

FY 2027 APPROPRIATION  
REQUEST



New Mexico Board of Licensure for  
Professional Engineers and Professional Surveyors

Agency 46400

## FY27 Appropriation Request Checklist

Agency Name: BLPEPS

Business Unit: 46400

### Reports to Include in PDF Submission

Form #	Title	
X	Cvr Ltr	Cover Letter <i>Agency Level</i>
X	S-1	Certification <i>Agency Level</i>
X	S-2	Organizational Chart <i>Agency/Program Level</i>
x	S-8	Financial Summary (BFM) <i>Agency/Program Level</i>
X	S-9	Account Code Revenue / Expenditure Report <i>Agency/Program Level</i>
X	S-10	Fund Balance Projection <i>Fund Level</i>
X	S-13	Detail of Rate Line Items (see instructions) <i>Agency Level</i>
X	P-1	Program Narrative <i>Program Level</i>
X	R-2	Transfer Report <i>Agency Level</i>
X	REV/EXP	Revenue-Expenditure Comparison Report <i>Agency/Program Level</i>
N/A	FFRW	Detail of Federal Funds Revenue Worksheet <i>Agency/Program Level</i>
N/A	EB-1	Expansion Justifications <i>Program Level</i>
N/A	EB-2	Expansion Fiscal Summary <i>Program Level</i>
N/A	EB-3	Expansion Line Item Detail <i>Program Level</i>
N/A	LFR	Legislating for Results Expansion Tool <i>Program Level</i>
X	E4	Pcode Detail <i>Program Level</i>
X	E5	Contract by Pcode <i>Program Level</i>
N/A	SAR	Special Appropriation Request Report <i>Agency Level</i>
X	APR	Annual Performance Report <i>Program Level</i>
X	Table 2	Table 2 Performance Measure Summary <i>Program Level</i>
X	SP	Strategic Plan <i>Agency Level</i>
X	ITP	Information Technology Plan <i>Agency Level</i>
X	C-1	Base Operating Budget <i>Agency Level</i>
N/A	C-2	IT Request Plan <i>Agency Level</i>
N/A	Perf Audit	Update to LFC Performance Audits (within last 2 years) <i>Agency Level</i>

### Documents to Attach in BFM (PDF Optional)

### Where to Attach

X	Board Cert	Board or Commission Budget Certification	<i>Form 9900</i>
X	E-6B	Leased Passenger-Related Vehicles	<i>Form 3300/4300</i>



# New Mexico State Board of Licensure for Professional Engineers and Professional Surveyors

PO Box 1967 ▪ Santa Fe, New Mexico 87504  
Information (505) 476-4565 ▪ Fax (505) 476-4802  
www.sblpes.state.nm.us

September 2, 2025

**Michelle Lujan Grisham**  
Governor

TO: Department of Finance and Administration, Legislative Finance Committee, and New Mexico Legislature

**Perry Valdez**  
Executive Director

FROM: Perry Valdez,  
Executive Director

**John D. Wayne, PS**  
Board Chair

SUBJECT: FY27 Appropriation Request - New Mexico Board of Licensure for Professional Engineers and Professional Surveyors (BLPEPS)

**Elizabeth McNally, PE**  
Board Vice-Chair

**Benjamin Aragon**  
Board Secretary

The New Mexico Board of Licensure for Professional Engineers and Professional Surveyors (BLPEPS) respectfully submits its FY27 appropriation request, which reflects a **base budget increase of \$87,900**. BLPEPS is a non-General Fund agency that is fully supported through licensing fee revenue and is charged with protecting the public by licensing qualified engineers and surveyors across the state.

*Professional Engineering Committee*

The requested increase is necessary to cover the permanent implementation costs of 2025 SB 376, including increases in employee health insurance premiums, GSD and DoIT rate assessments, staff salary increases granted in FY25, and the reclassification of its Executive Assistant position to the licensing program due to the continued increase in applications received.

**Elizabeth McNally, PE**  
PEC Chair

**Gabriel Flores, PE**

BLPEPS is amid its Certified Professional Licensure Application Project, which was significantly delayed following the termination of the initial implementation services contract; the procurement of a replacement vendor is underway. The Board plans to utilize the remaining available Fund Balance to complete the project during FY26.

**Karen Nichols, Public Member**

**Ahmed Elaksher, PhD, PE, PS**

**Emilie Dohleman, PE**

**Mark Dubbin, PE**

BLPEPS currently has 11,520 active licenses and continues to experience steady growth, with an average annual increase of 1,100 new licenses. To meet the growing demand and ensure long-term financial sustainability, the Board implemented a temporary increase in the biannual license renewal fee from \$155 to \$220 (effective FY26). This adjustment will be reevaluated in FY28 based on the project completion status and future funding needs. To minimize the impact of rising costs, the Agency has implemented cost-saving measures in the 300 and 400 categories.

*Professional Surveying Committee*

**Robert Gromatzky, PS**  
PSC Chair

**200 Category/Personal Services and Employee Benefits:** Increased by \$178,800 due to SB 376, increased GSD rates, and FY25 salary adjustments.

**300 Category/Contractual Services:** Decreased by \$104,100 through reductions in project management, legal, shredding and temporary staffing services.

**400 Category/Other Costs:** Increased by \$13,200 to accommodate higher GSD and DoIT rates; cost reductions were made on travel.

**Maxine McReynolds, Esq., Public Member**

**John D. Wayne, PS**

**Benjamin Aragon, PS**

BLPEPS is committed to fiscal responsibility, self-sufficiency, and excellence in public service. We appreciate your consideration of this request.

Sincerely,

DocuSigned by:

*Perry Valdez*  
Perry Valdez,...

Executive Director

Board of Licensure for Professional Engineers and Professional Surveyors

# APPROPRIATION REQUEST CERTIFICATION FORM S-1

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Agency Name: State Board of Licensure for Professional Engineers and Professional Surveyors Business Unit: 46400

*I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numeric information has been verified.*

DocuSigned by:  
  
E6CE55701809414...  
Perry Valdez, Executive Director

DocuSigned by:  
  
86CA7A9FD0E3459...  
John Wayne, Chair

DocuSigned by:  
  
6D72C5663C22438...  
Erica Pettye, CFO

2550 Cerrillos Rd.  
Santa Fe, NM 87505

505-476-4681

perry.valdez@blpeps.nm.gov

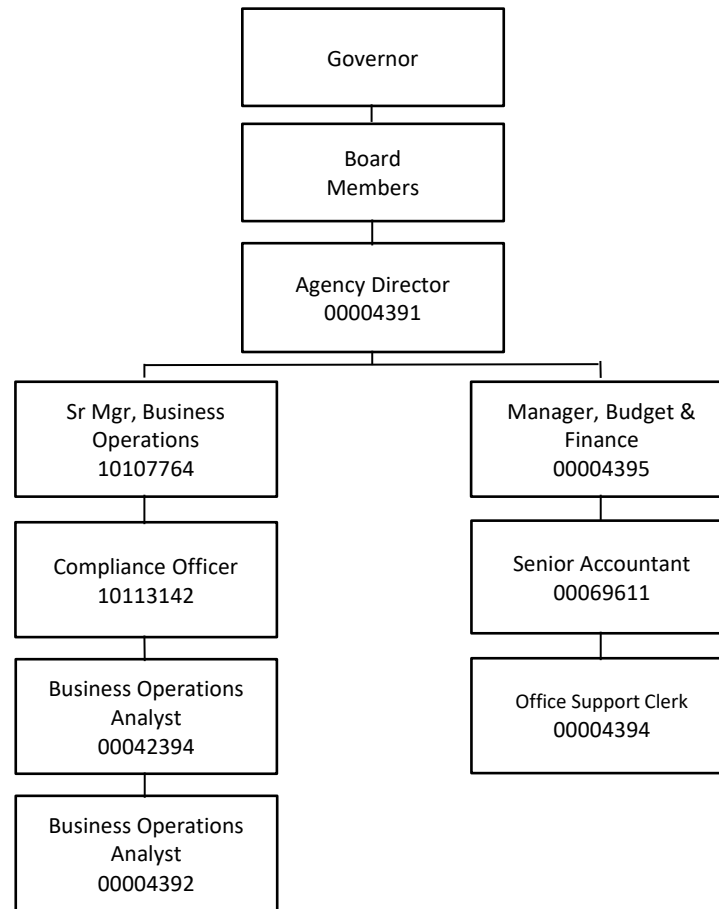
*Note: Appropriation Requests for agencies headed by a board or commission must be approved by the board or commission by official action and signed by the chairperson. Operating Budgets of other agencies must be signed by the director or secretary. Appropriation Requests not properly signed will be returned.*

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Agency Name: NM Board of Licensure for Professional Engineers & Professional Surveyors  
Program Name: State Board of Licensure for Engineers and Surveyors

Business Unit: 46400  
Program Code: P679

## APPROPRIATION REQUEST ORGANIZATION CHART FORM S-2



**S-8 Financial Summary**

(Dollars in Thousands)

**BU**    **PCode**    **Department**  
 46400    0000    0000000000

	2024-25 Opbud	2024-25 Actuals	2025-26 Opbud	2026-27 PCF Proj	Base	----- FY 2027 Agency Request ----- Expansion	Total
<b>REVENUE</b>							
112 Other Transfers	0.0	0.6	0.0	0.0	0.0	0.0	0.0
130 Other Revenues	1,147.1	1,272.5	1,210.1	0.0	1,528.5	0.0	1,528.5
150 Fund Balance	281.2	81.5	258.6	0.0	28.1	0.0	28.1
<b>REVENUE, TRANSFERS</b>	<b>1,428.3</b>	<b>1,354.6</b>	<b>1,468.7</b>	<b>0</b>	<b>1,556.6</b>	<b>0.0</b>	<b>1,556.6</b>
<b>REVENUE</b>	<b>1,428.3</b>	<b>1,354.6</b>	<b>1,468.7</b>	<b>0</b>	<b>1,556.6</b>	<b>0.0</b>	<b>1,556.6</b>
<b>EXPENSE</b>							
200 Personal services and employee benefits	767.9	748.1	803.4	822.4	982.2	0.0	982.2
300 Contractual services	296.5	264.1	296.5	0.0	192.4	0.0	192.4
400 Other	363.9	342.3	368.8	0.0	382.0	0.0	382.0
<b>EXPENDITURES</b>	<b>1,428.3</b>	<b>1,354.6</b>	<b>1,468.7</b>	<b>822.4</b>	<b>1,556.6</b>	<b>0.0</b>	<b>1,556.6</b>
500 Other financing uses	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>OTHER FINANCING USES</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>EXPENSE</b>	<b>1,428.3</b>	<b>1,354.6</b>	<b>1,468.7</b>	<b>822.4</b>	<b>1,556.6</b>	<b>0.0</b>	<b>1,556.6</b>
<b>FTE POSITIONS</b>							
810 Permanent	8.00	7.00	8.00	7.00	8.00	0.00	8.00
FTEs	8.00	7.00	8.00	7.00	8.00	0.00	8.00
<b>FTE POSITIONS</b>	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>0.00</b>	<b>8.00</b>

**S-8 Financial Summary**

(Dollars in Thousands)

