirements for grant funding.
Please upload, as supporting documentation, the latest CPMS reports for your active TIF projects.

Choose File No file chosen 20MB limit **Upload**

Check box if the tribe does not have any active TIF projects.

Additional expenditure and compliance documentation will be provided to the Project Review Committee by IAD.

[Next](#)

Save

17

Leveraging

Declaration | Tribe & Project Info | Critical Need | Project Readiness | Capacity | **Leveraging** | Supporting Documents | **Submit**

[View information about Leveraging.](#)

There are a total of 15 points available for this section.

For cash match:

a. State each:

i. Sources of the cash match (250 characters): 250 remaining

ii. Select a funding source from the dropdown below.

iii. The date the funds were or will be secured:

iv. The dollar amount:

Fund Source	Fund Amount	Date Secured	Delete
NMFA LGPF	\$50,000	1/24/2018	
Total Amount:	\$50,000		

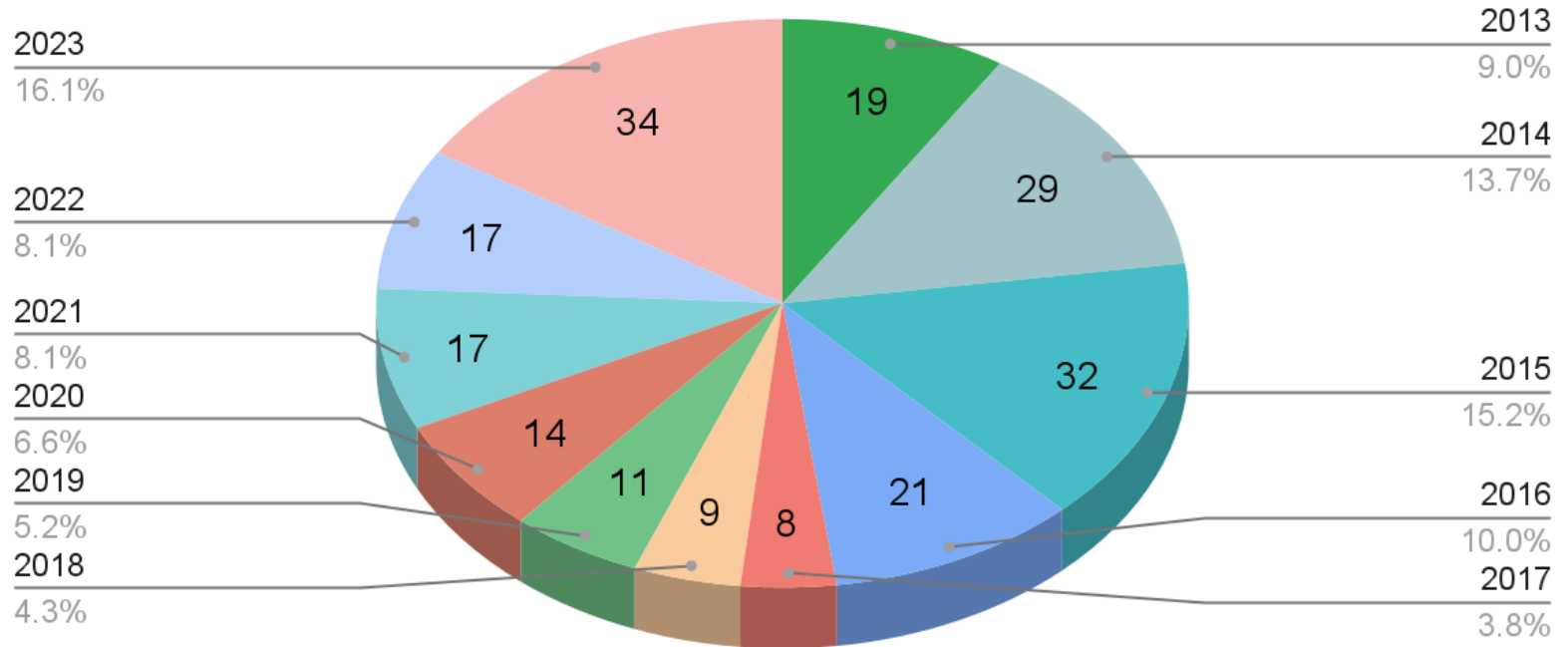
Add to Funding Table

b. Enter the total of all sources of cash match: 50000.00

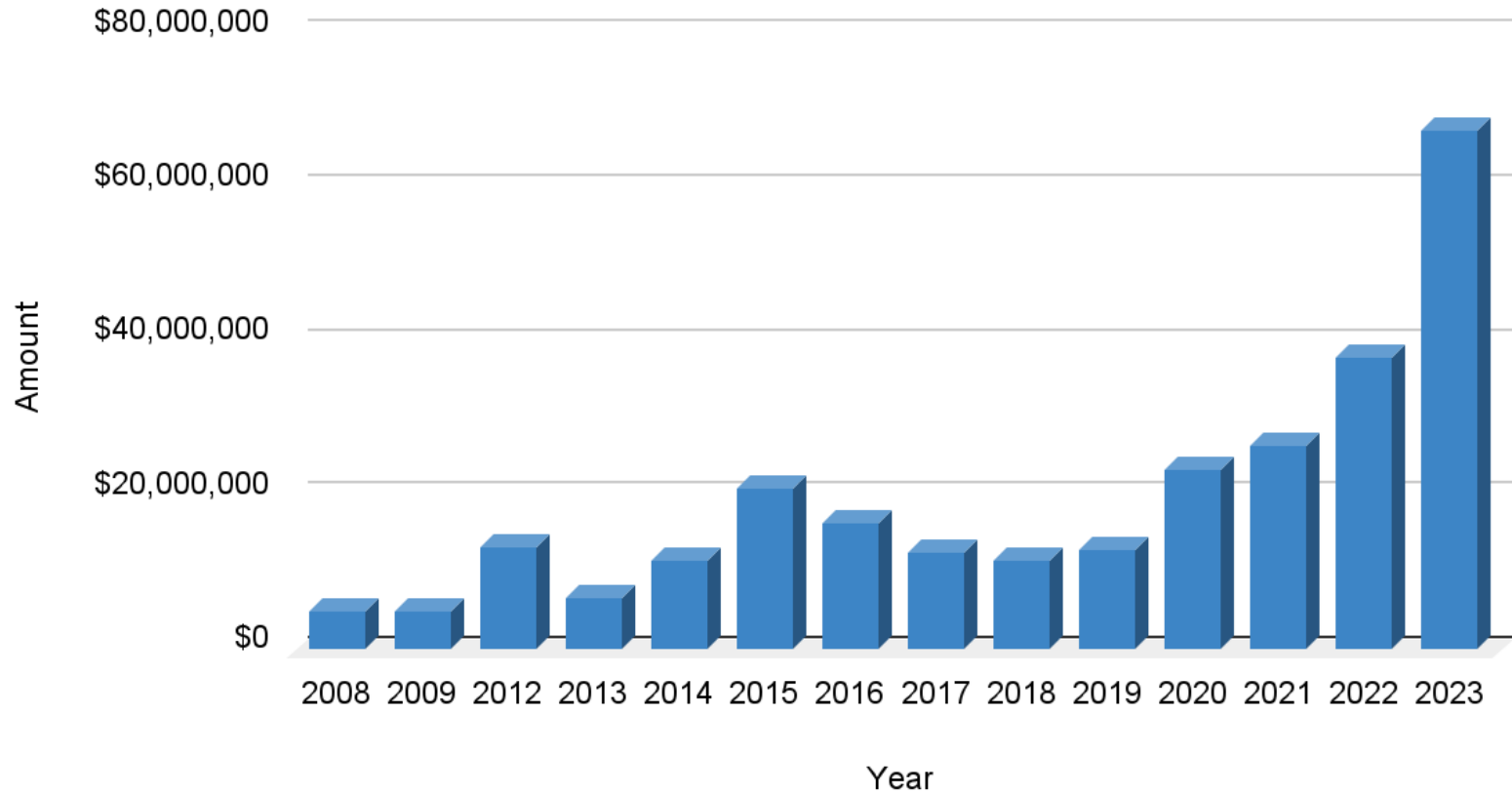
c. Percentage of cash match compared to the overall cost of the project (total cash match / overall project cost): \$2.65%

