

State of New Mexico
Board of Veterinary Medicine

MICHELLE LUJÁN GRISHAM
Governor



Lawrence D. Young, DVM
Chair

Emily C. Walker, DVM
Vice-Chair

August 30, 2024

Noah Montano, LFC Budget Analyst
lfc@nmlegis.gov
Legislative Finance Committee
Suite 101
325 Don Gaspar
Santa Fe, New Mexico 87501

Dear Noah:

Please find enclosed the PDF version of the Board of Veterinary Medicine's FY-26 Operating Budget.

Sincerely,

A handwritten signature in cursive script, appearing to read "Deborah Schenk".

Deborah Schenk
Executive Assistant and CPO

Enclosure

7301 Jefferson Street, N.E., Suite H
Albuquerque, NM 87109-4363

Telephone 505.553.7021



www.bvm.nm.gov

FY26 Appropriation Request Checklist

Agency Name: NM Board of Veterinary Medicine

Business Unit: 47900

Reports to Include in PDF Submission

Form #	Title	
<input checked="" type="checkbox"/>	Cvr Ltr Cover Letter	<i>Agency Level</i>
<input checked="" type="checkbox"/>	S-1 Certification	<i>Agency Level</i>
<input checked="" type="checkbox"/>	S-2 Organizational Chart	<i>Agency/Program Level</i>
<input checked="" type="checkbox"/>	S-8 Financial Summary (BFM)	<i>Agency/Program Level</i>
<input checked="" type="checkbox"/>	S-9 Account Code Revenue / Expenditure Report	<i>Agency/Program Level</i>
<input checked="" type="checkbox"/>	S-10 Fund Balance Projection	<i>Fund Level</i>
<input checked="" type="checkbox"/>	S-13 Detail of Rate Line Items (see instructions)	<i>Agency Level</i>
<input checked="" type="checkbox"/>	P-1 Program Narrative	<i>Program Level</i>
<input type="checkbox"/>	R-2 Transfer Report	<i>Agency Level</i>
<input checked="" type="checkbox"/>	REV/EXP Revenue-Expenditure Comparison Report	<i>Agency/Program Level</i>
<input type="checkbox"/>	FFRW Detail of Federal Funds Revenue Worksheet	<i>Agency/Program Level</i>
<input type="checkbox"/>	EB-1 Expansion Justifications	<i>Program Level</i>
<input type="checkbox"/>	EB-2 Expansion Fiscal Summary	<i>Program Level</i>
<input type="checkbox"/>	EB-3 Expansion Line Item Detail	<i>Program Level</i>
<input type="checkbox"/>	LFR Legislating for Results Expansion Tool	<i>Program Level</i>
<input checked="" type="checkbox"/>	E4 Pcode Detail	<i>Program Level</i>
<input checked="" type="checkbox"/>	E5 Contract by Pcode	<i>Program Level</i>
<input type="checkbox"/>	SAR Special Appropriation Request Report	<i>Agency Level</i>
<input checked="" type="checkbox"/>	APR Annual Performance Report	<i>Program Level</i>
<input checked="" type="checkbox"/>	Table 2 Table 2 Performance Measure Summary	<i>Program Level</i>
<input checked="" type="checkbox"/>	SP Strategic Plan	<i>Agency Level</i>
<input type="checkbox"/>	ITP Information Technology Plan	<i>Agency Level</i>
<input type="checkbox"/>	C-1 Base Operating Budget	<i>Agency Level</i>
<input type="checkbox"/>	C-2 IT Request Plan	<i>Agency Level</i>
<input type="checkbox"/>	Perf Audit Update to LFC Performance Audits (within last 2 years)	<i>Agency Level</i>

Documents to Attach in BFM (PDF Optional)

Where to Attach

<input checked="" type="checkbox"/>	Board Cert Board or Commission Budget Certification	<i>Form 9900</i>
<input type="checkbox"/>	E-6B Leased Passenger-Related Vehicles	<i>Form 3300/4300</i>

Agency Name: Board of Veterinary Medicine

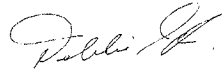
Business Unit: 47900

**APPROPRIATION REQUEST
CERTIFICATION
FORM S-1**

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numeric information has been verified.

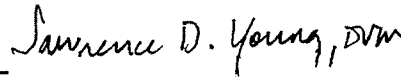
- Yes, department level budgets will be used this fiscal year.
 No, department level budgets will not be used this fiscal year.

Deborah L. Schenk
AGENCY HEAD



Executive Assistant, CPO
TITLE

Lawrence Young, DVM
(Board/commission Chair)



Board Chair
TITLE

Deborah L. Schenk
AGENCY CONTACT (CPC)
7301 Jefferson Street, N. E., Suite H
Albuquerque, New Mexico 87109
ADDRESS