**BU PCode Department**  
46400 P679 000000

	2024-25 Opbud	2024-25 Actuals	2025-26 Opbud	2026-27 PCF Proj	Base	----- FY 2027 Agency Request -----		Total
						Expansion		
<b>REVENUE</b>								
112 Other Transfers	0.0	0.6	0.0	0.0	0.0	0.0	0.0	0.0
130 Other Revenues	1,147.1	1,272.5	1,210.1	0.0	1,528.5	0.0		1,528.5
150 Fund Balance	281.2	81.5	258.6	0.0	28.1	0.0		28.1
REVENUE, TRANSFERS	<b>1,428.3</b>	<b>1,354.6</b>	<b>1,468.7</b>	<b>0.0</b>	<b>1,556.6</b>	<b>0.0</b>		<b>1,556.6</b>
<b>REVENUE</b>	<b>1,428.3</b>	<b>1,354.6</b>	<b>1,468.7</b>	<b>0.0</b>	<b>1,556.6</b>	<b>0.0</b>		<b>1,556.6</b>
<b>EXPENSE</b>								
200 Personal services and employee benefits	767.9	748.1	803.4	822.4	982.2	0.0		982.2
300 Contractual services	296.5	264.1	296.5	0.0	192.4	0.0		192.4
400 Other	363.9	342.3	368.8	0.0	382.0	0.0		382.0
EXPENDITURES	<b>1,428.3</b>	<b>1,354.6</b>	<b>1,468.7</b>	<b>822.4</b>	<b>1,556.6</b>	<b>0.0</b>		<b>1,556.6</b>
500 Other financing uses	0.0	0.0	0.0	0.0	0.0	0.0		0.0
OTHER FINANCING USES	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>		<b>0.0</b>
<b>EXPENSE</b>	<b>1,428.3</b>	<b>1,354.6</b>	<b>1,468.7</b>	<b>822.4</b>	<b>1,556.6</b>	<b>0.0</b>		<b>1,556.6</b>
<b>FTE POSITIONS</b>								
810 Permanent	8.00	7.00	8.00	7.00	8.00	0.00		8.00
FTEs	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>0.00</b>		<b>8.00</b>
<b>FTE POSITIONS</b>	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>0.00</b>		<b>8.00</b>

**S-8 Financial Summary by Fund Level**

(Dollars in Thousands)

**BU**    **Fund**  
46400   07300

	2024-25 Opbud	2024-25 Actuals	2025-26 Opbud	2026-27 PCF Proj	Base	----- FY 2027 Agency Request -----		Total
						Expansion		
<b>REVENUE</b>								
112 Other Transfers	0.0	0.6	0.0	0.0	0.0	0.0	0.0	0.0
130 Other Revenues	1,147.1	1,022.5	1,210.1	0.0	1,306.6	0.0	0.0	1,306.6
150 Fund Balance	31.2	81.5	8.6	0.0	0.0	0.0	0.0	0.0
<b>REVENUE, TRANSFERS</b>	<b>1,178.3</b>	<b>1,104.6</b>	<b>1,218.7</b>	<b>0</b>	<b>1,306.6</b>	<b>0.0</b>	<b>0.0</b>	<b>1,306.6</b>
<b>REVENUE</b>	<b>1,178.3</b>	<b>1,104.6</b>	<b>1,218.7</b>	<b>0</b>	<b>1,306.6</b>	<b>0.0</b>	<b>0.0</b>	<b>1,306.6</b>
<b>EXPENSE</b>								
200 Personal services and employee benefits	767.9	748.1	803.4	822.4	982.2	0.0	0.0	982.2
300 Contractual services	296.5	264.1	296.5	0.0	192.4	0.0	0.0	192.4
400 Other	113.9	93.9	118.8	0.0	132.0	0.0	0.0	132.0
<b>EXPENDITURES</b>	<b>1,178.3</b>	<b>1,106.2</b>	<b>1,218.7</b>	<b>822.4</b>	<b>1,306.6</b>	<b>0.0</b>	<b>0.0</b>	<b>1,306.6</b>
500 Other financing uses	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>OTHER FINANCING USES</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>EXPENSE</b>	<b>1,178.3</b>	<b>1,106.2</b>	<b>1,218.7</b>	<b>822.4</b>	<b>1,306.6</b>	<b>0.0</b>	<b>0.0</b>	<b>1,306.6</b>
<b>FTE POSITIONS</b>								
810 Permanent	8.00	7.00	8.00	7.00	8.00	0.00	0.00	8.00
<b>FTEs</b>	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>
<b>FTE POSITIONS</b>	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>

**S-8 Financial Summary by Fund Level**

BU Fund  
46400 20970

(Dollars in Thousands)

	2024-25 Opbud	2024-25 Actuals	2025-26 Opbud	2026-27 PCF Proj	Base	----- FY 2027 Agency Request -----		Total
						Expansion		
<b>REVENUE</b>								
112 Other Transfers	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
130 Other Revenues	0.0	250.0	0.0	0.0	221.9	0.0	0.0	221.9
150 Fund Balance	250.0	0.0	250.0	0.0	28.1	0.0	0.0	28.1
<b>REVENUE, TRANSFERS</b>	<b>250.0</b>	<b>250.0</b>	<b>250.0</b>	<b>0</b>	<b>250.0</b>	<b>0.0</b>	<b>0.0</b>	<b>250.0</b>
<b>REVENUE</b>	<b>250.0</b>	<b>250.0</b>	<b>250.0</b>	<b>0</b>	<b>250.0</b>	<b>0.0</b>	<b>0.0</b>	<b>250.0</b>
<b>EXPENSE</b>								
400 Other	250.0	248.4	250.0	0.0	250.0	0.0	0.0	250.0
<b>EXPENDITURES</b>	<b>250.0</b>	<b>248.4</b>	<b>250.0</b>	<b>0</b>	<b>250.0</b>	<b>0.0</b>	<b>0.0</b>	<b>250.0</b>
<b>EXPENSE</b>	<b>250.0</b>	<b>248.4</b>	<b>250.0</b>	<b>0</b>	<b>250.0</b>	<b>0.0</b>	<b>0.0</b>	<b>250.0</b>

**S-8 Financial Summary by Fund Level**

(Dollars in Thousands)

**BU** 46400 **PCode** P679 **Department** 000000 **Fund** 07300

		2024-25 Opbud	2024-25 Actuals	2025-26 Opbud	2026-27 PCF Proj	Base	----- FY 2027 Agency Request ----- Expansion		Total
<b>REVENUE</b>									
112	Other Transfers	0.0	0.6	0.0	0.0	0.0	0.0	0.0	0.0
130	Other Revenues	1,147.1	1,022.5	1,210.1	0.0	1,306.6	0.0	0.0	1,306.6
150	Fund Balance	31.2	81.5	8.6	0.0	0.0	0.0	0.0	0.0
<b>REVENUE, TRANSFERS</b>		<b>1,178.3</b>	<b>1,104.6</b>	<b>1,218.7</b>	<b>0.0</b>	<b>1,306.6</b>	<b>0.0</b>	<b>0.0</b>	<b>1,306.6</b>
<b>REVENUE</b>		<b>1,178.3</b>	<b>1,104.6</b>	<b>1,218.7</b>	<b>0.0</b>	<b>1,306.6</b>	<b>0.0</b>	<b>0.0</b>	<b>1,306.6</b>
<b>EXPENSE</b>									
200	Personal services and employee benefits	767.9	748.1	803.4	822.4	982.2	0.0	0.0	982.2
300	Contractual services	296.5	264.1	296.5	0.0	192.4	0.0	0.0	192.4
400	Other	113.9	93.9	118.8	0.0	132.0	0.0	0.0	132.0
<b>EXPENDITURES</b>		<b>1,178.3</b>	<b>1,106.2</b>	<b>1,218.7</b>	<b>822.4</b>	<b>1,306.6</b>	<b>0.0</b>	<b>0.0</b>	<b>1,306.6</b>
500	Other financing uses	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>OTHER FINANCING USES</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>EXPENSE</b>		<b>1,178.3</b>	<b>1,106.2</b>	<b>1,218.7</b>	<b>822.4</b>	<b>1,306.6</b>	<b>0.0</b>	<b>0.0</b>	<b>1,306.6</b>
<b>FTE POSITIONS</b>									
810	Permanent	8.00	7.00	8.00	7.00	8.00	0.00	0.00	8.00
<b>FTEs</b>		<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>
<b>FTE POSITIONS</b>		<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>

BU PCode Department Fund  
 46400 P679 000000 20970

**S-8 Financial Summary by Fund Level**

(Dollars in Thousands)

	2024-25 Opbud	2024-25 Actuals	2025-26 Opbud	2026-27 PCF Proj	Base	----- FY 2027 Agency Request ----- Expansion	Total
<b>REVENUE</b>							
112 Other Transfers	0.0	0.0	0.0	0.0	0.0	0.0	0.0
130 Other Revenues	0.0	250.0	0.0	0.0	221.9	0.0	221.9
150 Fund Balance	250.0	0.0	250.0	0.0	28.1	0.0	28.1
REVENUE, TRANSFERS	250.0	250.0	250.0	0.0	250.0	0.0	250.0
<b>REVENUE</b>	<b>250.0</b>	<b>250.0</b>	<b>250.0</b>	<b>0.0</b>	<b>250.0</b>	<b>0.0</b>	<b>250.0</b>
<b>EXPENSE</b>							
400 Other	250.0	248.4	250.0	0.0	250.0	0.0	250.0
EXPENDITURES	250.0	248.4	250.0	0	250.0	0.0	250.0
<b>EXPENSE</b>	<b>250.0</b>	<b>248.4</b>	<b>250.0</b>	<b>0</b>	<b>250.0</b>	<b>0.0</b>	<b>250.0</b>

BU PCode Department  
46400 0000 0000000000

**S-9 Account Code Revenue/Expenditure Summary**  
(Dollars in Thousands)

		2024-25	2024-25	2025-26	2026-27	----- FY 2027 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
416509	Trade & Pro Perm & Licen-Inter	0.0	0.6	0.0	0.0	0.0	0.0	0.0
499905	Other Financing Sources	0.0	0.0	0.0	0.0	0.0	0.0	0.0
499906	OFS - INTRA-Agency	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>112</b>	<b>Other Transfers</b>	<b>0.0</b>	<b>0.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
416402	Trade & Professions Licenses	858.2	676.2	885.1	0.0	1,181.8	0.0	1,181.8
416502	Trade & Professions Permits	0.0	0.0	0.0	0.0	0.0	0.0	0.0
421402	Trades & Prof. Exam. Fees	0.8	3.1	0.8	0.0	0.8	0.0	0.8
424302	Printing & Reproduction	0.3	1.3	0.3	0.0	0.3	0.0	0.3
425202	Printing & Reproduction	0.5	0.4	0.5	0.0	0.5	0.0	0.5
425902	Other Services	199.4	216.8	235.5	0.0	235.5	0.0	235.5
429902	Other Current Services	0.5	0.0	0.5	0.0	0.5	0.0	0.5
431802	Forms	0.1	0.1	0.1	0.0	0.1	0.0	0.1
441201	Interest On Investments	31.3	53.2	31.3	0.0	53.0	0.0	53.0
461402	Other Penalties	56.0	70.4	56.0	0.0	56.0	0.0	56.0
496901	Miscellaneous Revenue	0.0	250.0	0.0	0.0	0.0	0.0	0.0
496903	Miscellaneous Revenue	0.0	1.1	0.0	0.0	0.0	0.0	0.0
<b>130</b>	<b>Other Revenues</b>	<b>1,147.1</b>	<b>1,272.5</b>	<b>1,210.1</b>	<b>0.0</b>	<b>1,528.5</b>	<b>0.0</b>	<b>1,528.5</b>
325900	Restricted FB - Gov	281.2	81.5	258.6	0.0	28.1	0.0	28.1
<b>150</b>	<b>Fund Balance</b>	<b>281.2</b>	<b>81.5</b>	<b>258.6</b>	<b>0.0</b>	<b>28.1</b>	<b>0.0</b>	<b>28.1</b>
<b>TOTAL REVENUE</b>		<b>1,428.3</b>	<b>1,354.6</b>	<b>1,468.7</b>	<b>0</b>	<b>1,556.6</b>	<b>0.0</b>	<b>1,556.6</b>
520100	Exempt Perm Positions P/T&F/T	116.0	129.7	122.0	135.7	135.7	0.0	135.7
520300	Classified Perm Positions F/T	421.7	424.2	451.2	471.6	540.0	0.0	540.0
520600	Paid Unused Sick Leave	3.1	0.0	3.1	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	0.0	0.0	0.0	0.0	6.9	0.0	6.9
521100	Group Insurance Premium	63.8	32.8	63.8	50.1	117.0	0.0	117.0
521200	Retirement Contributions	109.4	106.6	109.4	115.7	124.0	0.0	124.0
521300	F I C A	39.5	41.1	39.5	37.3	41.0	0.0	41.0
521400	Workers' Comp Assessment Fee	0.1	0.1	0.1	0.0	0.1	0.0	0.1
521410	GSD Work Comp Insur Premium	0.4	0.4	0.4	0.0	0.4	0.0	0.4
521600	Employee Liability Ins Premium	2.3	2.3	2.3	0.0	4.0	0.0	4.0
521700	RHC Act Contributions	11.6	11.1	11.6	12.0	13.1	0.0	13.1
<b>200</b>	<b>Personal services and employee benef</b>	<b>767.9</b>	<b>748.1</b>	<b>803.4</b>	<b>822.4</b>	<b>982.2</b>	<b>0.0</b>	<b>982.2</b>
535200	Professional Services	155.6	112.7	155.6	0.0	155.6	0.0	155.6

