

FY 2026-2030 Infrastructure Capital Improvement Plan (ICIP) Virtual Training





Meeting Info

- All Participants will be muted throughout the presentation.
- Questions can be asked by using the **Chat**, which will be monitored periodically.
- To help with bandwidth, we ask that all participants keep microphones and cameras turned off during presentation.

| Thank you |

Agenda



Michelle Lujan Grisham, Governor
Wayne Propst, Cabinet Secretary

407 Galisteo St.
Santa Fe, NM 87501
(505) 827-4985

Local Government Division
Wesley Billingsley, Division Director

Infrastructure Capital Improvement Plan (ICIP) 101 – Session II

Wednesday, May 1st, 2024

10:00 AM to 12:00 PM

Microsoft Teams Virtual Meeting

A. Welcome & Introductions - Carmen Morin, Community Development Bureau Chief and Geovanna Losito ICIP Program Manager.

B. Your ICIP

1. The importance of participating in the ICIP
2. ICIP Guidelines / Database Instructions / Worksheets
3. ICIP Database - Changes
4. Common Errors
5. New Submission Deadlines / Requirements

C. Comments from NewMARC

1. Southwest NM COG – Priscilla Lucero
2. Mid-Region COG – Dewey Cave
3. Eastern Plains COG – Sandy Chancey
4. Southeastern NM Economic Development District - Dora Batista
5. North Central NM Economic Development District – Monica Abeita
6. Northwest NM COG – Evan Williams
7. South Central COG – Jay Armijo

D. Upcoming Training Opportunities

*Special thank you to all presenters
for assisting with the 2024 ICIP trainings.*



New Mexico
Department of Finance
and Administration

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1) What is an ICIP

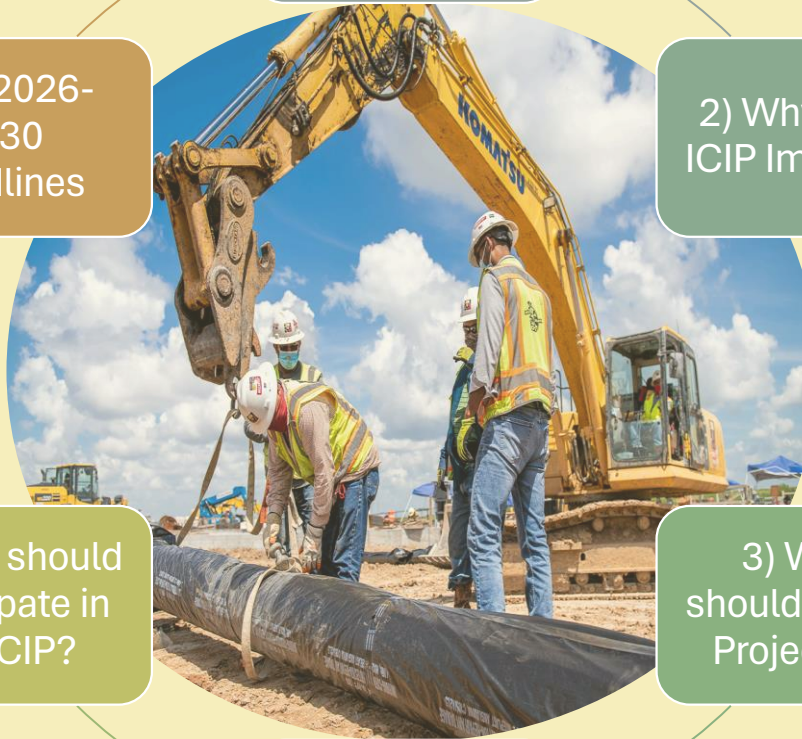
2) Why is the ICIP Important

3) What should an ICIP Project do?

4) Developing your ICIP

5) Who should participate in the ICIP?

6) FY2026-2030 Deadlines



What is an ICIP?

- A PLANNING TOOL, which establishes priorities for anticipated infrastructure projects for counties, municipalities, tribal governments, special districts and senior center facilities.
- Covers a five-year fiscal period FY2026-2030 (July 1, 2025-June 30, 2030).
 - Developed, updated and submitted annually to LGD.

An ICIP is NOT...

- A wish list
- Funding Application
- Funding Source

Why is the ICIP Important?



Establishes
Priorities

Increases
Funding
Opportunities

Why is the ICIP Important?

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- The ICIP is a tool to showcase your entities priority projects.
- Focus on critical need projects.
- Encourages planning.

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Establishes Priorities

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- Focus on critical need projects.
- Encourages planning.

Increases Funding Opportunities

- Participation in the ICIP is strongly encouraged.
- Funding agencies utilize the ICIP in many ways.
- The Governor's Office uses the ICIP Publication when vetting projects.

An ICIP project should...

