



MICHELLE LUJAN GRISHAM,
Governor

ARSENIO ROMERO,
Secretary

Casey Stone-Romero,
Director

September 3, 2024

Legislative Finance Committee
The Roundhouse
Santa Fe, NM 87501

Attached please find the Division of Vocational Rehabilitation's (DVR) FY26 Appropriation Request.

The request has been developed in accordance with the directives and requirements of the State Budget Division, the Department of Finance and Administration, and the Governor.

DVR has stayed relatively flat with the FY25 Operating Budget with a few minor adjustments.

- DVR is requesting to maximize current federal funding for P508 in SFY26. This is an increase in federal budget authority in the amount of \$5.8 million in which the majority of this increase is direct client services care and support.
- DVR is also requesting additional General Fund increase, state match of \$451.3k. This match is absolutely needed to maximize grant funding and an increase in clients served.

Please feel free to contact me or members of my staff should you have any questions or need any additional information regarding DVR's request. We look forward to working with you and your staff to ensure that DVR's programs are funded while ensuring the highest level of stewardship of taxpayers' dollars.

Sincerely,

Casey Stone-Romero,
Director

**APPROPRIATION REQUEST FY26
CERTIFICATION
FORMS S-1**

Agency Name: Division of Vocational Rehabilitation Business Unit: 64400

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numeric information has been verified.

Casey Stone-Romero

AGENCY HEAD **Casey Stone-Romero, Director**

N/A

APPROVED (Board/Commission Chairperson)

Jeremy Bangs

AGENCY CONTACT (CFO) **Jeremy Bangs, CFO**

ADDRESS:

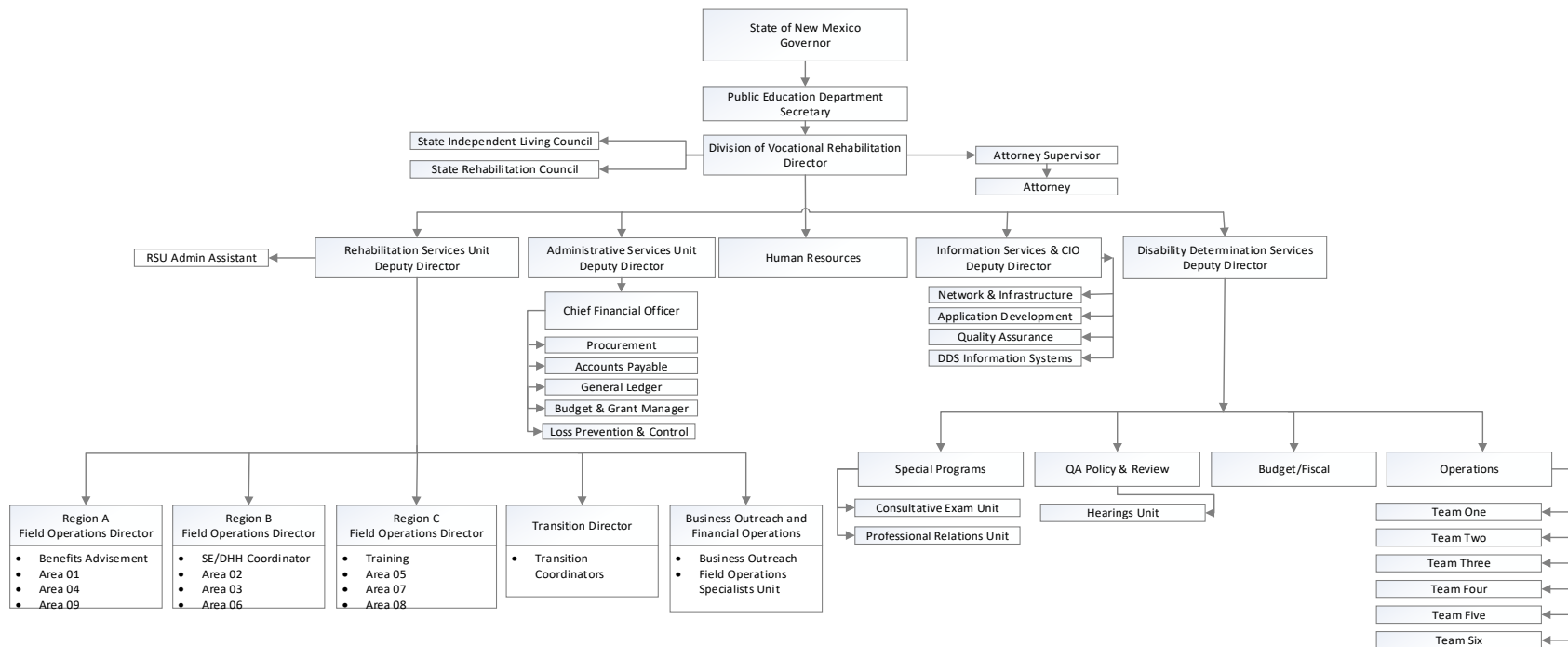
**2935 Rodeo Park Drive East
Santa Fe, NM 87505**

Note: Appropriation Requests for agencies headed by a board or commission must be approved by the board or commission by official action and signed by the chairperson. Operating Budgets of other agencies must be signed by the director or secretary. Appropriation Requests not properly signed will be returned.

Agency Name: Division of Vocational Rehabilitation
Program Name: Division of Vocational Rehabilitation Roll-Up

Business Unit: 64400
Program Code: Roll-Up

FY26 APPROPRIATION REQUEST ORGANIZATION CHART FORM S-2



S-8 Financial Summary

(Dollars in Thousands)

BU PCode Department
64400 0000 0000000000

		2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	Base	----- FY 2026 Agency Request ----- Expansion	Total
REVENUE								
111	General Fund Transfers	6,608.2	6,608.2	6,867.3	0.0	7,318.6	0.0	7,318.6
112	Other Transfers	198.6	198.5	198.6	0.0	199.0	0.0	199.0
120	Federal Revenues	49,097.4	48,127.5	49,013.2	0.0	54,818.3	0.0	54,818.3
130	Other Revenues	0.0	69.0	0.0	0.0	0.0	0.0	0.0
150	Fund Balance	0.0	0.0	750.3	0.0	951.2	0.0	951.2
REVENUE, TRANSFERS		55,904.2	55,003.1	56,829.4	0	63,287.1	0.0	63,287.1
REVENUE		55,904.2	55,003.1	56,829.4	0	63,287.1	0.0	63,287.1
EXPENSE								
200	Personal Services and Employee Benefits	27,067.3	26,952.4	30,229.0	33,796.2	31,821.0	0.0	31,821.0
300	Contractual services	7,773.7	4,955.0	6,879.7	0.0	6,711.7	0.0	6,711.7
400	Other	20,802.2	21,790.3	19,455.7	0.0	24,521.9	0.0	24,521.9
EXPENDITURES		55,643.2	53,697.8	56,564.4	33,796.25	63,054.6	0.0	63,054.6
500	Other financing uses	261.0	261.0	265.0	0.0	232.5	0.0	232.5
OTHER FINANCING USES		261.0	261.0	265.0	0	232.5	0.0	232.5
EXPENSE		55,904.2	53,958.7	56,829.4	33,796.25	63,287.1	0.0	63,287.1
FTE POSITIONS								
810	Permanent	46.00	100.00	41.00	100.00	41.00	0.00	41.00
820	Term	307.00	254.00	313.00	254.00	313.00	0.00	313.00
FTEs		353.00	354.00	354.00	354.00	354.00	0.00	354.00
FTE POSITIONS		353.00	354.00	354.00	354.00	354.00	0.00	354.00

REV EXP COMPARISON

(Dollars in Thousands)

64400 - Vocational Rehabilitation Division

	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES	7,318.6	951.2	199.0	54,818.3	63,287.1
Personal Services and Employee Benefits	0.0	951.2	0.0	30,869.8	31,821
Contractual services	0.0	0.0	0.0	6,711.7	6,711.7
Other	7,318.6	0.0	199.0	17,004.3	24,521.9
Other financing uses	0.0	0.0	0.0	232.5	232.5
USES Total:	7,318.6	951.2	199.0	54,818.3	63,287.1
Net:	0.0	0.0	0.0	0.0	0.0

BU PCode Department
64400 0000 0000000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request -----		
						Base	Expansion	Total
499105	General Fd. Appropriation	6,608.2	6,608.2	6,867.3	0.0	7,318.6	0.0	7,318.6
111	General Fund Transfers	6,608.2	6,608.2	6,867.3	0.0	7,318.6	0.0	7,318.6
499905	Other Financing Sources	198.6	198.5	98.6	0.0	91.5	0.0	91.5
499906	OFS - INTRA-Agency	0.0	0.0	100.0	0.0	107.5	0.0	107.5
112	Other Transfers	198.6	198.5	198.6	0.0	199.0	0.0	199.0
451903	Federal Direct - Operating	49,097.4	48,127.5	49,013.2	0.0	54,818.3	0.0	54,818.3
120	Federal Revenues	49,097.4	48,127.5	49,013.2	0.0	54,818.3	0.0	54,818.3
496903	Miscellaneous Revenue	0.0	69.0	0.0	0.0	0.0	0.0	0.0
130	Other Revenues	0.0	69.0	0.0	0.0	0.0	0.0	0.0
325900	Restricted FB - Gov	0.0	0.0	750.3	0.0	951.2	0.0	951.2
150	Fund Balance	0.0	0.0	750.3	0.0	951.2	0.0	951.2
TOTAL REVENUE		55,904.2	55,003.1	56,829.4	0	63,287.1	0.0	63,287.1
520100	Exempt Perm Positions P/T&F/T	115.0	131.2	115.0	117.9	135.0	0.0	135.0
520200	Term Positions	16,556.1	16,546.2	17,288.7	17,756.0	19,446.9	0.0	19,446.9
520300	Classified Perm Positions F/T	3,127.7	2,364.9	2,985.4	6,549.6	2,122.8	0.0	2,122.8
520400	Classified Perm Positions P/T	0.0	13.1	0.0	0.0	0.0	0.0	0.0
520600	Paid Unused Sick Leave	12.2	6.9	0.0	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	85.2	38.3	5.0	0.0	5.0	0.0	5.0
520800	Annl & Comp Paid At Separation	64.8	87.9	80.0	0.0	80.0	0.0	80.0
521100	Group Insurance Premium	2,223.6	2,024.5	2,734.3	2,546.3	2,502.9	0.0	2,502.9
521200	Retirement Contributions	2,894.9	3,634.2	4,521.8	4,804.8	4,723.9	0.0	4,723.9
521300	F I C A	1,218.3	1,391.1	1,789.8	1,501.2	1,878.2	0.0	1,878.2
521400	Workers' Comp Assessment Fee	3.4	2.7	3.3	0.0	3.3	0.0	3.3
521410	GSD Work Comp Insur Premium	98.4	78.5	62.5	0.0	94.3	0.0	94.3
521500	Unemployment Comp Premium	49.5	49.5	54.5	0.0	17.0	0.0	17.0
521600	Employee Liability Ins Premium	142.2	142.1	129.3	0.0	320.7	0.0	320.7
521700	RHC Act Contributions	266.8	378.0	459.4	520.6	491.0	0.0	491.0
521900	Other Employee Benefits	142.0	0.0	0.0	0.0	0.0	0.0	0.0
523000	COVID Related Admin Leave	61.0	63.3	0.0	0.0	0.0	0.0	0.0
523200	COVID Related Time Worked	6.2	0.0	0.0	0.0	0.0	0.0	0.0
200	Personal Services and Employee Bene	27,067.3	26,952.4	30,229.0	33,796.2	31,821.0	0.0	31,821.0
535200	Professional Services	3,898.0	2,678.5	3,444.9	0.0	3,975.9	0.0	3,975.9
535300	Other Services	3,201.5	1,926.7	2,684.8	0.0	1,985.8	0.0	1,985.8

BU PCode Department
64400 0000 0000000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
535309	Other Services - Interagency	226.0	69.7	260.0	0.0	260.0	0.0	260.0
535400	Audit Services	80.0	78.6	80.0	0.0	90.0	0.0	90.0
535500	Attorney Services	16.0	5.7	60.0	0.0	0.0	0.0	0.0
535600	IT Services	352.2	196.0	350.0	0.0	400.0	0.0	400.0
300	Contractual services	7,773.7	4,955.0	6,879.7	0.0	6,711.7	0.0	6,711.7
542100	Employee I/S Mileage & Fares	57.2	14.0	13.2	0.0	20.2	0.0	20.2
542200	Employee I/S Meals & Lodging	56.0	101.8	71.4	0.0	111.4	0.0	111.4
542300	Brd & Comm Mbr Meals & Lodging	10.0	1.2	0.0	0.0	1.0	0.0	1.0
542310	Brd & Comm Mbr Mileage & Fares	0.0	1.4	0.0	0.0	1.0	0.0	1.0
542500	Transp - Fuel & Oil	32.0	19.1	23.0	0.0	23.0	0.0	23.0
542600	Transp - Parts & Supplies	3.0	2.0	3.0	0.0	4.0	0.0	4.0
542700	Transp - Transp Insurance	6.8	0.0	0.0	0.0	0.0	0.0	0.0
542800	State Transp Pool Charges	193.5	158.6	183.0	0.0	255.1	0.0	255.1
542900	Transp - Other Travel	0.0	0.9	0.0	0.0	1.0	0.0	1.0
543100	Maint - Grounds & Roadways	0.0	8.2	0.0	0.0	0.0	0.0	0.0
543200	Maint - Furn, Fixt, Equipment	70.0	7.0	12.0	0.0	16.1	0.0	16.1
543300	Maint - Buildings & Structures	35.0	8.9	10.0	0.0	10.0	0.0	10.0
543400	Maint - Property Insurance	4.3	0.0	0.1	0.0	0.0	0.0	0.0
543700	Maintenance Services	0.2	1.7	4.5	0.0	2.0	0.0	2.0
543820	Maintenance IT	11.0	24.5	22.0	0.0	22.0	0.0	22.0
543830	IT HW/SW Agreements	924.6	271.5	675.3	0.0	1,174.2	0.0	1,174.2
544000	Supply Inventory IT	219.0	440.9	95.0	0.0	390.2	0.0	390.2
544100	Supplies-Office Supplies	57.0	75.6	57.7	0.0	54.0	0.0	54.0
544400	Supplies-Field Supplies	0.1	0.2	0.5	0.0	0.0	0.0	0.0
544900	Supplies-Inventory Exempt	2.6	78.6	147.4	0.0	83.0	0.0	83.0
545600	Reporting & Recording	2.0	2.9	0.0	0.0	0.0	0.0	0.0
545700	ISD Services	251.7	205.9	204.4	0.0	250.0	0.0	250.0
545710	DOIT HCM Assessment Fees	163.4	115.8	129.2	0.0	123.9	0.0	123.9
545900	Printing & Photo Services	42.0	69.6	61.2	0.0	69.0	0.0	69.0
546100	Postage & Mail Services	45.0	49.5	43.0	0.0	55.0	0.0	55.0
546400	Rent Of Land & Buildings	3,683.8	2,749.2	3,196.5	0.0	2,672.3	0.0	2,672.3
546409	Rent Expense - Interagency	37.0	35.8	18.5	0.0	35.0	0.0	35.0
546500	Rent Of Equipment	168.1	106.0	109.4	0.0	110.7	0.0	110.7