CPO
TITLE

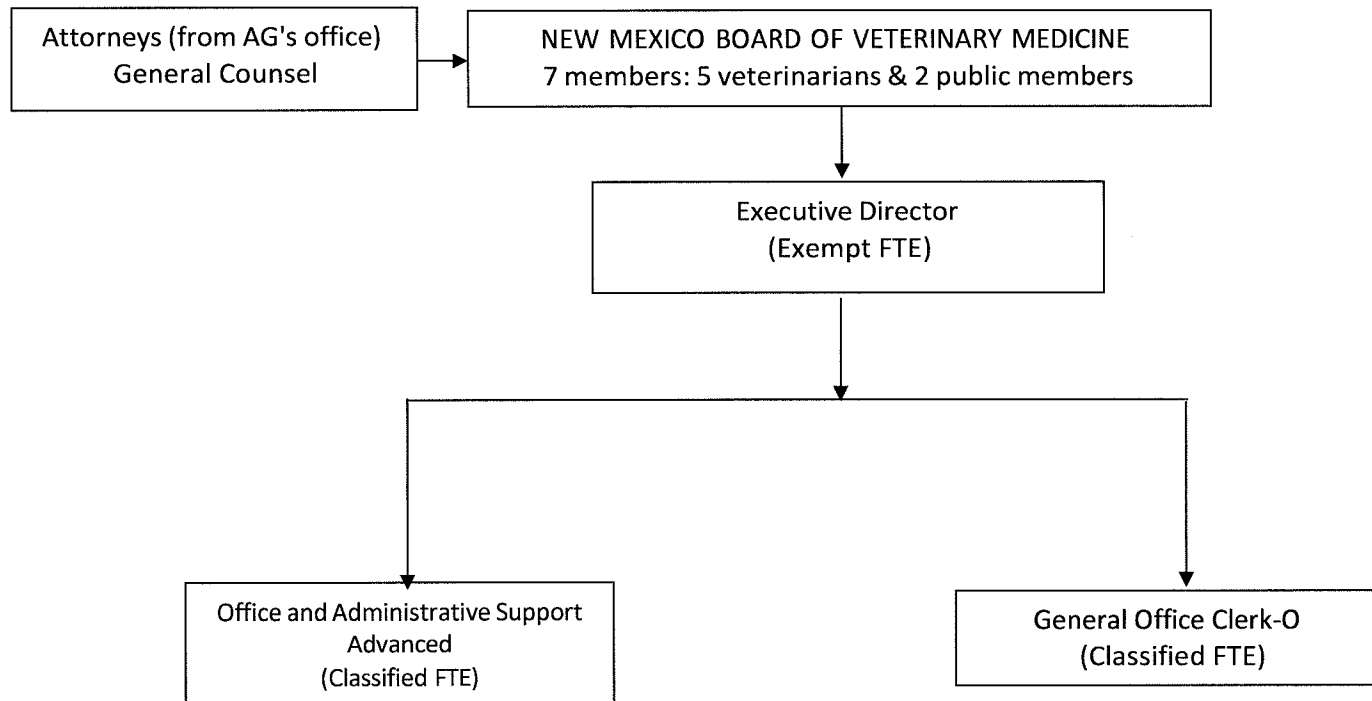
505-553-7021
PHONE NUMBER

Note: Appropriation Requests for agencies headed by a board or commission must be approved by the board or commission by official action and signed by the chairperson. Operating Budgets of other agencies must be signed by the director or secretary. Appropriation Requests not properly signed will be returned.

Agency Name: Board of Veterinary Medicine
Program Name: NMBVM

Business Unit: 479000
Program Code: P683

ORGANIZATION CHART FORM S-2



Check Box if this form is a revision

Revision no:

Revision Date:

Page

State of New Mexico
S-8 Financial Summary
 (Dollars in Thousands)

BU PCode Department
 47900 P683 000000

	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	Base	----- FY 2026 Agency Request ----- Expansion	Total
REVENUE							
130 Other Revenues	486.2	502.1	1,490.7	0.0	1,475.0	0.0	1,475.0
REVENUE, TRANSFERS	486.2	502.1	1,490.7	0.0	1,475.0	0.0	1,475.0
REVENUE	486.2	502.1	1,490.7	0.0	1,475.0	0.0	1,475.0
EXPENSE							
200 Personal Services and Employee Benefits	290.6	274.3	306.3	345.6	275.0	0.0	275.0
300 Contractual services	146.0	49.1	128.4	0.0	128.4	0.0	128.4
400 Other	49.6	48.5	1,056.0	0.0	1,071.6	0.0	1,071.6
EXPENDITURES	486.2	371.9	1,490.7	345.58	1,475.0	0.0	1,475.0
EXPENSE	486.2	371.9	1,490.7	345.58	1,475.0	0.0	1,475.0
FTE POSITIONS							
810 Permanent	3.00	3.00	3.00	3.00	3.00	0.00	3.00
FTEs	3.00	3.00	3.00	3.00	3.00	0.00	3.00
FTE POSITIONS	3.00	3.00	3.00	3.00	3.00	0.00	3.00

Board of Veterinary Medicine

State of New Mexico

S-9 Account Code Revenue/Expenditure Summary

(Dollars in Thousands)

BU PCode Department
47900 0000 0000000000

		2023-24	2023-24	2024-25	2025-26	FY 2026 Agency Request		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
416402	Trade & Professions Licenses	298.2	249.5	294.2	0.0	278.5	0.0	278.5
416502	Trade & Professions Permits	50.0	44.8	50.0	0.0	50.0	0.0	50.0
417402	Reg for Trades & Prof	34.0	1.9	1.5	0.0	1.5	0.0	1.5
421402	Trades & Prof. Exam. Fees	64.0	42.0	43.0	0.0	43.0	0.0	43.0
422902	Other Fees	0.0	0.0	1,000.0	0.0	1,000.0	0.0	1,000.0
429902	Other Current Services	15.0	12.0	13.0	0.0	13.0	0.0	13.0
433102	License Plates	0.0	22.9	23.0	0.0	23.0	0.0	23.0
441201	Interest On Investments	0.0	81.7	22.0	0.0	22.0	0.0	22.0
461402	Other Penalties	25.0	18.7	22.0	0.0	22.0	0.0	22.0
475150	Contributions	0.0	19.4	22.0	0.0	22.0	0.0	22.0
496901	Miscellaneous Revenue	0.0	9.3	0.0	0.0	0.0	0.0	0.0
130	Other Revenues	486.2	502.1	1,490.7	0.0	1,475.0	0.0	1,475.0
TOTAL REVENUE		486.2	502.1	1,490.7	0	1,475.0	0.0	1,475.0
520100	Exempt Perm Positions P/T&F/T	124.5	110.4	122.8	99.1	100.5	0.0	100.5
520300	Classified Perm Positions F/T	81.9	78.8	88.2	81.6	88.2	0.0	88.2
520800	Annl & Comp Paid At Separation	0.0	7.9	0.0	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	28.2	21.5	35.6	114.8	35.6	0.0	35.6
521200	Retirement Contributions	36.5	36.4	38.9	34.8	32.9	0.0	32.9
521300	F I C A	14.5	14.3	15.5	11.2	13.1	0.0	13.1
521400	Workers' Comp Assessment Fee	0.0	0.0	0.0	0.0	0.0	0.0	0.0
521410	GSD Work Comp Insur Premium	0.2	0.2	0.2	0.0	0.2	0.0	0.2
521600	Employee Liability Ins Premium	1.0	1.0	1.0	0.0	1.0	0.0	1.0
521700	RHC Act Contributions	3.8	3.8	4.1	4.1	3.5	0.0	3.5
200	Personal Services and Employee Bene	290.6	274.3	306.3	345.6	275.0	0.0	275.0
535200	Professional Services	119.4	38.7	109.4	0.0	109.4	0.0	109.4
535300	Other Services	1.7	0.0	0.0	0.0	0.0	0.0	0.0
535400	Audit Services	8.2	10.1	9.0	0.0	9.0	0.0	9.0
535600	IT Services	16.7	0.2	10.0	0.0	10.0	0.0	10.0
300	Contractual services	146.0	49.1	128.4	0.0	128.4	0.0	128.4
542100	Employee I/S Mileage & Fares	0.5	0.0	0.2	0.0	0.2	0.0	0.2
542300	Brd & Comm Mbr Meals & Lodging	1.0	0.0	7.5	0.0	7.5	0.0	7.5
543200	Maint - Furn, Fixt, Equipment	0.9	0.4	0.7	0.0	0.7	0.0	0.7
543500	Maint - Supplies	0.0	0.2	0.0	0.0	0.0	0.0	0.0

