

FY26 Appropriation Request Checklist

Agency Name: New Mexico Board of Examiners for Architects

Business Unit: 40400

Reports to Include in PDF Submission

Form #	Title	
✓	Cvr Ltr	Cover Letter <i>Agency Level</i>
✓	S-1	Certification <i>Agency Level</i>
✓	S-2	Organizational Chart <i>Agency/Program Level</i>
✓	S-8	Financial Summary (BFM) <i>Agency/Program Level</i>
✓	S-9	Account Code Revenue / Expenditure Report <i>Agency/Program Level</i>
✓	S-10	Fund Balance Projection <i>Fund Level</i>
✓	S-13	Detail of Rate Line Items (see instructions) <i>Agency Level</i>
✓	P-1	Program Narrative <i>Program Level</i>
N/A	R-2	Transfer Report <i>Agency Level</i>
N/A	REV/EXP	Revenue-Expenditure Comparison Report <i>Agency/Program Level</i>
N/A	FFRW	Detail of Federal Funds Revenue Worksheet <i>Agency/Program Level</i>
N/A	EB-1	Expansion Justifications <i>Program Level</i>
N/A	EB-2	Expansion Fiscal Summary <i>Program Level</i>
N/A	EB-3	Expansion Line Item Detail <i>Program Level</i>
N/A	LFR	Legislating for Results Expansion Tool <i>Program Level</i>
✓	E4	Pcode Detail <i>Program Level</i>
✓	E5	Contract by Pcode <i>Program Level</i>
N/A	SAR	Special Appropriation Request Report <i>Agency Level</i>
✓	APR	Annual Performance Report <i>Program Level</i>
✓	Table 2	Table 2 Performance Measure Summary <i>Program Level</i>
✓	SP	Strategic Plan <i>Agency Level</i>
N/A	ITP	Information Technology Plan <i>Agency Level</i>
N/A	C-1	Base Operating Budget <i>Agency Level</i>
N/A	C-2	IT Request Plan <i>Agency Level</i>
N/A	Perf Audit	Update to LFC Performance Audits (within last 2 years) <i>Agency Level</i>

Documents to Attach in BFM (PDF Optional)

Where to Attach

✓	Board Cert	Board or Commission Budget Certification <i>Form 9900</i>
N/A	E-6B	Leased Passenger-Related Vehicles <i>Form 3300/4300</i>



STATE OF NEW MEXICO
BOARD OF EXAMINERS FOR ARCHITECTS

P.O. BOX 509
SANTA FE, NEW MEXICO 87504
PHONE: (505) 476-4830
FAX: (505) 476-4829

Michelle Lujan Grisham
Governor

September 3, 2024

State Budget Division
Department of Finance and Administration
Room 190
Bataan Memorial Building
Santa Fe, NM 87501

Legislative Finance Committee
325 Don Gaspar, Suite 101
Santa Fe, NM 87501

Sir/ Madam:

I hereby submit the FY26 Appropriation Request for the New Mexico Board of Examiners for Architects. The Board's FY26 Appropriation Request is higher than the current FY25 Operating Budget. The Board of Examiners for Architects FY26 Appropriation Request will increase by \$800.00 only in the contractual category due to published schedule of rates. The personal services and employee benefits and other expense categories will remain flat with FY25 operating budget.

Please let me know if you have any questions.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Melarie M. Gonzales".

Melarie M. Gonzales
Executive Director, CFO, CPO
NM Board of Examiners for Architects

APPROPRIATION REQUEST
CERTIFICATION
FORM S-1

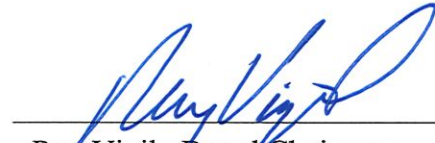
Agency Name: Board of Examiners for Architects

Business Unit: 40400

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numeric information has been verified.



Melarie Gonzales, Executive Director, CPO



Ray Vigil, Board Chairman



Melarie Gonzales, CFO

2550 Cerrillos Road- 3rd
Floor
Santa Fe, NM 87505

505-469-8175

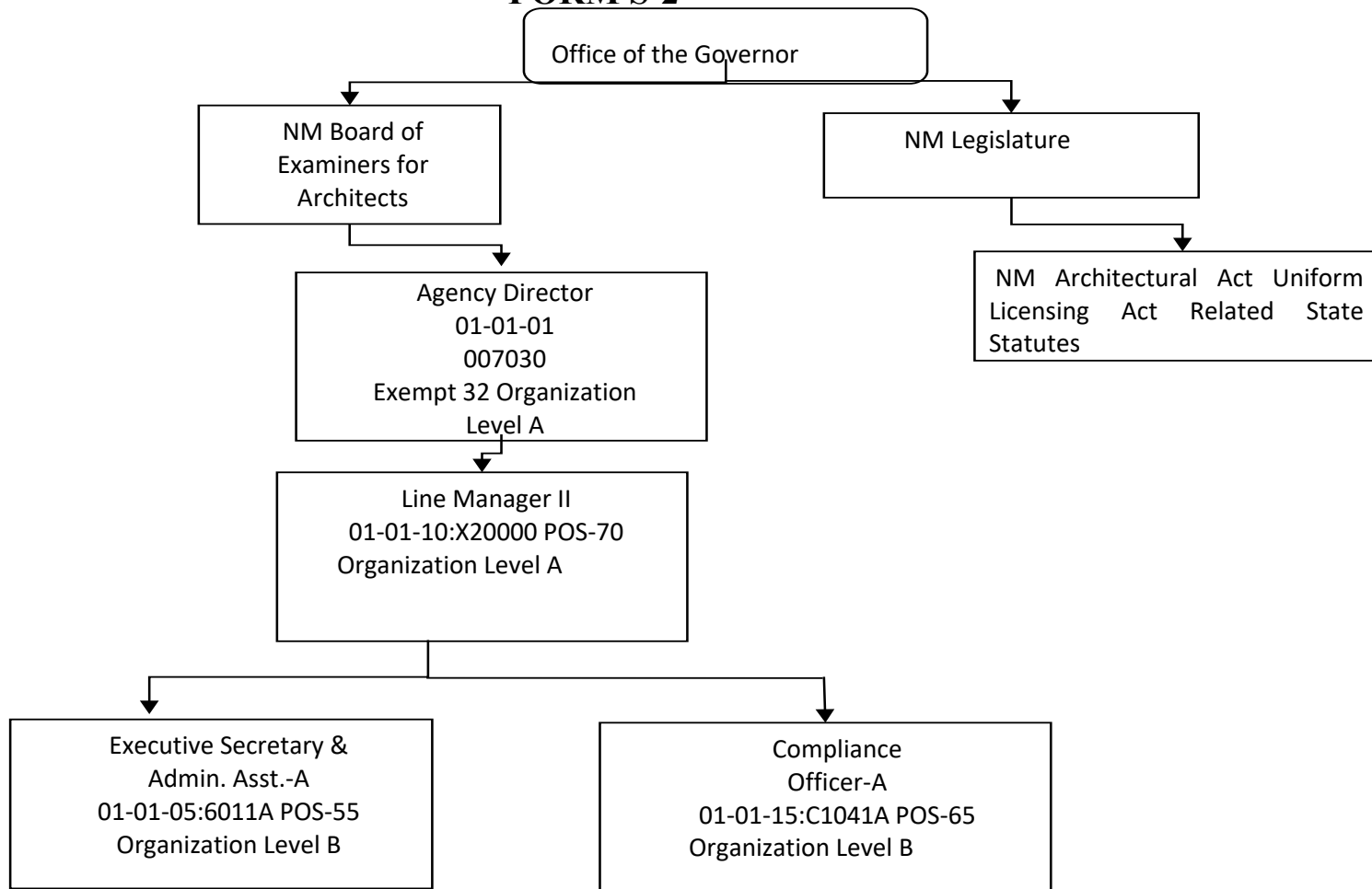
Melarie.Gonzales@bea.nm.gov

Note: Appropriation Requests for agencies headed by a board or commission must be approved by the board or commission by official action and signed by the chairperson. Operating Budgets of other agencies must be signed by the director or secretary. Appropriation Requests not properly signed will be returned.