BU PCode Department
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S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
546600	Communications	38.2	24.5	3.2	0.0	25.4	0.0	25.4
546610	DOIT Telecommunications	604.4	598.4	528.2	0.0	608.5	0.0	608.5
546700	Subscriptions/Dues/License Fee	38.0	73.1	40.0	0.0	73.0	0.0	73.0
546800	Employee Training & Education	70.5	53.1	50.6	0.0	50.8	0.0	50.8
546809	Emp Train & Edu InterSt Agency	0.0	0.0	0.0	0.0	1.0	0.0	1.0
546810	Board Member Training	0.0	1.7	0.0	0.0	0.0	0.0	0.0
546900	Advertising	19.2	17.2	11.0	0.0	22.4	0.0	22.4
547000	Legal Settlements	8.0	52.5	100.0	0.0	50.0	0.0	50.0
547300	Care & Support	13,738.1	16,296.3	13,095.0	0.0	17,554.2	0.0	17,554.2
547900	Miscellaneous Expense	12.5	6.9	7.0	0.0	7.0	0.0	7.0
547999	Request to Pay Prior Year	2.0	38.7	84.0	0.0	14.0	0.0	14.0
548300	Information Tech Equipment	58.0	17.4	405.5	0.0	565.5	0.0	565.5
549600	Employee O/S Mileage & Fares	29.0	20.0	23.8	0.0	22.5	0.0	22.5
549700	Employee O/S Meals & Lodging	29.0	35.9	27.1	0.0	38.5	0.0	38.5
549800	Brd & Comm O/S Mileage & Fares	40.0	0.8	0.0	0.0	1.0	0.0	1.0
549900	Brd & Comm O/S Meals & Lodging	40.0	3.3	0.0	0.0	4.0	0.0	4.0
400	Other	20,802.2	21,790.3	19,455.7	0.0	24,521.9	0.0	24,521.9
555100	Other Financing Uses	261.0	261.0	265.0	0.0	232.5	0.0	232.5
500	Other financing uses	261.0	261.0	265.0	0.0	232.5	0.0	232.5
TOTAL EXPENSE		55,904.2	53,958.7	56,829.4	33,796.25	63,287.1	0.0	63,287.1
810	Permanent	46.00	100.00	41.00	100.00	41.00	0.00	41.00
810	Permanent	46.00	100.00	41.00	100.00	41.00	0.00	41.00
820	Term	307.00	254.00	313.00	254.00	313.00	0.00	313.00
820	Term	307.00	254.00	313.00	254.00	313.00	0.00	313.00
TOTAL FTE POSITIONS		353.00	354.00	354.00	354.00	354.00	0.00	354.00

BU PCode Department
64400 0000 000000000

S-9 Account Code Revenue Summary
(Dollars in Thousands)

	Provider PCode	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request -----		
						Base	Expansion	Total
499105	General Fd. Appropriation	6,608.2	6,608.2	0.0	0.0	7,318.6	0.0	7,318.6
111	General Fund Transfers	6,608.2	6,608.2	6,867.3	0.0	7,318.6	0.0	7,318.6
499905	Other Financing Sources	0.0	198.5	0.0	0.0	0.0	0.0	0.0
499905	Other Financing Sources	P693	91.5	0.0	0.0	91.5	0.0	91.5
499905	Other Financing Sources	P695	107.1	0.0	0.0	0.0	0.0	0.0
499906	OFS - INTRA-Agency		0.0	0.0	0.0	0.0	0.0	0.0
499906	OFS - INTRA-Agency	P695	0.0	0.0	0.0	107.5	0.0	107.5
112	Other Transfers	198.6	198.5	198.6	0.0	199.0	0.0	199.0
451903	Federal Direct - Operating	49,097.4	48,127.5	0.0	0.0	54,818.3	0.0	54,818.3
120	Federal Revenues	49,097.4	48,127.5	49,013.2	0.0	54,818.3	0.0	54,818.3
496903	Miscellaneous Revenue	0.0	69.0	0.0	0.0	0.0	0.0	0.0
130	Other Revenues	0.0	69.0	0.0	0.0	0.0	0.0	0.0
325900	Restricted FB - Gov	0.0	0.0	0.0	0.0	951.2	0.0	951.2
150	Fund Balance	0.0	0.0	750.3	0.0	951.2	0.0	951.2
TOTAL REVENUE		55,904.2	55,003.1	56,829.4	0	63,287.1	0.0	63,287.1

Vocational Rehabilitation Division

BU PCode Department
64400 0000 0000000000

State of New Mexico

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request ----- Base Expansion Total	
520100	Exempt Perm Positions P/T&F/T	115.0	131.2	115.0	117.9	135.0 0.0	135.0
520200	Term Positions	16,556.1	16,546.2	17,288.7	17,756.0	19,446.9 0.0	19,446.9
520300	Classified Perm Positions F/T	3,127.7	2,364.9	2,985.4	6,549.6	2,122.8 0.0	2,122.8
520400	Classified Perm Positions P/T	0.0	13.1	0.0	0.0	0.0 0.0	0.0
520600	Paid Unused Sick Leave	12.2	6.9	0.0	0.0	0.0 0.0	0.0
520700	Overtime & Other Premium Pay	85.2	38.3	5.0	0.0	5.0 0.0	5.0
520800	Annl & Comp Paid At Separation	64.8	87.9	80.0	0.0	80.0 0.0	80.0
521100	Group Insurance Premium	2,223.6	2,024.5	2,734.3	2,546.3	2,502.9 0.0	2,502.9
521200	Retirement Contributions	2,894.9	3,634.2	4,521.8	4,804.8	4,723.9 0.0	4,723.9
521300	F I C A	1,218.3	1,391.1	1,789.8	1,501.2	1,878.2 0.0	1,878.2
521400	Workers' Comp Assessment Fee	3.4	2.7	3.3	0.0	3.3 0.0	3.3
521410	GSD Work Comp Insur Premium	98.4	78.5	62.5	0.0	94.3 0.0	94.3
521500	Unemployment Comp Premium	49.5	49.5	54.5	0.0	17.0 0.0	17.0
521600	Employee Liability Ins Premium	142.2	142.1	129.3	0.0	320.7 0.0	320.7
521700	RHC Act Contributions	266.8	378.0	459.4	520.6	491.0 0.0	491.0
521900	Other Employee Benefits	142.0	0.0	0.0	0.0	0.0 0.0	0.0
523000	COVID Related Admin Leave	61.0	63.3	0.0	0.0	0.0 0.0	0.0
523200	COVID Related Time Worked	6.2	0.0	0.0	0.0	0.0 0.0	0.0
200	Personal Services and Employee Benefits	27,067.3	26,952.4	30,229.0	33,796.2	31,821.0 0.0	31,821.0
535200	Professional Services	3,898.0	2,678.5	3,444.9	0.0	3,975.9 0.0	3,975.9
535300	Other Services	3,201.5	1,926.7	2,684.8	0.0	1,985.8 0.0	1,985.8
535309	Other Services - Interagency	226.0	69.7	260.0	0.0	260.0 0.0	260.0
535400	Audit Services	80.0	78.6	80.0	0.0	90.0 0.0	90.0
535500	Attorney Services	16.0	5.7	60.0	0.0	0.0 0.0	0.0
535600	IT Services	352.2	196.0	350.0	0.0	400.0 0.0	400.0
300	Contractual services	7,773.7	4,955.0	6,879.7	0.0	6,711.7 0.0	6,711.7
542100	Employee I/S Mileage & Fares	57.2	14.0	13.2	0.0	20.2 0.0	20.2
542200	Employee I/S Meals & Lodging	56.0	101.8	71.4	0.0	111.4 0.0	111.4
542300	Brd & Comm Mbr Meals & Lodgin	10.0	1.2	0.0	0.0	1.0 0.0	1.0
542310	Brd & Comm Mbr Mileage & Fares	0.0	1.4	0.0	0.0	1.0 0.0	1.0
542500	Transp - Fuel & Oil	32.0	19.1	23.0	0.0	23.0 0.0	23.0
542600	Transp - Parts & Supplies	3.0	2.0	3.0	0.0	4.0 0.0	4.0

Vocational Rehabilitation Division

State of New Mexico

BU PCode Department
64400 0000 0000000000

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request -----		
						Base	Expansion	Total
542700	Transp - Transp Insurance	6.8	0.0	0.0	0.0	0.0	0.0	0.0
542800	State Transp Pool Charges	193.5	158.6	183.0	0.0	255.1	0.0	255.1
542900	Transp - Other Travel	0.0	0.9	0.0	0.0	1.0	0.0	1.0
543100	Maint - Grounds & Roadways	0.0	8.2	0.0	0.0	0.0	0.0	0.0
543200	Maint - Furn, Fixt, Equipment	70.0	7.0	12.0	0.0	16.1	0.0	16.1
543300	Maint - Buildings & Structures	35.0	8.9	10.0	0.0	10.0	0.0	10.0
543400	Maint - Property Insurance	4.3	0.0	0.1	0.0	0.0	0.0	0.0
543700	Maintenance Services	0.2	1.7	4.5	0.0	2.0	0.0	2.0
543820	Maintenance IT	11.0	24.5	22.0	0.0	22.0	0.0	22.0
543830	IT HW/SW Agreements	924.6	271.5	675.3	0.0	1,174.2	0.0	1,174.2
544000	Supply Inventory IT	219.0	440.9	95.0	0.0	390.2	0.0	390.2
544100	Supplies-Office Supplies	57.0	75.6	57.7	0.0	54.0	0.0	54.0
544400	Supplies-Field Supplies	0.1	0.2	0.5	0.0	0.0	0.0	0.0
544900	Supplies-Inventory Exempt	2.6	78.6	147.4	0.0	83.0	0.0	83.0
545600	Reporting & Recording	2.0	2.9	0.0	0.0	0.0	0.0	0.0
545700	ISD Services	251.7	205.9	204.4	0.0	250.0	0.0	250.0
545710	DOIT HCM Assessment Fees	163.4	115.8	129.2	0.0	123.9	0.0	123.9
545900	Printing & Photo Services	42.0	69.6	61.2	0.0	69.0	0.0	69.0
546100	Postage & Mail Services	45.0	49.5	43.0	0.0	55.0	0.0	55.0
546400	Rent Of Land & Buildings	3,683.8	2,749.2	3,196.5	0.0	2,672.3	0.0	2,672.3
546409	Rent Expense - Interagency	37.0	35.8	18.5	0.0	35.0	0.0	35.0
546500	Rent Of Equipment	168.1	106.0	109.4	0.0	110.7	0.0	110.7
546600	Communications	38.2	24.5	3.2	0.0	25.4	0.0	25.4
546610	DOIT Telecommunications	604.4	598.4	528.2	0.0	608.5	0.0	608.5
546700	Subscriptions/Dues/License Fee	38.0	73.1	40.0	0.0	73.0	0.0	73.0
546800	Employee Training & Education	70.5	53.1	50.6	0.0	50.8	0.0	50.8
546809	Emp Train & Edu InterSt Agency	0.0	0.0	0.0	0.0	1.0	0.0	1.0
546810	Board Member Training	0.0	1.7	0.0	0.0	0.0	0.0	0.0
546900	Advertising	19.2	17.2	11.0	0.0	22.4	0.0	22.4
547000	Legal Settlements	8.0	52.5	100.0	0.0	50.0	0.0	50.0
547300	Care & Support	13,738.1	16,296.3	13,095.0	0.0	17,554.2	0.0	17,554.2
547900	Miscellaneous Expense	12.5	6.9	7.0	0.0	7.0	0.0	7.0
547999	Request to Pay Prior Year	2.0	38.7	84.0	0.0	14.0	0.0	14.0

Vocational Rehabilitation Division

State of New Mexico

BU PCode Department
64400 0000 0000000000

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
548300	Information Tech Equipment	58.0	17.4	405.5	0.0	565.5	0.0	565.5
549600	Employee O/S Mileage & Fares	29.0	20.0	23.8	0.0	22.5	0.0	22.5
549700	Employee O/S Meals & Lodging	29.0	35.9	27.1	0.0	38.5	0.0	38.5
549800	Brd & Comm O/S Mileage & Fares	40.0	0.8	0.0	0.0	1.0	0.0	1.0
549900	Brd & Comm O/S Meals & Lodgin	40.0	3.3	0.0	0.0	4.0	0.0	4.0
400	Other	20,802.2	21,790.3	19,455.7	0.0	24,521.9	0.0	24,521.9
555100	Other Financing Uses	261.0	261.0	265.0	0.0	232.5	0.0	232.5
500	Other financing uses	261.0	261.0	265.0	0.0	232.5	0.0	232.5
TOTAL EXPENSE		55,904.2	53,958.7	56,829.4	33,796.25	63,287.1	0.0	63,287.1

APPROPRIATION REQUEST

FORM S-10 FUND BALANCE PROJECTION

(In Whole Dollars)

Agency: Vocational Rehabilitation Division Business Unit: 64400
Fund Name: INDEPENDENT LIVING SERVICES Fund Number: 20570
Legal Auth. _____

BEGINNING BALANCE

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet
Report at close of FY24 1,345,100

ADJUSTMENTS

Add:

Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD
Reports at close of FY24 0
Other (explain in detail) 0

Deduct:

Liabilities not reflected in FCD Reports at close of FY24 0
Fund balance designated by law for future expenditure (non-reverting funds) 0
Amount due to State General Fund or other fund designated by statute 0
Other (explain in detail) 0
FY24 revision not reflected in liabilities 0

Total Adjustments 0

ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY24 1,345,100

Add:

Projected revenue/sources (less fund balance budgeted) for FY25 0

Deduct:

Projected total expenditures for FY25 0

ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY25 1,345,100

Add:

Projected revenue/sources (less fund balance requested) for FY26 0

Deduct:

Total expenditures budgeted in appropriation request 0

ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY26 1,345,100

APPROPRIATION REQUEST

FORM S-10 FUND BALANCE PROJECTION

(In Whole Dollars)

Agency:	Vocational Rehabilitation Division	Business Unit:	64400
Fund Name:	Vocational Rehabilitation	Fund Number:	50000
Legal Auth.			