- Create a new fixed asset or;
- Enhance an existing fixed asset;
- Have a life expectancy of at least 10 years.
- Have good estimates.
- Identify Funding Sources
- Be ready to proceed. Not a wish list.



City of Rio Rancho Road Project

Who should Participate in the ICIP?

ICIP SUBMITTED ANNUALLY BY ...

Counties & Municipalities

All 33 Counties and over 100 Municipalities submit an ICIP.

Tribal Governments

Pueblos, Nations and Tribes participate in the ICIP.

Special Districts

The Special Districts category include:

- Acequias
- Flood Control
- Land Grants
- Mutual Domestic Water Consumer Associations
- Utilities
- Water Associations

Senior Citizen Facilities

All Senior Citizen Facilities should submit an ICIP separately from their local Government entity. The State is continuing to attempt to gain a full assessment of the infrastructure needs for each facility, therefore, all should submit an ICIP. Each facility is assigned an entity code and password to access the database.

NEW Submission deadlines

FY2026-2030 ICIP

- **Senior Citizen Facilities – Wednesday, May 15, 2024**
- **Special Districts – Friday, June 14, 2024**
- **Tribal Governments – Friday, July 12, 2024**
- **Counties and Municipalities – Friday, July 12, 2024**
- **Final Publication – Friday, September 13, 2024**

For more info please visit: <https://www.nmdfa.state.nm.us/local-government/icip/>



ICIP - Your PLANNING TOOL



The screenshot shows the New Mexico Department of Finance & Administration website. At the top left is the state seal. The header includes the text "NEW MEXICO DEPARTMENT OF FINANCE & ADMINISTRATION". On the right, there is an "ICIP Client Login" section with fields for "Agency or Entity Code:" and "Password:", a "Login" button, and a radio button for "ICIP". Below the header is a navigation bar with "ICIP" and "CPMS" buttons. The main content area contains a welcome message, instructions for login, a security note about browser support, and contact information for local government and state agency users.

NEW MEXICO DEPARTMENT OF
FINANCE & ADMINISTRATION

ICIP Client Login
Agency or Entity Code:
Password:
 ICIP

Welcome to the DFA site for the Infrastructure Capital Improvement (ICIP) projects and Capital Appropriations Search (CPMS).
After login, click on ICIP to enter ICIP project information.
For the Capital Appropriations Search and Capital Project Monitoring System, click on CPMS.

PLEASE NOTE: For security reasons, this ICIP site is no longer supported by Internet Explorer. Please use Google Chrome, Firefox or Microsoft Edge.

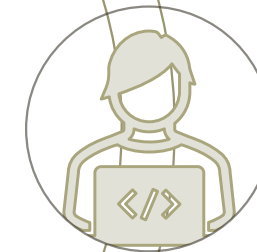
Other relevant links:
[Department of Finance and Administration website](#)
[Local Government Division website](#)
[State Budget Division/Capital Outlay Bureau website](#)

Local Government ICIP Contact: Geovanna.Losito@dfa.nm.gov
State Agency ICIP Contact: Tonantzin.Roybal@dfa.nm.gov

How can an entity code/password be obtained? Entry into the web site requires a code and a password. For new local government entities and special districts, send an email to Geovanna.Losito@dfa.nm.gov or phone (505) 257-8088 to request an entity code and password.



Developing
your ICIP



ICIP
Submission



What's
New?



Developing your ICIP

ICIP Guidelines / Data Entry Instructions / Worksheets

<https://www.nmdfa.state.nm.us/local-government/icip/>

2.61.6 Bond Project Disbursement Guidelines

<https://www.nmdfa.state.nm.us/board-of-finance/rules-and-policies/>

WHAT IS

NEW?

10. GPS Coordinates: MANDATORY

Utilizing address listed in Project Location, go to <http://itouchmap.com/> or go to <http://www.gps-coordinates.net/> for Latitude and Longitude.

PLEASE LIST IN DECIMAL DEGREES (DD). Example: Latitude 35.683263; Longitude -105.942546.

Latitude

34.416938

Longitude

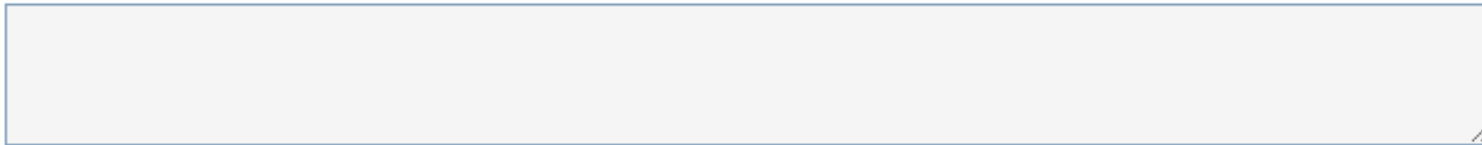
-107.499417

11. Legislative Language: (500 maximum characters allowed) Provide recommended Legislative language. Use descriptors, such as: 'to acquire' or 'to plan and design' or 'to design and construct' or 'to equip and furnish' as well as what the project is, such as 'a multipurpose center'. Provide a broad statement of the work to be completed in this section. Include only specifics on the projected use of the requested funding. It is important to complete this section, as it is tied to how funding may be used. Type Response in Box. NMAC #:2.61.6 Bond Project Disbursement Guidelines at <https://www.srca.nm.gov/parts/title02/02.061.0006.html>