Agency Name: N.M. Board of Examiners for Architects
Program Name: Architectural Registration

Business Unit: 40400
Program Code: P645

APPROPRIATION REQUEST ORGANIZATION CHART FORM S-2



Check Box if this form is a revision

Revision no:

Revision Date:

Page

S-8 Financial Summary

(Dollars in Thousands)

BU PCode Department
40400 0000 0000000000

	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	Base	----- FY 2026 Agency Request -----		Total
						Expansion		
REVENUE								
130 Other Revenues	333.1	444.3	339.1	0.0	352.1	0.0		352.1
150 Fund Balance	216.9	62.6	250.5	0.0	238.3	0.0		238.3
REVENUE, TRANSFERS	550.0	506.9	589.6	0	590.4	0.0		590.4
REVENUE	550.0	506.9	589.6	0	590.4	0.0		590.4
EXPENSE								
200 Personal Services and Employee Benefits	420.0	395.1	459.6	489.7	459.6	0.0		459.6
300 Contractual services	46.7	34.6	46.7	0.0	47.5	0.0		47.5
400 Other	83.3	77.2	83.3	0.0	83.3	0.0		83.3
EXPENDITURES	550.0	506.9	589.6	489.66	590.4	0.0		590.4
EXPENSE	550.0	506.9	589.6	489.66	590.4	0.0		590.4
FTE POSITIONS								
810 Permanent	4.00	4.00	4.00	4.00	4.00	0.00		4.00
FTEs	4.00	4.00	4.00	4.00	4.00	0.00		4.00
FTE POSITIONS	4.00	4.00	4.00	4.00	4.00	0.00		4.00

State of New Mexico
S-8 Financial Summary
 (Dollars in Thousands)

BU **PCode** **Department**
 40400 P645 000000

	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	Base	----- FY 2026 Agency Request ----- Expansion	Total
REVENUE							
130 Other Revenues	333.1	444.3	339.1	0.0	352.1	0.0	352.1
150 Fund Balance	216.9	62.6	250.5	0.0	238.3	0.0	238.3
REVENUE, TRANSFERS	550.0	506.9	589.6	0.0	590.4	0.0	590.4
REVENUE	550.0	506.9	589.6	0.0	590.4	0.0	590.4
EXPENSE							
200 Personal Services and Employee Benefits	420.0	395.1	459.6	489.7	459.6	0.0	459.6
300 Contractual services	46.7	34.6	46.7	0.0	47.5	0.0	47.5
400 Other	83.3	77.2	83.3	0.0	83.3	0.0	83.3
EXPENDITURES	550.0	506.9	589.6	489.66	590.4	0.0	590.4
EXPENSE	550.0	506.9	589.6	489.66	590.4	0.0	590.4
FTE POSITIONS							
810 Permanent	4.00	4.00	4.00	4.00	4.00	0.00	4.00
FTEs	4.00	4.00	4.00	4.00	4.00	0.00	4.00
FTE POSITIONS	4.00	4.00	4.00	4.00	4.00	0.00	4.00

BU PCode Department
40400 0000 0000000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
416402	Trade & Professions Licenses	8.0	21.4	10.0	0.0	15.0	0.0	15.0
417402	Reg for Trades & Prof	315.0	368.3	317.0	0.0	325.0	0.0	325.0
461402	Other Penalties	10.0	54.7	12.0	0.0	12.0	0.0	12.0
496902	Miscellaneous Revenue	0.1	0.0	0.1	0.0	0.1	0.0	0.1
130	Other Revenues	333.1	444.3	339.1	0.0	352.1	0.0	352.1
328900	Unassigned FB - Gov	216.9	62.6	250.5	0.0	238.3	0.0	238.3
150	Fund Balance	216.9	62.6	250.5	0.0	238.3	0.0	238.3
TOTAL REVENUE		550.0	506.9	589.6	0	590.4	0.0	590.4
520100	Exempt Perm Positions P/T&F/T	127.0	137.0	131.1	164.5	131.1	0.0	131.1
520300	Classified Perm Positions F/T	176.2	112.9	189.8	199.3	189.8	0.0	189.8
520800	Annl & Comp Paid At Separation	0.0	7.1	0.1	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	20.2	26.5	38.4	26.2	38.4	0.0	38.4
521200	Retirement Contributions	54.0	48.1	60.0	69.4	61.7	0.0	61.7
521300	F I C A	22.0	18.5	23.8	22.4	22.4	0.0	22.4
521400	Workers' Comp Assessment Fee	0.0	0.2	0.0	0.0	0.1	0.0	0.1
521410	GSD Work Comp Insur Premium	0.2	0.0	0.2	0.0	0.2	0.0	0.2
521500	Unemployment Comp Premium	4.6	4.6	0.3	0.0	0.3	0.0	0.3
521600	Employee Liability Ins Premium	10.0	35.2	9.7	0.0	9.4	0.0	9.4
521700	RHC Act Contributions	5.8	5.0	6.2	7.9	6.2	0.0	6.2
200	Personal Services and Employee Bene	420.0	395.1	459.6	489.7	459.6	0.0	459.6
535200	Professional Services	12.1	0.0	10.5	0.0	10.5	0.0	10.5
535300	Other Services	26.7	0.0	27.2	0.0	0.0	0.0	0.0
535400	Audit Services	7.9	7.6	9.0	0.0	9.5	0.0	9.5
535600	IT Services	0.0	27.0	0.0	0.0	27.5	0.0	27.5
300	Contractual services	46.7	34.6	46.7	0.0	47.5	0.0	47.5
542100	Employee I/S Mileage & Fares	2.5	1.6	2.3	0.0	1.7	0.0	1.7
542200	Employee I/S Meals & Lodging	0.7	0.4	0.5	0.0	0.5	0.0	0.5
542300	Brd & Comm Mbr Meals & Lodging	1.0	1.8	1.0	0.0	2.0	0.0	2.0
542310	Brd & Comm Mbr Mileage & Fares	4.5	2.1	4.5	0.0	3.5	0.0	3.5
542700	Transp - Transp Insurance	0.3	0.0	0.4	0.0	0.4	0.0	0.4
543200	Maint - Furn, Fixt, Equipment	1.5	0.0	0.0	0.0	0.0	0.0	0.0
543400	Maint - Property Insurance	0.2	0.3	0.2	0.0	0.2	0.0	0.2
543820	Maintenance IT	6.3	0.0	0.0	0.0	0.0	0.0	0.0

BU PCode Department
40400 0000 0000000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
543830	IT HW/SW Agreements	20.4	21.5	22.0	0.0	22.3	0.0	22.3
544000	Supply Inventory IT	1.0	1.2	2.5	0.0	1.2	0.0	1.2
544100	Supplies-Office Supplies	3.0	5.5	4.0	0.0	4.0	0.0	4.0
544900	Supplies-Inventory Exempt	2.8	1.9	1.0	0.0	1.0	0.0	1.0
545600	Reporting & Recording	0.5	0.9	1.0	0.0	1.0	0.0	1.0
545700	ISD Services	4.2	3.0	3.3	0.0	3.3	0.0	3.3
545710	DOIT HCM Assessment Fees	1.4	1.3	1.4	0.0	1.4	0.0	1.4
545900	Printing & Photo Services	2.1	3.0	3.0	0.0	3.0	0.0	3.0
546100	Postage & Mail Services	2.0	3.2	3.7	0.0	3.3	0.0	3.3
546400	Rent Of Land & Buildings	3.5	3.3	3.5	0.0	3.3	0.0	3.3
546500	Rent Of Equipment	4.1	3.5	4.1	0.0	4.1	0.0	4.1
546600	Communications	4.2	2.0	4.2	0.0	4.0	0.0	4.0
546610	DOIT Telecommunications	6.1	12.0	11.1	0.0	12.3	0.0	12.3
546700	Subscriptions/Dues/License Fee	7.0	7.5	7.0	0.0	7.8	0.0	7.8
546800	Employee Training & Education	0.5	0.0	0.5	0.0	0.5	0.0	0.5
546810	Board Member Training	0.2	0.0	0.1	0.0	0.1	0.0	0.1
546900	Advertising	1.5	1.2	0.5	0.0	1.3	0.0	1.3
547900	Miscellaneous Expense	0.0	0.0	0.1	0.0	0.1	0.0	0.1
547909	Misc Expense Interagency	0.0	0.0	0.0	0.0	0.1	0.0	0.1
548300	Information Tech Equipment	1.0	0.0	1.0	0.0	0.5	0.0	0.5
549600	Employee O/S Mileage & Fares	0.2	0.0	0.1	0.0	0.1	0.0	0.1
549700	Employee O/S Meals & Lodging	0.2	0.0	0.1	0.0	0.1	0.0	0.1
549800	Brd & Comm O/S Mileage & Fares	0.2	0.0	0.1	0.0	0.1	0.0	0.1
549900	Brd & Comm O/S Meals & Lodging	0.2	0.0	0.1	0.0	0.1	0.0	0.1
400	Other	83.3	77.2	83.3	0.0	83.3	0.0	83.3
TOTAL EXPENSE		550.0	506.9	589.6	489.66	590.4	0.0	590.4
810	Permanent	4.00	4.00	4.00	4.00	4.00	0.00	4.00
810	Permanent	4.00	4.00	4.00	4.00	4.00	0.00	4.00
TOTAL FTE POSITIONS		4.00	4.00	4.00	4.00	4.00	0.00	4.00

Architectural Registration

BU PCode Department
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State of New Mexico