BU PCode Department  
46400 0000 0000000000

**S-9 Account Code Revenue/Expenditure Summary**  
(Dollars in Thousands)

		2024-25	2024-25	2025-26	2026-27	----- FY 2027 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
535300	Other Services	22.1	0.0	22.1	0.0	0.0	0.0	0.0
535309	Other Services - Interagency	20.0	10.4	10.0	0.0	18.8	0.0	18.8
535400	Audit Services	11.8	10.7	12.5	0.0	13.0	0.0	13.0
535500	Attorney Services	0.0	12.9	63.3	0.0	0.0	0.0	0.0
535600	IT Services	87.0	117.4	33.0	0.0	5.0	0.0	5.0
<b>300</b>	<b>Contractual services</b>	<b>296.5</b>	<b>264.1</b>	<b>296.5</b>	<b>0.0</b>	<b>192.4</b>	<b>0.0</b>	<b>192.4</b>
542100	Employee I/S Mileage & Fares	1.4	1.0	1.4	0.0	0.0	0.0	0.0
542200	Employee I/S Meals & Lodging	2.0	1.9	2.0	0.0	0.0	0.0	0.0
542300	Brd & Comm Mbr Meals & Lodging	20.0	6.8	20.0	0.0	0.0	0.0	0.0
542310	Brd & Comm Mbr Mileage & Fares	1.0	5.5	1.0	0.0	0.6	0.0	0.6
542500	Transp - Fuel & Oil	1.3	0.6	1.3	0.0	1.3	0.0	1.3
542600	Transp - Parts & Supplies	0.2	0.0	0.2	0.0	0.2	0.0	0.2
542800	State Transp Pool Charges	2.8	3.0	3.2	0.0	3.2	0.0	3.2
543200	Maint - Furn, Fixt, Equipment	0.9	0.0	0.9	0.0	0.9	0.0	0.9
543400	Maint - Property Insurance	0.1	0.0	0.0	0.0	0.0	0.0	0.0
543830	IT HW/SW Agreements	1.5	0.8	1.5	0.0	50.0	0.0	50.0
544000	Supply Inventory IT	4.9	23.8	4.9	0.0	4.9	0.0	4.9
544100	Supplies-Office Supplies	6.0	3.7	5.0	0.0	5.0	0.0	5.0
544900	Supplies-Inventory Exempt	1.0	0.5	1.0	0.0	1.0	0.0	1.0
545600	Reporting & Recording	5.0	0.0	5.0	0.0	5.0	0.0	5.0
545700	ISD Services	5.3	6.4	7.5	0.0	10.7	0.0	10.7
545710	DOIT HCM Assessment Fees	2.9	2.6	2.8	0.0	3.0	0.0	3.0
545900	Printing & Photo Services	6.1	2.3	6.1	0.0	6.1	0.0	6.1
546100	Postage & Mail Services	7.4	1.2	7.4	0.0	7.4	0.0	7.4
546400	Rent Of Land & Buildings	0.0	0.1	0.0	0.0	0.0	0.0	0.0
546500	Rent Of Equipment	0.8	0.8	0.8	0.0	0.8	0.0	0.8
546610	DOIT Telecommunications	8.4	19.4	10.0	0.0	20.6	0.0	20.6
546700	Subscriptions/Dues/License Fee	8.4	9.1	10.3	0.0	10.3	0.0	10.3
546800	Employee Training & Education	1.0	1.2	1.0	0.0	1.0	0.0	1.0
546810	Board Member Training	1.5	1.2	1.5	0.0	0.0	0.0	0.0
546900	Advertising	4.0	0.0	4.0	0.0	0.0	0.0	0.0
547420	Grants -Higher Ed (in CAFR)	250.0	248.4	250.0	0.0	250.0	0.0	250.0
547900	Miscellaneous Expense	0.0	0.3	0.0	0.0	0.0	0.0	0.0

BU PCode Department  
 46400 0000 0000000000

**S-9 Account Code Revenue/Expenditure Summary**  
 (Dollars in Thousands)

		2024-25	2024-25	2025-26	2026-27	----- FY 2027 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
549600	Employee O/S Mileage & Fares	2.0	1.7	2.0	0.0	0.0	0.0	0.0
549700	Employee O/S Meals & Lodging	3.0	0.1	3.0	0.0	0.0	0.0	0.0
549800	Brd & Comm O/S Mileage & Fares	7.0	0.0	7.0	0.0	0.0	0.0	0.0
549900	Brd & Comm O/S Meals & Lodging	8.0	0.0	8.0	0.0	0.0	0.0	0.0
<b>400</b>	<b>Other</b>	<b>363.9</b>	<b>342.3</b>	<b>368.8</b>	<b>0.0</b>	<b>382.0</b>	<b>0.0</b>	<b>382.0</b>
555106	OFU - INTRA-Agency	0.0	0.0	0.0	0.0	0.0	0.0	0.0
500	Other financing uses	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>TOTAL EXPENSE</b>		<b>1,428.3</b>	<b>1,354.6</b>	<b>1,468.7</b>	<b>822.4</b>	<b>1,556.6</b>	<b>0.0</b>	<b>1,556.6</b>
810	Permanent	8.00	7.00	8.00	7.00	8.00	0.00	8.00
810	Permanent	8.00	7.00	8.00	7.00	8.00	0.00	8.00
<b>TOTAL FTE POSITIONS</b>		<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>0.00</b>	<b>8.00</b>

BU PCode Department  
 46400 0000 000000000

**S-9 Account Code Revenue Summary**  
 (Dollars in Thousands)

	Provider PCode	2024-25 Opbud	2024-25 Actuals	2025-26 Opbud	2026-27 PCF Proj	----- FY 2027 Agency Request -----		
						Base	Expansion	Total
416509	Trade & Pro Perm & Licen-Inter	0.0	0.6	0.0	0.0	0.0	0.0	0.0
499905	Other Financing Sources	0.0	0.0	0.0	0.0	0.0	0.0	0.0
499906	OFS - INTRA-Agency	0.0	0.0	0.0	0.0	0.0	0.0	0.0
499906	OFS - INTRA-Agency	P679	0.0	0.0	0.0	0.0	0.0	0.0
<b>112</b>	<b>Other Transfers</b>	<b>0.0</b>	<b>0.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
416402	Trade & Professions Licenses	858.2	676.2	0.0	0.0	1,181.8	0.0	1,181.8
416502	Trade & Professions Permits	0.0	0.0	0.0	0.0	0.0	0.0	0.0
421402	Trades & Prof. Exam. Fees	0.8	3.1	0.0	0.0	0.8	0.0	0.8
424302	Printing & Reproduction	0.3	1.3	0.0	0.0	0.3	0.0	0.3
425202	Printing & Reproduction	0.5	0.4	0.0	0.0	0.5	0.0	0.5
425902	Other Services	199.4	216.8	0.0	0.0	235.5	0.0	235.5
429902	Other Current Services	0.5	0.0	0.0	0.0	0.5	0.0	0.5
431802	Forms	0.1	0.1	0.0	0.0	0.1	0.0	0.1
441201	Interest On Investments	31.3	53.2	0.0	0.0	53.0	0.0	53.0
461402	Other Penalties	56.0	70.4	0.0	0.0	56.0	0.0	56.0
496901	Miscellaneous Revenue	0.0	250.0	0.0	0.0	0.0	0.0	0.0
496903	Miscellaneous Revenue	0.0	1.1	0.0	0.0	0.0	0.0	0.0
<b>130</b>	<b>Other Revenues</b>	<b>1,147.1</b>	<b>1,272.5</b>	<b>1,210.1</b>	<b>0.0</b>	<b>1,528.5</b>	<b>0.0</b>	<b>1,528.5</b>
325900	Restricted FB - Gov	281.2	81.5	0.0	0.0	28.1	0.0	28.1
<b>150</b>	<b>Fund Balance</b>	<b>281.2</b>	<b>81.5</b>	<b>258.6</b>	<b>0.0</b>	<b>28.1</b>	<b>0.0</b>	<b>28.1</b>
<b>TOTAL REVENUE</b>		<b>1,428.3</b>	<b>1,354.6</b>	<b>1,468.7</b>	<b>0</b>	<b>1,556.6</b>	<b>0.0</b>	<b>1,556.6</b>

# APPROPRIATION REQUEST

## FORM S-10 FUND BALANCE PROJECTION

*(In Whole Dollars)*

Agency: State Board of Licensure for Professional Engineers and Professional SuBusiness Unit: 46400

Fund Name: Profess Eng & Land Surv Fund Number: 07300

Legal Auth. \_\_\_\_\_

**BEGINNING BALANCE**

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet Report at close of FY25 1,297,100

**ADJUSTMENTS**

**Add:**

Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD Reports at close of FY25 0

Other (explain in detail) 0

**Deduct:**

Liabilities not reflected in FCD Reports at close of FY25 0

Fund balance designated by law for future expenditure (non-reverting funds) 0

Amount due to State General Fund or other fund designated by statute 0

Other (explain in detail) 0

FY25 revision not reflected in liabilities 0

**Total Adjustments** 0

**ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY25** 1,297,100

**Add:**

Projected revenue/sources (less fund balance budgeted) for FY26 1,210,000

**Deduct:**

Projected total expenditures for FY26 (1,460,100)

**ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY26** 1,047,000

**Add:**

Projected revenue/sources (less fund balance requested) for FY27 1,546,000

**Deduct:**

Total expenditures budgeted in appropriation request (1,546,000)

**ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY27** 1,047,000

State of New Mexico

**S-13 Line Items by Business Unit Expenditures**

(Dollars in Thousands)

BusUnit	Line Item	2024-25	2025-26	Request		Recommendation		Opbud	
		Actuals	Opbud	Base	Expansion	Base	Expansion		
46400	P679-R State Board of Licensure for En	521410 GSD Work Comp Insur Premium	0.36	0.4	0.4	0	0	0	0.0
		521600 Employee Liability Ins Premium	2.32	2.3	4	0	0	0	0.0
		535400 Audit Services	10.65	12.5	13	0	0	0	0.0
		542800 State Transp Pool Charges	2.96	3.2	3.2	0	0	0	0.0
		545700 ISD Services	6.35	7.5	10.7	0	0	0	0.0
		545710 DOIT HCM Assessment Fees	2.62	2.8	3	0	0	0	0.0
		546610 DOIT Telecommunications	19.44	10	20.6	0	0	0	0.0
<b>Subtotal for:</b>	46400 P679-R State Board of Licensure for En	<b>44.71</b>	<b>38.7</b>	<b>54.9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	
<b>46400</b>		<b>44.71</b>	<b>38.7</b>	<b>54.9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	

**Totals by Line Item**

BusUnit	Line Item	2024-25	2025-26	Request		Recommendation		Opbud
		Actuals	Opbud	Base	Expansion	Base	Expansion	
46400	521410 GSD Work Comp Insur Premium	0.36	0.4	0.4	0	0	0	0.0
	521600 Employee Liability Ins Premium	2.32	2.3	4	0	0	0	0.0
	535400 Audit Services	10.65	12.5	13	0	0	0	0.0
	542800 State Transp Pool Charges	2.96	3.2	3.2	0	0	0	0.0
	545700 ISD Services	6.35	7.5	10.7	0	0	0	0.0
	545710 DOIT HCM Assessment Fees	2.62	2.8	3	0	0	0	0.0
	546610 DOIT Telecommunications	19.44	10	20.6	0	0	0	0.0
	<b>Grand Total</b>	<b>44.71</b>	<b>38.7</b>	<b>54.9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>

State of New Mexico  
**S-13 Line Items by Business Unit Expenditures**  
(Dollars in Thousands)

**Program Description:**

The Agency is funded solely by revenue collected from licensing fees and doesn't require the use of any General Funds and is responsible for regulating and licensing professional engineers and professional surveyors, as authorized under the Engineering and Surveying Practice Act (NMSA 1978, Sections 61-23-1 through 61-23-36). As of July 2025, the Agency had an increase of 1,100 licensed Professional Engineers and Surveyors, since July 2024, bringing our current license total to 11,520.