18

211 TIF Projects Funded Since 2013



TIF Total Amount \$271,531,673 Since 2008



Ramah Chapter Public Safety Vehicles



NM CO:
\$450,000.00



Newcomb Chapter Helipad

NM CO: \$75,000.00

NN Sihasin: \$425,000.00



Zuni Pueblo Memorial Park



2013 Capital Outlay: \$ 250,000.00
2018 Capital Outlay: \$ 150,800.00
2019 Capital Outlay: \$ 650,000.00

Isleta Pueblo Tele-Communications Tower



NM CO: \$300,000.00

Tohajiilee Chapter Backhoe



NM CO: \$75,000.00
Tohajiilee Chapter: \$36,000.00



Picuris Pueblo Tribal Administration Building, Interpretative Center



2015 NM CO: \$ 50,000 Admin. Building
2019 NM CO: \$ 1,080,000 Admin. Building
2019 NM CO: \$ 1,012,500 - Interpretative Center

Santa Ana Pueblo Public Safety & Judicial Complex



Planning 2013 TIF Funds \$66,000 03/01/2013
2015 Capital Outlay Design \$75,000 03/01/2016
2016 TIF Design \$250,000 03/30/2016
2019 Capital Outlay Const. \$635,000 03/30/2019
2021 Capital Outlay Const. \$1,885,950 09/15/2021
2021 TIF Const. \$3,994,619 11/18/2021
2022 Capital Outlay Const. \$20,000 05/01/2022
2022 TIF Const. \$5,715,000 11/1/2022
2023 TIF Const \$2,000,000 10/3/2023
2023 Capital Outlay \$1,980,000 9/27/2023
Total Grant Funding \$16,621,569
Tribal Funds \$1,064,000
Total Project Cost \$17,685,569



Jicarilla Apache Nation Cutter Lateral



2019 TIF - \$1,928,242.20

2020 TIF - \$2,255,404.00

2020 CO - \$1,470,000.00



Becenti Chapter Veteran's Building



2019 NM CO - \$509,850.00

2022 Chapter Funds - \$94,260.00

2022 Navajo Nation Sihasin - \$2,151,376.00



Santa Clara Pueblo Wastewater Improvements



2019 TIF - \$1,858,393.00

2019 CO - \$720,000.00



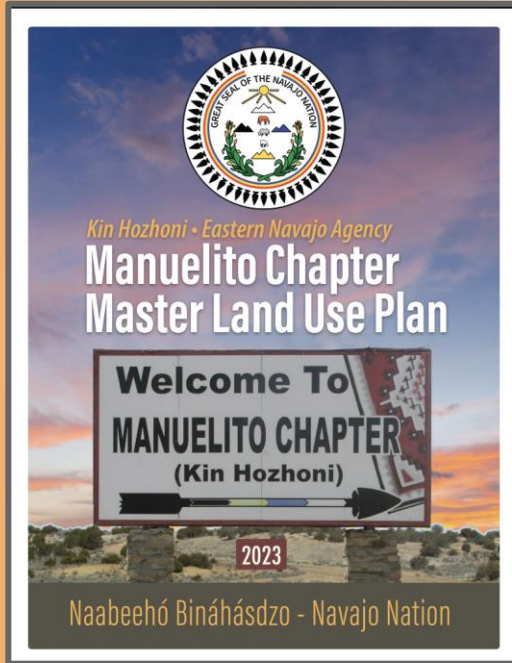
Taos Pueblo Cultural Village Renovation



2019 CO - \$800,000



Manuelito Land Use Master Plan



2019 CO - \$100,000



Remember the that the NM ICIP is Due on July 12, 2024, at 5:00 PM

Make all corrections to your NM ICIP on ICIP Website, check it with Appendix I -- Completion Certification Form. The ICIP SUBMISSION SPECIFICATIONS are listed below:

ICIP SUBMISSION SPECIFICATIONS - Do not mail or fax ICIP submission.

[Remit Via the 2022 Infrastructure Capital Improvement Plan \(ICIP\) Submission Form \(Google Form\).](#)

Send the following documents when all entity information and project description information has been entered into the ICIP database. Do not email the ICIP reports as they will be reviewed from the ICIP database by the ICIP coordinator.