Board of Veterinary Medicine

State of New Mexico

S-9 Account Code Revenue/Expenditure Summary

(Dollars in Thousands)

BU PCode Department
47900 0000 0000000000

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
543830	IT HW/SW Agreements	0.0	1.9	4.5	0.0	20.1	0.0	20.1
544000	Supply Inventory IT	3.5	0.0	1.0	0.0	1.0	0.0	1.0
544100	Supplies-Office Supplies	1.5	0.4	0.5	0.0	0.5	0.0	0.5
544900	Supplies-Inventory Exempt	0.0	0.3	0.0	0.0	0.0	0.0	0.0
545600	Reporting & Recording	0.5	0.0	0.5	0.0	0.5	0.0	0.5
545700	ISD Services	0.0	5.9	0.3	0.0	0.3	0.0	0.3
545710	DOIT HCM Assessment Fees	0.0	1.0	1.1	0.0	1.1	0.0	1.1
545900	Printing & Photo Services	0.3	0.0	0.1	0.0	0.1	0.0	0.1
546100	Postage & Mail Services	3.7	0.6	1.0	0.0	1.0	0.0	1.0
546320	Utilities - Electricity	1.5	1.0	1.5	0.0	1.5	0.0	1.5
546340	Utilities - Natural Gas	0.7	0.6	0.7	0.0	0.7	0.0	0.7
546400	Rent Of Land & Buildings	24.9	25.4	25.4	0.0	25.4	0.0	25.4
546500	Rent Of Equipment	0.0	0.8	0.8	0.0	0.8	0.0	0.8
546600	Communications	5.0	0.1	0.0	0.0	0.0	0.0	0.0
546610	DOIT Telecommunications	1.2	9.2	8.0	0.0	8.0	0.0	8.0
546700	Subscriptions/Dues/License Fee	0.5	0.5	0.5	0.0	0.5	0.0	0.5
546800	Employee Training & Education	0.2	0.2	0.0	0.0	0.0	0.0	0.0
546900	Advertising	3.5	0.0	1.5	0.0	1.5	0.0	1.5
547440	Grants To Other Entities	0.0	0.0	1,000.0	0.0	1,000.0	0.0	1,000.0
547900	Miscellaneous Expense	0.2	0.0	0.2	0.0	0.2	0.0	0.2
400	Other	49.6	48.5	1,056.0	0.0	1,071.6	0.0	1,071.6
TOTAL EXPENSE		486.2	371.9	1,490.7	345.58	1,475.0	0.0	1,475.0
810	Permanent	3.00	3.00	3.00	3.00	3.00	0.00	3.00
810	Permanent	3.00	3.00	3.00	3.00	3.00	0.00	3.00
TOTAL FTE POSITIONS		3.00	3.00	3.00	3.00	3.00	0.00	3.00

Veterinary Licensing & Regulatory

BU PCode Department
 47900 P683 000000

State of New Mexico

S-9 Account Code Revenue Summary
 (Dollars in Thousands)

	Provider PCode	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request -----		
						Base	Expansion	Total
416402	Trade & Professions Licenses	298.2	249.5	294.2	0.0	278.5	0.0	278.5
416502	Trade & Professions Permits	50.0	44.8	50.0	0.0	50.0	0.0	50.0
417402	Reg for Trades & Prof	34.0	1.9	1.5	0.0	1.5	0.0	1.5
421402	Trades & Prof. Exam. Fees	64.0	42.0	43.0	0.0	43.0	0.0	43.0
422902	Other Fees	0.0	0.0	1,000.0	0.0	1,000.0	0.0	1,000.0
429902	Other Current Services	15.0	12.0	13.0	0.0	13.0	0.0	13.0
433102	License Plates	0.0	22.9	23.0	0.0	23.0	0.0	23.0
441201	Interest On Investments	0.0	81.7	22.0	0.0	22.0	0.0	22.0
461402	Other Penalties	25.0	18.7	22.0	0.0	22.0	0.0	22.0
475150	Contributions	0.0	19.4	22.0	0.0	22.0	0.0	22.0
496901	Miscellaneous Revenue	0.0	9.3	0.0	0.0	0.0	0.0	0.0
130	Other Revenues	486.2	502.1	1,490.7	0.0	1,475.0	0.0	1,475.0
TOTAL REVENUE		486.2	502.1	1,490.7	0.0	1,475.0	0.0	1,475.0