The Board regulates the engineering and surveying professions by (1) licensing only qualified engineers and surveyors to practice in these professions; (2) promulgating rules of professional conduct and professional standards of practices for licensees to follow; (3) monitoring the performance of its licensees biennially by renewing licenses of those engineers and surveyors who meet professional development requirements; (4) by investigating and disciplining, if appropriate, all known or reported complaints against its licensees, interns, applicants or individuals who may be practicing engineering and surveying in violation of the statutes and rules; (5) interpretation of the statutes and rules; (6) public outreach to promote licensure for engineers and surveyors; and (7) established a Scholarship initiative to provide direct educational and training scholarships through qualified New Mexico educational institutions to candidates for the engineering and surveying professions willing to reside and practice in New Mexico. The scholarship was established to enhance career and educational opportunities, foster interaction with the engineering and surveying professions, and promote collaboration with institutions of higher education, ultimately benefiting the citizens of New Mexico. In conjunction with the Scholarship initiative, a University Support Program was also established to aid New Mexico higher education institutions with funding for equipment and related materials to support the education of engineering and surveying students.

During the 54th legislative session in 2019, the Board introduced legislation to establish a scholarship program. Lawmakers passed and the governor signed the legislation on April 3, 2019. The Board created the scholarship program to enhance and promote engineering and surveying licensure in New Mexico. In FY20, the Board made the initial disbursements to universities.

Building on this progress, during the 56th legislative session in 2023, the Board expanded the scholarship program to include a university support initiative. The legislation was passed by lawmakers and signed by the governor on March 30, 2023. The Board developed this initiative to provide funding for equipment and related materials at qualified New Mexico educational institutions, supporting the education of engineering and surveying students.

**Major Issues and Accomplishments:**

The Agency had the following accomplishments and major issues:

- Increased licensed professionals in the State of New Mexico as a result of the streamlined licensure pathway and additional initiatives.
- Reduced the time between the application and initial license procedures by combining first time application and licensing fees into one initial fee.
- Implementing additional waived fees for EI/SI certification fees for Comity applicants that do not have an intern certification from another jurisdiction. The Board waived a total of \$26,830 in fees for FY25, compared to \$13,975 in FY24.
- Increased availability to qualified professionals and retain the educational investment in state universities, by waiving all first time application fees for Engineering Intern (EI)/Surveying Intern (SI) Certification, Professional Surveyor by Examination, Professional Engineer by Examination, the Professional Surveyor – NM State Specific Examination, and initial license fee if the applicant can attest that they are a NM resident and have graduated with a bachelor's, master's, or doctorate degree from a NM institute of higher learning within the immediate five years prior to submitting their application.
- Outreach efforts to promote licensure, the Engineering & Surveying scholarship, and the university support program.
- Presentations at universities, professional societies, and associations to encourage exams and licensure.
- Promoting the scholarship and licensure pathway for surveying with a related science degree at Eastern New Mexico University (ENMU) and Western New Mexico University (WNMU).
- Promoting scholarships, participation in the scholarship and honor cord program with Northern New Mexico College.
- Promoting licensure at Navajo Technical University through presentations and the honor cord program.
- In communication with ENMU on the importance of obtaining ABET-accreditation of their Engineering Technology program and professional licensure for those students.
- BLPEPS has taken responsibility for its Procurement, Accounts Payable, Accounts Receivable, and General Ledger functions, resulting in savings for these services in the amount of an estimated \$115k annually. These services were originally provided through an MOU with RLD.
- Both an accomplishment and an issue:  
The Board initiated the BLPEPS Professional Licensure Application Project to acquire a new online licensing application. The application will help streamline the application and license renewal processes in addition to the acceptance online payments. The project was certified by the DoIT Project Certification Committee in 2023. The Board terminated the implementation contract in FY25 which has significantly delayed the project timeline. The procurement of a new contract for implementation services is currently underway. Board staff are currently processing all applications, license renewals, compliance documents, and payments (in paper format) using Excel spreadsheets until the new system is implemented.

**Overview of Request:**

The FY27 Budget Appropriation Request was derived from the plan to maintain a new licensing system and increase the percentage of cases resolved through compliance or legal action within one year.

**Programmatic Changes:** The Agency will re-structure its program by re-classifying the Executive Assistant position to a Senior Business Operations Analyst for our licensing program due to the growth of licensed individuals and the continued increase of applications received.

**Base Budget Justification:** FY27 Appropriation Request Overview

BLPEPS is a self-sustaining agency funded exclusively through licensing fee revenue. The agency does not rely on General Fund support. The FY27 appropriation request includes a base budget increase of \$87,900.

This increase is necessary to support:

- Ongoing implementation costs related to 2025 SB 376, including:
  - Increases in employee health insurance premiums.
  - Higher rates assessed by the General Services Department (GSD) and the Department of Information Technology (DoIT).
- Staff salary increases approved and implemented in FY25.
- Re-classification of the Executive Assistant position to a Senior Business Operations Analyst for our licensing program due to the growth of licensed individuals and the continued increase of applications received.

Key Initiatives and Fund Balance Utilization

- The agency is amid its Certified Professional Licensure Application Project.
- The project was delayed following the termination of the initial implementation services contract.
- Procurement of a replacement vendor is underway.
- BLPEPS plans to utilize the remaining available Fund Balance to complete the project.

Licensure and Revenue Trends

- The number of active licenses continues to grow steadily, especially in the engineering sector.
- BLPEPS currently oversees 11,520 active licenses, with an average annual increase of 1,100 licenses.
- A temporary increase in the biannual license renewal fee (from \$155 to \$220) was implemented and will begin generating additional revenue in FY26.
  - This increase will be reevaluated in FY28, based on project completion status and future funding needs.

Cost Containment Efforts

- The agency has identified efficiencies and cost-saving measures within the 300 and 400 categories to help offset the overall increase in operational costs.

Conclusion

BLPEPS remains committed to fiscal responsibility while ensuring that licensing operations and public safety standards are upheld. The requested appropriation will allow the agency to sustain service levels and the Agency's Scholarship Program, complete critical modernization efforts, and manage increased operational costs without relying on General Fund dollars.

**R-2 Transfers**  
(Dollars in Thousands)

Prov PCode	Prov Fund	Prov Account	Prov Account Name	Rec PCode	Rec Fund	Rec Account	Rec Account Name	2024-25 Actual Transfers	2025-26 Adopted Transfers	2026-27 Agency GF	2026-27 Agency OSF	2026-27 Agency ISF/IAT	2026-27 Agency FF	2026-27 Total Request	Justification
P679	07300	535309	Other Service	P602	43300	425909	Other Service	9.1	0	0	10	0	0	10	Transfer to RLD for MOU for ASD Services
P679	07300	535309	Other Service	P643	18100	425909	Other Service	1.3	0	0	8.8	0	0	8.8	Transfer to SPO for MOU for HR Services.
P679	07300	555106	OFU - INTRA	P679	20970	499906	OFS - INTRA	0	0	0	0	0	0	0	
<b>Sum:</b>								<b>0</b>	<b>0</b>	<b>18.8</b>	<b>0</b>	<b>0</b>	<b>18.8</b>		

# REV EXP COMPARISON

(Dollars in Thousands)

<b>46400 - State Board of Licensure for Professional Engineers and Professional Surveyors</b>					
<b>P679 - State Board of Licensure for Engineers and Surveyors</b>					
	<b>General Fund</b>	<b>Other Funds</b>	<b>Other Transfers</b>	<b>Federal Funds</b>	<b>Total</b>
<b>SOURCES Totals</b>	<b>0.0</b>	<b>1,556.6</b>	<b>0.0</b>	<b>0.0</b>	<b>1,556.6</b>
Personal services and employee benefits	0.0	982.2	0.0	0.0	982.2
Contractual services	0.0	192.4	0.0	0.0	192.4
Other	0.0	382.0	0.0	0.0	382
Other financing uses	0.0	0.0	0.0	0.0	0
<b>USES Total:</b>	<b>0.0</b>	<b>1,556.6</b>	<b>0.0</b>	<b>0.0</b>	<b>1,556.6</b>
<b>Net:</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

Fund	Account		2024-25	2025-26	2026-27	FY 2027 Agency Request				Justification	
			Actuals	Opbud	PCF Proj	GF	OSF	ISF/IAT	FF		Total
07300	520100	Exempt Perm Positions P/T&F/T	129.7	122.0	135.7	0.0	135.7	0.0	0.0	135.7	FY25 Staff Salary Increases
07300	520300	Classified Perm Positions F/T	424.2	451.2	471.55	0.0	540.0	0.0	0.0	540.0	FY25 Staff Salary Increases
07300	520600	Paid Unused Sick Leave	0.0	3.1	0	0.0	0.0	0.0	0.0	0.0	No Anticipated Sick Leave Payouts.
07300	520700	Overtime & Other Premium Pay	0.0	0.0	0	0.0	6.9	0.0	0.0	6.9	Longevity Pay Increase for FY27
07300	521100	Group Insurance Premium	32.8	63.8	50.13	0.0	117.0	0.0	0.0	117.0	2 employees who didn't carry insurance before will be carrying full coverage insurance effective in FY26.
07300	521200	Retirement Contributions	106.6	109.4	115.7	0.0	124.0	0.0	0.0	124.0	Increased amount is based on PCF Projections
07300	521300	F I C A	41.1	39.5	37.29	0.0	41.0	0.0	0.0	41.0	Increased amount is based on FY25 Actuals
07300	521400	Workers' Comp Assessment Fee	0.1	0.1	0	0.0	0.1	0.0	0.0	0.1	
07300	521410	GSD Work Comp Insur Premium	0.4	0.4	0	0.0	0.4	0.0	0.0	0.4	
07300	521600	Employee Liability Ins Premium	2.3	2.3	0	0.0	4.0	0.0	0.0	4.0	Increased GSD Risk Rates for FY27
07300	521700	RHC Act Contributions	11.1	11.6	12.03	0.0	13.1	0.0	0.0	13.1	Increased amount due to salary increases and based on amounts in account codes 520100, 520300 & 520700.
	200	<b>Personal services and employee benef</b>	<b>748.1</b>	<b>803.4</b>	<b>822.4</b>	<b>0.0</b>	<b>982.2</b>	<b>0.0</b>	<b>0.0</b>	<b>982.2</b>	
07300	542100	Employee I/S Mileage & Fares	1.0	1.4	0	0.0	0.0	0.0	0.0	0.0	Decreased amount for travel due to savings needed for other expenses.
07300	542200	Employee I/S Meals & Lodging	1.9	2.0	0	0.0	0.0	0.0	0.0	0.0	Decreased amount for travel due to savings needed for other expenses.
07300	542300	Brd & Comm Mbr Meals & Lodging	6.8	20.0	0	0.0	0.0	0.0	0.0	0.0	Decreased amount for travel due to savings needed for other expenses.
07300	542310	Brd & Comm Mbr Mileage & Fares	5.5	1.0	0	0.0	0.6	0.0	0.0	0.6	Decreased amount for travel due to savings needed for other expenses.
07300	542500	Transp - Fuel & Oil	0.6	1.3	0	0.0	1.3	0.0	0.0	1.3	
07300	542600	Transp - Parts & Supplies	0.0	0.2	0	0.0	0.2	0.0	0.0	0.2	
07300	542800	State Transp Pool Charges	3.0	3.2	0	0.0	3.2	0.0	0.0	3.2	
07300	543200	Maint - Furn, Fixt, Equipment	0.0	0.9	0	0.0	0.9	0.0	0.0	0.9	
07300	543830	IT HW/SW Agreements	0.8	1.5	0	0.0	50.0	0.0	0.0	50.0	Amount needed for new licensing system, projected SaaS expenses expected to begin in FY27.
07300	544000	Supply Inventory IT	23.8	4.9	0	0.0	4.9	0.0	0.0	4.9	
07300	544100	Supplies-Office Supplies	3.7	5.0	0	0.0	5.0	0.0	0.0	5.0	
07300	544900	Supplies-Inventory Exempt	0.5	1.0	0	0.0	1.0	0.0	0.0	1.0	
07300	545600	Reporting & Recording	0.0	5.0	0	0.0	5.0	0.0	0.0	5.0	
07300	545700	ISD Services	6.4	7.5	0	0.0	10.7	0.0	0.0	10.7	Increased DoIT Enterprise Rates