Example: "to plan, design, construct, furnish and equip a new fire station in Bernalillo in Sandoval county. Or to purchase and equip a new fire truck in the pueblo of Santa Clara in Rio Arriba county" (start sentence with lower case and no period at the end)



12. Scope of Work: (2000 maximum characters allowed) Provide a description of the project and elaborate on what has been done to date and what is still needed to complete this project. Must match budget categories. (i.e., complete environmental studies, plan, design, and construct). Provide detail on project to include what will be done with funding requested for each fiscal year. If street/roads/highway project, include street and/or road name(s). **THIS SECTION SHOULD NOT BE A COPY AND PASTE OF #11 LEGISLATIVE LANGUAGE.**



Discard my Changes

Deactivate this Project

Save Changes

- Better examples and clearer instructions have been provided.

13. Secured & Potential Funding Budget [State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc. Amount Secured must match Funded to Date column in the Project Budget.]

Please complete tables below with all secured and potential funding sources. **(No decimals or dollar symbols \$)** Instructions are available on the ICIP Data Entry manual, pages 17-18 which can be found on the ICIP website at <https://www.nmdfa.state.nm.us/local-government/icip/>.

Secured Funding Source(s):	Funding Amount Requested:	Date(s) Received:	n/a	Amount Secured:	Amount Expended to Date:	Comments:
-	0		<input type="checkbox"/>	0	0	
-	0		<input type="checkbox"/>	0	0	
-	0		<input type="checkbox"/>	0	0	
-	0		<input type="checkbox"/>	0	0	
TOTALS	1,000,000			0	0	

Potential Funding Source(s):	Funding Amount Needed:	Applied for? Yes or No	Date when Applied:	Comments:
-	0	<input type="checkbox"/>		
-	0	<input type="checkbox"/>		
-	0	<input type="checkbox"/>		
-	0	<input type="checkbox"/>		

- The Secured and Potential Funding sections have been separated.

- For this section (#19), better examples and clearer instructions have been provided to assist you with completion. We ask that you do not leave these boxes empty.

(e) Are there **oversight mechanisms** built in to ensure timely construction and completion of the project on budget? Yes No

Please explain your answer. **Do not leave empty.** (200 characters maximum)

Examples:

If **yes**: "The acequia is working closely with an engineer through the RCPP ensuring proper installation of the project.

The Acequia Commission will follow ISC procurement code."

If **no**: "There are no oversight mechanisms in place yet", "Does not apply for this project", "Not applicable" etc.

NN Div. of Aging & Long Term Care Support will work Navajo Nation Office of Management & Budget and Finance to keep the project on task.

(f) Other than the associated temporary construction jobs, does the project **maintain or advance the region's economy**? Yes No

Please explain your answer. **Do not leave empty.** (200 characters maximum)

Examples:

If **yes**: "Farmers who irrigate with the acequia can sell their produce and provide income to their families; produce grown feeds families; protects water rights and property values"

If **no**: "This project does not maintain or advance the economy", "Not applicable" etc.

The project will maintain the current Senior Center Staff.

(g) Does the project **benefit all citizens** within a recognized region, district or political subdivision? Yes No

Please explain your answer. **Do not leave empty.**

Examples:

If **yes**: "The project would directly benefit all 69 acequia parciantes and their families plus hundreds of families downstream".

If **no**: "Even though it does not benefit **all** citizens, it benefits this amount of people because..."

Please explain and provide the **number** of people that will benefit from the project. (200 characters maximum)

The project will benefit approximately 157 older community members.

(h) Does the project **eliminate a risk or hazard to public health and/or safety** that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert. Yes No

Please explain your answer. **Do not leave empty. (200 characters maximum)**

Examples:

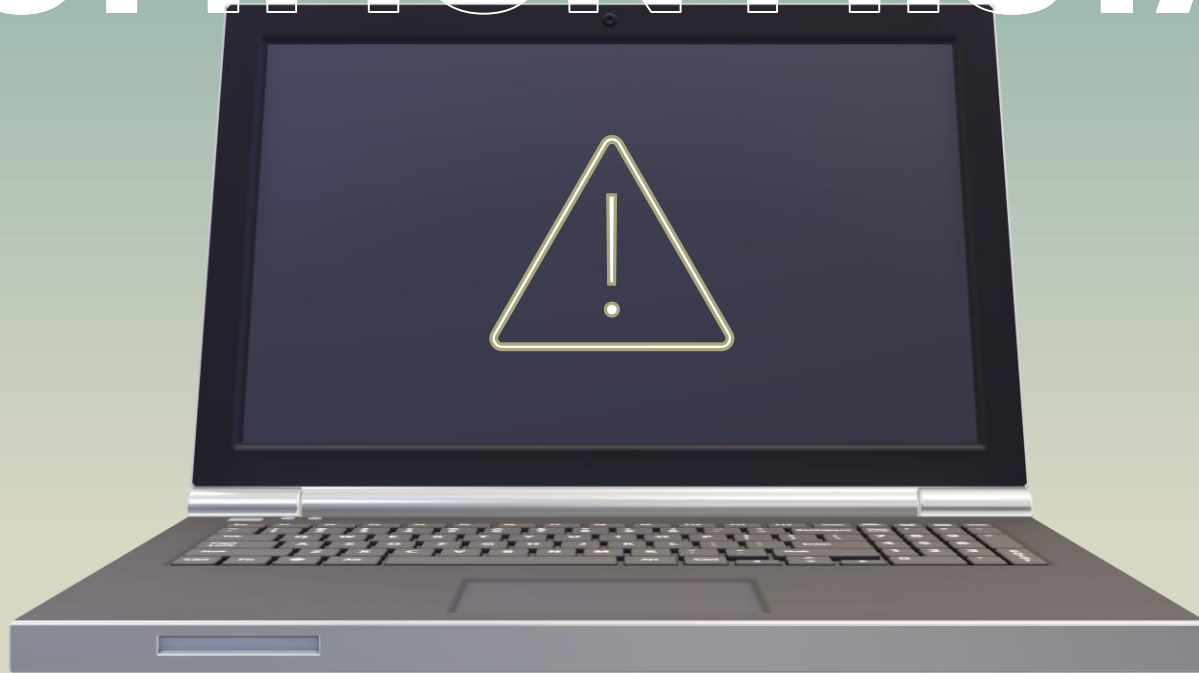
If **yes**: "This project reduces risk of damage to private property. Public safety would be at risk in the event of a flood."

If **no**: "This project does not eliminate the risks mentioned."

(If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate, such as Declaration of Emergency, Administrative Order, Notice of Violation, or other.)

The project will bring the Alamo Senior Center into compliance.

TOP 5 COMMON MISTAKES



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5 Common errors made when completing the ICIP:

The instructions ask for a **proposed** start date, provide both month and year as per the example.

1)

6. Proposed project start date:

2024



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The instructions ask for a **proposed** start date, provide both month and year as per the example.

1)

6. Proposed project start date:

2024

Enter proposed project start date: e.g. July, 2025 (FY2026 begins July 2025 and ends June 30, 2026.)

5 Common errors made when completing the ICIP:

The instructions ask for a **proposed** start date, provide both month and year as per the example.

1)

6. Proposed project start date:

July, 2025 ✓

Examples can also be part of the instructions:

2)

10. GPS Coordinates: MANDATORY

Utilizing address listed in Project Location, go to <http://itouchmap.com/> or go to <http://www.gps-coordinates.net/> for Latitude and Longitude. List in decimal degrees. Example: Latitude 35.683263; Longitude -105.942546.

Latitude

105°55'26.92"W

Longitude

35°59'19.595"N

5 Common errors made when completing the ICIP:

For the Legislative language, example provided needs to be followed.

3)

11. Legislative Language: (500 maximum characters allowed) Provide recommended Legislative language. Use descriptors, such as: 'to acquire' or 'to plan and design' or 'to design and construct' or 'to equip and furnish' as well as what the project is, such as 'a multipurpose center'. Provide a broad statement of the work to be completed in this section. Include only specifics on the projected use of the requested funding. It is important to complete this section, as it is tied to how funding may be used. Type Response in Box. NMAC #:2.61.6 Bond Project Disbursement Guidelines at <https://www.srca.nm.gov/parts/title02/02.061.0006.html>

Example: to plan, design, construct, furnish and equip a new fire station for the town of Bernalillo, Sandoval county. Or to purchase and equip a new fire truck for the pueblo of Santa Clara, Rio Arriba county

To Plan, Design, Construct n Furnish a new fire station for the town of Bernalillo located in New Mexico, in the County of Sandoval.

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to plan, design, construct, furnish and equip a new fire station in the town of Bernalillo in Sandoval county ✓

For the scope of work, we need you to provide a more in-depth description, lots of details. Also, it needs to be different than the Legislative Language.

4)

12. Scope of Work: (2000 maximum characters allowed) Provide a brief description of work to be completed. Must match budget categories. (i.e., complete environmental studies, plan, design, and construct). Provide detail on project to include what will be done with funding requested for each fiscal year, If street/roads/highway project, include street and/or road name(s).