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
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417402	Reg for Trades & Prof	315.0	368.3	317.0	0.0	325.0	0.0	325.0
461402	Other Penalties	10.0	54.7	12.0	0.0	12.0	0.0	12.0
496902	Miscellaneous Revenue	0.1	0.0	0.1	0.0	0.1	0.0	0.1
130	Other Revenues	333.1	444.3	339.1	0.0	352.1	0.0	352.1
328900	Unassigned FB - Gov	216.9	62.6	250.5	0.0	238.3	0.0	238.3
150	Fund Balance	216.9	62.6	250.5	0.0	238.3	0.0	238.3
TOTAL REVENUE		550.0	506.9	589.6	0.0	590.4	0.0	590.4
520100	Exempt Perm Positions P/T&F/T	127.0	137.0	131.1	164.5	131.1	0.0	131.1
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520800	Annl & Comp Paid At Separation	0.0	7.1	0.1	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	20.2	26.5	38.4	26.2	38.4	0.0	38.4
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521400	Workers' Comp Assessment Fee	0.0	0.2	0.0	0.0	0.1	0.0	0.1
521410	GSD Work Comp Insur Premium	0.2	0.0	0.2	0.0	0.2	0.0	0.2
521500	Unemployment Comp Premium	4.6	4.6	0.3	0.0	0.3	0.0	0.3
521600	Employee Liability Ins Premium	10.0	35.2	9.7	0.0	9.4	0.0	9.4
521700	RHC Act Contributions	5.8	5.0	6.2	7.9	6.2	0.0	6.2
200	Personal Services and Employee Bene	420.0	395.1	459.6	489.7	459.6	0.0	459.6
535200	Professional Services	12.1	0.0	10.5	0.0	10.5	0.0	10.5
535300	Other Services	26.7	0.0	27.2	0.0	0.0	0.0	0.0
535400	Audit Services	7.9	7.6	9.0	0.0	9.5	0.0	9.5
535600	IT Services	0.0	27.0	0.0	0.0	27.5	0.0	27.5
300	Contractual services	46.7	34.6	46.7	0.0	47.5	0.0	47.5
542100	Employee I/S Mileage & Fares	2.5	1.6	2.3	0.0	1.7	0.0	1.7
542200	Employee I/S Meals & Lodging	0.7	0.4	0.5	0.0	0.5	0.0	0.5
542300	Brd & Comm Mbr Meals & Lodging	1.0	1.8	1.0	0.0	2.0	0.0	2.0
542310	Brd & Comm Mbr Mileage & Fares	4.5	2.1	4.5	0.0	3.5	0.0	3.5
542700	Transp - Transp Insurance	0.3	0.0	0.4	0.0	0.4	0.0	0.4
543200	Maint - Furn, Fixt, Equipment	1.5	0.0	0.0	0.0	0.0	0.0	0.0
543400	Maint - Property Insurance	0.2	0.3	0.2	0.0	0.2	0.0	0.2
543820	Maintenance IT	6.3	0.0	0.0	0.0	0.0	0.0	0.0

Architectural Registration

State of New Mexico

BU PCode Department
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S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
543830	IT HW/SW Agreements	20.4	21.5	22.0	0.0	22.3	0.0	22.3
544000	Supply Inventory IT	1.0	1.2	2.5	0.0	1.2	0.0	1.2
544100	Supplies-Office Supplies	3.0	5.5	4.0	0.0	4.0	0.0	4.0
544900	Supplies-Inventory Exempt	2.8	1.9	1.0	0.0	1.0	0.0	1.0
545600	Reporting & Recording	0.5	0.9	1.0	0.0	1.0	0.0	1.0
545700	ISD Services	4.2	3.0	3.3	0.0	3.3	0.0	3.3
545710	DOIT HCM Assessment Fees	1.4	1.3	1.4	0.0	1.4	0.0	1.4
545900	Printing & Photo Services	2.1	3.0	3.0	0.0	3.0	0.0	3.0
546100	Postage & Mail Services	2.0	3.2	3.7	0.0	3.3	0.0	3.3
546400	Rent Of Land & Buildings	3.5	3.3	3.5	0.0	3.3	0.0	3.3
546500	Rent Of Equipment	4.1	3.5	4.1	0.0	4.1	0.0	4.1
546600	Communications	4.2	2.0	4.2	0.0	4.0	0.0	4.0
546610	DOIT Telecommunications	6.1	12.0	11.1	0.0	12.3	0.0	12.3
546700	Subscriptions/Dues/License Fee	7.0	7.5	7.0	0.0	7.8	0.0	7.8
546800	Employee Training & Education	0.5	0.0	0.5	0.0	0.5	0.0	0.5
546810	Board Member Training	0.2	0.0	0.1	0.0	0.1	0.0	0.1
546900	Advertising	1.5	1.2	0.5	0.0	1.3	0.0	1.3
547900	Miscellaneous Expense	0.0	0.0	0.1	0.0	0.1	0.0	0.1
547909	Misc Expense Interagency	0.0	0.0	0.0	0.0	0.1	0.0	0.1
548300	Information Tech Equipment	1.0	0.0	1.0	0.0	0.5	0.0	0.5
549600	Employee O/S Mileage & Fares	0.2	0.0	0.1	0.0	0.1	0.0	0.1
549700	Employee O/S Meals & Lodging	0.2	0.0	0.1	0.0	0.1	0.0	0.1
549800	Brd & Comm O/S Mileage & Fares	0.2	0.0	0.1	0.0	0.1	0.0	0.1
549900	Brd & Comm O/S Meals & Lodging	0.2	0.0	0.1	0.0	0.1	0.0	0.1
400	Other	83.3	77.2	83.3	0.0	83.3	0.0	83.3
TOTAL EXPENSE		550.0	506.9	589.6	489.7	590.4	0.0	590.4
810	Permanent	4.00	4.00	4.00	4.00	4.00	0.00	4.00
810	Permanent	4.00	4.00	4.00	4.00	4.00	0.00	4.00
TOTAL FTE POSITIONS		4.00	4.00	4.00	4.00	4.00	0.00	4.00

BU PCode Department
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S-9 Account Code Revenue Summary
 (Dollars in Thousands)

	Provider PCode	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request -----		
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496902	Miscellaneous Revenue	0.1	0.0	0.0	0.0	0.1	0.0	0.1
130	Other Revenues	333.1	444.3	339.1	0.0	352.1	0.0	352.1
328900	Unassigned FB - Gov	216.9	62.6	0.0	0.0	238.3	0.0	238.3
150	Fund Balance	216.9	62.6	250.5	0.0	238.3	0.0	238.3
TOTAL REVENUE		550.0	506.9	589.6	0	590.4	0.0	590.4

Architectural Registration

BU PCode Department
 40400 P645 000000

State of New Mexico

S-9 Account Code Revenue Summary
 (Dollars in Thousands)

	Provider PCode	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request -----		
						Base	Expansion	Total
416402	Trade & Professions Licenses	8.0	21.4	10.0	0.0	15.0	0.0	15.0
417402	Reg for Trades & Prof	315.0	368.3	317.0	0.0	325.0	0.0	325.0
461402	Other Penalties	10.0	54.7	12.0	0.0	12.0	0.0	12.0
496902	Miscellaneous Revenue	0.1	0.0	0.1	0.0	0.1	0.0	0.1
130	Other Revenues	333.1	444.3	339.1	0.0	352.1	0.0	352.1
328900	Unassigned FB - Gov	216.9	62.6	250.5	0.0	238.3	0.0	238.3
150	Fund Balance	216.9	62.6	250.5	0.0	238.3	0.0	238.3
TOTAL REVENUE		550.0	506.9	589.6	0.0	590.4	0.0	590.4