BU PCode  
46400 P679

**E4 PCode Detail**  
(Dollars in Thousands)

Fund	Account	2024-25 Actuals	2025-26 Opbud	2026-27 PCF Proj	FY 2027 Agency Request				Total	Justification	
					GF	OSF	ISF/IAT	FF			
07300	545710	2.6	2.8	0	0.0	3.0	0.0	0.0	3.0	Increased DoIT HCM Rate for FY27	
07300	545900	2.3	6.1	0	0.0	6.1	0.0	0.0	6.1		
07300	546100	1.2	7.4	0	0.0	7.4	0.0	0.0	7.4		
07300	546400	0.1	0.0	0	0.0	0.0	0.0	0.0	0.0		
07300	546500	0.8	0.8	0	0.0	0.8	0.0	0.0	0.8		
07300	546610	19.4	10.0	0	0.0	20.6	0.0	0.0	20.6	Increased DoIT Telecom Rates	
07300	546700	9.1	10.3	0	0.0	10.3	0.0	0.0	10.3		
07300	546800	1.2	1.0	0	0.0	1.0	0.0	0.0	1.0		
07300	546810	1.2	1.5	0	0.0	0.0	0.0	0.0	0.0	0.0 Decreased amount for Board member training due to cost saving needed for other expenses.	
07300	546900	0.0	4.0	0	0.0	0.0	0.0	0.0	0.0	0.0 Decreased amount for advertisings due to cost saving needed for other expenses.	
07300	547900	0.3	0.0	0	0.0	0.0	0.0	0.0	0.0		
07300	549600	1.7	2.0	0	0.0	0.0	0.0	0.0	0.0	0.0 Decreased amount for travel due to savings needed for other expenses.	
07300	549700	0.1	3.0	0	0.0	0.0	0.0	0.0	0.0	0.0 Decreased amount for travel due to savings needed for other expenses.	
07300	549800	0.0	7.0	0	0.0	0.0	0.0	0.0	0.0	0.0 Decreased amount for travel due to savings needed for other expenses.	
07300	549900	0.0	8.0	0	0.0	0.0	0.0	0.0	0.0	0.0 Decreased amount for travel due to savings needed for other expenses.	
20970	547420	248.4	250.0	0	0.0	250.0	0.0	0.0	250.0		
	400	Other	342.3	368.8	0	0.0	382.0	0.0	0.0	382.0	
07300	555106	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	OFU - INTRA-Agency	
	500	Other financing uses	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
<b>TOTAL EXPENSE</b>		<b>1,090.4</b>	<b>1,172.2</b>		<b>0.0</b>	<b>1,364.2</b>	<b>0.0</b>	<b>0.0</b>	<b>1,364.2</b>		

BU PCode  
46400 P679

**Contract by PCode Detail**  
(Dollars in Thousands)

Fund	Account	#	Contract Purpose	Actuals	FY 2027 Agency Request				Total	Justification	
					GF	OSF	ISF/IAT	FF			
07300	535200	Professional Services	1000	Surveyor Investigative Services	112.7	0.0	155.6	0.0	0.0	155.6	
07300	535200	Professional Services	1001	Engineer Investigative Services	0.0	0.0	0.0	0.0	0.0	0.0	
07300	535200	Professional Services	1002	Engineer Investigative Services	0.0	0.0	0.0	0.0	0.0	0.0	
07300	535200	Professional Services	1003	Exam Writing Facilitation Services	0.0	0.0	0.0	0.0	0.0	0.0	
07300	535300	Other Services	1000	Shredding Services, Storage Services, Temp Staffing Services	0.0	0.0	0.0	0.0	0.0	0.0	
07300	535309	Other Services - Interagency	1000	RLD ASD Services	10.4	0.0	0.0	0.0	0.0	0.0	See Transfers Form 2800
07300	535309	Other Services - Interagency	1001	SPO HR Services	0.0	0.0	0.0	0.0	0.0	0.0	See Transfers Form 2800
07300	535400	Audit Services	1000	Fiscal Audit Services	10.7	0.0	13.0	0.0	0.0	13.0	Increased amount due to the increase in projected audit services expenses. Amount is based on quotes received.
07300	535500	Attorney Services	1000	Prosecuting Attorney Services	12.9	0.0	0.0	0.0	0.0	0.0	
07300	535600	IT Services	1000	Project Management Services	117.4	0.0	0.0	0.0	0.0	0.0	
07300	535600	IT Services	1001	IV&V Services	0.0	0.0	0.0	0.0	0.0	0.0	
07300	535600	IT Services	1002	Implementation Services	0.0	0.0	0.0	0.0	0.0	0.0	
07300	535600	IT Services	1003	Website Maintenance	0.0	0.0	5.0	0.0	0.0	5.0	
<b>TOTAL EXPENSE</b>					<b>264.1</b>	<b>0.0</b>	<b>173.6</b>	<b>0.0</b>	<b>0.0</b>	<b>173.6</b>	

# DFA Performance Based Budgeting Data System

## Annual Performance Report

**Agency:** 46400 State Board of Licensure for Professional Engineers and Professional Surveyors

**Program:** P679 State Board of Licensure for Engineers and Surveyors

The purpose of the regulation and licensing program is to regulate the practices of engineering and surveying in the state as they relate to the welfare of the public in safeguarding life, health and property and to provide consumers with licensed professional engineers and licensed professional surveyors.

Performance Measures:		2024-25 Target	2024-25 Result	Met Target	Year End Result Narrative
Efficiency	Number of days from receipt of a complaint to delivery to the respective professional committee of the board	90	94	No	The performance measure was not met due to the backlog of PE cases during FY25.
Efficiency	Percent of cases resolved through compliance or legal action within one year	50%	64%	Yes	
Outcome	Percent of consumers requesting information who are provided with information	100%	100%	Yes	
Output	Number of licenses or certifications issued within one year	700	1,164	Yes	

## Performance Measures Summary

## P679 State Board of Licensure for Engineers and Surveyors

**Purpose:** The purpose of the regulation and licensing program is to regulate the practices of engineering and surveying in the state as they relate to the welfare of the public in safeguarding life, health and property and to provide consumers with licensed professional engineers and licensed professional surveyors.

Performance Measures:		2023-24 Actual	2024-25 Actual	2025-26 Budget	2026-27 Request	2026-27 Recomm
Output	Number of licenses or certifications issued within one year	1,032	1,164	700	700	
Outcome	Percent of consumers requesting information who are provided with information	100%	100%	100%	100%	
Efficiency	Percent of cases resolved through compliance or legal action within one year	43%	64%	50%	50%	
Efficiency	Number of days from receipt of a complaint to delivery to the respective professional committee of the board	96	94	90	90	

**NEW MEXICO BOARD OF LICENSURE**  
**FOR**  
**PROFESSIONAL ENGINEERS AND PROFESSIONAL SURVEYORS**



**STRATEGIC PLAN**

2022-2024

## **STRATEGIC PLAN for 2022-2024**

### Executive Summary

The Board of Licensure for Professional Engineers and Professional Surveyors has developed this Strategic Plan for its Professional Engineering and Professional Surveying (PEPS) Regulation & Licensing Program, which includes four major activities/functions:

- 1) Regulation/Management (Administration/Finance)/Public Information
- 2) Applications and Examinations
- 3) Certifications/Licensure
- 4) Compliance and Enforcement (Complaints/Violations/Discipline)

The Executive Director of the Board initiates the plan, or its update, with input from other staff members. The plan is then presented to the Executive Committee of the Board. Once the Committee completes its review, it is presented to the Board for adoption or revision.

The purpose of this plan is to provide a framework and thought process to guide the Board through the next few years. It should be reviewed every year and updated as necessary to address any changes mandated by State law. It is a multi-year effort to promote quality management that focuses on results. The plan should be a guiding light for the Board and its staff as well as its Committees. Individual Committee charges should be assessed against this plan. Individual Committees may not address every issue in the plan, obviously, but any particular charge of a Committee must fall within the guidelines set forth herein.

### I. Mission Statement

The mission of the Engineering and Surveying Licensing Program is to regulate the practices of engineering and surveying in the State as they relate to the welfare of the public in safeguarding life, health and property.

The purpose of the Board is to provide licensed professional engineers and licensed professional surveyors to consumers of engineering and surveying services so they may be assured that only qualified licensees are permitted to provide these services. This is done by effectively administering the Engineering and Surveying Practice Act and Rules through its Program and its major activities.

### II. Overview

The Board of Licensure for Professional Engineers and Professional Surveyors was created under Chapter 61, Article 23 NMSA 1978 known as the New Mexico Engineering and Surveying Practice Act (Act). Through this Act, the legislature declared that it is a matter of public safety, interest and concern that the practice of engineering and surveying merit and

receive the confidence of the public and that only qualified persons are permitted to engage in the practices of engineering and surveying. It is the Board's responsibility with the authority to 1) ensure that all applicants meet the specific requirements for licensure as set forth in the Act; 2) to promulgate rules, regulations, and professional standards of practice to be applied to all applicants, and/or licensees; 3) to ensure violators of the statutes, rules, regulations and professional standards are prosecuted to the extent of the law; 4) the Act now requires filing a signed and notarized affidavit designating the authorized company officer and professional surveyor for all business entities offering professional surveying services operating in the State of New Mexico. This affidavit must be kept on file with the Board of Licensure.

The public and the public's well-being are of the greatest concern and the foremost important constituency served by the Board; the second most important constituency is the Board's applicants and licensees.

### III. Vision Statement

The vision of the Board is that only those individuals who have met the rigorous requirements for licensure as professional engineers and professional surveyors will be allowed to practice their profession, and will do so only to the highest technical and ethical standards.

### IV. Philosophy

That it is in the interest in the health, safety, and welfare of the public and the environment that only individuals duly licensed by the State under the Engineering and Surveying Act to practice engineering and surveying will be allowed to serve as engineers and surveyors, and that professional proficiency will be maintained and enhanced through continuing education.

### V. Internal and External Assessments

In accordance with the Engineering and Surveying Act, the Board is a semi-independent agency consisting of ten Governor-appointed board members (five professional engineers, three professional surveyors and two public members). The Board's staff consists of eight positions, headed by an Executive Director, serving at the discretion of the Board. The positions include: a Deputy Director, Bus Ops Spec-Supervisor, Account Auditor, Two Bus Ops Specs, a Compliance Officer, and an Executive Secretary. The Board derives its entire funding from application, license and penalties and fines collected. The State Legislature, however, establishes the yearly budget appropriations. The Department of Finance sets the board's accounting procedures. The Board's personnel fall within the jurisdiction of the State Personnel Office and its Statutes.