Example: Plan, design, and construct a new fire station. The building will be 10,000 sq. ft. pre-engineered metal building with a cultured stone/EIFS finish on exposed exterior areas, with two 40 x 80 apparatus bays. The project will be completed in three phases. Phase I will include the easements, cultural resource inventory, environmental assessment, planning, design and the first half of the construction. The phase will take 12 months with some of the studies being completed concurrently. Phase II consists of the second half of the construction and will be completed in 12 months. Phase III will include the purchase of furnishings and equipment to include tables, chairs, office desks and commercial kitchen appliances, cots, storage lockers and fire safety equipment.

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Plan, design, and construct a new fire station. The building will be 10,000 sq ft. pre-engineered two-story metal building. We have acquired the land and have started the designing process, but construction and furnishings are still needed. ✓

For the Project Budget example below, there are 2 errors. No amount is being requested (red) and no answer was provided on the "completed" column (Purple). Must be either yes or no.

5)

14. Project Budget: (Estimated Project Budget) Complete the Budget below. Include only unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amount secured listed in the Funding Budget. **(No decimals, commas or \$ signs.)**. All projects must include an amount not yet funded and cannot be Place Holder projects. Instructions available in the ICIP Data Entry manual, pages 19-22, which can be found on the ICIP website at <https://www.nmdfa.state.nm.us/local-government/icip/>. **(No commas, decimals or \$ signs.)**

	Completed	Funded to Date	2025	2026	2027	2028	2029	Total Project Cost
Water rights	N/A	0	0	0	0	0	0	0
Easements and Rights of way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design(Engineer/Architect)	N/A	50,000	0	0	0	0	0	50,000
Construction	N/A	315,000	0	0	0	0	0	315,000
Furnish/Equip/Vehicles	N/A	0	0	0	0	0	0	0
TOTALS		365,000	0	0	0	0	0	365,000
Amount Not Yet Funded		0						

Project shows fully funded. If you are not seeking funds for the project, please de-activate.

Use N/A only if not part of project and no funds are needed. If funds are part of your total cost this should say either yes or no. "No" means project is open/active and funds are still needed/being requested.

Your ICIP Submission is NOT complete without submitting these Google forms:

ICIP Completion Certification Form FY 2026-2030

Official Entity Name

ICIP Entity Code

This certifies that the official has completed and entered the information required for the FY 2026-2030 Infrastructure Capital Improvement Plan (ICIP), to include the following for each project (please check mark each item as you are completing them – All items should be checked before submitting this form):

1. Entity Information

- ICIP Officer, Procurement Officer, Financial Officer: name, telephone, email
- COG District number
- Address Information
- Entity type
- Compliant with Executive Order 2013-006
- Comprehensive plan and other planning documents

2. Capital Project Detail

- Priority
- Year / Rank
- Project Title
- Project Contact Information
- Total Project Cost
- Class
- Type/Subtype
- Project Location (include Latitude/Longitude)
- Legislative Language
- Scope of Work
- Secured/Potential Funding Budget
- Project Budget
- Phasing Budget
- Operating Budget
- Who will Own, Operate, Fiscal Agent, Own Land, Own Asset, and Maintain (Do not leave empty)
- #19 Answer all questions as related to each specific project (Do not leave empty).

Authorized Signature

Date (xx/xx/xxxx)

Printed Name

New Entity Contacts with Access / Permission for Access - New Contact / CPMS User Access Form

(Must be a political subdivision of the state - municipality, county, special district, tribe, or senior center facility.)

- Current ICIP User
- Additional ICIP User
- New ICIP Entity
- CPMS Access Only

Choose Entity Type from dropdown below:

Entity Type: Select One

Special District Category: (Only for Special Districts)

_____(Entity Name) agrees to provide the following agency or individual the authority to enter/edit the Infrastructure Capital Improvement Plan (ICIP) database for the 2026-2030 Plan for this entity.

Person with signatory authority for this local government entity to give such permission (Please note: Cannot list same contact twice, all fields must be completed and this form expires one year after completed)

Name: _____ Title: _____

Entity/Agency Name: _____

Address: _____

City: _____ State: _____ Zip: _____ County: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

Agency or individual who has been given authority to enter the ICIP data on behalf of said entity:

Name: _____ Title: _____

Entity/Agency Name: _____

Address: _____

City: _____ State: _____ Zip: _____ County: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

Resolution Template

County, Municipality/Tribal Government/Special District of

COUNTY OF _____

Resolution No. _____

A RESOLUTION ADOPTING THE FY 2026-2030 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)

WHEREAS, the _____ of _____ recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE _____ that:

1. The county/municipality/tribal government/special district has adopted the attached FY 2026-2030 Infrastructure Capital Improvement Plan, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.
3. This Resolution supersedes Resolution No. _____.