BEGINNING BALANCE

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet Report at close of FY24	3,587,700
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ADJUSTMENTS

Add:

Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD Reports at close of FY24	0
Other (explain in detail)	0

Deduct:

Liabilities not reflected in FCD Reports at close of FY24	0
Fund balance designated by law for future expenditure (non-reverting funds)	(750,300)
Amount due to State General Fund or other fund designated by statute	0
Other (explain in detail)	0
FY24 revision not reflected in liabilities	0
Total Adjustments	(750,300)

ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY24	2,837,400
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Add:

Projected revenue/sources (less fund balance budgeted) for FY25	0
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Deduct:

Projected total expenditures for FY25	(750,300)
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ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY25	2,087,100
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Add:

Projected revenue/sources (less fund balance requested) for FY26	0
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Deduct:

Total expenditures budgeted in appropriation request	(951,200)
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ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY26	1,135,900
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State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

					2023-24	2024-25	Request		Recommendation		
BusUnit	Line Item				Actuals	Opbud	Base	Expansion	Base	Expansion	Opbud
64400	P507-R	Administrative Services	521410	GSD Work Comp Insur Premium	11.09	7.6	11.7	0	0	0	0.0
			521500	Unemployment Comp Premium	6.99	6.7	2.1	0	0	0	0.0
			521600	Employee Liability Ins Premium	19.97	15.7	39.9	0	0	0	0.0
			535400	Audit Services	78.57	80	90	0	0	0	0.0
			542800	State Transp Pool Charges	12.2	25.5	17.7	0	0	0	0.0
			543400	Maint - Property Insurance	0	0.1	0	0	0	0	0.0
			545700	ISD Services	34.64	32.6	39.9	0	0	0	0.0
			545710	DOIT HCM Assessment Fees	14.39	15.7	15.4	0	0	0	0.0
			546610	DOIT Telecommunications	70.83	64.2	75.6	0	0	0	0.0
Subtotal for:	64400	P507-R	Administrative Services	248.69	248.1	292.3	0	0	0	0.0	

					2023-24	2024-25	Request		Recommendation		
BusUnit	Line Item				Actuals	Opbud	Base	Expansion	Base	Expansion	Opbud
64400	P508-R	Rehabilitation Services	521410	GSD Work Comp Insur Premium	37.27	30.9	46.4	0	0	0	0.0
			521500	Unemployment Comp Premium	23.48	26.9	8.4	0	0	0	0.0
			521600	Employee Liability Ins Premium	67.48	63.9	157.6	0	0	0	0.0
			542800	State Transp Pool Charges	140.65	151.4	229.2	0	0	0	0.0
			545700	ISD Services	168.15	167.6	205	0	0	0	0.0
			545710	DOIT HCM Assessment Fees	56.91	63.9	60.9	0	0	0	0.0
			546610	DOIT Telecommunications	455.95	261.1	299.1	0	0	0	0.0
Subtotal for:	64400	P508-R	Rehabilitation Services	949.89	765.7	1,006.6	0	0	0	0.0	

					2023-24	2024-25	Request		Recommendation		
BusUnit	Line Item				Actuals	Opbud	Base	Expansion	Base	Expansion	Opbud
64400	P511-R	Disability Determination	521410	GSD Work Comp Insur Premium	30.17	24	36.2	0	0	0	0.0
			521500	Unemployment Comp Premium	19.01	20.9	6.5	0	0	0	0.0
			521600	Employee Liability Ins Premium	54.62	49.7	123.2	0	0	0	0.0
			542800	State Transp Pool Charges	5.76	6.1	8.2	0	0	0	0.0
			545700	ISD Services	3.07	4.2	5.1	0	0	0	0.0
			545710	DOIT HCM Assessment Fees	44.48	49.6	47.6	0	0	0	0.0
			546610	DOIT Telecommunications	71.61	202.9	233.8	0	0	0	0.0
Subtotal for:	64400	P511-R	Disability Determination	228.73	357.4	460.6	0	0	0	0.0	

State of New Mexico
S-13 Line Items by Business Unit Expenditures
(Dollars in Thousands)

64400	1,427.31	1,371.2	1,759.5	0	0	0	0.0
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Totals by Line Item

BusUnit	Line Item	2023-24	2024-25	Request		Recommendation		Opbud
		Actuals	Opbud	Base	Expansion	Base	Expansion	
64400	521410 GSD Work Comp Insur Premium	78.54	62.5	94.3	0	0	0	0.0
	521500 Unemployment Comp Premium	49.48	54.5	17	0	0	0	0.0
	521600 Employee Liability Ins Premium	142.07	129.3	320.7	0	0	0	0.0
	535400 Audit Services	78.57	80	90	0	0	0	0.0
	542800 State Transp Pool Charges	158.61	183	255.1	0	0	0	0.0
	543400 Maint - Property Insurance	0	0.1	0	0	0	0	0.0
	545700 ISD Services	205.87	204.4	250	0	0	0	0.0
	545710 DOIT HCM Assessment Fees	115.78	129.2	123.9	0	0	0	0.0
	546610 DOIT Telecommunications	598.39	528.2	608.5	0	0	0	0.0
Grand Total		1,427.31	1,371.2	1,759.5	0	0	0	0.0

Prov PCode	Prov Fund	Prov Account	Prov Account Name	Rec PCode	Rec Fund	Rec Account	Rec Account Name	2023-24 Actual Transfers	2024-25 Adopted Transfers	2025-26 Agency GF	2025-26 Agency OSF	2025-26 Agency ISF/IAT	2025-26 Agency FF	2025-26 Total Request	Justification
P508	50000	555100	Other Financi	P695	04700	499905	Other Financi	0	0	0	0	0	200	200	Appropriation to the blind services program of the Commission for the Blind to provide services to the blind or visually impaired citizens of New Mexico
Sum:									0	0	0	0	200	200	

Prov PCode	Prov Fund	Prov Account	Prov Account Name	Rec PCode	Rec Fund	Rec Account	Rec Account Name	2023-24 Actual Transfers	2024-25 Adopted Transfers	2025-26 Agency GF	2025-26 Agency OSF	2025-26 Agency ISF/IAT	2025-26 Agency FF	2025-26 Total Request	Justification
P509	20570	555100	Other Financi	P695	04700	499905	Other Financi	0	0	0	0	0	32.5	32.5	For the Independent Living Program of the Commission for the Blind to provide services for blind or visually impaired New Mexicans
Sum:									0	0	0	0	32.5	32.5	

Agency: Division of Vocational Rehabilitation
BU: 64400
Program: Agency Roll Up
Program Code: All P-Codes

[illegible]

FY26 APPROPRIATION REQUEST
FORM E-6B LEASED PASSENGER-RELATED VEHICLES

Account code 542800

LEASED VEHICLE INFORMATION @ 7/1/24

Agency Name: Division Of Vocational Rehabilitation

Program Name: _____

Item No.	LONG TERM LEASES ONLY						Long Term Only				AREA
							Lease Type	A	B	A x B = C	
			Vehicle	A** R	License Plate	Mileage As of	Operational (O) or	FY24 Monthly Rate	Number	Total cost	
	Year	Make/Model	Type	C	Number	7/1/23	Standard (S)	S= Rate Schedule	to lease	FY25 Rate	
1	2008	Chevy/Uplander	05AO	C	000336SG	133,575	Standard (S)	702	12	8,424.0	RSU
2	2008	Chevy/Uplander	05AO	C	000339SG	123,396	Standard (S)	702	12	8,424.0	RSU
3	2008	Chevy/Uplander	05AO	C	000406SG	168,196	Standard (S)	702	12	8,424.0	RSU
4	2009	Ford/Focus	02BO	C	001315SG	128,327	Standard (S)	485	12	5,820.0	RSU
5	2010	Ford/Escape	06AO	C	002087SG	81,829	Standard (S)	800	12	9,600.0	RSU
6	2016	Chevy/Impala	02C	C	005029SG	99,713	Standard (S)	503	12	6,036.0	RSU
7	2016	Nissan/Altima	02BO	C	005550SG	56,937	Standard (S)	485	12	5,820.0	RSU
8	2016	Nissan/Altima	02BO	C	005551SG	44,470	Standard (S)	485	12	5,820.0	RSU
9	2021	Nissan/Altima	02BA	C	008443SG	7,952	Standard (S)	678	12	8,136.0	RSU
10	2021	Nissan/Altima	02BA	C	008452SG	16,765	Standard (S)	678	12	8,136.0	RSU
11	2021	Nissan/Altima	02BA	C	008453SG	18,343	Standard (S)	678	12	8,136.0	RSU
12	2021	Nissan/Altima	02BA	C	008691SG	18,124	Standard (S)	678	12	8,136.0	RSU
13	2021	Nissan/Altima	02BA	C	008696SG	6,304	Standard (S)	678	12	8,136.0	RSU
14	2021	Nissan/Altima	02BA	C	008698SG	22,982	Standard (S)	678	12	8,136.0	RSU
15	2021	Nissan/Altima	02BA	C	008700SG	23,480	Standard (S)	678	12	8,136.0	RSU
16	2021	Nissan/Altima	02BA	C	008701SG	10,597	Standard (S)	678	12	8,136.0	RSU
17	2021	Nissan/Altima	02BA	C	008705SG	42,526	Standard (S)	678	12	8,136.0	RSU
18	2021	Nissan/Altima	02BA	C	008751SG	7,468	Standard (S)	678	12	8,136.0	RSU
19	2021	Nissan/Altima	02BA	C	008756SG	7,168	Standard (S)	678	12	8,136.0	RSU
20	2021	Nissan/Altima	02BA	C	008758SG	20,387	Standard (S)	678	12	8,136.0	RSU
21	2021	Nissan/Altima	02BA	C	008759SG	16,485	Standard (S)	678	12	8,136.0	RSU
22	2021	Nissan/Altima	02BA	C	008761SG	10,077	Standard (S)	678	12	8,136.0	ASU
23	2021	Nissan/Altima	02BA	C	008768SG	18,208	Standard (S)	678	12	8,136.0	RSU
24	2021	Nissan/Altima	02BA	C	008773SG	18,490	Standard (S)	678	12	8,136.0	RSU
25	2021	Nissan/Altima	02BA	C	008777SG	37,739	Standard (S)	678	12	8,136.0	RSU
26	2021	Nissan/Altima	02BA	C	008780SG	10,543	Standard (S)	678	12	8,136.0	RSU
27	2021	Nissan/Altima	02BA	C	008781SG	10,228	Standard (S)	678	12	8,136.0	RSU
28	2021	Nissan/Altima	02BA	C	008783SG	11,345	Standard (S)	678	12	8,136.0	RSU
29	2021	Nissan/Altima	02BA	C	008788SG	6,041	Standard (S)	678	12	8,136.0	RSU

30	2021	Nissan/Altima	02BA	C	009260SG	17,822	Standard (S)	678	12	8,136.0	RSU
31	2023	Dodge/Durango	06A	C	010096SG	6,598	Standard (S)	800	12	9,600.0	ASU
32	2024	Nissan/Altima	02BA	C	010462SG	207	Standard (S)	678	12	8,136.0	DDS
TOTAL LONG TERM:										255,096.0	

Operational(O) rate for FY25 will be

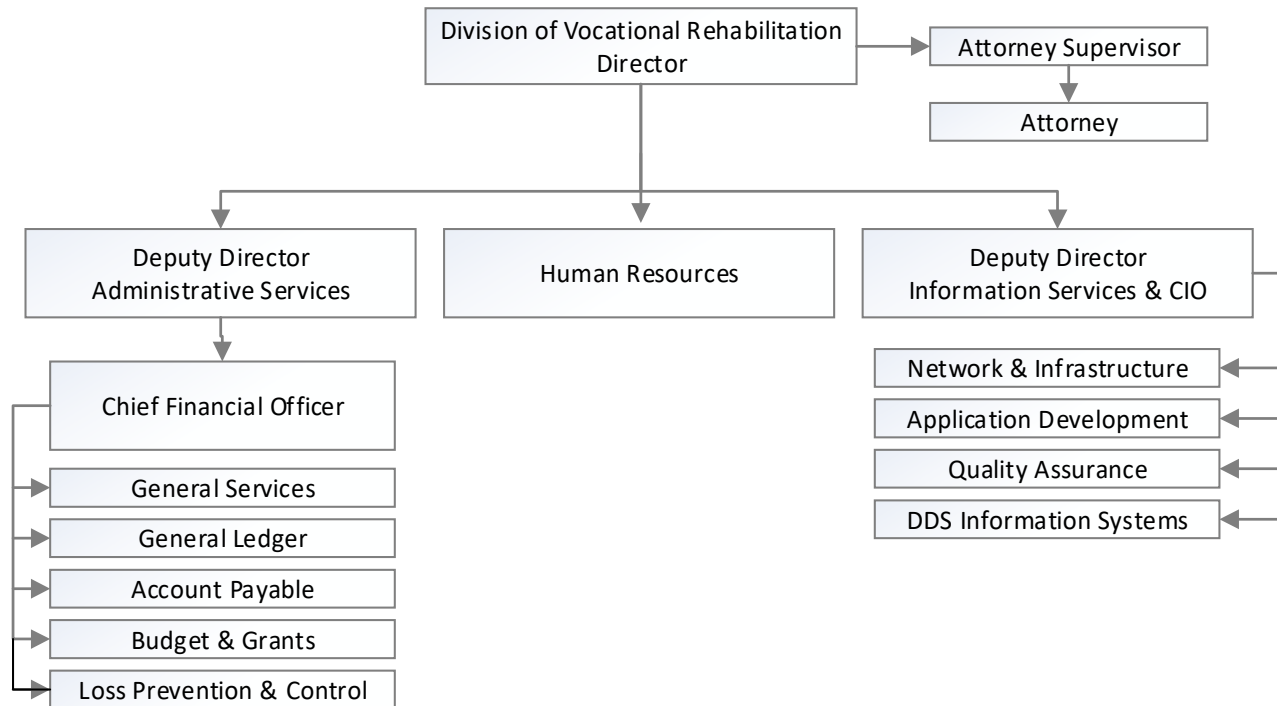
** Code A = additional leased vehicle request C = vehicle currently leased R = request to replace previously purchased vehicle

PCODE Breakout	
ASU	17,736.0
RSU	229,224.0
DDS	8,136.0
	255,096.0
	255.1

Agency Name: Division of Vocational Rehabilitation
Program Name: Administrative Services Unit

Business Unit: 64400
Program Code: P507

**FY26 APPROPRIATION REQUEST
ORGANIZATION CHART
FORM S-2**



Program Description:

The Administrative Services Unit (ASU) provides leadership, public relations, policy development, information technology and support, financial analysis and compliance, budgetary control, recruitment and personnel tracking, and administrative support to the New Mexico Division of Vocational Rehabilitation (DVR). The ASU's function is to ensure that DVR achieves the highest level of visibility, accountability, and excellence in services provided to people in New Mexico with disabilities. The ASU consists of the following units: Director's Office, Legal Counsel, Information Technology Services.

The Administrative Services Unit provides guidance and direction to all DVR programs including rehabilitation services, independent living, and disability determination services in developing and achieving policy goals. The Administrative Services Unit directs policy development, public relations, information technology development and management, budgeting, and financial reporting functions. In addition, ASU provides legal advice and representation for DVR, ensures compliance with state law and federal regulation, and provides human resources management and support services, including but not limited to State Personnel Act and Board rules. The DVR Director's Office directs the efforts of all units, aligning those efforts with the agency's vision. "Every New Mexican with a disability is empowered with the resources to contribute to their quality of life and the economic prosperity of the State;" and mission, "We are committed to ensuring that every New Mexican with a disability achieves their employment goals and thrives in their communities."

The Administrative Services Unit met all statutory deadlines for FY24, including those for the annual appropriation request, operating budget, and financial audit.

Major Issues and Accomplishments:

The Director's Office includes public relations which regularly shares social media updates and press releases and collaborates with partners in information sharing. The Director's Office is intimately involved in the work of all units, ensuring compliance with state law and federal regulation, providing structure to preserve institutional knowledge, and to implement quality improvement strategies for internal process and procedure.

The DVR's Fiscal and Human Resources Services utilize the SHARE (Statewide Human Resources Accounting Reporting) system for all financial and human resources transactions. DVR uses the SHARE Grants Module to manage budgets and their related sub-funds. This practice allows DVR to control and report expenditures by funding source as stipulated in the state's annual General Appropriation.

Working closely with DVR's programs, Fiscal Services successfully manages DVR's budget of approximately \$63.3 million. Preparation of DVR's FY24 financial statements and annual audit are underway and are expected to be completed and submitted by the deadline.

Human Resources (HR) provides support with recruitment, hiring, and retention of qualified staff. HR provides guidance on personnel issues and matters related to classification, compensation, pay mechanisms and organizational structure. They are a key component in meeting general topic related mandatory training requirements of approximately 354 full time employees.