Veterinary Licensing & Regulatory

BU PCode Department
47900 P683 000000

State of New Mexico

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
520100	Exempt Perm Positions P/T&F/T	124.5	110.4	122.8	99.1	100.5	0.0	100.5
520300	Classified Perm Positions F/T	81.9	78.8	88.2	81.6	88.2	0.0	88.2
520800	Annl & Comp Paid At Separation	0.0	7.9	0.0	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	28.2	21.5	35.6	114.8	35.6	0.0	35.6
521200	Retirement Contributions	36.5	36.4	38.9	34.8	32.9	0.0	32.9
521300	F I C A	14.5	14.3	15.5	11.2	13.1	0.0	13.1
521400	Workers' Comp Assessment Fee	0.0	0.0	0.0	0.0	0.0	0.0	0.0
521410	GSD Work Comp Insur Premium	0.2	0.2	0.2	0.0	0.2	0.0	0.2
521600	Employee Liability Ins Premium	1.0	1.0	1.0	0.0	1.0	0.0	1.0
521700	RHC Act Contributions	3.8	3.8	4.1	4.1	3.5	0.0	3.5
200	Personal Services and Employe	290.6	274.3	306.3	345.6	275.0	0.0	275.0
535200	Professional Services	119.4	38.7	109.4	0.0	109.4	0.0	109.4
535300	Other Services	1.7	0.0	0.0	0.0	0.0	0.0	0.0
535400	Audit Services	8.2	10.1	9.0	0.0	9.0	0.0	9.0
535600	IT Services	16.7	0.2	10.0	0.0	10.0	0.0	10.0
300	Contractual services	146.0	49.1	128.4	0.0	128.4	0.0	128.4
542100	Employee I/S Mileage & Fares	0.5	0.0	0.2	0.0	0.2	0.0	0.2
542300	Brd & Comm Mbr Meals & Lodgin	1.0	0.0	7.5	0.0	7.5	0.0	7.5
543200	Maint - Furn, Fixt, Equipment	0.9	0.4	0.7	0.0	0.7	0.0	0.7
543500	Maint - Supplies	0.0	0.2	0.0	0.0	0.0	0.0	0.0
543830	IT HW/SW Agreements	0.0	1.9	4.5	0.0	20.1	0.0	20.1
544000	Supply Inventory IT	3.5	0.0	1.0	0.0	1.0	0.0	1.0
544100	Supplies-Office Supplies	1.5	0.4	0.5	0.0	0.5	0.0	0.5
544900	Supplies-Inventory Exempt	0.0	0.3	0.0	0.0	0.0	0.0	0.0
545600	Reporting & Recording	0.5	0.0	0.5	0.0	0.5	0.0	0.5
545700	ISD Services	0.0	5.9	0.3	0.0	0.3	0.0	0.3
545710	DOIT HCM Assessment Fees	0.0	1.0	1.1	0.0	1.1	0.0	1.1
545900	Printing & Photo Services	0.3	0.0	0.1	0.0	0.1	0.0	0.1
546100	Postage & Mail Services	3.7	0.6	1.0	0.0	1.0	0.0	1.0
546320	Utilities - Electricity	1.5	1.0	1.5	0.0	1.5	0.0	1.5
546340	Utilities - Natural Gas	0.7	0.6	0.7	0.0	0.7	0.0	0.7
546400	Rent Of Land & Buildings	24.9	25.4	25.4	0.0	25.4	0.0	25.4
546500	Rent Of Equipment	0.0	0.8	0.8	0.0	0.8	0.0	0.8

Veterinary Licensing & Regulatory

BU PCode Department
 47900 P683 000000

State of New Mexico

S-9 Account Code Expenditure Summary
 (Dollars in Thousands)

	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request -----		
					Base	Expansion	Total
546600 Communications	5.0	0.1	0.0	0.0	0.0	0.0	0.0
546610 DOIT Telecommunications	1.2	9.2	8.0	0.0	8.0	0.0	8.0
546700 Subscriptions/Dues/License Fee	0.5	0.5	0.5	0.0	0.5	0.0	0.5
546800 Employee Training & Education	0.2	0.2	0.0	0.0	0.0	0.0	0.0
546900 Advertising	3.5	0.0	1.5	0.0	1.5	0.0	1.5
547440 Grants To Other Entities	0.0	0.0	1,000.0	0.0	1,000.0	0.0	1,000.0
547900 Miscellaneous Expense	0.2	0.0	0.2	0.0	0.2	0.0	0.2
400 Other	49.6	48.5	1,056.0	0.0	1,071.6	0.0	1,071.6
TOTAL EXPENSE	486.2	371.9	1,490.7	345.58	1,475.0	0.0	1,475.0

APPROPRIATION REQUEST

FORM S-10 FUND BALANCE PROJECTION

(In Whole Dollars)

Agency: <u>Board of Veterinary Medicine</u>	Business Unit: <u>47900</u>
Fund Name: <u>NM Bd/Veterinary Exam</u>	Fund Number: <u>07400</u>
Legal Auth. _____	

BEGINNING BALANCE

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet Report at close of FY24	16,300
--	--------

ADJUSTMENTS

Add:

Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD Reports at close of FY24	0
Other (explain in detail)	0

Deduct:

Liabilities not reflected in FCD Reports at close of FY24	0
Fund balance designated by law for future expenditure (non-reverting funds)	0
Amount due to State General Fund or other fund designated by statute	0
Other (explain in detail)	0
FY24 revision not reflected in liabilities	0

Total Adjustments 0

ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY24 16,300

Add:

Projected revenue/sources (less fund balance budgeted) for FY25	383,000
---	---------

Deduct:

Projected total expenditures for FY25	(383,000)
---------------------------------------	-----------

ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY25 16,300

Add:

Projected revenue/sources (less fund balance requested) for FY26	475,000
--	---------

Deduct:

Total expenditures budgeted in appropriation request	(475,000)
--	-----------

ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY26 16,300

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

BusUnit	Line Item	2023-24 Actuals	2024-25 Opbud	Request		Recommendation		Opbud	
				Base	Expansion	Base	Expansion		
47900	P683-R Veterinary Licensing & Regulation	520100 Exempt Perm Positions P/T&F/T	110.37	122.8	100.5	0	0	0	0.0
		520300 Classified Perm Positions F/T	78.83	88.2	88.2	0	0	0	0.0
		520800 Annl & Comp Paid At Separation	7.93	0	0	0	0	0	0.0
		521100 Group Insurance Premium	21.52	35.6	35.6	0	0	0	0.0
		521200 Retirement Contributions	36.38	38.9	32.9	0	0	0	0.0
		521300 F I C A	14.27	15.5	13.1	0	0	0	0.0
		521400 Workers' Comp Assessment Fee	0.03	0	0	0	0	0	0.0
		521410 GSD Work Comp Insur Premium	0.2	0.2	0.2	0	0	0	0.0
		521600 Employee Liability Ins Premium	1	1	1	0	0	0	0.0
		521700 RHC Act Contributions	3.78	4.1	3.5	0	0	0	0.0
		535200 Professional Services	38.75	109.4	109.4	0	0	0	0.0
		535400 Audit Services	10.12	9	9	0	0	0	0.0
		535600 IT Services	0.2	10	10	0	0	0	0.0
		542100 Employee I/S Mileage & Fares	0	0.2	0.2	0	0	0	0.0
		542300 Brd & Comm Mbr Meals & Lodgin	0	7.5	7.5	0	0	0	0.0
		543200 Maint - Furn, Fixt, Equipment	0.37	0.7	0.7	0	0	0	0.0
		543500 Maint - Supplies	0.18	0	0	0	0	0	0.0
		543830 IT HW/SW Agreements	1.87	4.5	20.1	0	0	0	0.0
		544000 Supply Inventory IT	0	1	1	0	0	0	0.0
		544100 Supplies-Office Supplies	0.39	0.5	0.5	0	0	0	0.0
		544900 Supplies-Inventory Exempt	0.34	0	0	0	0	0	0.0
		545600 Reporting & Recording	0	0.5	0.5	0	0	0	0.0
		545700 ISD Services	5.92	0.3	0.3	0	0	0	0.0
		545710 DOIT HCM Assessment Fees	0.98	1.1	1.1	0	0	0	0.0
		545900 Printing & Photo Services	0	0.1	0.1	0	0	0	0.0
		546100 Postage & Mail Services	0.64	1	1	0	0	0	0.0
		546320 Utilities - Electricity	1.04	1.5	1.5	0	0	0	0.0
		546340 Utilities - Natural Gas	0.56	0.7	0.7	0	0	0	0.0
		546400 Rent Of Land & Buildings	25.44	25.4	25.4	0	0	0	0.0
		546500 Rent Of Equipment	0.84	0.8	0.8	0	0	0	0.0
546600 Communications	0.07	0	0	0	0	0	0.0		
546610 DOIT Telecommunications	9.2	8	8	0	0	0	0.0		