PASSED, APPROVED and ADOPTED by the governing body at its meeting of _____, 2024

Mayor/County Commission Chair/Board Chair

ATTEST:

Municipal/County Clerk/Other Testator

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- Priority
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Authorized Signature

Date (xx/xx/xxxx)

Printed Name

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- Operating Budget
- Who will Own, Operate, Fiscal Agent, Own Land, Own Asset, and Maintain (Do not leave empty)
- #19 Answer all questions as related to each specific project (Do not leave empty).

Authorized Signature

Date (xx/xx/xxxx)

Printed Name

New Entity Contacts with Access / Permission for Access - New Contact / CPMS User Access Form

(Must be a political subdivision of the state - municipality, county, special district, tribe, or senior center facility.)

- Current ICIP User
- Additional ICIP User
- New ICIP Entity
- CPMS Access Only

Choose Entity Type from dropdown below:

Entity Type: Select One

Special District Category: (Only for Special Districts)

(Entity Name) agrees to provide the following agency or individual the authority to enter/edit the Infrastructure Capital Improvement Plan (ICIP) database for the 2026-2030 Plan for this entity.

Person with signatory authority for this local government entity to give such permission (Please note: Cannot list same contact twice, all fields must be completed and this form expires one year after completed)

Name: _____ Title: _____

Entity/Agency Name: _____

Address: _____

City: _____ State: _____ Zip: _____ County: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

Agency or individual who has been given authority to enter the ICIP data on behalf of said entity:

Name: _____ Title: _____

Entity/Agency Name: _____

Address: _____

City: _____ State: _____ Zip: _____ County: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

Resolution Template

County, Municipality/Tribal Government/Special District of

COUNTY OF _____

Resolution No. _____

A RESOLUTION
ADOPTING THE FY 2026-2030 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)

WHEREAS, the _____ of _____ recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE _____ that:

1. The county/municipality/tribal government/special district has adopted the attached FY 2026-2030 Infrastructure Capital Improvement Plan, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.
3. This Resolution supersedes Resolution No. _____.

PASSED, APPROVED and ADOPTED by the governing body at its meeting of _____, 2024

Mayor/County Commission Chair/Board Chair

ATTEST:

Municipal/County Clerk/Other Testator

**New Entity Contacts with Access /
Permission for Access - New Contact /
CPMS User Access Form**

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Phone: _____ Email: _____

Signature: _____ Date: _____

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Name: _____ Title: _____

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Address: _____

City: _____ State: _____ Zip: _____ County: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

Your ICIP Submission is NOT complete without these Google forms:

ICIP Completion Certification Form FY 2026-2030

<input type="text"/>	<input type="text"/>
Official Entity Name	ICIP Entity Code

This certifies that the official has completed and entered the information required for the FY 2026-2030 Infrastructure Capital Improvement Plan (ICIP), to include the following for each project (please check mark each item as you are completing them – All items should be checked before submitting this form):

1. Entity Information

- ICIP Officer, Procurement Officer, Financial Officer: name, telephone, email
- COG District number
- Address Information
- Entity type
- Compliant with Executive Order 2013-006
- Comprehensive plan and other planning documents

2. Capital Project Detail

- Priority
- Year / Rank
- Project Title
- Project Contact Information
- Total Project Cost
- Class
- Type/Subtype
- Project Location (include Latitude/Longitude)
- Legislative Language
- Scope of Work
- Secured/Potential Funding Budget
- Project Budget
- Phasing Budget
- Operating Budget
- Who will Own, Operate, Fiscal Agent, Own Land, Own Asset, and Maintain (Do not leave empty)
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Authorized Signature

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Resolution Template

County, Municipality/Tribal Government/Special District of

COUNTY OF _____

Resolution No. _____

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ATTEST:

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Resolution Template

County, Municipality/Tribal Government/Special District of

COUNTY OF _____

Resolution No. _____

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Mayor/County Commission Chair/Board Chair

ATTEST:

Municipal/County Clerk/Other Testator



NEW MEXICO DEPARTMENT OF
FINANCE & ADMINISTRATION

ICIP Client Login

Agency or Entity Code:

Password:

ICIP

Login

ICIP

CPMS

Welcome to the DFA site for the Infrastructure Capital Improvement (ICIP) projects and Capital Appropriations Search (CPMS).

After login, click on ICIP to enter ICIP project information.

For the Capital Appropriations Search and Capital Project Monitoring System, click on CPMS.

PLEASE NOTE: For security reasons, this ICIP site is no longer supported by Internet Explorer. Please use Google Chrome, Firefox or Microsoft Edge.