DVR Legal Counsel consists of three attorneys and one paralegal who provide review of documents for legal sufficiency and legal advice and opinions and represent the division in administrative hearings and litigation.

The Information Services Unit faces challenges as most other agencies. Some of those challenges include maintaining currency of mission critical applications, a Commercial Off the Shelf (COTS) Vocational Rehabilitation Case Management solution (AWARE) in addition to supporting internally developed applications to manage performance reporting requirements as required by the Rehabilitation Services Administration.

P-1 Program Overview

Overview of Request: Overview of request for P507 Administrative Services Unit is a Federal Fund increase in all (3) Categories.

ASU is requesting \$151.4k of additional Federal Fund increase and \$200.9k of fund balance.

The additional federal funds are needed for maximizing federal funding and fund balance is needed to cover salary and benefits not funded by compensation packages and to help fund information technology projects.

Programmatic Changes: No programmatic changes.

Base Budget Justification: The P507 ASU base budget increase for FY26 is an increase in federal funds in the amount of \$151.4k needed for information technology upgrades. A \$200.9k increase in fund balance from last fiscal year is needed to fund a rise in personal services and benefits and appropriate placement, in order to remain solvent through June 30th, 2027. Competitive salaries will help with employee retention and lower vacancy rates.

- \$352.3k Federal Fund increase
- Federal Funds base increase- \$151.4k
- Fund balance base increase- \$200.9k

Budget Review System

P-1 Program Overview

Administrative Services Unit

BU PCode

66400 P507

Program Description

The Administrative Services Unit (ASU) provides leadership, public relations, policy development, information technology and support, financial analysis and compliance, budgetary control, recruitment and personnel tracking, and administrative support to the New Mexico Division of Vocational Rehabilitation (DVR). The ASU's function is to ensure that DVR achieves the highest level of visibility, accountability, and excellence in services provided to people in New Mexico with disabilities. The ASU consists of the following units: Director's Office, Legal Counsel, Information Technology Services, Fiscal Services, and Human Resources Services.

Primary Services Provided/Beneficiaries, Current Service Levels

The Administrative Services Unit provides guidance and direction to all DVR programs including rehabilitation services, independent living, and disability determination services in developing and achieving policy goals. The Administrative Services Unit directs policy development, public relations, information technology development and management, budgeting, and financial reporting functions. In addition, ASU provides legal advice and representation for DVR, ensures compliance with state law and federal regulation, and provides human resources management and support services, including but not limited to State Personnel Act and Board rules. The DVR Director's Office directs the efforts of all units, aligning those efforts with the agency's vision. "Every New Mexican with a disability is empowered with the resources to contribute to their quality of life and the economic prosperity of the State;" and mission, "We are committed to ensuring that every New Mexican with a disability achieves their employment goals and thrives in their communities."

The Administrative Services Unit met all statutory deadlines for FY24, including those for the annual appropriation request, operating budget, and financial audit.

Major Issues, Accomplishments, Changes included in the Base Budget Request

The Director's Office includes public relations which regularly shares social media updates and press releases and collaborates with partners in information sharing. The Director's Office is intimately involved in the work of all units, ensuring compliance with state law and federal regulation, providing structure to preserve institutional knowledge, and to implement quality improvement strategies for internal process and procedure.

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Working closely with DVR's programs, Fiscal Services successfully manages DVR's budget of approximately \$63.3 million. Preparation of DVR's FY24 financial statements and annual audit are underway and are expected to be completed and submitted by the deadline.

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The Information Services Unit faces challenges as most other agencies. Some of those challenges include maintaining currency of mission critical applications, a Commercial Off the Shelf (COTS) Vocational Rehabilitation Case Management solution (AWARE) in addition to supporting internally developed applications to manage performance reporting requirements as required by the Rehabilitation Services Administration.

Base Budget Increase Justification

The P507 ASU base budget increase for FY26 is an increase in federal funds in the amount of \$151.4k needed for information technology upgrades. A \$200.9k increase in fund balance from last fiscal year is needed to fund a rise in personal services and benefits to remain solvent through June 30th, 2027.

BU PCode Department
64400 P507 000000

S-8 Financial Summary

(Dollars in Thousands)

		2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	Base	----- FY 2026 Agency Request ----- Expansion	Total
REVENUE								
120	Federal Revenues	5,444.4	4,920.1	5,605.8	0.0	5,757.2	0.0	5,757.2
130	Other Revenues	0.0	69.0	0.0	0.0	0.0	0.0	0.0
150	Fund Balance	0.0	0.0	750.3	0.0	951.2	0.0	951.2
REVENUE, TRANSFERS		5,444.4	4,989.1	6,356.1	0.0	6,708.4	0.0	6,708.4
REVENUE		5,444.4	4,989.1	6,356.1	0.0	6,708.4	0.0	6,708.4
EXPENSE								
200	Personal Services and Employee Benefits	4,182.6	4,113.0	5,020.4	4,599.1	5,090.9	0.0	5,090.9
300	Contractual services	235.9	174.1	235.9	0.0	256.9	0.0	256.9
400	Other	1,025.9	702.1	1,099.8	0.0	1,360.6	0.0	1,360.6
EXPENDITURES		5,444.4	4,989.1	6,356.1	4,599.07	6,708.4	0.0	6,708.4
EXPENSE		5,444.4	4,989.1	6,356.1	4,599.07	6,708.4	0.0	6,708.4
FTE POSITIONS								
810	Permanent	2.00	6.00	1.00	6.00	1.00	0.00	1.00
820	Term	51.00	33.00	42.00	33.00	42.00	0.00	42.00
FTEs		53.00	39.00	43.00	39.00	43.00	0.00	43.00
FTE POSITIONS		53.00	39.00	43.00	39.00	43.00	0.00	43.00

REV EXP COMPARISON

(Dollars in Thousands)

64400 - Vocational Rehabilitation Division					
P507 - Administrative Services					
	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES Totals	0.0	951.2	0.0	5,757.2	6,708.4
Personal Services and Employee Benefits	0.0	951.2	0.0	4,139.7	5,090.9
Contractual services	0.0	0.0	0.0	256.9	256.9
Other	0.0	0.0	0.0	1,360.6	1,360.6
USES Total:	0.0	951.2	0.0	5,757.2	6,708.4
Net:	0.0	0.0	0.0	0.0	0.0

Agency: Division of Vocational Rehabilitation
BU: 64400
Program: Administrative Services Unit
Program Code: P507

Agency: Division of Vocational Rehabilitation
BU: 64400
Program: Administrative Services Unit
Program Code: P507

Administrative Services

State of New Mexico

BU PCode Department
64400 P507 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
451903	Federal Direct - Operating	5,444.4	4,920.1	5,605.8	0.0	5,757.2	0.0	5,757.2
120	Federal Revenues	5,444.4	4,920.1	5,605.8	0.0	5,757.2	0.0	5,757.2
496903	Miscellaneous Revenue	0.0	69.0	0.0	0.0	0.0	0.0	0.0
130	Other Revenues	0.0	69.0	0.0	0.0	0.0	0.0	0.0
325900	Restricted FB - Gov	0.0	0.0	750.3	0.0	951.2	0.0	951.2
150	Fund Balance	0.0	0.0	750.3	0.0	951.2	0.0	951.2
TOTAL REVENUE		5,444.4	4,989.1	6,356.1	0.0	6,708.4	0.0	6,708.4
520100	Exempt Perm Positions P/T&F/T	115.0	131.2	115.0	117.9	135.0	0.0	135.0
520200	Term Positions	3,398.3	2,615.4	3,240.6	2,771.0	3,238.6	0.0	3,238.6
520300	Classified Perm Positions F/T	160.0	149.5	151.0	497.7	157.7	0.0	157.7
520600	Paid Unused Sick Leave	0.0	4.7	0.0	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	17.0	3.2	5.0	0.0	5.0	0.0	5.0
520800	Annl & Comp Paid At Separation	14.0	87.9	80.0	0.0	80.0	0.0	80.0
521100	Group Insurance Premium	105.1	240.3	324.9	289.0	296.6	0.0	296.6
521200	Retirement Contributions	220.0	555.7	727.4	646.3	748.5	0.0	748.5
521300	F I C A	90.0	215.0	281.2	208.3	297.6	0.0	297.6
521400	Workers' Comp Assessment Fee	0.2	0.3	0.4	0.0	0.4	0.0	0.4
521410	GSD Work Comp Insur Premium	4.9	11.1	7.6	0.0	11.7	0.0	11.7
521500	Unemployment Comp Premium	4.1	7.0	6.7	0.0	2.1	0.0	2.1
521600	Employee Liability Ins Premium	10.0	20.0	15.7	0.0	39.9	0.0	39.9
521700	RHC Act Contributions	40.0	57.8	64.9	68.9	77.8	0.0	77.8
523000	COVID Related Admin Leave	4.0	13.9	0.0	0.0	0.0	0.0	0.0
200	Personal Services and Employee Bene	4,182.6	4,113.0	5,020.4	4,599.1	5,090.9	0.0	5,090.9
535200	Professional Services	53.0	56.1	120.9	0.0	120.9	0.0	120.9
535300	Other Services	20.0	19.2	10.0	0.0	10.0	0.0	10.0
535400	Audit Services	80.0	78.6	80.0	0.0	90.0	0.0	90.0
535600	IT Services	82.9	20.3	25.0	0.0	36.0	0.0	36.0
300	Contractual services	235.9	174.1	235.9	0.0	256.9	0.0	256.9
542100	Employee I/S Mileage & Fares	25.0	1.0	5.0	0.0	5.0	0.0	5.0
542200	Employee I/S Meals & Lodging	25.0	3.7	5.0	0.0	5.0	0.0	5.0
542500	Transp - Fuel & Oil	15.0	2.3	3.0	0.0	3.0	0.0	3.0
542600	Transp - Parts & Supplies	1.0	0.0	1.0	0.0	1.0	0.0	1.0
542700	Transp - Transp Insurance	1.0	0.0	0.0	0.0	0.0	0.0	0.0

Administrative Services

State of New Mexico

BU PCode Department
64400 P507 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
542800	State Transp Pool Charges	17.5	12.2	25.5	0.0	17.7	0.0	17.7
543200	Maint - Furn, Fixt, Equipment	9.0	6.1	2.0	0.0	6.1	0.0	6.1
543400	Maint - Property Insurance	0.3	0.0	0.1	0.0	0.0	0.0	0.0
543700	Maintenance Services	0.0	1.7	0.0	0.0	2.0	0.0	2.0
543820	Maintenance IT	0.0	14.5	3.0	0.0	3.0	0.0	3.0
543830	IT HW/SW Agreements	298.6	38.3	274.3	0.0	329.3	0.0	329.3
544000	Supply Inventory IT	8.0	2.7	5.0	0.0	105.0	0.0	105.0
544100	Supplies-Office Supplies	5.0	3.9	5.0	0.0	5.0	0.0	5.0
544400	Supplies-Field Supplies	0.0	0.2	0.0	0.0	0.0	0.0	0.0
544900	Supplies-Inventory Exempt	0.0	2.6	24.3	0.0	5.0	0.0	5.0
545600	Reporting & Recording	0.0	0.6	0.0	0.0	0.0	0.0	0.0
545700	ISD Services	44.0	34.6	32.6	0.0	39.9	0.0	39.9
545710	DOIT HCM Assessment Fees	20.0	14.4	15.7	0.0	15.4	0.0	15.4
545900	Printing & Photo Services	2.0	6.0	5.0	0.0	6.0	0.0	6.0
546100	Postage & Mail Services	15.0	7.5	15.0	0.0	10.0	0.0	10.0
546400	Rent Of Land & Buildings	350.0	356.2	350.0	0.0	360.0	0.0	360.0
546500	Rent Of Equipment	18.1	16.5	19.0	0.0	19.0	0.0	19.0
546600	Communications	0.4	0.0	0.0	0.0	0.0	0.0	0.0
546610	DOIT Telecommunications	86.0	70.8	64.2	0.0	75.6	0.0	75.6
546700	Subscriptions/Dues/License Fee	31.0	37.5	33.0	0.0	37.5	0.0	37.5
546800	Employee Training & Education	5.0	3.0	0.0	0.0	0.0	0.0	0.0
546900	Advertising	2.0	0.0	2.0	0.0	2.0	0.0	2.0
547000	Legal Settlements	8.0	52.5	100.0	0.0	50.0	0.0	50.0
547900	Miscellaneous Expense	2.0	1.2	2.0	0.0	2.0	0.0	2.0
547999	Request to Pay Prior Year	0.0	1.7	4.0	0.0	4.0	0.0	4.0
548300	Information Tech Equipment	7.0	3.8	84.1	0.0	244.1	0.0	244.1
549600	Employee O/S Mileage & Fares	10.0	1.2	10.0	0.0	2.5	0.0	2.5
549700	Employee O/S Meals & Lodging	10.0	5.3	10.0	0.0	5.5	0.0	5.5
549800	Brd & Comm O/S Mileage & Fares	5.0	0.0	0.0	0.0	0.0	0.0	0.0
549900	Brd & Comm O/S Meals & Lodging	5.0	0.0	0.0	0.0	0.0	0.0	0.0
400	Other	1,025.9	702.1	1,099.8	0.0	1,360.6	0.0	1,360.6
TOTAL EXPENSE		5,444.4	4,989.1	6,356.1	4,599.1	6,708.4	0.0	6,708.4
810	Permanent	2.00	6.00	1.00	6.00	1.00	0.00	1.00
810	Permanent	2.00	6.00	1.00	6.00	1.00	0.00	1.00

Administrative Services

State of New Mexico

BU **PCode** **Department**
64400 P507 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

820	Term	51.00	33.00	44.00	33.00	42.00	0.00	42.00
820	Term	51.00	33.00	44.00	33.00	42.00	0.00	42.00
TOTAL FTE POSITIONS		53.00	39.00	45.00	39.00	43.00	0.00	43.00

S-9 Account Code Revenue Summary
(Dollars in Thousands)

		Provider	2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		PCode	Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
451903	Federal Direct - Operating		5,444.4	4,920.1	5,605.8	0.0	5,757.2	0.0	5,757.2
120	Federal Revenues		5,444.4	4,920.1	5,605.8	0.0	5,757.2	0.0	5,757.2
496903	Miscellaneous Revenue		0.0	69.0	0.0	0.0	0.0	0.0	0.0
130	Other Revenues		0.0	69.0	0.0	0.0	0.0	0.0	0.0
325900	Restricted FB - Gov		0.0	0.0	750.3	0.0	951.2	0.0	951.2
150	Fund Balance		0.0	0.0	750.3	0.0	951.2	0.0	951.2
TOTAL REVENUE			5,444.4	4,989.1	6,356.1	0.0	6,708.4	0.0	6,708.4