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

	546700		Subscriptions/Dues/License Fee	0.5	0.5	0.5	0	0	0	0.0
	546800		Employee Training & Education	0.15	0	0	0	0	0	0.0
	546900		Advertising	0	1.5	1.5	0	0	0	0.0
	547440		Grants To Other Entities	0	1,000	1,000	0	0	0	0.0
	547900		Miscellaneous Expense	0	0.2	0.2	0	0	0	0.0
Subtotal for:	47900	P683-R	Veterinary Licensing & Regulatc	371.86	1,490.7	1,475	0	0	0	0.0
47900				371.86	1,490.7	1,475	0	0	0	0.0

Totals by Line Item

BusUnit	Line Item	2023-24	2024-25	Request		Recommendation		Opbud	
		Actuals	Opbud	Base	Expansion	Base	Expansion		
47900	520100	Exempt Perm Positions P/T&F/T	110.37	122.8	100.5	0	0	0	0.0
	520300	Classified Perm Positions F/T	78.83	88.2	88.2	0	0	0	0.0
	520800	Annl & Comp Paid At Separation	7.93	0	0	0	0	0	0.0
	521100	Group Insurance Premium	21.52	35.6	35.6	0	0	0	0.0
	521200	Retirement Contributions	36.38	38.9	32.9	0	0	0	0.0
	521300	F I C A	14.27	15.5	13.1	0	0	0	0.0
	521400	Workers' Comp Assessment Fee	0.03	0	0	0	0	0	0.0
	521410	GSD Work Comp Insur Premium	0.2	0.2	0.2	0	0	0	0.0
	521600	Employee Liability Ins Premium	1	1	1	0	0	0	0.0
	521700	RHC Act Contributions	3.78	4.1	3.5	0	0	0	0.0
	535200	Professional Services	38.75	109.4	109.4	0	0	0	0.0
	535400	Audit Services	10.12	9	9	0	0	0	0.0
	535600	IT Services	0.2	10	10	0	0	0	0.0
	542100	Employee I/S Mileage & Fares	0	0.2	0.2	0	0	0	0.0
	542300	Brd & Comm Mbr Meals & Lodging	0	7.5	7.5	0	0	0	0.0
	543200	Maint - Furn, Fixt, Equipment	0.37	0.7	0.7	0	0	0	0.0
	543500	Maint - Supplies	0.18	0	0	0	0	0	0.0
	543830	IT HW/SW Agreements	1.87	4.5	20.1	0	0	0	0.0
	544000	Supply Inventory IT	0	1	1	0	0	0	0.0

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

544100	Supplies-Office Supplies	0.39	0.5	0.5	0	0	0	0.0
544900	Supplies-Inventory Exempt	0.34	0	0	0	0	0	0.0
545600	Reporting & Recording	0	0.5	0.5	0	0	0	0.0
545700	ISD Services	5.92	0.3	0.3	0	0	0	0.0
545710	DOIT HCM Assessment Fees	0.98	1.1	1.1	0	0	0	0.0
545900	Printing & Photo Services	0	0.1	0.1	0	0	0	0.0
546100	Postage & Mail Services	0.64	1	1	0	0	0	0.0
546320	Utilities - Electricity	1.04	1.5	1.5	0	0	0	0.0
546340	Utilities - Natural Gas	0.56	0.7	0.7	0	0	0	0.0
546400	Rent Of Land & Buildings	25.44	25.4	25.4	0	0	0	0.0
546500	Rent Of Equipment	0.84	0.8	0.8	0	0	0	0.0
546600	Communications	0.07	0	0	0	0	0	0.0
546610	DOIT Telecommunications	9.2	8	8	0	0	0	0.0
546700	Subscriptions/Dues/License Fee	0.5	0.5	0.5	0	0	0	0.0
546800	Employee Training & Education	0.15	0	0	0	0	0	0.0
546900	Advertising	0	1.5	1.5	0	0	0	0.0
547440	Grants To Other Entities	0	1,000	1,000	0	0	0	0.0
547900	Miscellaneous Expense	0	0.2	0.2	0	0	0	0.0
Grand Total		371.86	1,490.7	1,475	0	0	0	0.0

Program Description: The Board's primary function of licensing individuals practicing in the veterinary medical field is to ensure those individuals maintain the highest level of competency and are operating in compliance with all laws and rules. Individuals who practice without a license or certificate could pose a health risk, not only to the animals they treat, but to the general public. The regulatory/discipline function of the Board is imperative to public safety by holding individuals within the veterinary medical field accountable for violating the NM Veterinary Practice Act and those rules related to veterinary practice. It allows for NM citizens to file complaints against those in the field for alleged malpractice, negligence or any other violations. The Board also regulates animal shelters. Recently the Board was able to adopted a set of Minimum Standards for animal shelters, something that had long been overdue in New Mexico. These standards help to ensure the safety and humane treatment of animals in the shelters. These standards also ensure that animals adopted from shelters are safe for adoption. Finally, the Board serves as the administrative agency for the NM Animal Care and Facility Fund. This fund was created by statute to address the overpopulation of dogs and cats in the State by proving funding to low-income individuals to have their pets spayed or neutered.

Major Issues and Accomplishments: The Board has realized some cost savings by making our processes more efficient and streamlined. The agency has begun to make some processes all electronic, making the licensing process easier and more timely. We are getting ready to roll out a new client data system which will be all on-line for the licensees. This will be in place by November 01, 2024.

The Agency is with NM Dept. Of Information Technology (DoIT) system for its IT and communication needs. This is now allowing the agency to create an On-line system for applications, renewals and filing of complaints. It is also the first step toward the agency being able to accept credit card payments in the future.