## VI. Engineering and Surveying Regulation and Licensing Program

The Board's program consists of four major program activities:

**A. Regulation/Management (Administration/Finance)/Public Information – These functions include management, administration (promulgation of rules, policies & procedures), budgeting, accounting, administrative support, and public information to ensure the provisions of the Engineering and Surveying Practice Act are implemented.**

### **Goals and Objectives:**

1. Maintain a self-reliant and self-sufficient agency which meets the needs of the public it protects, the licensees/applicants it serves and its employees.
  - a. Develop and submit by the statutory deadline a performance-based annual budget in accordance with this Strategic Plan and which allows for the implementation of the Board's licensing and regulation program and preserves an appropriate fund balance.
  - b. Review of Scholarship program criteria which requires monitoring of the Fund balance to ensure the disbursement amounts are distributed to the New Mexico Institutions approved by the Board.
  - c. Submit to the Department of Finance and Administration and the Legislative Finance Committee an annual operating budget and regularly review operations and monitor revenues and expenditures.
  - d. Review periodically licensing fees to ensure they are appropriate in supporting the necessary expenses in carrying out the provisions of the New Mexico Engineering and Surveying Practice Act.
  - e. Ensure Board's operations are efficient and self-sufficient
    - (1) Review and update annually this document to ensure compliance with pertinent laws and rules.
    - (2) Complete regularly a performance review.
    - (3) Document any problems with State procedures that affect the functions of the Board.
    - (4) Maintain and enhance the agency's computer databases.
      - (a) Incorporate and implement Information Technology (IT) goals and objectives, including the upgrading of computing equipment approximately every five years and software as necessary.
      - (b) Contract an IT expert to maintain and enhance the agency's information systems and its applications.
      - (c) Implement a database that would enhance the agencies technical

abilities to process online applications and provide streamlining which provides accurate record keeping and reporting ability.

- (5) Hire other professional services providers when, due to the lack of resources and/or expertise within the agency's staff, it is more cost-effective than funding a new full time or part-time employee.
2. Provide accurate and timely information to applicants, licensees, and the public.
- (1) Promote public awareness and provide for consumer protection information.
  - (2) Be available to institutions, professional societies and the general public to exchange information and participate for awareness of the engineering and surveying professions including regulations and technical advancements as applied to those practices.
  - (3) Post information on the Board's internet website home page describing the responsibilities of licensees and informing consumers of the process of filing valid complaints against licensees.
  - (4) Regularly update and upgrade the searchable roster of professional engineers and professional surveyors on the Board's internet website.
  - (5) Contact at least one university each year regarding the licensure process. Provide outreach to all Universities and Institutions on the licensure process and the BLPEPS scholarship program.
- a. Enhance communication efforts with applicants and licensees.
- (1) Publish regularly the Board's newsletter.
  - (2) Prepare an annual report.
  - (3) Use news releases when necessary.
  - (4) Hold at least one public meeting outside the Santa Fe/Albuquerque area.
  - (5) Hold virtual meetings when in-person meetings are not possible.
- b. Promote public awareness and provide for consumer protection information in cooperation with the law enforcement staff.
- (1) Post information on the Board's internet website home page describing the responsibilities of licensees and informing consumers of the process of filing valid complaints against licensees
  - (2) Regularly update and upgrade the searchable roster of professional engineers and professional surveyors on the Board's internet website.
  - (3) Contact at least one university or institution each year regarding the licensure process. (Output)
  - (4) Provide outreach to all Universities on the licensure process and importance of professional licensure in protection of the public

- c. Enhance communication efforts with applicants and licensees.
    - (1) Publish regularly the Board's newsletter.
    - (2) Prepare an annual report.
    - (3) Use news releases when necessary.
    - (4) Hold at least one public meeting annually outside the Santa Fe/Albuquerque area.
    - (5) Hold virtual meetings when in person meetings are not possible.
3. Ensure compliance with all State statutes, rules and regulations.
- a. Review regularly State Personnel Office (SPO) rules and regulations for agency compliance.
  - b. Review and update agency policies and procedures as they relate to SPO rules.
  - c. Develop and/or update annual Information Technology Plan, ADA plan, and Loss Control Plan as required by State rules or policy.
  - d. Review annually the Open Meetings Act and the Public Records Act and adopt an annual Open Meetings Resolution.
  - e. Review regularly the Engineering and Surveying Practice Act for compliance.
  - f. Review/comply with all financial statutes & rules.
  - g. Create, administer and oversee an affidavit designating the authorized company officer and professional surveyor for all business entities. Keep current files on responding business entities and update as necessary.
4. Promulgate Rules and Regulations to Clarify the Engineering & Surveying Practice Act and Provide Procedure.
- a. Establish appropriate Board task forces and subcommittees to address problem areas.
    - (1) Amend the Administrative Code to comply with the Act. Work with the Rules and Regulations Committee on needed amendments.
    - (2) Assist Rules and Regulations Committee in proposing amendments, revisions, or new rules to the Board.
    - (3) Prepare proposed rules for adoption by Board.
    - (4) Schedule public rule hearings.
    - (5) File new amendments with the State Records Center and Archives.
  - b. Review and amend if necessary the Minimum Standards for Surveying [2016 version].

5. Hire and promote qualified staff members when appropriate and provide adequate training.

**Required Performance Measures and Performance Standards:**

1. Provide access to required information to 100% of consumers.

**B. Application and Examinations – Functions include: 1) processing of applications, 2) review of qualifications, and 3) administration of examinations to qualified candidates.**

**Goals and Objectives:**

1. Process applications and review qualifications for minimum competency to ensure qualified individuals are licensed in the State of New Mexico.
  - a. Provide updated application forms and licensing information via the internet.
  - b. Provide the ability to apply for licensure via online.
  - c. Present complete applications with recommendations to the appropriate committee (engineering or surveying) of the Board at each regular Board meeting.
    - (1) Process/review daily application files using checklists to ensure documentation establishing qualifications is being received.
    - (2) Review each application file for compliance with the education, experience, and testing requirements as set forth in the Act.
  - d. Expedite the review of Professional Engineering comity, reinstatement, additional discipline, and exam applications.
2. Administer valid and defensible national and state examinations for engineering and surveying.
  - a. Contract with the National Council of Examiners for Professional Engineers and Surveyor (NCEES) for usage & administration of exams.
  - b. Minimize examination breaches and liability to the Board.
  - c. Participate in the formulation of policies and development of national examinations.
    - (1) Promote participation of Board Members on NCEES national committees & NM registrants on NCEES examination writing committees.
    - (2) Participate in NCEES Zone and National Meetings.
    - (3) Authorize at least five members of the Board (two PEC members & two PSC members and one staff member to attend national and zone meetings.

(Output)

- d. Develop and maintain a valid NM state specific surveying examination.
  - (1) Enhance examination item writing and review procedures.
  - (2) Recruit, periodically, examination item writers.
  - (3) Increase the NM state specific surveying examination database by five new questions periodically following the effective date of changes to the statute and/or rules. (Output)
- 3. Promote strong education and experience background for applicants.
  - a. Develop specific rule on what constitutes a surveying board-approved related science degree.
  - b. Develop guidelines and policies for the review and approval of engineering and surveying experience.
- 4. Promote licensure and fundamentals examinations to engineering and surveying graduates.
  - a. Provide presentations on the licensing process.
    - (1) Utilize NCEES literature/tools (pamphlets, posters and presentation kits) to promote the Fundamentals of Engineering and Surveying requirements, final testing and attaining licensure.
    - (2) Increase outreach opportunities to NM Universities.
  - b. Collaborate with NMSPE & NMPS in promoting licensure.
    - (1) Provide Board representation at NMSPE and NMPS board meetings.
    - (2) Endorse/assist NMPS efforts in promoting the surveying profession to increase the number of qualified future professional surveyors.
    - (3) Hold licensure ceremony for interns and newly licensed professionals

**Required Performance Measures and Performance Standards:**

- 1. Number of licenses or certifications issued within one year and the number of licensees in active practice.
- 2. Number of retired, expired and revoked licenses.
- 3. Number of days from receipt of application to in-house approval.
- 4. Number of days from receipt of application to Board approval.
- 5. Average number of days from receipt of application to in-house and Board approval.

**C. Intern Certification/Professional Licensure - These program activities include: 1) issuance of initial licenses as professional engineers and professional surveyors, 2) issuance of certifications for engineer interns and surveyor interns, 3) renewal of licenses biennially, and 4) monitoring of professional development requirements for each licensee.**

**Goals and Objectives:**

1. Certify and license only qualified individuals.
  - a. Establish and maintain accurate intern and licensee databases.
    - (1) Issue certification/license number and a wall certificate to each qualified intern and professional promptly.
    - (2) Ensure licensing system is capable of providing the license electronically.
    - (3) Ensure all information on qualified and approved professional engineers; professional surveyors and engineer and surveyor interns are correctly key-entered into databases.
    - (4) Ensure engineer/surveyor of record affidavit information is correctly key-entered into database.
  - b. Renew licenses biennially if renewal requirements are met.
    - (1) Prepare/develop online renewal and hardcopy renewal statements and professional development reporting forms.
    - (2) E-Mail renewal reminder in October of each year to the appropriate licensees, with a penalty renewal reminder later in the fiscal year to all who fail to renew licenses by the statutory date.
    - (3) Update licensees' records for the next two years by recording professional development information, fees, and other general information such as changes of address, etc.
    - (4) Prepare/develop license pocket cards and mail to all qualified licensees.
  - c. Conduct a minimum 1% audit on professional development submittals for compliance with rules.
    - (1) Train staff to review professional development activities submitted by licensees being audited.
    - (2) Review professional development activities submitted with renewal forms for compliance with the rules and regulations.
  - d. Enhance communication efforts with licensees.
  - e. Streamline procedures for the renewal and issuance of licenses.
  - f. Incorporate emerging forces of change.
    - (1) Incorporate technology and tools of technology as they affect the implementation of the Act and the practices of engineering and surveying, such as the renewal of licenses.

- g. Acceptance of credit card payments. In an effort to become more efficient and identify more cost-effective way to better serve the public and possibly improve the revenue collection process. Section 6-10-1.2NMSA 1978 provides the state agency may accept payment by credit card or electronic means of any amount due the state under any law or program administered by the state agency and that the state board of finance shall adopt rules on the terms and conditions of accepting.

**Required Performance Measures and Performance Standards:**

- 1. Number of licenses or certifications issued within one year.
- 2. Number and nature of business affidavits on file for engineer/surveyor-of-record responsibilities

**D. Compliance and Enforcement – These functions include: 1) processing of complaints, 2) refer for prosecuting violators of the of the New Mexico Engineering and Surveying practice Act, and any pertinent rules, codes, regulations, standards, 3) promoting education for licensees regarding their obligations as licensed professionals, and 4) making the public aware of their right to file complaints against licensees and non-licensed individuals who may be placing their life, health, property, and welfare in danger.**

**Goals and Objectives:**

- 1. Provide an efficient process for timely and appropriate adjudication of complaints against licensees.
  - a. Obtain appropriate resources for prosecuting violators (licensees & non-licensees).
    - (1) Contract with complaint investigator for technical engineering or surveying cases.
    - (2) Set up advisory committees in appropriate engineering disciplines??.
  - b. Process complaints and alleged violations in accordance with set procedure, the Engineering and Surveying Practice Act and the Uniform Licensing Act.
    - (1) Conduct preliminary conferences and disciplinary hearings.
    - (2) Work with Attorney General’s Office, District Attorney’s Office and other jurisdictions in the enforcement of the “Act”.
  - c. Establish guidelines for the disposition of disciplinary cases involving specific types of violations.
  - d. Provide guidance to licensees, applicants, general public, and business and governmental entities regarding the statute, rules, and standards.
    - (1) Continue to develop & publish clarifications regarding the statutes

- rules/regulations by issuing advisory opinions when appropriate.
    - (2) Promote presentations, workshops, panel discussions on Act, rules/regulations and standards of practice.
  - e. Promote enforcement of the New Mexico Engineering and Surveying Practice Act by other government agencies.
    - (1) Educate building officials regarding the practice of engineering and surveying in cooperation with other technical state boards.
      - (a) Provide information through handbooks, listings of current licensees, and other appropriate means.
      - (b) Participate in joint meetings and/or seminars to share information and discuss issues of mutual interest.
    - (2) Inform federal entities regarding exemptions & limitations.
  - f. Assist in the development and distribution of informational material to include guidance on licensees' professional obligations, the Board's function, and procedures for filing consumer complaints.