Administrative Services

BU PCode Department
64400 P507 000000

State of New Mexico

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
520100	Exempt Perm Positions P/T&F/T	115.0	131.2	115.0	117.9	135.0	0.0	135.0
520200	Term Positions	3,398.3	2,615.4	3,240.6	2,771.0	3,238.6	0.0	3,238.6
520300	Classified Perm Positions F/T	160.0	149.5	151.0	497.7	157.7	0.0	157.7
520600	Paid Unused Sick Leave	0.0	4.7	0.0	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	17.0	3.2	5.0	0.0	5.0	0.0	5.0
520800	Annl & Comp Paid At Separation	14.0	87.9	80.0	0.0	80.0	0.0	80.0
521100	Group Insurance Premium	105.1	240.3	324.9	289.0	296.6	0.0	296.6
521200	Retirement Contributions	220.0	555.7	727.4	646.3	748.5	0.0	748.5
521300	F I C A	90.0	215.0	281.2	208.3	297.6	0.0	297.6
521400	Workers' Comp Assessment Fee	0.2	0.3	0.4	0.0	0.4	0.0	0.4
521410	GSD Work Comp Insur Premium	4.9	11.1	7.6	0.0	11.7	0.0	11.7
521500	Unemployment Comp Premium	4.1	7.0	6.7	0.0	2.1	0.0	2.1
521600	Employee Liability Ins Premium	10.0	20.0	15.7	0.0	39.9	0.0	39.9
521700	RHC Act Contributions	40.0	57.8	64.9	68.9	77.8	0.0	77.8
523000	COVID Related Admin Leave	4.0	13.9	0.0	0.0	0.0	0.0	0.0
200	Personal Services and Employee	4,182.6	4,113.0	5,020.4	4,599.1	5,090.9	0.0	5,090.9
535200	Professional Services	53.0	56.1	120.9	0.0	120.9	0.0	120.9
535300	Other Services	20.0	19.2	10.0	0.0	10.0	0.0	10.0
535400	Audit Services	80.0	78.6	80.0	0.0	90.0	0.0	90.0
535600	IT Services	82.9	20.3	25.0	0.0	36.0	0.0	36.0
300	Contractual services	235.9	174.1	235.9	0.0	256.9	0.0	256.9
542100	Employee I/S Mileage & Fares	25.0	1.0	5.0	0.0	5.0	0.0	5.0
542200	Employee I/S Meals & Lodging	25.0	3.7	5.0	0.0	5.0	0.0	5.0
542500	Transp - Fuel & Oil	15.0	2.3	3.0	0.0	3.0	0.0	3.0
542600	Transp - Parts & Supplies	1.0	0.0	1.0	0.0	1.0	0.0	1.0
542700	Transp - Transp Insurance	1.0	0.0	0.0	0.0	0.0	0.0	0.0
542800	State Transp Pool Charges	17.5	12.2	25.5	0.0	17.7	0.0	17.7
543200	Maint - Furn, Fixt, Equipment	9.0	6.1	2.0	0.0	6.1	0.0	6.1
543400	Maint - Property Insurance	0.3	0.0	0.1	0.0	0.0	0.0	0.0
543700	Maintenance Services	0.0	1.7	0.0	0.0	2.0	0.0	2.0
543820	Maintenance IT	0.0	14.5	3.0	0.0	3.0	0.0	3.0
543830	IT HW/SW Agreements	298.6	38.3	274.3	0.0	329.3	0.0	329.3
544000	Supply Inventory IT	8.0	2.7	5.0	0.0	105.0	0.0	105.0

Administrative Services

State of New Mexico

BU PCode Department
64400 P507 000000

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
544100	Supplies-Office Supplies	5.0	3.9	5.0	0.0	5.0	0.0	5.0
544400	Supplies-Field Supplies	0.0	0.2	0.0	0.0	0.0	0.0	0.0
544900	Supplies-Inventory Exempt	0.0	2.6	24.3	0.0	5.0	0.0	5.0
545600	Reporting & Recording	0.0	0.6	0.0	0.0	0.0	0.0	0.0
545700	ISD Services	44.0	34.6	32.6	0.0	39.9	0.0	39.9
545710	DOIT HCM Assessment Fees	20.0	14.4	15.7	0.0	15.4	0.0	15.4
545900	Printing & Photo Services	2.0	6.0	5.0	0.0	6.0	0.0	6.0
546100	Postage & Mail Services	15.0	7.5	15.0	0.0	10.0	0.0	10.0
546400	Rent Of Land & Buildings	350.0	356.2	350.0	0.0	360.0	0.0	360.0
546500	Rent Of Equipment	18.1	16.5	19.0	0.0	19.0	0.0	19.0
546600	Communications	0.4	0.0	0.0	0.0	0.0	0.0	0.0
546610	DOIT Telecommunications	86.0	70.8	64.2	0.0	75.6	0.0	75.6
546700	Subscriptions/Dues/License Fee	31.0	37.5	33.0	0.0	37.5	0.0	37.5
546800	Employee Training & Education	5.0	3.0	0.0	0.0	0.0	0.0	0.0
546900	Advertising	2.0	0.0	2.0	0.0	2.0	0.0	2.0
547000	Legal Settlements	8.0	52.5	100.0	0.0	50.0	0.0	50.0
547900	Miscellaneous Expense	2.0	1.2	2.0	0.0	2.0	0.0	2.0
547999	Request to Pay Prior Year	0.0	1.7	4.0	0.0	4.0	0.0	4.0
548300	Information Tech Equipment	7.0	3.8	84.1	0.0	244.1	0.0	244.1
549600	Employee O/S Mileage & Fares	10.0	1.2	10.0	0.0	2.5	0.0	2.5
549700	Employee O/S Meals & Lodging	10.0	5.3	10.0	0.0	5.5	0.0	5.5
549800	Brd & Comm O/S Mileage & Fares	5.0	0.0	0.0	0.0	0.0	0.0	0.0
549900	Brd & Comm O/S Meals & Lodgin	5.0	0.0	0.0	0.0	0.0	0.0	0.0
400	Other	1,025.9	702.1	1,099.8	0.0	1,360.6	0.0	1,360.6
TOTAL EXPENSE		5,444.4	4,989.1	6,356.1	4,599.07	6,708.4	0.0	6,708.4

Administrative Services

BU PCode
64400 P507

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2023-24	2024-25	2025-26	FY 2026 Agency Request					Justification
			Actuals	Opbud	PCF Proj	GF	OSF	ISF/IAT	FF	Total	
00000	520300	Classified Perm Positions F/T	0.0	0.0	199.03	0.0	0.0	0.0	0.0	0.0	
00000	521100	Group Insurance Premium	0.0	0.0	10.22	0.0	0.0	0.0	0.0	0.0	
00000	521200	Retirement Contributions	0.0	0.0	37.86	0.0	0.0	0.0	0.0	0.0	
00000	521300	F I C A	0.0	0.0	12.2	0.0	0.0	0.0	0.0	0.0	
00000	521700	RHC Act Contributions	0.0	0.0	4.92	0.0	0.0	0.0	0.0	0.0	
50000	520100	Exempt Perm Positions P/T&F/T	131.2	115.0	117.86	0.0	0.0	0.0	135.0	135.0	
50000	520200	Term Positions	2,615.4	3,240.6	2,771.04	0.0	951.2	0.0	2,287.4	3,238.6	
50000	520300	Classified Perm Positions F/T	149.5	151.0	298.69	0.0	0.0	0.0	157.7	157.7	
50000	520600	Paid Unused Sick Leave	4.7	0.0	0	0.0	0.0	0.0	0.0	0.0	
50000	520700	Overtime & Other Premium Pay	3.2	5.0	0	0.0	0.0	0.0	5.0	5.0	
50000	520800	Annl & Comp Paid At Separation	87.9	80.0	0	0.0	0.0	0.0	80.0	80.0	
50000	521100	Group Insurance Premium	240.3	324.9	278.74	0.0	0.0	0.0	296.6	296.6	
50000	521200	Retirement Contributions	555.7	727.4	608.48	0.0	0.0	0.0	748.5	748.5	
50000	521300	F I C A	215.0	281.2	196.08	0.0	0.0	0.0	297.6	297.6	
50000	521400	Workers' Comp Assessment Fee	0.3	0.4	0	0.0	0.0	0.0	0.4	0.4	
50000	521410	GSD Work Comp Insur Premium	11.1	7.6	0	0.0	0.0	0.0	11.7	11.7	
50000	521500	Unemployment Comp Premium	7.0	6.7	0	0.0	0.0	0.0	2.1	2.1	
50000	521600	Employee Liability Ins Premium	20.0	15.7	0	0.0	0.0	0.0	39.9	39.9	
50000	521700	RHC Act Contributions	57.8	64.9	63.95	0.0	0.0	0.0	77.8	77.8	
50000	523000	COVID Related Admin Leave	13.9	0.0	0	0.0	0.0	0.0	0.0	0.0	
	200	Personal Services and Employee Bene	4,113.0	5,020.4	4,599.07	0.0	951.2	0.0	4,139.7	5,090.9	
50000	542100	Employee I/S Mileage & Fares	1.0	5.0	0	0.0	0.0	0.0	5.0	5.0	
50000	542200	Employee I/S Meals & Lodging	3.7	5.0	0	0.0	0.0	0.0	5.0	5.0	
50000	542500	Transp - Fuel & Oil	2.3	3.0	0	0.0	0.0	0.0	3.0	3.0	
50000	542600	Transp - Parts & Supplies	0.0	1.0	0	0.0	0.0	0.0	1.0	1.0	
50000	542800	State Transp Pool Charges	12.2	25.5	0	0.0	0.0	0.0	17.7	17.7	
50000	543200	Maint - Furn, Fixt, Equipment	6.1	2.0	0	0.0	0.0	0.0	6.1	6.1	
50000	543400	Maint - Property Insurance	0.0	0.1	0	0.0	0.0	0.0	0.0	0.0	
50000	543700	Maintenance Services	1.7	0.0	0	0.0	0.0	0.0	2.0	2.0	
50000	543820	Maintenance IT	14.5	3.0	0	0.0	0.0	0.0	3.0	3.0	
50000	543830	IT HW/SW Agreements	38.3	274.3	0	0.0	0.0	0.0	329.3	329.3	
50000	544000	Supply Inventory IT	2.7	5.0	0	0.0	0.0	0.0	105.0	105.0	
50000	544100	Supplies-Office Supplies	3.9	5.0	0	0.0	0.0	0.0	5.0	5.0	

Administrative Services

State of New Mexico

BU PCode
64400 P507

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2023-24	2024-25	2025-26	FY 2026 Agency Request				Total	Justification
			Actuals	Opbud	PCF Proj	GF	OSF	ISF/IAT	FF		
50000	544400	Supplies-Field Supplies	0.2	0.0	0	0.0	0.0	0.0	0.0	0.0	
50000	544900	Supplies-Inventory Exempt	2.6	24.3	0	0.0	0.0	0.0	5.0	5.0	
50000	545600	Reporting & Recording	0.6	0.0	0	0.0	0.0	0.0	0.0	0.0	
50000	545700	ISD Services	34.6	32.6	0	0.0	0.0	0.0	39.9	39.9	
50000	545710	DOIT HCM Assessment Fees	14.4	15.7	0	0.0	0.0	0.0	15.4	15.4	
50000	545900	Printing & Photo Services	6.0	5.0	0	0.0	0.0	0.0	6.0	6.0	
50000	546100	Postage & Mail Services	7.5	15.0	0	0.0	0.0	0.0	10.0	10.0	
50000	546400	Rent Of Land & Buildings	356.2	350.0	0	0.0	0.0	0.0	360.0	360.0	
50000	546500	Rent Of Equipment	16.5	19.0	0	0.0	0.0	0.0	19.0	19.0	
50000	546610	DOIT Telecommunications	70.8	64.2	0	0.0	0.0	0.0	75.6	75.6	
50000	546700	Subscriptions/Dues/License Fee	37.5	33.0	0	0.0	0.0	0.0	37.5	37.5	
50000	546800	Employee Training & Education	3.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
50000	546900	Advertising	0.0	2.0	0	0.0	0.0	0.0	2.0	2.0	
50000	547000	Legal Settlements	52.5	100.0	0	0.0	0.0	0.0	50.0	50.0	
50000	547900	Miscellaneous Expense	1.2	2.0	0	0.0	0.0	0.0	2.0	2.0	
50000	547999	Request to Pay Prior Year	1.7	4.0	0	0.0	0.0	0.0	4.0	4.0	
50000	548300	Information Tech Equipment	3.8	84.1	0	0.0	0.0	0.0	244.1	244.1	
50000	549600	Employee O/S Mileage & Fares	1.2	10.0	0	0.0	0.0	0.0	2.5	2.5	
50000	549700	Employee O/S Meals & Lodging	5.3	10.0	0	0.0	0.0	0.0	5.5	5.5	
	400 Other		702.1	1,099.8	0	0.0	0.0	0.0	1,360.6	1,360.6	
TOTAL EXPENSE			4,815.0	6,120.2		0.0	951.2	0.0	5,500.3	6,451.5	

BU PCode
64400 P507

State of New Mexico
Contract by PCode Detail
(Dollars in Thousands)

Fund	Account	#	Contract Purpose	Actuals	FY 2026 Agency Request				Total	Justification
					GF	OSF	ISF/IAT	FF		
50000	535200	Professional Services	1000 Investigative Services/GASB Audit/Temporary Staffing Services	56.1	0.0	0.0	0.0	120.9	120.9	Investigative Services/GASB Audit/Temporary Staffing Services
50000	535300	Other Services	1000 Security Services/Document Services	19.2	0.0	0.0	0.0	10.0	10.0	Security Services/Document Services
50000	535400	Audit Services	1000 Audit Services	78.6	0.0	0.0	0.0	90.0	90.0	Audit Services
50000	535600	IT Services	1000 IT Services AWARE System	20.3	0.0	0.0	0.0	36.0	36.0	IT Services AWARE System
TOTAL EXPENSE				174.1	0.0	0.0	0.0	256.9	256.9	

DFA Performance Based Budgeting Data System

Annual Performance Report

Agency: 64400 Vocational Rehabilitation Division

Program: P507 Administrative Services

The purpose of the administrative services program is to provide leadership, policy development, financial analysis, budgetary control, information technology services, administrative support and legal services to the vocational rehabilitation division. The administration services program function is to ensure the vocational rehabilitation division achieves a high level of accountability and excellence in services provided to the people of New Mexico.

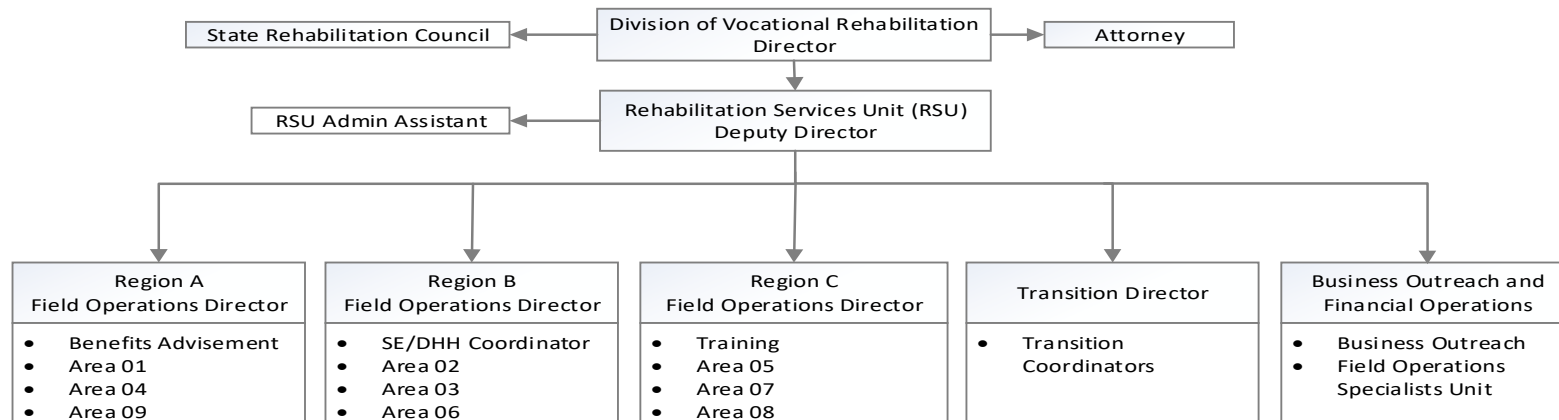
Performance Measures:		2023-24 Target	2023-24 Result	Met Target	Year End Result Narrative
Outcome	Number of working days between disbursements of federal funds from federal treasury to deposit of such funds into state treasury	1	1	Yes	DVR continues to ensure it maintains a schedule to drawdown as the grant is expended per federal guidelines. DVR was able to do that again in FY24 with consistent reliability.
Outcome	Number of working days between expenditure of federal funds and request for reimbursement from federal treasury	7	7	Yes	The DVR's Fiscal and Human Resources Services utilize the SHARE (Statewide Human Resources Accounting Reporting) system for all financial and human resources transactions. DVR uses the SHARE Grants Module to manage budgets and their related sub-funds. This practice allows DVR to control and report expenditures by funding source as stipulated in the state's annual General Appropriation.