BU PCode Department
 40400 0000 0000000000

S-9 Account Code Expenditure Summary
 (Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
520100	Exempt Perm Positions P/T&F/T	127.0	137.0	131.1	164.5	131.1	0.0	131.1
520300	Classified Perm Positions F/T	176.2	112.9	189.8	199.3	189.8	0.0	189.8
520800	Annl & Comp Paid At Separation	0.0	7.1	0.1	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	20.2	26.5	38.4	26.2	38.4	0.0	38.4
521200	Retirement Contributions	54.0	48.1	60.0	69.4	61.7	0.0	61.7
521300	F I C A	22.0	18.5	23.8	22.4	22.4	0.0	22.4
521400	Workers' Comp Assessment Fee	0.0	0.2	0.0	0.0	0.1	0.0	0.1
521410	GSD Work Comp Insur Premium	0.2	0.0	0.2	0.0	0.2	0.0	0.2
521500	Unemployment Comp Premium	4.6	4.6	0.3	0.0	0.3	0.0	0.3
521600	Employee Liability Ins Premium	10.0	35.2	9.7	0.0	9.4	0.0	9.4
521700	RHC Act Contributions	5.8	5.0	6.2	7.9	6.2	0.0	6.2
200	Personal Services and Employee Benefits	420.0	395.1	459.6	489.7	459.6	0.0	459.6
535200	Professional Services	12.1	0.0	10.5	0.0	10.5	0.0	10.5
535300	Other Services	26.7	0.0	27.2	0.0	0.0	0.0	0.0
535400	Audit Services	7.9	7.6	9.0	0.0	9.5	0.0	9.5
535600	IT Services	0.0	27.0	0.0	0.0	27.5	0.0	27.5
300	Contractual services	46.7	34.6	46.7	0.0	47.5	0.0	47.5
542100	Employee I/S Mileage & Fares	2.5	1.6	2.3	0.0	1.7	0.0	1.7
542200	Employee I/S Meals & Lodging	0.7	0.4	0.5	0.0	0.5	0.0	0.5
542300	Brd & Comm Mbr Meals & Lodgin	1.0	1.8	1.0	0.0	2.0	0.0	2.0
542310	Brd & Comm Mbr Mileage & Fares	4.5	2.1	4.5	0.0	3.5	0.0	3.5
542700	Transp - Transp Insurance	0.3	0.0	0.4	0.0	0.4	0.0	0.4
543200	Maint - Furn, Fixt, Equipment	1.5	0.0	0.0	0.0	0.0	0.0	0.0
543400	Maint - Property Insurance	0.2	0.3	0.2	0.0	0.2	0.0	0.2
543820	Maintenance IT	6.3	0.0	0.0	0.0	0.0	0.0	0.0
543830	IT HW/SW Agreements	20.4	21.5	22.0	0.0	22.3	0.0	22.3
544000	Supply Inventory IT	1.0	1.2	2.5	0.0	1.2	0.0	1.2
544100	Supplies-Office Supplies	3.0	5.5	4.0	0.0	4.0	0.0	4.0
544900	Supplies-Inventory Exempt	2.8	1.9	1.0	0.0	1.0	0.0	1.0
545600	Reporting & Recording	0.5	0.9	1.0	0.0	1.0	0.0	1.0
545700	ISD Services	4.2	3.0	3.3	0.0	3.3	0.0	3.3
545710	DOIT HCM Assessment Fees	1.4	1.3	1.4	0.0	1.4	0.0	1.4

Board of Examiners for Architects

State of New Mexico

BU PCode Department
 40400 0000 0000000000

S-9 Account Code Expenditure Summary
 (Dollars in Thousands)

	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request -----		
					Base	Expansion	Total
545900 Printing & Photo Services	2.1	3.0	3.0	0.0	3.0	0.0	3.0
546100 Postage & Mail Services	2.0	3.2	3.7	0.0	3.3	0.0	3.3
546400 Rent Of Land & Buildings	3.5	3.3	3.5	0.0	3.3	0.0	3.3
546500 Rent Of Equipment	4.1	3.5	4.1	0.0	4.1	0.0	4.1
546600 Communications	4.2	2.0	4.2	0.0	4.0	0.0	4.0
546610 DOIT Telecommunications	6.1	12.0	11.1	0.0	12.3	0.0	12.3
546700 Subscriptions/Dues/License Fee	7.0	7.5	7.0	0.0	7.8	0.0	7.8
546800 Employee Training & Education	0.5	0.0	0.5	0.0	0.5	0.0	0.5
546810 Board Member Training	0.2	0.0	0.1	0.0	0.1	0.0	0.1
546900 Advertising	1.5	1.2	0.5	0.0	1.3	0.0	1.3
547900 Miscellaneous Expense	0.0	0.0	0.1	0.0	0.1	0.0	0.1
547909 Misc Expense Interagency	0.0	0.0	0.0	0.0	0.1	0.0	0.1
548300 Information Tech Equipment	1.0	0.0	1.0	0.0	0.5	0.0	0.5
549600 Employee O/S Mileage & Fares	0.2	0.0	0.1	0.0	0.1	0.0	0.1
549700 Employee O/S Meals & Lodging	0.2	0.0	0.1	0.0	0.1	0.0	0.1
549800 Brd & Comm O/S Mileage & Fares	0.2	0.0	0.1	0.0	0.1	0.0	0.1
549900 Brd & Comm O/S Meals & Lodgin	0.2	0.0	0.1	0.0	0.1	0.0	0.1
400 Other	83.3	77.2	83.3	0.0	83.3	0.0	83.3
TOTAL EXPENSE	550.0	506.9	589.6	489.66	590.4	0.0	590.4

Architectural Registration

BU PCode Department
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State of New Mexico

S-9 Account Code Expenditure Summary
 (Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
520100	Exempt Perm Positions P/T&F/T	127.0	137.0	131.1	164.5	131.1	0.0	131.1
520300	Classified Perm Positions F/T	176.2	112.9	189.8	199.3	189.8	0.0	189.8
520800	Annul & Comp Paid At Separation	0.0	7.1	0.1	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	20.2	26.5	38.4	26.2	38.4	0.0	38.4
521200	Retirement Contributions	54.0	48.1	60.0	69.4	61.7	0.0	61.7
521300	F I C A	22.0	18.5	23.8	22.4	22.4	0.0	22.4
521400	Workers' Comp Assessment Fee	0.0	0.2	0.0	0.0	0.1	0.0	0.1
521410	GSD Work Comp Insur Premium	0.2	0.0	0.2	0.0	0.2	0.0	0.2
521500	Unemployment Comp Premium	4.6	4.6	0.3	0.0	0.3	0.0	0.3
521600	Employee Liability Ins Premium	10.0	35.2	9.7	0.0	9.4	0.0	9.4
521700	RHC Act Contributions	5.8	5.0	6.2	7.9	6.2	0.0	6.2
200	Personal Services and Employe	420.0	395.1	459.6	489.7	459.6	0.0	459.6
535200	Professional Services	12.1	0.0	10.5	0.0	10.5	0.0	10.5
535300	Other Services	26.7	0.0	27.2	0.0	0.0	0.0	0.0
535400	Audit Services	7.9	7.6	9.0	0.0	9.5	0.0	9.5
535600	IT Services	0.0	27.0	0.0	0.0	27.5	0.0	27.5
300	Contractual services	46.7	34.6	46.7	0.0	47.5	0.0	47.5
542100	Employee I/S Mileage & Fares	2.5	1.6	2.3	0.0	1.7	0.0	1.7
542200	Employee I/S Meals & Lodging	0.7	0.4	0.5	0.0	0.5	0.0	0.5
542300	Brd & Comm Mbr Meals & Lodgin	1.0	1.8	1.0	0.0	2.0	0.0	2.0
542310	Brd & Comm Mbr Mileage & Fares	4.5	2.1	4.5	0.0	3.5	0.0	3.5
542700	Transp - Transp Insurance	0.3	0.0	0.4	0.0	0.4	0.0	0.4
543200	Maint - Furn, Fixt, Equipment	1.5	0.0	0.0	0.0	0.0	0.0	0.0
543400	Maint - Property Insurance	0.2	0.3	0.2	0.0	0.2	0.0	0.2
543820	Maintenance IT	6.3	0.0	0.0	0.0	0.0	0.0	0.0
543830	IT HW/SW Agreements	20.4	21.5	22.0	0.0	22.3	0.0	22.3
544000	Supply Inventory IT	1.0	1.2	2.5	0.0	1.2	0.0	1.2
544100	Supplies-Office Supplies	3.0	5.5	4.0	0.0	4.0	0.0	4.0
544900	Supplies-Inventory Exempt	2.8	1.9	1.0	0.0	1.0	0.0	1.0
545600	Reporting & Recording	0.5	0.9	1.0	0.0	1.0	0.0	1.0
545700	ISD Services	4.2	3.0	3.3	0.0	3.3	0.0	3.3
545710	DOIT HCM Assessment Fees	1.4	1.3	1.4	0.0	1.4	0.0	1.4
545900	Printing & Photo Services	2.1	3.0	3.0	0.0	3.0	0.0	3.0

Architectural Registration

BU PCode Department
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S-9 Account Code Expenditure Summary
 (Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
546100	Postage & Mail Services	2.0	3.2	3.7	0.0	3.3	0.0	3.3
546400	Rent Of Land & Buildings	3.5	3.3	3.5	0.0	3.3	0.0	3.3
546500	Rent Of Equipment	4.1	3.5	4.1	0.0	4.1	0.0	4.1
546600	Communications	4.2	2.0	4.2	0.0	4.0	0.0	4.0
546610	DOIT Telecommunications	6.1	12.0	11.1	0.0	12.3	0.0	12.3
546700	Subscriptions/Dues/License Fee	7.0	7.5	7.0	0.0	7.8	0.0	7.8
546800	Employee Training & Education	0.5	0.0	0.5	0.0	0.5	0.0	0.5
546810	Board Member Training	0.2	0.0	0.1	0.0	0.1	0.0	0.1
546900	Advertising	1.5	1.2	0.5	0.0	1.3	0.0	1.3
547900	Miscellaneous Expense	0.0	0.0	0.1	0.0	0.1	0.0	0.1
547909	Misc Expense Interagency	0.0	0.0	0.0	0.0	0.1	0.0	0.1
548300	Information Tech Equipment	1.0	0.0	1.0	0.0	0.5	0.0	0.5
549600	Employee O/S Mileage & Fares	0.2	0.0	0.1	0.0	0.1	0.0	0.1
549700	Employee O/S Meals & Lodging	0.2	0.0	0.1	0.0	0.1	0.0	0.1
549800	Brd & Comm O/S Mileage & Fares	0.2	0.0	0.1	0.0	0.1	0.0	0.1
549900	Brd & Comm O/S Meals & Lodgin	0.2	0.0	0.1	0.0	0.1	0.0	0.1
400	Other	83.3	77.2	83.3	0.0	83.3	0.0	83.3
TOTAL EXPENSE		550.0	506.9	589.6	489.66	590.4	0.0	590.4