2024 Infrastructure Capital Improvement Plan (ICIP) Submission Form

ICIP SUBMISSION SPECIFICATIONS - **Submit one (1) ICIP per entity.** Do not mail or email ICIP submission. Please utilize the ICIP Submission Google form.

Attach submission documents when all entity information and project description information has been entered into ICIP database to the ICIP Submission Google form. Do not include the ICIP project reports as they will be reviewed from the ICIP database by the ICIP program manager.

Submission documents are available on the ICIP webpage at <https://www.nmdfa.state.nm.us/local-government/icip/>. Direct link to database <https://www.state.nm.us/capitalprojects/>.

Please include the three submission forms as three separate attachments below.

1. Completion Certification Form – Appendix I. Checklist assuring that all questions have been addressed and answered in your ICIP.
2. Written approval of ICIP by governing body. Provide a Resolution of Approval from entity governing body. (Tribal Governments that are not able to obtain a Resolution may provide Letter of Approval from a Governor/President/Chapter President.) If an adopted Resolution or Letter of Approval is not included, your submission will not be accepted. Senior Citizen facilities must provide a copy of fiscal agent's resolution and a letter from director endorsing their ICIP. A resolution template is available in Appendix II if needed.
3. Permission for Access Form Appendix III. Complete form to include information on the individual who will input the ICIP information into the database on behalf of the entity. This person may be contacted by the coordinator if additional information is required.

FY2026-2030 ICIP Submission Deadlines:

- Senior Citizen Facilities – Wednesday, May 15, 2024
- Special Districts – Friday, June 14, 2024
- Tribal Governments – Friday, July 12, 2024
- Counties and Municipalities – Friday, July 12, 2024.
- **Final Publication – Friday September 13, 2024**

Foer any questions: Please send an email to: Geovanna Losito at Geovanna.Losito@dfa.nm.gov.

drecopeland@nndcd.org [Switch account](#)



The name, email, and photo associated with your Google account will be recorded when you upload files and submit this form

Any files that are uploaded will be shared outside of the organization they belong to.

* Indicates required question

Please include the three submission forms as three separation attachments to the Google Form

1. **Completion Certification Form** – Appendix I.
2. **Written approval of ICIP by governing body.**
Provide a Resolution of Approval from the entity governing body. Tribal Governments that are not able to obtain a Resolution may provide a Letter of Approval from a Governor/President/Chapter President. If an adopted Resolution or Letter of Approval is not included, it will not be accepted. Senior Citizen facilities must provide a copy of the fiscal agent’s resolution and a letter from the director endorsing their ICIP. A resolution template is available in Appendix II.
3. **Permission for Access Form.** Complete the form to include information on the individual who will input the ICIP information into the database on behalf of the entity.



2024 Infrastructure Capital Improvement Plan (ICIP) Submission Form

drecopeland@nndcd.org [Switch account](#)

The name, email, and photo associated with your Google account will be recorded when you upload files and submit this form

Any files that are uploaded will be shared outside of the organization they belong to.

* Indicates required question

ICIP Submission Forms (YOUR ICIP IS NOT COMPLETE WITHOUT ALL 3 FORMS)

Please attached each of the three (3) required submission forms separately as instructed. Save each form using naming conventions, i.e., (entity name) ICIP Completion Certification; (entity name) Resolution; (entity name) ICIP Permission for Access.

Exhibit 1: Completion Certification *

[Add file](#)

Exhibit 2: Resolution *

[Add file](#)

Exhibit 3: Permission for Access (up to 3 PFA forms may be submitted) *

[Add file](#)

A copy of your responses will be emailed to the address you provided.

[Back](#)

[Submit](#)

[Clear form](#)

Thank You!!!

Lawrence John, TIF/ CO Manager
New Mexico Indian Affairs Department
Tele: (505) 690-2997
Email: lawrence.john@iad.nm.gov



Denise R. E. Copeland, Principal Archaeologist
Capital Projects Management Department
Navajo Nation
Tele: (505) 368-1059
Email: drecopeland@nndcd.org