This committee is very engaged and diligent in their efforts to create and fund New Mexico's Spay and Neuter Program. The Committee will be accepting applications from organizations and individuals to make recommendations to the Board for the awarding of grants from the Animal Care and Facility Fund.

Overview of Request: This year's request includes the \$1,900,000 in the Grants to other entities, as the Board is hoping to give out that money through the NM Spay and Neuter program in FY25.

Programmatic Changes: The fee structure for the Board of Veterinary Medicine has not been revised or increased since 2013. The Board has given the Executive Director permission to explore the possibility of raising all fees by 25%. This increase will help cover operating costs and the IT equipment that is required for our Agency to be in compliance with DoIT.

Base Budget Justification: This year's request includes the \$1,900,000.00 in Grants to Other Entities as the Board is now in the process of awarding the \$900,000 to individuals and organizations applying through the Spay and Neuter Program. It is believed that in FY26, the combined requested amount will exceed over \$1,000,000.00.

REV EXP COMPARISON

(Dollars in Thousands)

47900 - Board of Veterinary Medicine

	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES	0.0	1,475.0	0.0	0.0	1,475.0
Personal Services and Employee Benefits	0.0	275.0	0.0	0.0	275
Contractual services	0.0	128.4	0.0	0.0	128.4
Other	0.0	1,071.6	0.0	0.0	1,071.6
USES Total:	0.0	1,475.0	0.0	0.0	1,475.0
Net:	0.0	0.0	0.0	0.0	0.0

Veterinary Licensing & Regulatory

State of New Mexico

BU PCode
47900 P683

F4 PCode Detail
(Dollars in Thousands)

Fund	Account	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	FY 2026 Agency Request				Total	Justification	
					GF	OSF	ISF/IAT	FF			
07400	520100	Exempt Perm Positions P/T&F/T	110.4	122.8	99.08	0.0	100.5	0.0	0.0	100.5	
07400	520300	Classified Perm Positions F/T	78.8	88.2	81.6	0.0	88.2	0.0	0.0	88.2	
07400	520800	Annl & Comp Paid At Separation	7.9	0.0	0	0.0	0.0	0.0	0.0	0.0	
07400	521100	Group Insurance Premium	21.5	35.6	114.84	0.0	35.6	0.0	0.0	35.6	
07400	521200	Retirement Contributions	36.4	38.9	34.76	0.0	32.9	0.0	0.0	32.9	
07400	521300	F I C A	14.3	15.5	11.2	0.0	13.1	0.0	0.0	13.1	
07400	521400	Workers' Comp Assessment Fee	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
07400	521410	GSD Work Comp Insur Premium	0.2	0.2	0	0.0	0.2	0.0	0.0	0.2	
07400	521600	Employee Liability Ins Premium	1.0	1.0	0	0.0	1.0	0.0	0.0	1.0	
07400	521700	RHC Act Contributions	3.8	4.1	4.11	0.0	3.5	0.0	0.0	3.5	
	200	Personal Services and Employee Bene	274.3	306.3	345.58	0.0	275.0	0.0	0.0	275.0	
07400	542100	Employee I/S Mileage & Fares	0.0	0.2	0	0.0	0.2	0.0	0.0	0.2	
07400	542300	Brd & Comm Mbr Meals & Lodging	0.0	7.5	0	0.0	7.5	0.0	0.0	7.5	
07400	543200	Maint - Furn, Fixt, Equipment	0.4	0.7	0	0.0	0.7	0.0	0.0	0.7	
07400	543500	Maint - Supplies	0.2	0.0	0	0.0	0.0	0.0	0.0	0.0	
07400	543830	IT HW/SW Agreements	1.9	4.5	0	0.0	20.1	0.0	0.0	20.1	For updated website and client data system. BAR was done to pay for the system. This is a recurring yearly expense.
07400	544000	Supply Inventory IT	0.0	1.0	0	0.0	1.0	0.0	0.0	1.0	
07400	544100	Supplies-Office Supplies	0.4	0.5	0	0.0	0.5	0.0	0.0	0.5	
07400	544900	Supplies-Inventory Exempt	0.3	0.0	0	0.0	0.0	0.0	0.0	0.0	
07400	545600	Reporting & Recording	0.0	0.5	0	0.0	0.5	0.0	0.0	0.5	
07400	545700	ISD Services	5.9	0.3	0	0.0	0.3	0.0	0.0	0.3	
07400	545710	DOIT HCM Assessment Fees	1.0	1.1	0	0.0	1.1	0.0	0.0	1.1	
07400	545900	Printing & Photo Services	0.0	0.1	0	0.0	0.1	0.0	0.0	0.1	
07400	546100	Postage & Mail Services	0.6	1.0	0	0.0	1.0	0.0	0.0	1.0	
07400	546320	Utilities - Electricity	1.0	1.5	0	0.0	1.5	0.0	0.0	1.5	
07400	546340	Utilities - Natural Gas	0.6	0.7	0	0.0	0.7	0.0	0.0	0.7	
07400	546400	Rent Of Land & Buildings	25.4	25.4	0	0.0	25.4	0.0	0.0	25.4	
07400	546500	Rent Of Equipment	0.8	0.8	0	0.0	0.8	0.0	0.0	0.8	
07400	546600	Communications	0.1	0.0	0	0.0	0.0	0.0	0.0	0.0	
07400	546610	DOIT Telecommunications	9.2	8.0	0	0.0	8.0	0.0	0.0	8.0	
07400	546700	Subscriptions/Dues/License Fee	0.5	0.5	0	0.0	0.5	0.0	0.0	0.5	

Veterinary Licensing & Regulatory

State of New Mexico

BU PCode
47900 P683

F4 PCode Detail
(Dollars in Thousands)

Fund	Account	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	FY 2026 Agency Request				Total	Justification
					GF	OSF	ISF/IAT	FF		
07400	546800 Employee Training & Education	0.2	0.0	0	0.0	0.0	0.0	0.0	0.0	
07400	546900 Advertising	0.0	1.5	0	0.0	1.5	0.0	0.0	1.5	
07400	547900 Miscellaneous Expense	0.0	0.2	0	0.0	0.2	0.0	0.0	0.2	
20890	547440 Grants To Other Entities	0.0	1,000.0	0	0.0	1,000.0	0.0	0.0	1,000.0	
	400 Other	48.5	1,056.0	0	0.0	1,071.6	0.0	0.0	1,071.6	
TOTAL EXPENSE		322.8	1,362.3		0.0	1,346.6	0.0	0.0	1,346.6	

BU PCode
47900 P683

Contract by PCode Detail
(Dollars in Thousands)

Fund	Account	#	Contract Purpose	Actuals	FY 2026 Agency Request				Total	Justification
					GF	OSF	ISF/IAT	FF		
07400	535200	Professional Services	1000	38.7	0.0	109.4	0.0	0.0	109.4	
07400	535400	Audit Services	1000	10.1	0.0	9.0	0.0	0.0	9.0	
07400	535600	IT Services	1000	0.2	0.0	10.0	0.0	0.0	10.0	
TOTAL EXPENSE				49.1	0.0	128.4	0.0	0.0	128.4	

DFA Performance Based Budgeting Data System

Annual Performance Report

Agency: 47900 Board of Veterinary Medicine

Program: P683 Veterinary Licensing & Regulatory

The purpose of the veterinary licensing and regulatory program is to regulate the profession of veterinary medicine in accordance with the Veterinary Practice Act and to promote continuous improvement in veterinary practices and management to protect the public.