APPROPRIATION REQUEST

FORM S-10 FUND BALANCE PROJECTION

(In Whole Dollars)

Agency: <u>Board of Examiners for Architects</u>	Business Unit: <u>40400</u>
Fund Name: <u>N M Bd of Exam Architect</u>	Fund Number: <u>03800</u>
Legal Auth. <u>NMSA 1978, Chapter 61, Article 15</u>	

BEGINNING BALANCE

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet Report at close of FY24	653,500
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ADJUSTMENTS

Add:

Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD Reports at close of FY24	0
Other (explain in detail)	0

Deduct:

Liabilities not reflected in FCD Reports at close of FY24	0
Fund balance designated by law for future expenditure (non-reverting funds)	0
Amount due to State General Fund or other fund designated by statute	0
Other (explain in detail)	0
FY24 revision not reflected in liabilities	0
Total Adjustments	0

ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY24	653,500
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Add:

Projected revenue/sources (less fund balance budgeted) for FY25	339,100
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Deduct:

Projected total expenditures for FY25	(589,600)
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ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY25	403,000
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Add:

Projected revenue/sources (less fund balance requested) for FY26	352,100
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Deduct:

Total expenditures budgeted in appropriation request	(590,400)
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ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY26	164,700
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State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

BusUnit	Line Item	2023-24	2024-25	Request		Recommendation		Opbud
		Actuals	Opbud	Base	Expansion	Base	Expansion	
40400	P645-R Architectural Registration							
	520100 Exempt Perm Positions P/T&F/T	137.04	131.1	131.1	0	0	0	0.0
	520300 Classified Perm Positions F/T	112.87	189.8	189.8	0	0	0	0.0
	520800 Annl & Comp Paid At Separation	7.11	0.1	0	0	0	0	0.0
	521100 Group Insurance Premium	26.54	38.4	38.4	0	0	0	0.0
	521200 Retirement Contributions	48.05	60	61.7	0	0	0	0.0
	521300 F I C A	18.51	23.8	22.4	0	0	0	0.0
	521400 Workers' Comp Assessment Fee	0.23	0	0.1	0	0	0	0.0
	521410 GSD Work Comp Insur Premium	0	0.2	0.2	0	0	0	0.0
	521500 Unemployment Comp Premium	4.56	0.3	0.3	0	0	0	0.0
	521600 Employee Liability Ins Premium	35.15	9.7	9.4	0	0	0	0.0
	521700 RHC Act Contributions	5	6.2	6.2	0	0	0	0.0
	535200 Professional Services	0	10.5	10.5	0	0	0	0.0
	535300 Other Services	0	27.2	0	0	0	0	0.0
	535400 Audit Services	7.61	9	9.5	0	0	0	0.0
	535600 IT Services	26.97	0	27.5	0	0	0	0.0
	542100 Employee I/S Mileage & Fares	1.55	2.3	1.7	0	0	0	0.0
	542200 Employee I/S Meals & Lodging	0.37	0.5	0.5	0	0	0	0.0
	542300 Brd & Comm Mbr Meals & Lodgin	1.77	1	2	0	0	0	0.0
	542310 Brd & Comm Mbr Mileage & Fares	2.11	4.5	3.5	0	0	0	0.0
	542700 Transp - Transp Insurance	0	0.4	0.4	0	0	0	0.0
	543400 Maint - Property Insurance	0.35	0.2	0.2	0	0	0	0.0
	543830 IT HW/SW Agreements	21.52	22	22.3	0	0	0	0.0
	544000 Supply Inventory IT	1.21	2.5	1.2	0	0	0	0.0
	544100 Supplies-Office Supplies	5.48	4	4	0	0	0	0.0
	544900 Supplies-Inventory Exempt	1.9	1	1	0	0	0	0.0
	545600 Reporting & Recording	0.86	1	1	0	0	0	0.0
	545700 ISD Services	2.97	3.3	3.3	0	0	0	0.0
	545710 DOIT HCM Assessment Fees	1.31	1.4	1.4	0	0	0	0.0
	545900 Printing & Photo Services	2.98	3	3	0	0	0	0.0
	546100 Postage & Mail Services	3.23	3.7	3.3	0	0	0	0.0
	546400 Rent Of Land & Buildings	3.26	3.5	3.3	0	0	0	0.0
	546500 Rent Of Equipment	3.51	4.1	4.1	0	0	0	0.0

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

546600	Communications	2.04	4.2	4	0	0	0	0.0
546610	DOIT Telecommunications	11.99	11.1	12.3	0	0	0	0.0
546700	Subscriptions/Dues/License Fee	7.51	7	7.8	0	0	0	0.0
546800	Employee Training & Education	0.03	0.5	0.5	0	0	0	0.0
546810	Board Member Training	0	0.1	0.1	0	0	0	0.0
546900	Advertising	1.23	0.5	1.3	0	0	0	0.0
547900	Miscellaneous Expense	0.01	0.1	0.1	0	0	0	0.0
547909	Misc Expense Interagency	0.02	0	0.1	0	0	0	0.0
548300	Information Tech Equipment	0	1	0.5	0	0	0	0.0
549600	Employee O/S Mileage & Fares	0	0.1	0.1	0	0	0	0.0
549700	Employee O/S Meals & Lodging	0	0.1	0.1	0	0	0	0.0
549800	Brd & Comm O/S Mileage & Fares	0	0.1	0.1	0	0	0	0.0
549900	Brd & Comm O/S Meals & Lodgin	0	0.1	0.1	0	0	0	0.0
Subtotal for:	40400 P645-R Architectural Registration	506.85	589.6	590.4	0	0	0	0.0
40400		506.85	589.6	590.4	0	0	0	0.0

Totals by Line Item

BusUnit	Line Item	2023-24	2024-25	Request		Recommendation		Opbud
		Actuals	Opbud	Base	Expansion	Base	Expansion	
40400	520100 Exempt Perm Positions P/T&F/T	137.04	131.1	131.1	0	0	0	0.0
	520300 Classified Perm Positions F/T	112.87	189.8	189.8	0	0	0	0.0
	520800 Annl & Comp Paid At Separation	7.11	0.1	0	0	0	0	0.0
	521100 Group Insurance Premium	26.54	38.4	38.4	0	0	0	0.0
	521200 Retirement Contributions	48.05	60	61.7	0	0	0	0.0
	521300 F I C A	18.51	23.8	22.4	0	0	0	0.0
	521400 Workers' Comp Assessment Fee	0.23	0	0.1	0	0	0	0.0
	521410 GSD Work Comp Insur Premium	0	0.2	0.2	0	0	0	0.0
	521500 Unemployment Comp Premium	4.56	0.3	0.3	0	0	0	0.0
	521600 Employee Liability Ins Premium	35.15	9.7	9.4	0	0	0	0.0
	521700 RHC Act Contributions	5	6.2	6.2	0	0	0	0.0

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

535200	Professional Services	0	10.5	10.5	0	0	0	0.0
535300	Other Services	0	27.2	0	0	0	0	0.0
535400	Audit Services	7.61	9	9.5	0	0	0	0.0
535600	IT Services	26.97	0	27.5	0	0	0	0.0
542100	Employee I/S Mileage & Fares	1.55	2.3	1.7	0	0	0	0.0
542200	Employee I/S Meals & Lodging	0.37	0.5	0.5	0	0	0	0.0
542300	Brd & Comm Mbr Meals & Lodging	1.77	1	2	0	0	0	0.0
542310	Brd & Comm Mbr Mileage & Fares	2.11	4.5	3.5	0	0	0	0.0
542700	Transp - Transp Insurance	0	0.4	0.4	0	0	0	0.0
543400	Maint - Property Insurance	0.35	0.2	0.2	0	0	0	0.0
543830	IT HW/SW Agreements	21.52	22	22.3	0	0	0	0.0
544000	Supply Inventory IT	1.21	2.5	1.2	0	0	0	0.0
544100	Supplies-Office Supplies	5.48	4	4	0	0	0	0.0
544900	Supplies-Inventory Exempt	1.9	1	1	0	0	0	0.0
545600	Reporting & Recording	0.86	1	1	0	0	0	0.0
545700	ISD Services	2.97	3.3	3.3	0	0	0	0.0
545710	DOIT HCM Assessment Fees	1.31	1.4	1.4	0	0	0	0.0
545900	Printing & Photo Services	2.98	3	3	0	0	0	0.0
546100	Postage & Mail Services	3.23	3.7	3.3	0	0	0	0.0
546400	Rent Of Land & Buildings	3.26	3.5	3.3	0	0	0	0.0
546500	Rent Of Equipment	3.51	4.1	4.1	0	0	0	0.0
546600	Communications	2.04	4.2	4	0	0	0	0.0
546610	DOIT Telecommunications	11.99	11.1	12.3	0	0	0	0.0
546700	Subscriptions/Dues/License Fee	7.51	7	7.8	0	0	0	0.0
546800	Employee Training & Education	0.03	0.5	0.5	0	0	0	0.0
546810	Board Member Training	0	0.1	0.1	0	0	0	0.0
546900	Advertising	1.23	0.5	1.3	0	0	0	0.0
547900	Miscellaneous Expense	0.01	0.1	0.1	0	0	0	0.0
547909	Misc Expense Interagency	0.02	0	0.1	0	0	0	0.0
548300	Information Tech Equipment	0	1	0.5	0	0	0	0.0
549600	Employee O/S Mileage & Fares	0	0.1	0.1	0	0	0	0.0
549700	Employee O/S Meals & Lodging	0	0.1	0.1	0	0	0	0.0