**Required Performance Measures and Performance Standards:**

1. The number of days, upon receipt of a complaint, to process and investigate a complaint and present it to the respective professional committee of the Board.
2. Percent cases resolved through compliance or legal action or settlement within current year and previous three years (running totals or portions). (Internal Measurement)
3. Percentage of cases resolved through compliance or legal action within one year. (Internal Measurement)

**VII. Legislative Liaison**

**A. Administrative and Legislative assistance.** This provision is meant for the Board's committees and staff to be "on—call" when requested for technical assistance or to initiate or promote programs within the Legislature and state agencies that benefits efficient governmental action as well as benefitting our licensees and their businesses.

These functions include:

- 1) monitoring and interpreting provisions of the NMSA and NMAC law and issuing advisory opinions to our licensees.
- 2) providing Legislative committee testimony when requested,
- 3) participating in ethical and professional seminars and, to the best of professional Board member abilities, monitor the evolution of professional and engineering and surveying practice in New Mexico and other States (including through NCEES membership),
- 4) monitoring changes proposed by the Federal Government (e.g. NGS/NOAA) which may require revising adopted NM Statutes (e.g. New Mexico State Plane Coordinate

System(s)),

- 5) continuing liaison with NM professional societies, whose composition and membership includes our licensees,
- 6) review of the Engineering and Surveying Scholarship Program including effectiveness, proration of scholarship disbursement and monitoring the progress within the selected colleges and universities selected, and
- 7) continuing educational outreach to potential surveying candidates through Board and Surveying Committee members.

### **Goals and Objectives:**

1. If requested, or if immediate necessity, provide a professional pool of engineers and surveyors to assist in State activities related to our regulated professions:
  - a. Provide or obtain resources for technical assistance, if requested.
    - (1) Maintain liaison with professional societies for technical engineering or surveying issues impacting licensees,
    - (2) Set up advisory committees in appropriate engineering and surveying disciplines,
    - (3) Continue NCEES participation to monitor regulations and concerns in other States.
    - (4) Post website references to certain surveying conventions, such as Low Distortion Surveying systems being adopted and employed by counties and municipalities within the State,
  - b. Annually review the Engineering and Surveying Scholarship Program including effectiveness, proration of scholarship disbursement and monitor the progress within the selected colleges and universities selected
  - c. Provide outreach to licensees, applicants, general public, and business and governmental entities regarding changes to the statute, rules, and standards.
    - (1) Continue to post advisories, schedules and information on the Board's website,
    - (2) Promote presentations, workshops, panel discussions on Act, rules/regulations and standards of practice.
  - d. Initiate, when possible, education, testimony and provide Legislative and State Agency assistance for amending existing statutes regarding the Federal (NGS/NOAA) changes for the new federal datums and surveying standards (now called "terrestrial reference frames") impacting our current Statutes.
    - (1) include NOAA's North American Terrestrial Reference Frame (NATRF 2022), State Plane Coordinate Systems (SPCS 2022) and height

modernization (changes in benchmark elevations) in the statute(s) referencing allowed NM datum(s) for State Plane Coordinates and their zones and standards,

- (2) include references to other NM statutes impacted by the new surveying conventions as adopted by the state or federal agencies (e.g. change from the U.S. Standard foot to the International foot as a measurement basis).

**Suggested Performance Measures and Performance Standards:** Board and Executive/Legislative reports on:

1. The number and nature of technical requests asked of the respective professional committee of the Board for Statute and Code interpretation or education.
2. The progress of Statute and Admin. Code amendments reviewed as an educational program for legislators and their staff, including committee testimony. This would include draft language and editing if requested.



**Fiscal Year 2027**

**New Mexico Board of Licensure for  
Professional Engineers & Professional Surveyors**

**IT STRATEGIC PLAN**

**September 2, 2025**

**Perry Valdez, Executive Director  
IT Lead**

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## **EXECUTIVE SUMMARY**

The New Mexico Board of Licensure for Professional Engineers and Professional Surveyors (NMBLPEPS) is responsible for the regulation and licensing of professional engineers and professional surveyors as authorized under the Engineering and Surveying Practice Act (NMSA 1978, 61-23-1 through 61-23-36). The Board regulates the engineering and surveying professions by (1) licensing only qualified engineers and surveyors to practice in these professions; (2) promulgating rules of professional conduct and professional standards of practices for licensees to follow; (3) monitoring the performance of its licensees biennially by renewing licenses of those engineers and surveyors who meet professional development requirements; (4) by investigating and disciplining, if appropriate, all known or reported complaints against its licensees, interns, applicants or individuals who may be practicing engineering and surveying in violation of the statutes and rules; (5) interpretation of the statutes and rules; (6) public outreach to promote licensure for engineers and surveyors; and (7) established a Scholarship initiative to provide direct educational and training scholarships through qualified New Mexico educational institutions to candidates for the engineering and surveying professions willing to reside and practice in New Mexico.

The agency's priority is to contract for and implement a software as a service (SaaS) application that will be a complete online licensure application and registration system and will encompass the business requirements defined in the Request for Information (RFI) issued by BLPEPS.

The agency received PCC approval for the initiation of the project, as well as having a contract in place for IV/V and for the project. The next step is to seek project implementation approval from the PCC.

## **I. AGENCY OVERVIEW**

### **A. AGENCY PURPOSE AND MISSION**

The mission of the Engineering and Surveying Licensing Program is to regulate the practices of engineering and surveying in the State as they relate to the welfare of the public in safeguarding life, health and property.

The purpose of the Board is to provide licensed professional engineers and licensed professional surveyors to consumers of engineering and surveying services so they may be assured that only qualified licensees are permitted to provide these services. This is done by effectively administering the Engineering and Surveying Practice Act and Rules through its Program and its major activities.

The agency IT Plan supports the agency mission by having a new professional licensing software system. The new system will allow applicants for exams and licensure to apply, renew licenses, update address information, and verify their status online. The public may also file a complaint online. The new SaaS software will allow the Agency's staff to monitor the progress of each application and complaint. It will also allow the agency to be financially responsible in tracking licensure revenue and meeting financial audit requirements.

### **B. AGENCY BUSINESS GOALS**

The agency goal is to replace the current legacy licensing management system with a solution that provides online functionality for the staff as well as current and future licensees. This functionality will include:

- ability for clients to renew a professional license on-line;

- ability for prospective licensees to apply for a license on-line;
- staff ability to track licenses and the activity associated with a license such as transaction payments, continuing education and complaints;
- ability for public to review a professional's license; and
- ability for public to file a complaint.

The IT Plan and project objective is to contract for a software as a service (SaaS) application that will be a complete online licensure application and registration system and will encompass the business requirements defined by BLPEPS.

### **C. AGENCY VISION**

The vision of the Board is that only those individuals who have met the rigorous requirements for licensure as professional engineers and professional surveyors will be allowed to practice their profession and will do so only to the highest technical and ethical standards.

The Agency IT Plan aligns with the Agency vision, Agency Strategic Plan, and State IT Plan through

- Implementing online applications, license renewals, and filing of complaints.
- Improving our customer service by providing online services and by focusing on their needs.
- Improving the Agency's staff's effectiveness and responsiveness to our customers.
- Modernizing our infrastructure toward the Cloud.
- Ensuring the new licensing system has cybersecurity capabilities and practices.

### **D. AGENCY BUSINESS PRIORITIES AND PRIORITY CHANGES**

The NMBLPEPS was created under Chapter 61, Article 23 NMSA 1978 known as the New Mexico Engineering and Surveying Practice Act (Act). Through this Act, the legislature declared that it is a matter of public safety, interest and concern that the practice of engineering and surveying merit and receive the confidence of the public and that only qualified persons are permitted to engage in the practices of engineering and surveying. It is the Board's responsibility with the authority to:

- 1) ensure that all applicants meet the specific requirements for licensure as set forth in the Act;
- 2) to promulgate rules, regulations, and professional standards of practice to be applied to all applicants, and/or licensees;
- 3) to ensure violators of the statutes, rules, regulations and professional standards are prosecuted to the extent of the law;
- 4) the Act now requires filing a signed and notarized affidavit designating the authorized company officer and professional surveyor for all business entities offering professional engineering and professional surveying services operating in the State of New Mexico. This affidavit must be kept on file with the Board of Licensure.

The public and the public's well-being are of the greatest concern and the foremost important constituency served by the Board; the second most important constituency is the Board's applicants and licensees.

The organization chart in Appendix A reflects the structure of the Agency.

## **E. AGENCY ACCOMPLISHMENT, GOALS, AND CHALLENGES**

The agency's challenge has been operating without an online licensing system for use by its licensees and the public. The goal is to implement a secure SaaS application licensing system that will allow the public, aspiring professional engineers and surveyors, and licensees to conduct business online.

## **II. IT ENVIRONMENT**

### **1. Major Applications**

NM BLPEPS uses various applications to conduct essential business and provide services to the public and customers. Examples include, website, Avaya phone service, Microsoft 365 products, zoom platform, etc.

### **2. Infrastructure**

NM BLPEPS utilizes DoIT for network and desktop services.

### **3. Security**

NM BLPEPS adheres to the cybersecurity policies in place by DoIT.

DoIT published a library of IT security policies to mature cybersecurity practices, vulnerability assessments and incident response capabilities in partnership with vendors, state and federal agencies. The department continues to use enterprise tools and solutions, with executive support for all-agency participation. Security practices within DoIT continue to evolve, providing integrity of state data.

The State Chief Information Security Officer (CISO) has successfully implemented a statewide vulnerability program and will follow with an Attack Surface Management system. Additionally, the department implemented multifactor authentication for identity validation and will stand up an enterprise security operations center (SOC).

The CISO continues to promote annual cybersecurity awareness certification for all branches of government and their contractors.

### **4. Agency IT Certified Projects**

The purpose of NM BLPEPS is to provide licensed professional engineers and licensed professional surveyors to consumers of engineering and surveying services so they may be assured that only qualified licensees are permitted to provide these services. This is done by effectively administering the Engineering and Surveying Practice Act and Rules through its Program and its major activities.

The project supports the agency mission by having a new professional licensing software system. The new system will allow applicants for exams and licensure to apply, renew licenses, update

address information, and verify their status online. The public may also file a complaint online. The new SaaS software will allow the Agency’s staff to monitor the progress of each application and complaint. It will also allow the Agency to be financially responsible in tracking licensure revenue and meeting financial audit requirements.

<b>PROJECT NAME: BLPEPS Professional Licensure Application Project</b>	
Project Description	Implement a licensing management system with a SaaS solution that provides online functionality for the staff as well as current and future licensees.
Estimated Project Costs	1,207,677.56
Current Funding	Laws of 2025, Chapter 160, Section 4
Certified Project Phase	Initiation
Estimated Completion	FY26
Strategic Priority	Implement a new online licensing system for license renewals.
Agency IT Strategic Plan Alignment	

**5. Workforce**

**A. Full Time IT Employees**

NM BLPEPS procured IT services through NM DoIT. The Agency’s Executive Director serves as the IT point of contact.

**B. IT Professional Services Contractors**

The Agency contracts with a Project Manager and for IV/V services to support our project implementation.

**6. Challenges**

Currently without a licensing application, the agency is utilizing spreadsheets and word documents to complete the business processes. This creates a burden on staff time and resources. The implementation of an on-line licensure application will lessen this burden and provide more efficiency.