P507	Administrative Services					
Purpose:	The purpose of the administrative services program is to provide leadership, policy development, financial analysis, budgetary control, information technology services, administrative support and legal services to the vocational rehabilitation division. The administration services program function is to ensure the vocational rehabilitation division achieves a high level of accountability and excellence in services provided to the people of New Mexico.					
Performance Measures:		2022-23 Actual	2023-24 Actual	2024-25 Budget	2025-26 Request	2025-26 Recomm
Outcome	Number of working days between expenditure of federal funds and request for reimbursement from federal treasury	5	7	6	6	
Outcome	Number of working days between disbursements of federal funds from federal treasury to deposit of such funds into state treasury	1	1	1	1	

Agency Name: Division of Vocational Rehabilitation
Program Name: Rehabilitation Services Program

Business Unit: 64400
Program Code: P508

**FY26 APPROPRIATION REQUEST
ORGANIZATION CHART
FORM S-2**



Program Description:

The New Mexico Division of Vocational Rehabilitation (DVR), operating under the auspices of the Rehabilitation Act of 1973 and as amended by the Workforce Innovation and Opportunity Act (WIOA) of 2014, Title IV, provides vital services to individuals with disabilities. These services are designed to support eligible individuals in obtaining and maintaining competitive, integrated employment. WIOA, which was enacted on July 1, 2015, strengthens DVR's capacity to assist persons with disabilities in achieving independence and integration into the workforce.

The Rehabilitation Services Unit (RSU), a central component of the NMDVR, directly supports the agency's strategic vision: "Every New Mexican with a disability has the opportunity to contribute to the quality of life and the economic prosperity of the state." The RSU is committed to realizing this vision by delivering comprehensive vocational rehabilitation services that align with the following strategic goals:

- Successful Participant Outcomes: Ensuring that all services lead to positive employment and independence results for participants.
- Comprehensive Employment Networks: Building and maintaining a robust network of employers and community partners to facilitate diverse employment opportunities.
- Positive Organizational Climate: Creating a supportive and inclusive work environment for staff and clients, fostering innovation and teamwork.
- Effective Use of Resources: Utilizing fiscal and human resources efficiently to maximize the impact of services provided.
- Participant and Stakeholder Satisfaction: Engaging participants and stakeholders in continuous improvement processes to enhance service delivery and satisfaction.

Significant elements emphasized in the reauthorization of the Rehabilitation Act include:

- Services to Youth and Students: Special focus on services for students and youth with disabilities, aged 14 to 21, to ensure early and adequate preparation for transition to work and adult life.
- Competitive Integrated Employment: Strengthening efforts to support individuals in achieving employment that is integrated within the community and pays at least minimum wage.
- Prohibition of Sub-Minimum Wage: Addressing legislative changes restricting sub-minimum wage use and aligning vocational efforts with fair labor standards.
- Professional Standards for Counselors: Implementing new qualification standards for vocational rehabilitation counselors to enhance the quality and effectiveness of counseling services.

The NMDVR is dedicated to adhering to these guidelines and standards to facilitate meaningful employment outcomes for New Mexicans with disabilities, thereby contributing to their autonomy and the state's overall economic growth.

Primary Services Provided/Beneficiaries, Current Service Levels

The NMDVR is dedicated to supporting potentially eligible and eligible individuals with disabilities in achieving competitive, integrated employment through individualized services tailored to meet their vocational needs and goals. The RSU is central to this mission, providing a comprehensive suite of services to facilitate employment outcomes that reflect the individual's strengths, resources, priorities, capabilities, and interests.

Service Provision

The RSU offers various services to assist participants in reaching their employment objectives. These services include, but are not limited to:

- Pre-Employment Transition Services (Pre-ETS): Initiated in State Fiscal Year 2017 and continuing to SFY 2024, Pre-ETS provides early intervention for students with disabilities, focusing on job exploration counseling, work-based learning experiences, counseling on opportunities for enrollment in comprehensive transition or postsecondary education programs, workplace readiness training, and instruction in self-advocacy.

P-1 Program Overview

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64400 P508

educational programs, workplace readiness training, and instruction in self-advocacy.

- Diagnostic Assessments: Both medical and vocational assessments are conducted to fully understand the participant's needs.
- Restoration Services: This includes physical and psychological support, such as counseling and therapy, to prepare for employment.
- Transportation and Maintenance Assistance: Support for travel and basic living expenses related to pursuing vocational goals.
- Supports for Supplies and Equipment: Necessary tools and technology are provided to enhance job performance and accessibility.
- Training Assistance: This encompasses tuition payment for postsecondary education, skills training, and other forms of vocational preparation.
- Clothing Allowances: Assistance with purchasing appropriate work attire.

Eligibility and Plan Development

To access the NMDVR services, an individual must be deemed eligible. Eligibility criteria require that the individual have a documented disability confirmed by a licensed diagnostician and a defined employment goal. The determination is made by a Vocational Rehabilitation Counselor (VRC), who also collaborates with the participant to develop an Individualized Plan for Employment (IPE). The IPE outlines the necessary services identified through a process emphasizing informed choice regarding the employment goal, service delivery, and selection of service providers.

Staffing and Structure

The NMVR is structured around rehabilitation teams, including Program Managers, Vocational Rehabilitation Counselors, Technicians, Secretaries, and Administrative Assistants. Teams stationed across various state offices currently manage 73 general caseloads and 11 transition caseloads, ensuring statewide coverage and accessibility.

Employer Engagement and Work-Based Learning

Aligned with WIOA mandates, the NMDVR places a significant emphasis on engaging employers and fostering sector partnerships. The Act encourages evidence-based strategies, including apprenticeships and other work-based learning models, to enhance participants' employability. These initiatives are integral to developing a skilled workforce that meets the needs of local and regional employers. The NMDVR has created a Business Outreach Unit to focus on employer engagement. This unit focuses on education, training, response, and intervention to support employers in hiring individuals with disabilities.

In summary, the New Mexico Division of Vocational Rehabilitation is committed to empowering New Mexicans with disabilities by providing targeted services and supports that lead to meaningful employment, thereby enriching both the individual lives and the broader economic fabric of the state.

Major Issues and Accomplishments:

The NMDVR has been on an active Order of Selection (OOS) since 2011, which officially ended on July 1, 2024. Federal law states that if there are not enough resources to provide services to all persons with disabilities, the Director of the NMDVR must initiate an OOS procedure. This procedure must ensure that individuals with the most significant disabilities are served first. The criteria used for determining the OOS for services relies upon a determination of the number of functional capacity limitations that affect an individual's ability to work, the number and intensity of substantial vocational rehabilitation services required, and the need for these services over an extended period of time.

The NMDVR has three priority categories. The first priority category is the most significant disabilities. Individuals with priority category two are determined as significantly disabled and require cost and/or no-cost vocational

P-1 Program Overview

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rehabilitation services, and individuals with priority category three are eligible individuals with non-significant disabilities who require cost or no-cost vocational rehabilitation services. In August 2018, the NMDVR closed priority categories two and three; individuals in categories two or three were placed on delayed status, also known as a waitlist. The agency is currently serving all categories as of January 1, 2023. There are currently no participants on delayed status (waiting list). The NMDVR's Order of Selection was removed as of July 1, 2024.

In State Fiscal Year 2024, the New Mexico Division of Vocational Rehabilitation (NMDVR) served 8,338 individuals with disabilities. Of these, 2,433 participants engaged in services under an Individualized Plan for Employment. The agency successfully supported 523 participants in achieving competitive integrated employment, leading to successful rehabilitative closures. Currently, there is a 13% vacancy rate in the Rehabilitation Services Unit (RSU). The NMDVR is actively working to fill these vacancies, particularly in field positions that provide direct services. Additionally, the agency has bolstered its commitment to enhancing service delivery by transferring 20 additional full-time positions to the RSU over the past State Fiscal Year.

The NMDVR's field staff had a total of 115,616 hours conducting Pre-ETS and an additional 13 full-time staff dedicated to serving students across New Mexico. For SFY 24, the NMDVR requested interested vendors providing pre-employment transition programs submit program details to engage in fee-for-service services for potentially eligible and eligible students in the VR program. This has expanded opportunities for students to engage in work-based learning activities across the state. In addition, the NMDVR maintains a contract with the University of New Mexico Center for Development and Disability.

In FY24, the NMDVR established MOU's with the three Tribal Vocational Rehabilitation (TVR) programs. The MOUs were established to maximize co-served cases and outline how the NMDVR and the TVR programs will cooperate and coordinate their efforts to provide the most beneficial, culturally relevant VR services possible to American Indians with disabilities who reside within the state of New Mexico.

The NMDVR continues to honor the Memorandum of Understanding (MOU) agreements with all 4 of the workforce development boards in the state. The primary purpose of these MOU's is to establish and build partnerships, streamline operations, minimize duplication, and strengthen the impact of workforce development programs in the different regions of the state. As a partner under the Workforce Innovation and Opportunity Act, the NMDVR works hard to cooperate with the other identified partners to establish shared goals, operating strategies, and procedures for the effective integration of workforce services in New Mexico. Within the Northern Region, one-stop centers in San Juan and Santa Fe counties continue to exist, both of which the NMDVR remains collocated, and four affiliate American Job Centers. These centers were established under the Workforce Investment Act of 1998 and continued by the Workforce Innovation and Opportunity Act. All centers offer WIOA Title I.B Adult, Dislocated Worker, and Youth Services, Title III Wagner-Peyser services, and provide for both staff-assisted and self-directed services and access to Unemployment Insurance via the telephone or through the resource center facilities with staff assistance available.

Additionally, the NMDVR has reached out to the sole 504c holder to address sub-minimum wage. The NMDVR has provided career counseling and orientation on services for individuals earning subminimum wage. The NMDVR is also represented by the state's workforce boards to ensure best practices and business engagement.

A key initiative in SFY24 and SFY25 is to continue to fill key vacancies in the direct services program and add FTEs to the RSU to accomplish the new requirement that WIOA places on VR agencies. The NMDVR continues to enhance its Rehabilitation Academy to provide increased and enhanced training for the NMDVR field staff and improve our onboarding process.

P-1 Program Overview

Overview of Request:

For the Vocational Rehabilitation Program, the Division will request a General Fund Base increase for the FY26 Appropriation Request to provide VR services to individuals with disabilities who are interested and eligible for services by serving all priority categories. If DVR does not receive requested funds, priority categories will be put on a waitlist; henceforth continue to be on OOS. DVR is requesting additional \$4,170.0m of Federal Fund increase for direct client services and information technology upgrades related to the VR Program. DVR is asking for the corresponding increase in state match General Fund of \$451.3k to maximize the full amount of the federal award that DVR receives.

P508 Rehabilitation Services Unit has requested an increase in Federal Funds in the amount of \$4,170.0m for the VR Grant. P508 Rehabilitation Services Unit has also requested \$451.3k required for state match. P508 Rehabilitation Services Unit has recently increased hiring of RSU staff, which has increased personal services and benefits. This additional funding request is also needed for recent increase in clients being served and much needed IT improvements of old and antiquated systems.

- Increase in FF \$4,170.0m
- Increase state general fund match \$451.3k
- Total increase requested by DVR / P508 Vocational Rehabilitation Services \$4,621.3m

Programmatic Changes:

No substantial program changes.

Base Budget Justification:

For the Vocational Rehabilitation Program, the Division will request a General Fund Base increase for the FY26 Appropriation Request to provide VR services to individuals with disabilities who are interested and eligible for services by serving all priority categories. If DVR does not receive requested funds, priority categories will be put on a waitlist; henceforth continue to be on OOS. DVR is requesting additional \$4,170.0m of Federal Fund increase for direct client services and information technology upgrades related to the VR Program. DVR is asking for the corresponding increase in state match General Fund of \$451.3k to maximize the full amount of the federal award that DVR receives.

Budget Review System

P-1 Program Overview

Rehabilitation Services Unit

BU PCode
66400 P508

Program Description

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Major Issues, Accomplishments, Changes included in the Base Budget Request

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Base Budget Increase Justification

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Overview

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- Increase in FF \$4,170.0m
- Increase state match \$451.3k
- Total increase requested by DVR / P508 Vocational Rehabilitation Services \$4,621.3m

BU PCode Department
64400 P508 000000

S-8 Financial Summary

(Dollars in Thousands)

		2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	Base	----- FY 2026 Agency Request ----- Expansion	Total
REVENUE								
111	General Fund Transfers	5,966.0	5,966.0	6,204.6	0.0	6,655.9	0.0	6,655.9
112	Other Transfers	191.5	191.5	191.5	0.0	191.5	0.0	191.5
120	Federal Revenues	24,698.3	24,654.8	24,099.9	0.0	28,269.9	0.0	28,269.9
REVENUE, TRANSFERS		30,855.8	30,812.3	30,496.0	0.0	35,117.3	0.0	35,117.3
REVENUE		30,855.8	30,812.3	30,496.0	0.0	35,117.3	0.0	35,117.3
EXPENSE								
200	Personal Services and Employee Benefits	13,826.0	13,200.7	15,446.3	16,690.5	15,962.5	0.0	15,962.5
300	Contractual services	3,389.3	2,019.1	2,889.3	0.0	2,200.3	0.0	2,200.3
400	Other	13,440.5	15,392.5	11,960.4	0.0	16,754.5	0.0	16,754.5
EXPENDITURES		30,655.8	30,612.3	30,296.0	16,690.54	34,917.3	0.0	34,917.3
500	Other financing uses	200.0	200.0	200.0	0.0	200.0	0.0	200.0
OTHER FINANCING USES		200.0	200.0	200.0	0	200.0	0.0	200.0
EXPENSE		30,855.8	30,812.3	30,496.0	16,690.54	35,117.3	0.0	35,117.3
FTE POSITIONS								
810	Permanent	29.00	48.00	27.00	48.00	27.00	0.00	27.00
820	Term	136.00	130.00	148.00	130.00	148.00	0.00	148.00
FTEs		165.00	178.00	175.00	178.00	175.00	0.00	175.00
FTE POSITIONS		165.00	178.00	175.00	178.00	175.00	0.00	175.00

REV EXP COMPARISON

(Dollars in Thousands)