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

549800	Brd & Comm O/S Mileage & Fares	0	0.1	0.1	0	0	0	0.0
549900	Brd & Comm O/S Meals & Lodging	0	0.1	0.1	0	0	0	0.0
Grand Total		506.85	589.6	590.4	0	0	0	0.0

Program Description:

The purpose of the Board of Examiners for Architects is to regulate, through enforcement and licensing, the professional conduct of architects to protect the health, safety, and welfare of the public of the state. The agency's goals are to register all architects practicing in New Mexico; process applications and scores for New Mexico exam candidates; enforce the NM Architectural Act, Rules and Regulations; promote and ensure the highest degree of professionalism in the practice of architecture; as needed, request revision of the NM Architectural Act, and revise the Rules and Regulations; and manage and maintain all agency records, information, and communication. The agency's mission is to safeguard the life, health, and property of the public and to promote public welfare by reviewing evidence of professional qualifications of any person applying to practice architecture in New Mexico; registering all architects practicing in New Mexico; monitoring all national examination candidates and reporting scores; investigating all complaints related to the practice of architecture; monitoring compliance with required continuing education; providing information related to the practice of architecture to the public; providing administrative prosecution when required, and providing online continuing education courses. Recipients include: the public, registrants, examination candidates, interns, and collateral entities. Current services include staff to address questions, concerns, the online payment portal for registrants, and investigations; staff office with telework arrangements and in office necessities, email capabilities; website; general email address, PO Box address; interactive with national entities providing service to registrants, exam candidates and interns.

Major Issues and Accomplishments:

The New Mexico Board of Examiners for Architects has a successful website and online payment portal providing candidates and registrants the ability to complete all applications and payments online. This implementation of an online payments portal has been efficient and successful in allowing candidates and registrants the capability to complete the application and payment process online versus mailing in an application and physical checks to process.

Overview of Request:

The New Mexico Board of Examiners for Architects FY26 appropriation request was mainly derived from the approved FY25 operating budget.

Programmatic Changes:

There are no policy or programmatic changes.

Base Budget Justification:

The New Mexico Board of Examiners for Architects is an OSF enterprise agency requesting an \$800.00 increase in the total budget due to published schedule of rates within the contractual category.

Architectural Registration

BU PCode
40400 P645

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2023-24	2024-25	2025-26	FY 2026 Agency Request				Justification	
			Actuals	Opbud	PCF Proj	GF	OSF	ISF/IAT	FF		Total
03800	520100	Exempt Perm Positions P/T&F/T	137.0	131.1	164.53	0.0	131.1	0.0	0.0	131.1	
03800	520300	Classified Perm Positions F/T	112.9	189.8	199.28	0.0	189.8	0.0	0.0	189.8	
03800	520800	Annl & Comp Paid At Separation	7.1	0.1	0	0.0	0.0	0.0	0.0	0.0	
03800	521100	Group Insurance Premium	26.5	38.4	26.15	0.0	38.4	0.0	0.0	38.4	
03800	521200	Retirement Contributions	48.1	60.0	69.44	0.0	61.7	0.0	0.0	61.7	
03800	521300	F I C A	18.5	23.8	22.38	0.0	22.4	0.0	0.0	22.4	
03800	521400	Workers' Comp Assessment Fee	0.2	0.0	0	0.0	0.1	0.0	0.0	0.1	
03800	521410	GSD Work Comp Insur Premium	0.0	0.2	0	0.0	0.2	0.0	0.0	0.2	
03800	521500	Unemployment Comp Premium	4.6	0.3	0	0.0	0.3	0.0	0.0	0.3	
03800	521600	Employee Liability Ins Premium	35.2	9.7	0	0.0	9.4	0.0	0.0	9.4	
03800	521700	RHC Act Contributions	5.0	6.2	7.89	0.0	6.2	0.0	0.0	6.2	
	200	Personal Services and Employee Bene	395.1	459.6	489.66	0.0	459.6	0.0	0.0	459.6	
03800	542100	Employee I/S Mileage & Fares	1.6	2.3	0	0.0	1.7	0.0	0.0	1.7	
03800	542200	Employee I/S Meals & Lodging	0.4	0.5	0	0.0	0.5	0.0	0.0	0.5	
03800	542300	Brd & Comm Mbr Meals & Lodging	1.8	1.0	0	0.0	2.0	0.0	0.0	2.0	
03800	542310	Brd & Comm Mbr Mileage & Fares	2.1	4.5	0	0.0	3.5	0.0	0.0	3.5	
03800	542700	Transp - Transp Insurance	0.0	0.4	0	0.0	0.4	0.0	0.0	0.4	
03800	543400	Maint - Property Insurance	0.3	0.2	0	0.0	0.2	0.0	0.0	0.2	
03800	543830	IT HW/SW Agreements	21.5	22.0	0	0.0	22.3	0.0	0.0	22.3	
03800	544000	Supply Inventory IT	1.2	2.5	0	0.0	1.2	0.0	0.0	1.2	
03800	544100	Supplies-Office Supplies	5.5	4.0	0	0.0	4.0	0.0	0.0	4.0	
03800	544900	Supplies-Inventory Exempt	1.9	1.0	0	0.0	1.0	0.0	0.0	1.0	
03800	545600	Reporting & Recording	0.9	1.0	0	0.0	1.0	0.0	0.0	1.0	
03800	545700	ISD Services	3.0	3.3	0	0.0	3.3	0.0	0.0	3.3	
03800	545710	DOIT HCM Assessment Fees	1.3	1.4	0	0.0	1.4	0.0	0.0	1.4	
03800	545900	Printing & Photo Services	3.0	3.0	0	0.0	3.0	0.0	0.0	3.0	
03800	546100	Postage & Mail Services	3.2	3.7	0	0.0	3.3	0.0	0.0	3.3	
03800	546400	Rent Of Land & Buildings	3.3	3.5	0	0.0	3.3	0.0	0.0	3.3	
03800	546500	Rent Of Equipment	3.5	4.1	0	0.0	4.1	0.0	0.0	4.1	
03800	546600	Communications	2.0	4.2	0	0.0	4.0	0.0	0.0	4.0	
03800	546610	DOIT Telecommunications	12.0	11.1	0	0.0	12.3	0.0	0.0	12.3	
03800	546700	Subscriptions/Dues/License Fee	7.5	7.0	0	0.0	7.8	0.0	0.0	7.8	
03800	546800	Employee Training & Education	0.0	0.5	0	0.0	0.5	0.0	0.0	0.5	

Architectural Registration

State of New Mexico

BU PCode
40400 P645

E4 PCode Detail
(Dollars in Thousands)

Fund	Account	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	FY 2026 Agency Request				Total	Justification	
					GF	OSF	ISF/IAT	FF			
03800	546810	Board Member Training	0.0	0.1	0	0.0	0.1	0.0	0.0	0.1	
03800	546900	Advertising	1.2	0.5	0	0.0	1.3	0.0	0.0	1.3	
03800	547900	Miscellaneous Expense	0.0	0.1	0	0.0	0.1	0.0	0.0	0.1	
03800	547909	Misc Expense Interagency	0.0	0.0	0	0.0	0.1	0.0	0.0	0.1	
03800	548300	Information Tech Equipment	0.0	1.0	0	0.0	0.5	0.0	0.0	0.5	
03800	549600	Employee O/S Mileage & Fares	0.0	0.1	0	0.0	0.1	0.0	0.0	0.1	
03800	549700	Employee O/S Meals & Lodging	0.0	0.1	0	0.0	0.1	0.0	0.0	0.1	
03800	549800	Brd & Comm O/S Mileage & Fares	0.0	0.1	0	0.0	0.1	0.0	0.0	0.1	
03800	549900	Brd & Comm O/S Meals & Lodging	0.0	0.1	0	0.0	0.1	0.0	0.0	0.1	
	400	Other	77.2	83.3	0	0.0	83.3	0.0	0.0	83.3	
TOTAL EXPENSE			472.3	542.9		0.0	542.9	0.0	0.0	542.9	

Architectural Registration

BU PCode
40400 P645

State of New Mexico
Contract by PCode Detail
(Dollars in Thousands)

Fund	Account	#	Contract Purpose	Actuals	FY 2026 Agency Request				Total	Justification	
					GF	OSF	ISF/IAT	FF			
03800	535200	Professional Services	1000	To provide investigation services	0.0	0.0	10.5	0.0	0.0	10.5	
03800	535400	Audit Services	1000	To perform financial audit	7.6	0.0	9.5	0.0	0.0	9.5	Increase from published fixed rates provided by Office of the State Auditor.
03800	535600	IT Services	1000	To provide IT services	27.0	0.0	27.5	0.0	0.0	27.5	Increase in sales tax and services performed to operate architectural database.
TOTAL EXPENSE					34.6	0.0	47.5	0.0	0.0	47.5	

DFA Performance Based Budgeting Data System

Annual Performance Report

Agency: 40400 Board of Examiners for Architects

Program: P645 Architectural Registration

The purpose of the architectural registration program is to regulate, through enforcement and licensing, the professional conduct of architects to protect the health, safety and welfare of the general public of the state.