Other relevant links:

[Department of Finance and Administration website](#)

[Local Government Division website](#)

[State Budget Division/Capital Outlay Bureau website](#)

Local Government ICIP Contact: Geovanna.Losito@dfa.nm.gov

State Agency ICIP Contact: Tonantzin.Roybal@dfa.nm.gov

How can an entity code/password be obtained? Entry into the web site requires a code and a password. For new local government entities and special districts, send an email to Geovanna Losito at Geovanna.Losito@dfa.nm.gov or phone (505) 257-8098 to request an entity code and password.

<https://www.state.nm.us/capitalprojects/>

Councils of Government by County

District 1: Northwest NM Council of Governments (*San Juan, McKinley, Cibola Counties*)
Evan Williams, Executive Director; Phone: (505) 722-4327; Email: ewilliams@nwnmcog.org

District 2: North Central NM Economic Development District (*Rio Arriba, Santa Fe, Taos, Los Alamos, Colfax, Mora, San Miguel Counties*)
Monica Abeita, Executive Director; Phone: (505) 395-2668; Email: monicaa@ncnmedd.com

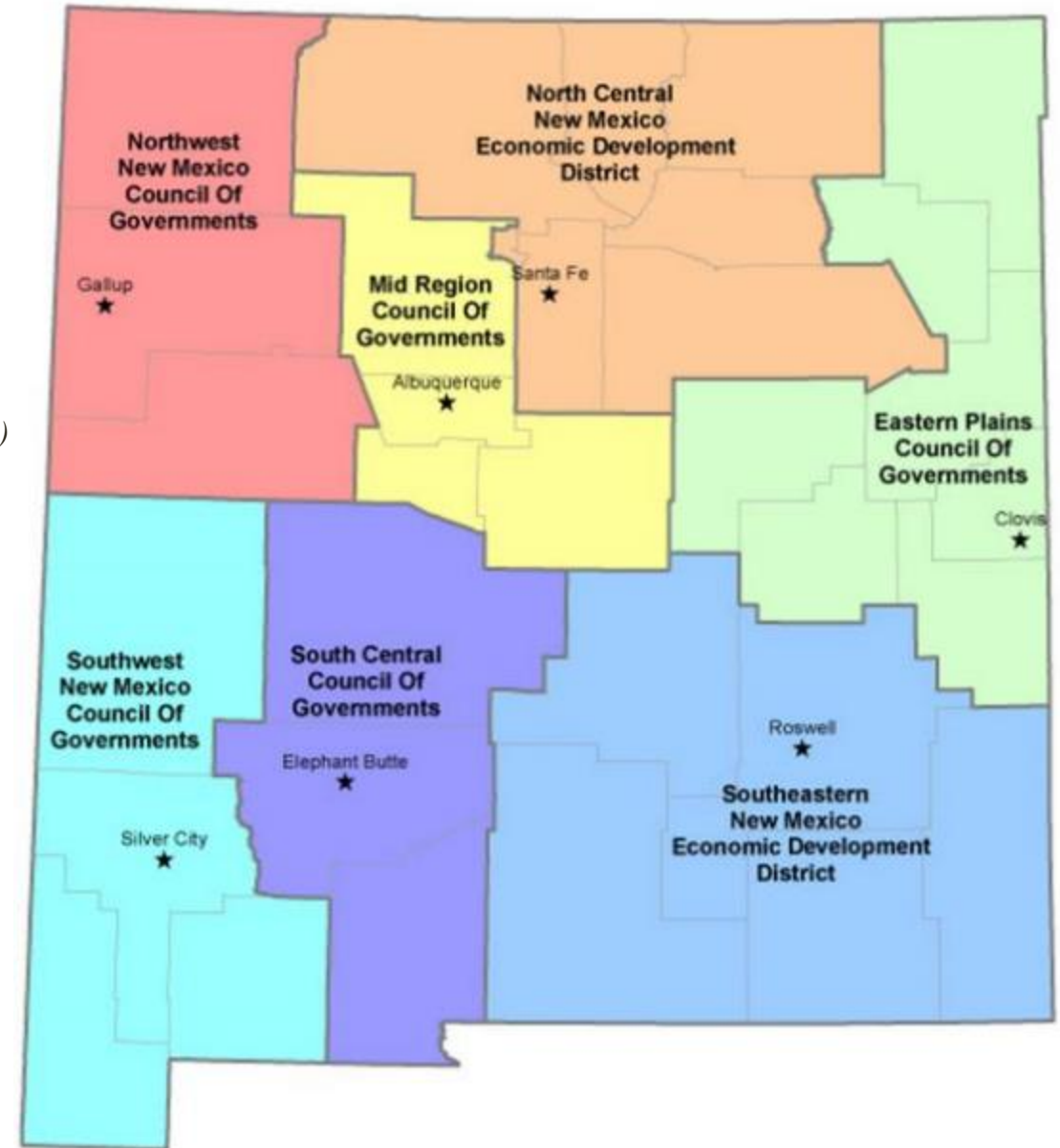
District 3: Mid-Region Council of Governments (*Sandoval, Bernalillo, Valencia, Torrance Counties*)
Dewey Cave, Executive Director; Phone: (505) 247-1750; Email: DCave@mrcog-nm.gov