Performance Measures:		2023-24 Target	2023-24 Result	Met Target	Year End Result Narrative
Outcome	Number of inspected shelters meeting minimum standards	40	0	No	NMBVM has not found a veterinarian to hire as our inspector.
Outcome	Number of licenses issued to shelters	45	32	No	
Outcome	Percent of inspected facilities meeting minimum standards	99%	0%	No	NMBVM has not found a veterinarian to hire as our inspector.
Output	Number of bovine artificial insemination or bovine pregnancy diagnosis permits issued annually	20	23	Yes	
Output	Number of facilities inspected annually	150	0	No	NMBVM has not found a veterinarian to hire as our inspector.
Output	Number of facility licenses issued annually	315	313	No	
Output	Number of months to resolution of disciplinary matter	7	8	No	
Output	Number of registered veterinary technician licenses issued annually	255	258	Yes	
Output	Number of veterinarian licenses issued annually	1,025	1,139	Yes	

**Board of Veterinary Medicine
Performance Measures Summary**

P683 Veterinary Licensing & Regulatory

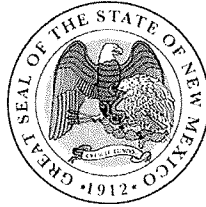
Purpose: The purpose of the veterinary licensing and regulatory program is to regulate the profession of veterinary medicine in accordance with the Veterinary Practice Act and to promote continuous improvement in veterinary practices and management to protect the public.

Performance Measures:		2022-23 Actual	2023-24 Actual	2024-25 Budget	2025-26 Request	2025-26 Recomm
Output	Number of facility licenses issued annually	300	313	315	315	
Output	Number of facilities inspected annually	10	0	150	150	
Output	Number of registered veterinary technician licenses issued annually	243	258	255	260	
Output	Number of veterinarian licenses issued annually	1,045	1,139	1,050	1,160	
Output	Number of bovine artificial insemination or bovine pregnancy diagnosis permits issued annually	24	23	25	25	
Output	Number of months to resolution of disciplinary matter	13	8	7	7	
Outcome	Percent of inspected facilities meeting minimum standards	100%	0%	98%	98%	
Outcome	Number of licenses issued to shelters	30	32	45	32	
Outcome	Number of inspected shelters meeting minimum standards	0	0	45	45	

State of New Mexico
Board of Veterinary Medicine

MICHELLE LUJÁN GRISHAM
Governor

Lawrence D. Young, DVM
Chair



Vacant
Executive Director and CFO



New Mexico Board of Veterinary Medicine
Veterinary Licensing and Regulation

STRATEGIC PLAN

FY 26

**State of New Mexico
Board of Veterinary Medicine**



MISSION

To protect the public by promoting quality veterinary care through regulation of the practice of veterinary medicine in the state of New Mexico. To be a resource in aiding and disseminating current information affecting the public, applicants, licensees, and permittees.

PHILOSOPHY

- **Holding the offices and the actions as a board to a higher standard as we endeavor to fairly and judiciously enforce the Veterinary Practice Act, Animal Sheltering Act and rules promulgated by the board.**
- **Striving to improve the practice and management of veterinary medicine to benefit the Board's constituency comprised of the public, licensed veterinarians, registered veterinary technicians, bovine artificial insemination technicians, bovine pregnancy diagnosis technicians, and veterinary facilities.**
- **Initiating jurisdiction over sheltering providers comprised of euthanasia technicians, euthanasia instructors, and animal shelters.**
- **Expecting excellence in the quality of services extended by the Executive Director and staff in the daily operations of the board office.**

**State of New Mexico
Board of Veterinary Medicine**



GOALS:

I. EXAMINATION, LICENSURE & PRACTICE STANDARDS:

All veterinarians, veterinary technicians, euthanasia instructors, and euthanasia technicians working in New Mexico will be tested and licensed to work according to established minimum standards for quality and professionalism as set forth in the Veterinary Practice Act and the board promulgated rules. All bovine artificial insemination technicians and/or bovine pregnancy diagnosis technicians working in New Mexico will be permitted as set forth in the Board rules.

Effecting minimum standards for New Mexico animal shelters.

II. COMPLIANCE & CORRECTIVE ACTION/ DISCIPLINE:

Each formal written complaint filed and other incidents of alleged violations of the Veterinary Practice Act will be investigated thoroughly. Appropriate action will be taken to reach a resolution to ensure compliance with the Veterinary Practice Act and the Board rules.

III. FACILITIES MANAGEMENT STANDARDS & EDUCATION:

All veterinary facilities in New Mexico will be operated and managed according to established minimum standards of the rules for services provided by veterinary medical facilities.

All animal shelters will be operated and managed according to established sheltering minimum standards for sheltering services.

IV. OFFICE ADMINISTRATION AND COMMUNICATIONS:

Provide licensees, permittees, applicants, and members of the public with prompt service and accurate responses to inquiries and requests.

**State Of New Mexico
Board of Veterinary Medicine**



I. GOAL - EXAMINATION, LICENSURE & PRACTICE STANDARDS:

All veterinarians and veterinary technicians will be licensed; all bovine artificial insemination and bovine pregnancy diagnosis technicians will be permitted; All veterinary facilities will be licensed. Services shall be provided according to established standards for quality and professionalism as set forth in the Veterinary Practice Act and Board rules.

All euthanasia technicians will be licensed and all euthanasia instructors will be certified while working in New Mexico. All animal sheltering facilities will be licensed. All services shall be provided according to established standards for quality and professionalism as set forth in the Veterinary Practice Act and Board rules.