Performance Measures:		2023-24 Target	2023-24 Result	Met Target	Year End Result Narrative
Efficiency	Percent of cases resolved prior to issuance of a notice of contemplated action	80%	90%	Yes	90 percent of disciplinary cases were resolved prior to an issuance of a Notice of Contemplated Action.
Efficiency	Percent of cases where a notice of contemplated action has been issued but is resolved prior to hearing	50%	50%	Yes	There were two cases in FY24 with a Notice of Contemplated Action approved by Board. Of those one was resolved prior to hearing.
Outcome	Percent of audited registrants who successfully meet the continuing education requirements	95%	91%	No	The audit was performed February 02, 2024. Audit were randomly selected and reviewed by the Audit Committee of the Board. 91 percent of audited registrants successfully completed the continuing education requirements.
Outcome	Percent of reciprocity applicants who successfully complete the application process	80%	90%	Yes	90 percent of reciprocity applicants successfully completed the application process.
Output	Number of days from the receipt of a complaint to delivery to the enforcement committee	5	2	Yes	The average reporting time from receipt of a complaint to informing the Enforcement Subcommittee of the Board for FY24 was two days for allowance of time to investigate the complaint prior to reporting it.

P645 Architectural Registration

Purpose: The purpose of the architectural registration program is to regulate, through enforcement and licensing, the professional conduct of architects to protect the health, safety and welfare of the general public of the state.

Performance Measures:		2022-23 Actual	2023-24 Actual	2024-25 Budget	2025-26 Request	2025-26 Recomm
Output	Number of days from the receipt of a complaint to delivery to the enforcement committee	1	2	5	5	
Outcome	Percent of audited registrants who successfully meet the continuing education requirements	91%	91%	95%	95%	
Outcome	Percent of reciprocity applicants who successfully complete the application process	93%	90%	82%	82%	
Efficiency	Percent of cases resolved prior to issuance of a notice of contemplated action	90%	90%	81%	81%	
Efficiency	Percent of cases where a notice of contemplated action has been issued but is resolved prior to hearing	50%	50%	50%	50%	

I. AGENCY MISSION AND VISION STATEMENT

Mission Statement:

The Board of Examiners for Architects is directed to assure the citizens of New Mexico that health, safety, and public welfare are incorporated into the professional architectural design of the built environment. The examination and registration of architects and the enforcement of the Architectural Act, NMSA 1978, §61-15-1 through §61-15-13, are how this responsibility is achieved.

The Board is charged with the duty to "safeguard the life, health, and property and to promote public welfare" by reviewing evidence of professional qualifications of any person applying to practice architecture in this state; and granting authorization by license to practice architect within the state and prohibit unlicensed architectural activities.

The agency has the additional duty to regulate the architectural profession and otherwise enforce the N.M. Architectural Act.

Vision:

The New Mexico Board of Examiners for Architects looks toward a future of increased protection, service, knowledge, and communication for the public and the registrants under its responsibility.

The profession of architecture is among the most respected in the world. The architect is the definer of our built environment and, therefore, bears an enormous responsibility for the welfare, security, and sustainability of our society.

This Board is highly respected on the national level for the contributions of several of its Board members within that venue. It is the Board's intention to continue to be on the leading edge of recognizing needed change and advancement within the architectural setting.

The Board will continue to strive to represent the best values and attributes of architectural public regulation and be an example of a regulatory agency that strives in its efforts to provide for the health, safety, and welfare of the citizens of New Mexico in an effective and efficient manner.

II. PURPOSE STATEMENT, USERS, STATUTORY AUTHORITY, AND PROGRAM GOALS

Purpose Statement:

The purpose of the Board of Examiners for Architects is to regulate, through enforcement and licensing, the professional conduct of architects to protect the health, safety, and welfare of the public of the state.

Users:

Members of the public, applicants for architectural registration; current registrants; consumers of architectural registration; candidates for the

architectural registration examination (ARE); state and local entities involved in practices related to architecture; regional and national entities related to the practice of architecture; and architectural students and interns.

Statutory Authority:

The Board's statutory authority comes from the Architectural Act, NMSA 1978, §61-15-1 through §61-15-13 and the Uniform Licensing Act, NMSA 1978, §61-1-1 through §61-1-32.

Program Goals

1. Protect the health, safety, and welfare of the public through the licensure and regulation of the practice of architecture and promote public knowledge regarding the Board's mission.
2. Register all architects practicing in New Mexico.
3. Process applications and scores for New Mexico candidates for the Architect Registration Examination (ARE).
4. Enforce the N.M. Architectural Act Rules and Regulations through discipline, fines, and hearings.
5. Promote and ensure the highest degree of professionalism in the practice of architecture.
6. As needed, revise the Rules and Regulations.
7. Maintain open communication with other regulatory entities concerned with the built environment; and
8. Manage agency records, information, and communication.

III. PROGRAM OBJECTIVES AND STRATEGIES

Executive Summary

The purpose of the Board of Examiners for Architects is to regulate, through enforcement and licensing, the professional conduct of architects and to protect the health, safety, and welfare of the public of the state. The agency's goals are to register all architects practicing in New Mexico; process applications and scores for New Mexico exam and reciprocal candidates; enforce the NM Architectural Act, Rules, and Regulations; promote and ensure the highest degree of professionalism in the practice of architecture; as needed, request revision of the NM Architectural Act, and revise the Rules and Regulations; and manage and maintain all agency records, information, and communication. The agency's mission is to safeguard the life, health, and property of the public and to promote public welfare by reviewing evidence of professional qualifications of any person applying to practice architecture in New Mexico.

The New Mexico Board of Examiners for Architects has successfully implemented a new website and online payment portal providing candidates and registrants the ability to complete applications online.

This implementation of an online payments' portal has been a milestone in efficiency, allowing candidates and registrants the capability to complete the application and payment process online versus mailing in an application and physical check to process.

Budget and public awareness remain priorities. "Public awareness" must be keyed to the Board's primary mission, which is to protect the health, safety, and welfare of the public. At least one of the aspects of protection must be built on a greater public awareness that architectural services are only provided by those who are licensed as architects in New Mexico.

The Board is independent from the "umbrella" authority of the Regulation and Licensing Department and operates as an enterprise "Other State Fund" agency, generating its revenues primarily from application and registration/renewal fees.

Direction from Board members is highly considered. The Board is one of the smaller state agencies with a permanent staff of four, staff are encouraged and given the opportunity for input into the direction, program, and goals of the Board.

Current staff responsibilities include:

- Processing applications for licensure following completion of the Architect Registration Examination (ARE).
- Processing applications for licensure via reciprocity.
- Monitor all aspects of licensure renewal, including compliance with continuing education
- Investigation of alleged violations of the Architectural Act
- Continuous review of the N.M. Architectural Act and Rules for updated recommendations to the Board
- Facilitating full Board meetings and committee meetings
- Providing the public, registrants, students, and interns information relevant to the practice of architecture on the agency website
- Continuous updating of the registrant roster on the website
- Offering online continuing education courses
- Fulfilling all state budgetary and accountability procedures

Due to the size of agency staff, and the responsibilities required to ensure the agency operates at its full capacity, it is necessary for all staff to be willing to take on extra duties as needed. As the periods of heavier workloads can usually be predicted, staff can anticipate and plan for these contingencies.

The Board's internal goal is to provide greater access electronically to registrants, applicants, and the public. Currently, electronic transmission of documents predominates in the application functions and examination processing functions. The staff continues to look for ways to provide confirmable

information via email versus sending paper copies of documents to regular mail addresses.

At the end of FY24, there were 2,375 currently registered architects in New Mexico. This number is driven by renewal of licenses, candidates completing the Architect Registration Examination (ARE) and the requirements of the national Architectural Experience Program (AXP) administered by the National Council of Architectural Registration Boards (NCARB); completing the requirements for the broadly experienced pathway to licensure and by architects licensed elsewhere who wish to practice in New Mexico.