**III. KEY ACCOMPLISHMENTS – PRIOR FISCAL YEAR**

The agency completed a design project to define the business processes and functions of the licensure application. When complete, the agency developed a request for quotes (RFQ) document that elicited responses from five vendors. Subsequently the staff did further research into the applications currently used by other state licensure groups and the Regulation and Licensing Department (RLD).

The potential solutions were evaluated, and demonstrations were conducted to determine the best solution.

## A. STRATEGIC IT ACCOMPLISHMENTS

<b>STRATEGIC PRIORITY 1 – Initiation and Planning for Licensure Application</b>	
<b>The board directed the agency staff to begin the process of implementing an on-line licensure application. The agency staff began by developing a business process and design document and then solicited solutions from application vendors. The planning process began and the project gained PCC approval for the first two gates.</b>	
<b>Strategy 1</b>	Define the business requirements
Accomplishments	Business requirements design document
Outcomes/Metrics	Fully defined business requirements
<b>Strategy 2</b>	Issue an RFQ
Accomplishments	RFQ developed and distributed
Outcomes/Metrics	Five vendors responded with solutions
<b>Strategy 3</b>	Evaluate alternative solutions
Accomplishments	Evaluated the five responses; researched application used in other states
Outcomes/Metrics	Sufficient alternatives to meet business requirements
<b>Strategy 4</b>	Obtain board approval for direction
Accomplishments	Narrowed search to three viable alternatives
Outcomes/Metrics	Board approval

#### IV. FY27 IT STRATEGIC GOALS AND STRATEGIES

[Include an introductory statement to introduce the following information.]

<b>STRATEGIC PRIORITY 1 – IMPLEMENT A SECURE SaaS APPLICATION LICENSING SYSTEM</b>	
<b>Goal Statement</b>	
<b>Strategy 1</b>	Go live with a secure SaaS application licensing system for the public’s and customer’s use.
<b>Outcomes/Metrics</b>	<b>Outcome:</b> Have an online system ready for license renewals. <b>Metric:</b> Receive a favorable outcome from the initial PCI audit and receive the PCC approval to go live with the SaaS application.

## V. IT FISCAL AND BUDGET MANAGEMENT

### Information Technology (IT) Operating Budget (C1)

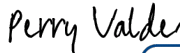


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Agency Name		Agency Code			
Board of Licensure for Professional Engineers and Professional Surveyors		46400			
Base Request Operational Support of IT. Check one of the options below:		Flat Budget	Expansion from previous year		
No					
Revenue IT Base Budget (dollars in thousands)					
Appropriation Funding Type	FY24 Actual	FY25 Actual	FY26 OpBud	FY27 Request	FY28 Estimate
General Fund	0.0	0.0	0.0	0.0	0.0
Other State Funds	331.1	114.2	296.5	0.0	0.0
Federal Funds	0.0	0.0	0.0	0.0	0.0
Internal Svc Funds/Inteagency Transfer	0.0	0.0	0.0	0.0	0.0
<b>Total</b>	<b>331.1</b>	<b>114.2</b>	<b>296.5</b>	<b>0.0</b>	<b>0.0</b>
Expenditure Categories (dollars in thousands)					
Category or Account Description	FY24 Actual	FY25 Actual	FY26 OpBud	FY27 Request	FY28 Estimate
Personnel Services & Employee Benefits	0.0	0.0	0.0	0.0	0.0
Contractual & Professional Services	93.3	114.2	296.5	192.4	192.4
IT Other Services	0.0	0.0	0.0	0.0	0.0
Other Financing Uses	0.0	0.0	0.0	0.0	0.0
<b>Total</b>	<b>93.3</b>	<b>114.2</b>	<b>296.5</b>	<b>192.4</b>	<b>192.4</b>
	Print Name	Phone	Email Address	Date	
Agency Cabinet Secretary/Director (Mandatory)	Perry Valdez	476-4681	<a href="mailto:perry.valdez@blpeps.nm.gov">perry.valdez@blpeps.nm.gov</a>	9/2/2025	
Chief Information Officer or IT Lead (Mandatory)	Perry Valdez	476-4681	<a href="mailto:perry.valdez@blpeps.nm.gov">perry.valdez@blpeps.nm.gov</a>	9/2/2025	
Chief Finance Officer (Mandatory)	Erica Pettye		<a href="mailto:erica.pettye@rld.nm.gov">erica.pettye@rld.nm.gov</a>	9/2/2025	

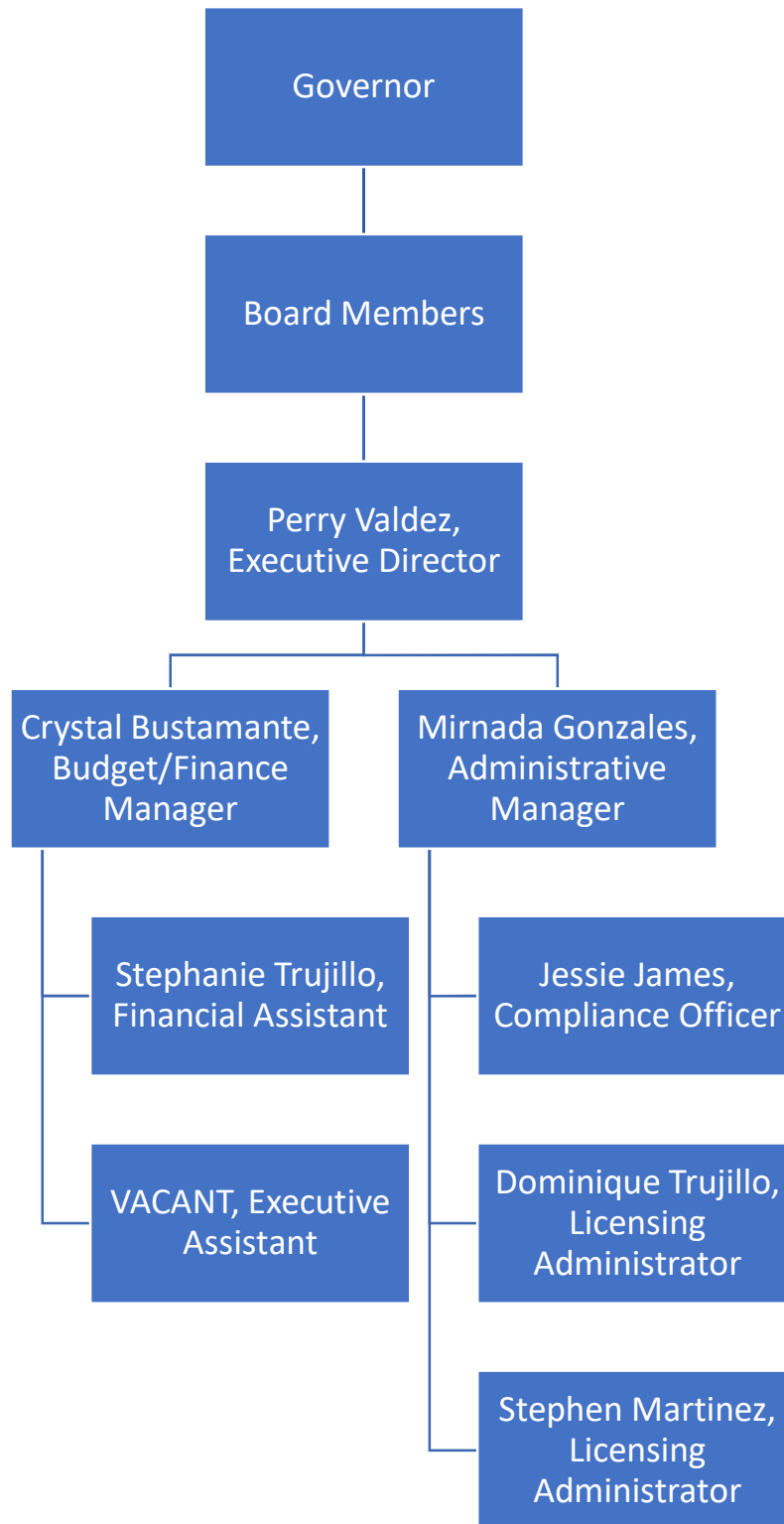
Agency Cabinet Secretary/Director Signature

Chief Information Officer/IT Lead Signature

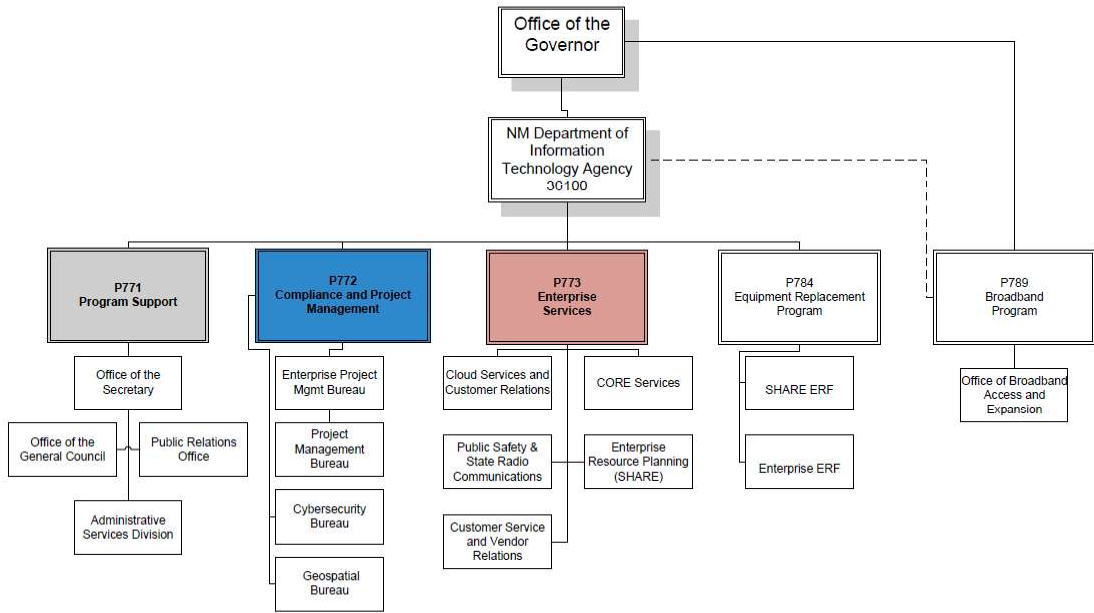
Chief Financial Officer Signature

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## APPENDIX A-I: AGENCY ORGANIZATION CHART



# APPENDIX A-II: IT ORGANIZATION CHART



**FY26 APPROPRIATION REQUEST  
FORM E-6B LEASED PASSENGER-RELATED VEHICLES**

**Account code 542800**

LEASED VEHICLE INFORMATION @ 7/1/25

Agency Name: BLPEPS

Program Name: \_\_\_\_\_

Business Unit: 46400

Program Code: P679

Item No.	LONG TERM LEASES ONLY						Lease Type Operational (O) or Standard (S)	Long Term Only			SHORT TERM ONLY			Put (x) if Fed \$
	Year	Make/Model	Vehicle Type	A** R C	License Plate Number	Mileage As of 7/1/25		A	B	A x B = C	D	E	D x E = F	
								FY27 Monthly Rate S= Rate Schedule	Number of months to lease	Total cost Rate FY27	Daily Rate Based On Vehicle Type	No. of Days	Total Lease Rate	
1	2019	Ford Explorer	06AO	C	007375SG	18,616	Operational (O)	267	12	3,204.0				
2										-				
3										-				
4										-				
5										-				
6										-				
7										-				
8										-				
9										-				
10										-				
11										-				
12										-				
13										-	-			
14										-				
15										-				
16										-				
17										-				
18										-				
19										-				
								<b>TOTAL LONG TERM:</b>		3,204.0	<b>TOTAL SHORT TERM:</b>			-

Operational(O) rate for FY27 will be

\*\* Code A = additional leased vehicle request C = vehicle currently leased R = request to replace previously purchased vehicle