

From: [Ward, Renee, DFA](#)
To: [DFA-Employees](#)
Subject: DFA Employees: Children and Visitors Onsite Bataan Building
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New Mexico Department of
Finance & Administration

Monday, March 15, 2021

DFA Employees:

Management is concerned about the safety and protection of all employees and their children. For this reason bringing a child (or any non-DFA employee) to work is not allowed when working on-site in the Bataan Building. If you do not have childcare available when you are scheduled to work on-site, DFA recommends that you telework to the extent possible. If you do not have childcare and cannot telework at a time when you are scheduled to work, please contact your immediate supervisor or HR as soon as possible to determine options based on your particular situation. Please also contact your supervisor or HR if you otherwise have questions about a telework arrangement or if you expect a lack of childcare and needing to work on-site to be an ongoing issue.

At this time, having anyone in the Bataan Building other than DFA employees or contractors whose in-person presence is absolutely necessary makes it challenging for access control, COVID mitigation, and contact tracing efforts. We recognize the unprecedented nature of the COVID-19 emergency and appreciate everyone's patience and understanding during this time.

Renee M. Ward, MHA

Deputy Cabinet Secretary

Department of Finance & Administration

505-307-4968