Long Term Trends and Issues

The following factors should be considered when assessing the agency's future environment:

1. The condition of New Mexico's economy will likely have an impact on the number of out-of-state architects applying for reciprocity and out-of-state registrants renewing their licenses to practice in New Mexico.
2. The globalization of professional practice may have an impact on architectural practice in New Mexico. The increased use of computer access to global information systems by consumers and practitioners may have an impact on New Mexico.
3. The Board's website has information and greater flexibility in keeping information fresh. Registrants and the public use the website for information and guidance. Along with a Consumer's Guide, which will be updated more continuously, to aid the consumer in choosing an architect, the public can find brief information regarding enforcement actions against registrants and unlicensed practitioners. The public can access a roster of past and current registrants. The website also includes information on reciprocity, the exam process, and the national Architectural Experience Program, as well as links to the National Council of Architectural Registration Board (NCARB). With the emphasis on continuing education, the New Mexico Board offers five, free Continuing Education courses online at its website available for each registrant's renewal cycle.

PERFORMANCE-BASED BUDGET FACTORS FOR EXTERNAL USE (i.e. AGA, DFA, HB2)

IV. PERFORMANCE MEASURES

1. A. OBJECTIVE: Efficient processing of applications for licensure

1.1 ACTIVITY: Communicate quickly and clearly with all in the reciprocity applicants in process via email.

1.2 ACTIVITY: Provide information updates on changes to the reciprocity process to the National Council of Architectural Registration Boards (NCARB).

1. B. PERFORMANCE MEASURE (AGA and DFA): Percent of reciprocity applicants who successfully complete the application process.

1. C. TARGET: Eighty percent (80%) of the reciprocity applicants achieve licensure. In FY24, the Board approved ninety percent (90%) of the reciprocity applicants for licensure. This target was met. In FY25, the Board will continue to track the number of

NEW MEXICO BOARD OF EXAMINERS FOR ARCHITECTS
STRATEGIC PLAN FY26

reciprocity applicants entering the process and those who complete with licenses and meet the target.

2. **A. OBJECTIVE:** Continuing education is an important component of licensure. The Board will report and track actual compliance, in percentages, of the Board's continuing education requirements among those who are audited.

2. **B. PERFORMANCE MEASURE (AGA, DFA, HB2):** Track percentage of audited registrants who successfully meet the continuing education requirements of the Board.

2.1 ACTIVITY: Randomly select two percent (2%) of registrants who have renewed their license by certifying compliance with the Board's continuing education requirements.

2.2. ACTIVITY: Track the percentage of those who have met the requirements with their initial response to target letters.

2. **C. TARGET:** Achieve compliance among ninety-five percent (95%) of those who initially respond to their target audit letters. "Compliance" means that licensee must show certificates of completion or transcripts of 24 credits/hours in health, safety, and welfare, achieved in segments of 12 credits/hours per year. This target was not met because only 91% achieved audit compliance of continuing education hours.

Update: While the Board will continue to audit two percent of the registrants at completion of renewal for compliance with continuing education, the Board will also track the level of compliance among those audited. This measurement will show a greater detail of compliance to an important aspect of the Board's regulatory requirements: obtain continuing education to retain registration. Architects shall be assessed an administrative fee of \$100.00 for each continuing education hour they fail to complete. In addition to the fee, the architect shall be required to make up the deficient health safety welfare continuing education hours within 60 days. A first violation of this provision shall not be reported as disciplinary action to NCARB. Two or more violations of this Provision shall be reported as disciplinary action to NCARB.

3. **A. OBJECTIVE:** Review and quickly address concerns relating to architectural practice.

3.1 ACTIVITY: Respond to all inquiries concerning architectural practice

3.2 ACTIVITY: Meet with the Joint Practice Committee (a committee made up of the boards representing architects, engineers, and landscape architects) to address common concerns.

3.3 ACTIVITY: Investigate complaints filed with the Board and by the Board's compliance officer. Refer investigations to the Enforcement Subcommittee.

3.4 ACTIVITY: Determine whether Notice of Contemplated Action request should be forwarded to the Attorney General's Office for issuance and prosecution or settlement.

3.5 ACTIVITY: Resolve cases prior to issuance of Notice of Contemplated Action

3.6 ACTIVITY: Resolve cases prior to hearing as a result of a Notice of Contemplated Action.

3.7 ACTIVITY: Attend meetings with other regulatory entities on an as-needed basis.

**NEW MEXICO BOARD OF EXAMINERS FOR ARCHITECTS
STRATEGIC PLAN FY26**

- 3. **B. PERFORMANCE MEASURE (AGA AND DFA):** Number of days from the receipt of a complaint to deliver to the Enforcement Subcommittee.
- 3. **C. TARGET:** FY24 target result was two days. The FY26 target is to not exceed more than five days from the receipt of a complaint to the delivery to the Enforcement Subcommittee. This target was met.
- 3. **D. PERFORMANCE MEASURE (AGA and DFA):** Percent of cases resolved prior to issuance of a Notice of Contemplated Action
- 3. **E. TARGET:** Eighty percent (80%) of cases resolved prior to issuance of a Notice of Contemplated Action. In FY24 90 percent (90%) of disciplinary cases were resolved prior to an issuance of a Notice of Contemplated Action. This target was met.
- 3. **F. PERFORMANCE MEASURE (AGA and DFA):** Percent of cases where a Notice of Contemplated Action has been issued but is resolved prior to hearing.
- 3. **G. TARGET:** Fifty percent (50%) of cases resolved where a Notice of Contemplated Action has been issued but is resolved prior to a hearing. In FY24 50 percent (50%) of cases where a Notice of Contemplated Action was issued were resolved prior to a hearing. This target was met.

INTERNAL FACTORS FOR AGENCY USE

IV. OBJECTIVES, STRATEGIES, AND ACTION PLANS

- 4. **A. OBJECTIVE:** Maintain an overview of the delivery of the Architectural Registration Examination.
- 4. **B. STRATEGY:** Monitor changes to the Architectural Registration Examination format as they occur.
 - 4.1 **ACTIVITY:** Provide registration for the computerized ARE.
 - 4.2 **ACTIVITY:** Monitor vendor response time to candidates.
 - 4.3 **ACTIVITY:** Follow up on all candidates concerns and complaints.
- 5. **A. OBJECTIVE:** Create greater awareness of NM Architectural Act Rules and Regulations among registrants.
- 5. **B. STRATEGY:** Increase accessibility of website to registrants, applicants, exam candidates.
 - ACTION PLAN:**
 - 5.1.1 **ACTIVITY:** Offer to registrants, applicants, and exam candidates online payments.
- 6. **A. OBJECTIVE:** Improve public knowledge and generate greater communication possibilities.
- 6. **B. STRATEGY:** Use of agency website and other avenues for dissemination of information.

ACTION PLAN:

6.1.1: ACTIVITY: Update website monthly.

6.1.2: ACTIVITY: Research linking to the NM Sunshine Portal.

6.1.3: ACTIVITY: Review and update “consumer” section of website; let the public know about it.

7. **A. OBJECTIVE:** Maintain a local, national, and international awareness of issues involving the practice of architecture.

7. **B. STRATEGY:** Continue agency involvement locally and nationally on reciprocal registration agreements and establishing standards for architectural registration.

ACTION PLAN:

7.1 **ACTIVITY:** Maintain presence on the Joint Practice Committee.

7.2 **ACTIVITY:** Continue dialogue with local chapters of organizations representing the architectural community.

7.3 **ACTIVITY:** Meet with building officials on an as-needed basis to review the Building Officials Handbook and to answer questions.

7.4 **ACTIVITY:** Support Board members and Executive Director’s participation on National Council of Architectural Registration Boards (NCARB) and Western Conference of Architectural Registration Boards (WCARB) committees and governing bodies.

8. **A. OBJECTIVE:** Ensure compliance with the Architectural Act.

8. **B. STRATEGY:** Maintain a proactive presence in the environment of professional design.

ACTION PLAN:

8.1 **ACTIVITY:** Work with collateral agencies to promote greater inter-agency cooperation and communication.

8.2 **ACTIVITY:** Monitor business promotional material to assure compliance with the Architectural Act.

8.3 **ACTIVITY:** Educate the public and professionals to changes to the Act via the website.

APPROPRIATION REQUEST
CERTIFICATION
FORM S-1

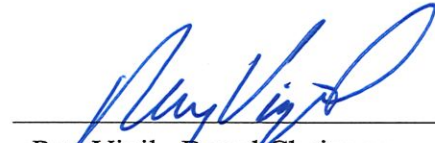
Agency Name: Board of Examiners for Architects

Business Unit: 40400

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numeric information has been verified.



Melarie Gonzales, Executive Director, CPO



Ray Vigil, Board Chairman



Melarie Gonzales, CFO

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Note: Appropriation Requests for agencies headed by a board or commission must be approved by the board or commission by official action and signed by the chairperson. Operating Budgets of other agencies must be signed by the director or secretary. Appropriation Requests not properly signed will be returned.