Key Objectives:

- A. Ensure all veterinarians and veterinary technicians are qualified and licensed to practice in accordance with the New Mexico Veterinary Practice Act and Board rules.
- B. Ensure all bovine artificial insemination and bovine pregnancy diagnosis technicians are qualified and permitted to provide services in accordance with the New Mexico Veterinary Practice Act and Board rules.
- C. Ensure that all euthanasia technicians are qualified and licensed to practice in accordance with the Veterinary Practice Act and Board rules.
- D. Ensure that all euthanasia instructors are qualified and certified in accordance with the Veterinary Practice Act and Board rules.
- E. Ensure that all veterinary facilities are licensed to provide veterinary medical services.
- F. Ensure that all animal shelters are licensed to provide sheltering services.
- G. Maintain a high level of awareness of current licensure, permit and certification requirements and other key state and federal laws and regulations that pertain to veterinary medicine and euthanasia for the veterinary and animal sheltering communities of New Mexico.

- H. Uphold the Board's regulatory functions in accordance with New Mexico Laws; the Veterinary Practice Act; the Animal Sheltering Act; the Uniform Licensing Act; and New Mexico Administrative Code.
-

Strategies and Activities

- A. Maintain efficient and effective examination, licensing and renewal systems.
- Regularly review and improve the application and licensing requirements; application and renewal forms; as well as state examination content.
 - Assist applicants telephonically, electronically, and through written correspondence.
 - Conduct state examinations for veterinarians and veterinary technician applicants.
 - Conduct state examinations for certification of euthanasia instructors.
 - Conduct state written examinations for prospective bovine artificial insemination technicians and/or bovine pregnancy diagnosis technicians.
 - Continually improve methods of delivery to promote awareness of current licensure requirements, laws, regulations and other guidelines to the general public, the veterinary and animal sheltering communities.
 - Continue improving and expanding board website to enable dissemination of information impacting the public, licensees, permittees, and applicants.
 - Update and maintain the Board website links to the Veterinary Practice Act, Board rules, Livestock Code, Criminal Offenses Against Animals, Rabies rules as well as other information links regarding the practice of veterinary medicine.
- B. Maintain clearly written, regularly updated board rules that augment the Veterinary Practice Act and advance quality veterinary services.
- Review the Veterinary Practice and Animal Sheltering Act and Board rules on a regular basis, noting areas that require clarification or modification. Conduct public hearings as required to make changes to the Board rules.
 - Work with New Mexico Veterinary Medical Association and the Legislature to achieve any changes in the Veterinary Practice and Animal Sheltering Acts.
 - Keep current on national and state laws and other state agencies' regulations that pertain to the practice of veterinary medicine by subscribing to professional journals; maintaining membership with the American Association of Veterinary State Boards (AAVSB). Attend AAVSB annual conference and other professional conferences, meetings and seminars.
-

PERFORMANCE MEASURES:

- Number of veterinarian licenses issued annually.
- Number of veterinary technician licenses issued annually.
- Number of euthanasia technician licenses issued annually.
- Number of bovine artificial insemination permits issued annually.
- Number of bovine pregnancy diagnosis permits issued annually.

- Number of facility licenses issued annually.
 - Number of animal shelter licenses issued annually.
-

**State of New Mexico
Board of Veterinary Medicine**



II. GOAL – FACILITY MANAGEMENT STANDARDS

All veterinary facilities and animal shelters in New Mexico will be operated and managed in accordance with established standards as set forth in the board's rules.

Key Objectives:

- A. All New Mexico fixed and mobile veterinary facilities and animal shelters will conduct business in accordance with minimum standards and best practices.
- B. Inform and promote understanding of established standards and best practices to ensure compliance.

Strategies and Activities:

- A. Develop and maintain facility inspection processes and tracking system to ensure that all veterinary and sheltering provider facilities are inspected in a timely manner, all findings are recorded, and all required corrections are made.
 - Establish a work plan to conduct inspections of all veterinary facilities and animal shelters biennially, documenting all findings and notifying the facility at the time of inspection of the findings.
 - At the time of inspection offer on-site counseling and training to correct and improve facility management.
 - Facilities cited for violations of the minimum standards will be required to submit, by a specified date, a written plan of correction which fully rectifies the needed corrections.
 - Conduct follow up inspection of facilities with serious violations of the minimum standards.
 - B. Regularly assess the general performance and quality of standards of facilities statewide and ascertain the most common issues and concerns related to compliance with minimum standards and best practices.
 - Gather data from inspections, communications with licensees, and other entities, i.e., general public, board, etc. to determine best methods to address issues and concerns.
 - Develop information materials and guidelines for dissemination to licensees.
-

PERFORMANCE MEASURES:

- Number of veterinary facilities inspected annually
 - Number of animal shelters inspected annually
 - Number of veterinary facilities meeting minimum standards
 - Number of animal shelters meeting minimum standards
-

**State of New Mexico
Board of Veterinary Medicine**



III. GOAL – OFFICE ADMINISTRATION AND COMMUNICATIONS

Provide excellent customer service to the public, licensees, permittees, and applicants.

Key Objective:

- A. Provide overall customer service and administrative support to promote excellence in the quality of veterinary services to the public and their animals; and sheltering services in animal shelters as well as excellence in administrative services to the public, licensees, permittees, and applicants.

Strategy and Activities:

- A. Provide timely, efficient, accurate, and constructive support to all constituents.
 - Regularly review and update processes for sending routine communications and information, including renewal notices, license certificates, facility licenses etc. As a streamlining measure, continually make improvements and/or modifications to those documents as necessary.
 - Regularly implement improvements to the database for a better experience for all licensees.
 - Update, improve and maintain electronic communications via website and email transmission for faster, more efficient service to general public, licensees, permittees, applicants, and other professional entities.
 - Update website weekly to provide access to the most current information available to constituents.
 - Conduct mandatory continuing education on facility inspection and complaint processes for veterinarian and veterinary technician license candidates taking State examinations on board-set test date.
 - Provide prompt and courteous service verbally and/or in writing concerning renewals. Process and e-mail license certificates in a timely manner.
 - Update and maintain electronic licensee database and paper files with current licensee information.
 - Perform complete internal audit verifying accuracy of database and paper files.

- Provide a process to enable the public to file written complaints concerning veterinary services provided by licensees of the board.
-

PERFORMANCE MEASURES:

- Number of license renewals processed next day of receipt
 - Number of applications processed next day of receipt
 - Number of complaints filed
 - Length of time to full resolution of a complaint
-