64400 - Vocational Rehabilitation Division					
P508 - Rehabilitation Services					
	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES Totals	6,655.9	0.0	191.5	28,269.9	35,117.3
Personal Services and Employee Benefits	0.0	0.0	0.0	15,962.5	15,962.5
Contractual services	0.0	0.0	0.0	2,200.3	2,200.3
Other	6,655.9	0.0	191.5	9,907.1	16,754.5
Other financing uses	0.0	0.0	0.0	200.0	200
USES Total:	6,655.9	0.0	191.5	28,269.9	35,117.3
Net:	0.0	0.0	0.0	0.0	0.0

Detail of Federal Funds Revenue (numbers in thousands)

Agency: Division of Vocational Rehabilitation
 BU: 64400
 Program: Rehabilitation Services Unit
 Program Code: P508

FUND	REVENUE ACCOUNT	GRANT NAME	MATCH RATIO	EXP. DATE	TOTAL GRANT AMOUNT	FY24 ACTUALS	FY25 OPBUD	FY26 REQUEST		
								BASE	EXPANSION	TOTAL
50000	451903	Vocational Rehabilitation Services	78.7/21.3	9/30/2027	73,776.9	20,644.1	24,099.9	28,269.9		28,269.9
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
TOTALS						20,644.10	24,099.90	28,269.90	0.00	28,269.90

Rehabilitation Services

State of New Mexico

BU PCode Department
64400 P508 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request -----		
						Base	Expansion	Total
499105	General Fd. Appropriation	5,966.0	5,966.0	6,204.6	0.0	6,655.9	0.0	6,655.9
111	General Fund Transfers	5,966.0	5,966.0	6,204.6	0.0	6,655.9	0.0	6,655.9
499905	Other Financing Sources	191.5	191.5	91.5	0.0	91.5	0.0	91.5
499906	OFS - INTRA-Agency	0.0	0.0	100.0	0.0	100.0	0.0	100.0
112	Other Transfers	191.5	191.5	191.5	0.0	191.5	0.0	191.5
451903	Federal Direct - Operating	24,698.3	24,654.8	24,099.9	0.0	28,269.9	0.0	28,269.9
120	Federal Revenues	24,698.3	24,654.8	24,099.9	0.0	28,269.9	0.0	28,269.9
TOTAL REVENUE		30,855.8	30,812.3	30,496.0	0.0	35,117.3	0.0	35,117.3
520100	Exempt Perm Positions P/T&F/T	0.0	0.0	0.0	0.0	0.0	0.0	0.0
520200	Term Positions	7,791.1	7,964.0	9,028.4	9,004.1	9,608.9	0.0	9,608.9
520300	Classified Perm Positions F/T	1,963.0	1,424.2	1,702.5	3,173.8	1,374.9	0.0	1,374.9
520600	Paid Unused Sick Leave	6.2	2.2	0.0	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	8.2	0.7	0.0	0.0	0.0	0.0	0.0
520800	Annl & Comp Paid At Separation	25.8	0.0	0.0	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	1,166.0	991.9	1,337.9	1,233.3	1,238.9	0.0	1,238.9
521200	Retirement Contributions	1,714.6	1,782.6	2,167.2	2,284.4	2,348.1	0.0	2,348.1
521300	F I C A	718.4	683.5	861.7	748.5	933.6	0.0	933.6
521400	Workers' Comp Assessment Fee	1.8	1.3	1.6	0.0	1.6	0.0	1.6
521410	GSD Work Comp Insur Premium	61.3	37.3	30.9	0.0	46.4	0.0	46.4
521500	Unemployment Comp Premium	30.0	23.5	26.9	0.0	8.4	0.0	8.4
521600	Employee Liability Ins Premium	85.4	67.5	63.9	0.0	157.6	0.0	157.6
521700	RHC Act Contributions	180.0	185.4	225.3	246.5	244.1	0.0	244.1
521900	Other Employee Benefits	36.0	0.0	0.0	0.0	0.0	0.0	0.0
523000	COVID Related Admin Leave	32.0	36.6	0.0	0.0	0.0	0.0	0.0
523200	COVID Related Time Worked	6.2	0.0	0.0	0.0	0.0	0.0	0.0
200	Personal Services and Employee Bene	13,826.0	13,200.7	15,446.3	16,690.5	15,962.5	0.0	15,962.5
535200	Professional Services	84.0	61.6	30.0	0.0	62.0	0.0	62.0
535300	Other Services	3,020.0	1,776.2	2,474.3	0.0	1,774.3	0.0	1,774.3
535500	Attorney Services	16.0	5.7	60.0	0.0	0.0	0.0	0.0
535600	IT Services	269.3	175.7	325.0	0.0	364.0	0.0	364.0
300	Contractual services	3,389.3	2,019.1	2,889.3	0.0	2,200.3	0.0	2,200.3
542100	Employee I/S Mileage & Fares	30.0	12.9	6.0	0.0	13.0	0.0	13.0
542200	Employee I/S Meals & Lodging	30.0	97.0	60.0	0.0	100.0	0.0	100.0

Rehabilitation Services

State of New Mexico

BU PCode Department
64400 P508 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
542300	Brd & Comm Mbr Meals & Lodging	0.0	0.4	0.0	0.0	0.0	0.0	0.0
542310	Brd & Comm Mbr Mileage & Fares	0.0	0.6	0.0	0.0	0.0	0.0	0.0
542500	Transp - Fuel & Oil	15.0	16.4	18.0	0.0	18.0	0.0	18.0
542600	Transp - Parts & Supplies	1.0	1.9	1.0	0.0	2.0	0.0	2.0
542700	Transp - Transp Insurance	4.5	0.0	0.0	0.0	0.0	0.0	0.0
542800	State Transp Pool Charges	170.0	140.7	151.4	0.0	229.2	0.0	229.2
543100	Maint - Grounds & Roadways	0.0	8.2	0.0	0.0	0.0	0.0	0.0
543200	Maint - Furn, Fixt, Equipment	60.0	0.0	10.0	0.0	10.0	0.0	10.0
543300	Maint - Buildings & Structures	35.0	8.9	10.0	0.0	10.0	0.0	10.0
543400	Maint - Property Insurance	3.5	0.0	0.0	0.0	0.0	0.0	0.0
543700	Maintenance Services	0.2	0.0	4.5	0.0	0.0	0.0	0.0
543820	Maintenance IT	5.0	9.9	19.0	0.0	19.0	0.0	19.0
543830	IT HW/SW Agreements	625.0	233.2	400.0	0.0	843.9	0.0	843.9
544000	Supply Inventory IT	210.0	420.4	50.0	0.0	267.2	0.0	267.2
544100	Supplies-Office Supplies	25.0	47.8	30.0	0.0	25.0	0.0	25.0
544400	Supplies-Field Supplies	0.1	0.0	0.5	0.0	0.0	0.0	0.0
544900	Supplies-Inventory Exempt	2.0	73.2	122.5	0.0	75.0	0.0	75.0
545600	Reporting & Recording	2.0	2.3	0.0	0.0	0.0	0.0	0.0
545700	ISD Services	153.3	168.2	167.6	0.0	205.0	0.0	205.0
545710	DOIT HCM Assessment Fees	82.0	56.9	63.9	0.0	60.9	0.0	60.9
545900	Printing & Photo Services	10.0	30.7	21.8	0.0	30.0	0.0	30.0
546100	Postage & Mail Services	18.0	27.0	18.0	0.0	30.0	0.0	30.0
546400	Rent Of Land & Buildings	2,503.5	1,855.4	1,760.2	0.0	1,769.2	0.0	1,769.2
546409	Rent Expense - Interagency	37.0	35.8	18.5	0.0	35.0	0.0	35.0
546500	Rent Of Equipment	110.0	66.7	65.4	0.0	66.7	0.0	66.7
546600	Communications	37.8	12.5	0.0	0.0	12.4	0.0	12.4
546610	DOIT Telecommunications	333.3	455.9	261.1	0.0	299.1	0.0	299.1
546700	Subscriptions/Dues/License Fee	7.0	35.6	7.0	0.0	35.5	0.0	35.5
546800	Employee Training & Education	65.0	49.2	50.0	0.0	50.0	0.0	50.0
546810	Board Member Training	0.0	1.7	0.0	0.0	0.0	0.0	0.0
546900	Advertising	3.0	1.8	3.0	0.0	3.0	0.0	3.0
547300	Care & Support	8,720.3	11,449.4	8,204.7	0.0	12,156.0	0.0	12,156.0
547900	Miscellaneous Expense	9.0	5.2	5.0	0.0	5.0	0.0	5.0
547999	Request to Pay Prior Year	2.0	3.9	80.0	0.0	10.0	0.0	10.0

Rehabilitation Services

State of New Mexico

BU PCode Department
64400 P508 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
548300	Information Tech Equipment	51.0	13.6	321.4	0.0	321.4	0.0	321.4
549600	Employee O/S Mileage & Fares	10.0	17.1	13.3	0.0	18.0	0.0	18.0
549700	Employee O/S Meals & Lodging	10.0	28.0	16.6	0.0	30.0	0.0	30.0
549800	Brd & Comm O/S Mileage & Fares	30.0	0.8	0.0	0.0	1.0	0.0	1.0
549900	Brd & Comm O/S Meals & Lodging	30.0	3.3	0.0	0.0	4.0	0.0	4.0
400	Other	13,440.5	15,392.5	11,960.4	0.0	16,754.5	0.0	16,754.5
555100	Other Financing Uses	200.0	200.0	200.0	0.0	200.0	0.0	200.0
500	Other financing uses	200.0	200.0	200.0	0.0	200.0	0.0	200.0
TOTAL EXPENSE		30,855.8	30,812.3	30,496.0	16,690.5	35,117.3	0.0	35,117.3
810	Permanent	29.00	48.00	27.00	48.00	27.00	0.00	27.00
810	Permanent	29.00	48.00	27.00	48.00	27.00	0.00	27.00
820	Term	136.00	130.00	146.00	130.00	148.00	0.00	148.00
820	Term	136.00	130.00	146.00	130.00	148.00	0.00	148.00
TOTAL FTE POSITIONS		165.00	178.00	173.00	178.00	175.00	0.00	175.00

Rehabilitation Services

BU PCode Department
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State of New Mexico

S-9 Account Code Revenue Summary
(Dollars in Thousands)

		Provider	2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		PCode	Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
499105	General Fd. Appropriation		5,966.0	5,966.0	6,204.6	0.0	6,655.9	0.0	6,655.9
111	General Fund Transfers		5,966.0	5,966.0	6,204.6	0.0	6,655.9	0.0	6,655.9
499905	Other Financing Sources		0.0	191.5	0.0	0.0	0.0	0.0	0.0
499905	Other Financing Sources	P693	91.5	0.0	91.5	0.0	91.5	0.0	91.5
499905	Other Financing Sources	P695	100.0	0.0	0.0	0.0	0.0	0.0	0.0
499906	OFS - INTRA-Agency		0.0	0.0	0.0	0.0	0.0	0.0	0.0
499906	OFS - INTRA-Agency	P695	0.0	0.0	100.0	0.0	100.0	0.0	100.0
112	Other Transfers		191.5	191.5	191.5	0.0	191.5	0.0	191.5
451903	Federal Direct - Operating		24,698.3	24,654.8	24,099.9	0.0	28,269.9	0.0	28,269.9
120	Federal Revenues		24,698.3	24,654.8	24,099.9	0.0	28,269.9	0.0	28,269.9
TOTAL REVENUE			30,855.8	30,812.3	30,496.0	0.0	35,117.3	0.0	35,117.3

Rehabilitation Services

BU PCode Department
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State of New Mexico

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
520100	Exempt Perm Positions P/T&F/T	0.0	0.0	0.0	0.0	0.0	0.0	0.0
520200	Term Positions	7,791.1	7,964.0	9,028.4	9,004.1	9,608.9	0.0	9,608.9
520300	Classified Perm Positions F/T	1,963.0	1,424.2	1,702.5	3,173.8	1,374.9	0.0	1,374.9
520600	Paid Unused Sick Leave	6.2	2.2	0.0	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	8.2	0.7	0.0	0.0	0.0	0.0	0.0
520800	Annl & Comp Paid At Separation	25.8	0.0	0.0	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	1,166.0	991.9	1,337.9	1,233.3	1,238.9	0.0	1,238.9
521200	Retirement Contributions	1,714.6	1,782.6	2,167.2	2,284.4	2,348.1	0.0	2,348.1
521300	F I C A	718.4	683.5	861.7	748.5	933.6	0.0	933.6
521400	Workers' Comp Assessment Fee	1.8	1.3	1.6	0.0	1.6	0.0	1.6
521410	GSD Work Comp Insur Premium	61.3	37.3	30.9	0.0	46.4	0.0	46.4
521500	Unemployment Comp Premium	30.0	23.5	26.9	0.0	8.4	0.0	8.4
521600	Employee Liability Ins Premium	85.4	67.5	63.9	0.0	157.6	0.0	157.6
521700	RHC Act Contributions	180.0	185.4	225.3	246.5	244.1	0.0	244.1
521900	Other Employee Benefits	36.0	0.0	0.0	0.0	0.0	0.0	0.0
523000	COVID Related Admin Leave	32.0	36.6	0.0	0.0	0.0	0.0	0.0
523200	COVID Related Time Worked	6.2	0.0	0.0	0.0	0.0	0.0	0.0
200	Personal Services and Employee	13,826.0	13,200.7	15,446.3	16,690.5	15,962.5	0.0	15,962.5
535200	Professional Services	84.0	61.6	30.0	0.0	62.0	0.0	62.0
535300	Other Services	3,020.0	1,776.2	2,474.3	0.0	1,774.3	0.0	1,774.3
535500	Attorney Services	16.0	5.7	60.0	0.0	0.0	0.0	0.0
535600	IT Services	269.3	175.7	325.0	0.0	364.0	0.0	364.0
300	Contractual services	3,389.3	2,019.1	2,889.3	0.0	2,200.3	0.0	2,200.3
542100	Employee I/S Mileage & Fares	30.0	12.9	6.0	0.0	13.0	0.0	13.0
542200	Employee I/S Meals & Lodging	30.0	97.0	60.0	0.0	100.0	0.0	100.0
542300	Brd & Comm Mbr Meals & Lodgin	0.0	0.4	0.0	0.0	0.0	0.0	0.0
542310	Brd & Comm Mbr Mileage & Fares	0.0	0.6	0.0	0.0	0.0	0.0	0.0
542500	Transp - Fuel & Oil	15.0	16.4	18.0	0.0	18.0	0.0	18.0
542600	Transp - Parts & Supplies	1.0	1.9	1.0	0.0	2.0	0.0	2.0
542700	Transp - Transp Insurance	4.5	0.0	0.0	0.0	0.0	0.0	0.0
542800	State Transp Pool Charges	170.0	140.7	151.4	0.0	229.2	0.0	229.2
543100	Maint - Grounds & Roadways	0.0	8.2	0.0	0.0	0.0	0.0	0.0
543200	Maint - Furn, Fixt, Equipment	60.0	0.0	10.0	0.0	10.0	0.0	10.0