District 4: Eastern Plains Council of Governments (*Union, Harding, Quay, Curry, Roosevelt, Guadalupe, De Baca Counties*)
Sandy Chancey, Executive Director; Phone: (575) 762-7714 ; Email: schancey@epcog.org

District 5: Southwest NM Council of Governments (*Catron, Hidalgo, Luna, Grant Counties*)
Priscilla Lucero, Executive Director; Phone: (575) 388-1509; Email: priscillalucero@swnmcog.org

District 6: Southeastern NM Economic Development District (*Lincoln, Otero, Chaves, Eddy, Lea Counties*)
Dora Batista, Executive Director; Phone: (575) 624-6131; Email: dbatista@snmedd.com

District 7: South Central Council of Governments (*Socorro, Sierra, Dona Ana Counties*)
Jay Armijo, Executive Director; Phone: (575) 744-4857; Email: jarmijo@sccog-nm.com



**27th Annual New Mexico
Infrastructure Finance
Conference**

**SAVE THE
DATE**

October 28, 29 & 30, 2024

Isleta Resort & Casino



**New Mexico
Infrastructure
Finance
Conference**



Local Government Management Team

<u>Wesley Billingsley</u>	Division Director	505-819-1915
<u>Jeannette Gallegos</u>	Deputy Director	505-827-4787 505-660-8744
<u>Cristina Martinez</u>	Special Services Bureau Chief	505-469-1822
<u>Cordelia Chavez</u>	Budget and Finance Bureau Chief	505-231-7246
<u>Carmen Morin</u>	Community Development Bureau Chief	505-470-8979
<u>Stephen Weinkauf</u>	NM-911 Bureau Chief	505-660-3637
<u>Julie Fernandez</u>	LDWI Bureau Chief	505-629-2845
<u>Shanna Sasser</u>	Rural & Frontier Equity Ombudsman	505-470-2750

Community Development Bureau Team

Carmen Morin	Community Development Bureau Chief	CarmenB.Morin@dfa.nm.gov	(505) 470-8979
Donna Stewart	CDB Manager	DonnaJ.Stewart@dfa.nm.gov	(505) 231-2993
Ryan Serrano	Capital Outlay Manager	RyanS.Serrano@dfa.nm.gov	(505)819-1568
Steve Lacy	Project Manager	StevenK.Lacy@dfa.nm.gov	(505) 695-5602
Maureen Ayers	Project Manager	Maureen.Ayers@dfa.nm.gov	(505) 470-0977
Geovanna Losito	ICIP Program Manager	Geovanna.Losito@dfa.nm.gov	(505) 257-8098
Nicole Silva	Project Manager	Nicole.Silva@dfa.nm.gov	(505) 470-7041
Stephanie Kramer	Project Manager	Stephanie.Kramer@dfa.nm.gov	(505) 690-4621
Lori Vasquez	Project Manager	Loretta.Vasquez@dfa.nm.gov	(505) 469-6175
Alison Gillette	Project Manager	Alison.Gillette@dfa.nm.gov	(505) 469-7811
Lynda Martinez	Project Manager	Lynda.Martinez@dfa.nm.gov	(505) 699-3971
Melody Montoya	Project Manager	Melody.Montoya@dfa.nm.gov	(505) 670-4395
Daniel Catanach	Project Manager	DanielN.Catanach@dfa.nm.gov	(505) 231-6090

UPCOMING ICIP Virtual *Trainings*

2024

1
MAY

Infrastructure Capital Improvement
Plan (ICIP) Database Updates | **10:00 AM**

6
MAY

Financing Opportunities by the New
Mexico Finance Authority | **10:30 AM**

8
MAY

Small Water System Path to Success
by NWNMCOG | **10:00 AM**

9
MAY

Project Cost Estimating hosted by
SWCOG | **10:00 AM**

15
MAY

ICIP Process for Soil & Water
Conservation Districts | **10:00 AM**

17
MAY

Re-Scheduled: How to search for
Federal Grants | **10:00 AM**

22
MAY

U.S. Economic Development
Administration (EDA) Presentation |
10:00 AM

31
MAY

Understanding your Grant Agreement
| **10:00 AM**

COMING
SOON


Capital Outlay Request Forms
September 2024

TO REGISTER VISIT: [HTTPS://FORMS.GLE/KYDA1BC15K2MQTCU9](https://forms.gle/KYDA1BC15K2MQTCU9)

THANK YOU!

Geovanna Losito

 ICIP Program Manager

 (505) 257-8098

 Geovanna.Losito@dfa.nm.gov

Carmen Morin

 Community Development Bureau Chief

 (505) 470-8979

 CarmenB.Morin@dfa.nm.gov