Rehabilitation Services

BU PCode Department
64400 P508 000000

State of New Mexico

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request -----		
						Base	Expansion	Total
543300	Maint - Buildings & Structures	35.0	8.9	10.0	0.0	10.0	0.0	10.0
543400	Maint - Property Insurance	3.5	0.0	0.0	0.0	0.0	0.0	0.0
543700	Maintenance Services	0.2	0.0	4.5	0.0	0.0	0.0	0.0
543820	Maintenance IT	5.0	9.9	19.0	0.0	19.0	0.0	19.0
543830	IT HW/SW Agreements	625.0	233.2	400.0	0.0	843.9	0.0	843.9
544000	Supply Inventory IT	210.0	420.4	50.0	0.0	267.2	0.0	267.2
544100	Supplies-Office Supplies	25.0	47.8	30.0	0.0	25.0	0.0	25.0
544400	Supplies-Field Supplies	0.1	0.0	0.5	0.0	0.0	0.0	0.0
544900	Supplies-Inventory Exempt	2.0	73.2	122.5	0.0	75.0	0.0	75.0
545600	Reporting & Recording	2.0	2.3	0.0	0.0	0.0	0.0	0.0
545700	ISD Services	153.3	168.2	167.6	0.0	205.0	0.0	205.0
545710	DOIT HCM Assessment Fees	82.0	56.9	63.9	0.0	60.9	0.0	60.9
545900	Printing & Photo Services	10.0	30.7	21.8	0.0	30.0	0.0	30.0
546100	Postage & Mail Services	18.0	27.0	18.0	0.0	30.0	0.0	30.0
546400	Rent Of Land & Buildings	2,503.5	1,855.4	1,760.2	0.0	1,769.2	0.0	1,769.2
546409	Rent Expense - Interagency	37.0	35.8	18.5	0.0	35.0	0.0	35.0
546500	Rent Of Equipment	110.0	66.7	65.4	0.0	66.7	0.0	66.7
546600	Communications	37.8	12.5	0.0	0.0	12.4	0.0	12.4
546610	DOIT Telecommunications	333.3	455.9	261.1	0.0	299.1	0.0	299.1
546700	Subscriptions/Dues/License Fee	7.0	35.6	7.0	0.0	35.5	0.0	35.5
546800	Employee Training & Education	65.0	49.2	50.0	0.0	50.0	0.0	50.0
546810	Board Member Training	0.0	1.7	0.0	0.0	0.0	0.0	0.0
546900	Advertising	3.0	1.8	3.0	0.0	3.0	0.0	3.0
547300	Care & Support	8,720.3	11,449.4	8,204.7	0.0	12,156.0	0.0	12,156.0
547900	Miscellaneous Expense	9.0	5.2	5.0	0.0	5.0	0.0	5.0
547999	Request to Pay Prior Year	2.0	3.9	80.0	0.0	10.0	0.0	10.0
548300	Information Tech Equipment	51.0	13.6	321.4	0.0	321.4	0.0	321.4
549600	Employee O/S Mileage & Fares	10.0	17.1	13.3	0.0	18.0	0.0	18.0
549700	Employee O/S Meals & Lodging	10.0	28.0	16.6	0.0	30.0	0.0	30.0
549800	Brd & Comm O/S Mileage & Fares	30.0	0.8	0.0	0.0	1.0	0.0	1.0
549900	Brd & Comm O/S Meals & Lodgin	30.0	3.3	0.0	0.0	4.0	0.0	4.0
400	Other	13,440.5	15,392.5	11,960.4	0.0	16,754.5	0.0	16,754.5
555100	Other Financing Uses	200.0	200.0	200.0	0.0	200.0	0.0	200.0
500	Other financing uses	200.0	200.0	200.0	0.0	200.0	0.0	200.0

Rehabilitation Services

BU PCode Department
64400 P508 000000

State of New Mexico

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request ----- Base Expansion	Total
TOTAL EXPENSE	30,855.8	30,812.3	30,496.0	16,690.54	35,117.3 0.0	35,117.3

Rehabilitation Services

BU PCode
64400 P508

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2023-24	2024-25	2025-26	FY 2026 Agency Request					Justification
			Actuals	Opbud	PCF Proj	GF	OSF	ISF/IAT	FF	Total	
00000	520300	Classified Perm Positions F/T	0.0	0.0	216.86	0.0	0.0	0.0	0.0	0.0	
00000	521100	Group Insurance Premium	0.0	0.0	15.34	0.0	0.0	0.0	0.0	0.0	
00000	521200	Retirement Contributions	0.0	0.0	41.25	0.0	0.0	0.0	0.0	0.0	
00000	521300	F I C A	0.0	0.0	13.29	0.0	0.0	0.0	0.0	0.0	
00000	521700	RHC Act Contributions	0.0	0.0	5.36	0.0	0.0	0.0	0.0	0.0	
50000	520200	Term Positions	7,964.0	9,028.4	9,004.11	0.0	0.0	0.0	9,608.9	9,608.9	
50000	520300	Classified Perm Positions F/T	1,424.2	1,702.5	2,956.9	0.0	0.0	0.0	1,374.9	1,374.9	
50000	520600	Paid Unused Sick Leave	2.2	0.0	0	0.0	0.0	0.0	0.0	0.0	
50000	520700	Overtime & Other Premium Pay	0.7	0.0	0	0.0	0.0	0.0	0.0	0.0	
50000	520800	Annl & Comp Paid At Separation	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
50000	521100	Group Insurance Premium	991.9	1,337.9	1,217.95	0.0	0.0	0.0	1,238.9	1,238.9	
50000	521200	Retirement Contributions	1,782.6	2,167.2	2,243.13	0.0	0.0	0.0	2,348.1	2,348.1	
50000	521300	F I C A	683.5	861.7	735.24	0.0	0.0	0.0	933.6	933.6	
50000	521400	Workers' Comp Assessment Fee	1.3	1.6	0	0.0	0.0	0.0	1.6	1.6	
50000	521410	GSD Work Comp Insur Premium	37.3	30.9	0	0.0	0.0	0.0	46.4	46.4	
50000	521500	Unemployment Comp Premium	23.5	26.9	0	0.0	0.0	0.0	8.4	8.4	
50000	521600	Employee Liability Ins Premium	67.5	63.9	0	0.0	0.0	0.0	157.6	157.6	
50000	521700	RHC Act Contributions	185.4	225.3	241.11	0.0	0.0	0.0	244.1	244.1	
50000	523000	COVID Related Admin Leave	36.6	0.0	0	0.0	0.0	0.0	0.0	0.0	
	200	Personal Services and Employee Bene	13,200.7	15,446.3	16,690.54	0.0	0.0	0.0	15,962.5	15,962.5	
50000	542100	Employee I/S Mileage & Fares	12.9	6.0	0	0.0	0.0	0.0	13.0	13.0	
50000	542200	Employee I/S Meals & Lodging	97.0	60.0	0	0.0	0.0	0.0	100.0	100.0	
50000	542300	Brd & Comm Mbr Meals & Lodging	0.4	0.0	0	0.0	0.0	0.0	0.0	0.0	
50000	542310	Brd & Comm Mbr Mileage & Fares	0.6	0.0	0	0.0	0.0	0.0	0.0	0.0	
50000	542500	Transp - Fuel & Oil	16.4	18.0	0	0.0	0.0	0.0	18.0	18.0	
50000	542600	Transp - Parts & Supplies	1.9	1.0	0	0.0	0.0	0.0	2.0	2.0	
50000	542800	State Transp Pool Charges	140.7	151.4	0	0.0	0.0	0.0	229.2	229.2	
50000	543100	Maint - Grounds & Roadways	8.2	0.0	0	0.0	0.0	0.0	0.0	0.0	
50000	543200	Maint - Furn, Fixt, Equipment	0.0	10.0	0	0.0	0.0	0.0	10.0	10.0	
50000	543300	Maint - Buildings & Structures	8.9	10.0	0	0.0	0.0	0.0	10.0	10.0	
50000	543700	Maintenance Services	0.0	4.5	0	0.0	0.0	0.0	0.0	0.0	
50000	543820	Maintenance IT	9.9	19.0	0	0.0	0.0	0.0	19.0	19.0	
50000	543830	IT HW/SW Agreements	233.2	400.0	0	0.0	0.0	0.0	843.9	843.9	

Rehabilitation Services

State of New Mexico

BU PCode
64400 P508

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	FY 2026 Agency Request				Total	Justification
						GF	OSF	ISF/IAT	FF		
50000	544000	Supply Inventory IT	420.4	50.0	0	0.0	0.0	0.0	267.2	267.2	
50000	544100	Supplies-Office Supplies	47.8	30.0	0	0.0	0.0	0.0	25.0	25.0	
50000	544400	Supplies-Field Supplies	0.0	0.5	0	0.0	0.0	0.0	0.0	0.0	
50000	544900	Supplies-Inventory Exempt	73.2	122.5	0	0.0	0.0	0.0	75.0	75.0	
50000	545600	Reporting & Recording	2.3	0.0	0	0.0	0.0	0.0	0.0	0.0	
50000	545700	ISD Services	168.2	167.6	0	0.0	0.0	0.0	205.0	205.0	
50000	545710	DOIT HCM Assessment Fees	56.9	63.9	0	0.0	0.0	0.0	60.9	60.9	
50000	545900	Printing & Photo Services	30.7	21.8	0	0.0	0.0	0.0	30.0	30.0	
50000	546100	Postage & Mail Services	27.0	18.0	0	0.0	0.0	0.0	30.0	30.0	
50000	546400	Rent Of Land & Buildings	1,855.4	1,760.2	0	0.0	0.0	0.0	1,769.2	1,769.2	
50000	546409	Rent Expense - Interagency	35.8	18.5	0	0.0	0.0	0.0	35.0	35.0	
50000	546500	Rent Of Equipment	66.7	65.4	0	0.0	0.0	0.0	66.7	66.7	
50000	546600	Communications	12.5	0.0	0	0.0	0.0	0.0	12.4	12.4	
50000	546610	DOIT Telecommunications	455.9	261.1	0	0.0	0.0	0.0	299.1	299.1	
50000	546700	Subscriptions/Dues/License Fee	35.6	7.0	0	0.0	0.0	0.0	35.5	35.5	
50000	546800	Employee Training & Education	49.2	50.0	0	0.0	0.0	0.0	50.0	50.0	
50000	546810	Board Member Training	1.7	0.0	0	0.0	0.0	0.0	0.0	0.0	
50000	546900	Advertising	1.8	3.0	0	0.0	0.0	0.0	3.0	3.0	
50000	547300	Care & Support	11,449.4	8,204.7	0	6,655.9	0.0	191.5	5,308.6	12,156.0	
50000	547900	Miscellaneous Expense	5.2	5.0	0	0.0	0.0	0.0	5.0	5.0	
50000	547999	Request to Pay Prior Year	3.9	80.0	0	0.0	0.0	0.0	10.0	10.0	
50000	548300	Information Tech Equipment	13.6	321.4	0	0.0	0.0	0.0	321.4	321.4	
50000	549600	Employee O/S Mileage & Fares	17.1	13.3	0	0.0	0.0	0.0	18.0	18.0	
50000	549700	Employee O/S Meals & Lodging	28.0	16.6	0	0.0	0.0	0.0	30.0	30.0	
50000	549800	Brd & Comm O/S Mileage & Fares	0.8	0.0	0	0.0	0.0	0.0	1.0	1.0	
50000	549900	Brd & Comm O/S Meals & Lodging	3.3	0.0	0	0.0	0.0	0.0	4.0	4.0	
	400	Other	15,392.5	11,960.4	0	6,655.9	0.0	191.5	9,907.1	16,754.5	
50000	555100	Other Financing Uses	200.0	200.0	0	0.0	0.0	0.0	0.0	0.0	
	500	Other financing uses	200.0	200.0	0	0.0	0.0	0.0	0.0	0.0	
TOTAL EXPENSE			28,793.1	27,606.7		6,655.9	0.0	191.5	25,869.6	32,717.0	

BU PCode
64400 P508

State of New Mexico
Contract by PCode Detail
(Dollars in Thousands)

						FY 2026 Agency Request						
Fund	Account		#	Contract Purpose	Actuals	GF	OSF	ISF/IAT	FF	Total	Justification	
50000	535200	Professional Services	1000	Interpreting Services	61.6	0.0	0.0	0.0	62.0	62.0	Interpreting Services	
50000	535300	Other Services	1000	Pre-Employment Transition Services	1,776.2	0.0	0.0	0.0	1,774.3	1,774.3	Pre-Employment Transition Services	
50000	535500	Attorney Services	1000		5.7	0.0	0.0	0.0	0.0	0.0		
50000	535600	IT Services	1000	Client Services IT Database	175.7	0.0	0.0	0.0	364.0	364.0	Client Services IT Database	
TOTAL EXPENSE					2,019.1	0.0	0.0	0.0	2,200.3	2,200.3		

DFA Performance Based Budgeting Data System

Annual Performance Report

Agency: 64400 Vocational Rehabilitation Division

Program: P508 Rehabilitation Services

The purpose of the rehabilitation services program is to promote opportunities for people with disabilities to become more independent and productive by empowering individuals with disabilities so they may maximize their employment, economic self-sufficiency, independence and inclusion and integration into society.

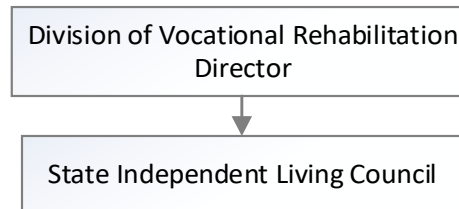
Performance Measures:		2023-24 Target	2023-24 Result	Met Target	Year End Result Narrative
Outcome	Number of clients achieving suitable employment for a minimum of ninety days	700	523	No	Once placed in an employed status, NMDVR follows the individual for an additional 90 days to ensure stability on the job. NMDVR increased closures by 84 individuals SFY.
Outcome	Percent of clients achieving measurable skills gain per fiscal year	0	37%	Yes	NMDVR has a required performance measure set by Rehabilitation Services Administration to support individuals incrementally through educational and credential attainment gains during their progress in the Vocational Rehabilitation process. NMDVR exceeded the expectation set by the federal agency for the reporting period.
Outcome	Percent of clients achieving suitable employment outcomes competitively employed or self-employed	98.00%	100.00%	Yes	Vocational Rehabilitation program only recognizes competitive integrated employment as a measure for achieving suitable employment. Of the 523 individuals closed successfully in the SFY, all have been compensated at or above minimum wage as established in the definition of competitive integrated employment. Whether an individual obtained community or self-employment competitive integrated employment was achieved.
Outcome	Percent of clients achieving suitable employment outcomes of all cases closed after receiving planned services	45%	58%	Yes	1,444 participants were provided planned services through an Individualized Plan for Employment this SFY. This percentage reflects the those individuals who continued to participate and utilize VR services throughout their case and ultimately obtained competitive integrated employment. This is an increase of 394 individuals in comparison to the previous SFY.
Outcome	Percent of clients with significant disabilities achieving suitable employment outcomes who are competitively employed or self-employed, earning at least minimum wage	98.00%	98.00%	Yes	NMDVR recognizes suitable employment only as defined by competitive integrated employment meaning that any case, regardless of the severity of disability, the individual is being compensated at or above minimum wage.

P508	Rehabilitation Services					
Purpose:	The purpose of the rehabilitation services program is to promote opportunities for people with disabilities to become more independent and productive by empowering individuals with disabilities so they may maximize their employment, economic self-sufficiency, independence and inclusion and integration into society.					
Performance Measures:		2022-23 Actual	2023-24 Actual	2024-25 Budget	2025-26 Request	2025-26 Recomm
Outcome	Number of clients achieving suitable employment for a minimum of ninety days	439	523	750	550	
Outcome	Percent of clients achieving suitable employment outcomes of all cases closed after receiving planned services	36%	58%	40%	40%	
Outcome	Percent of clients achieving suitable employment outcomes competitively employed or self-employed	100.0%	100.0%	99.0%	99.0%	
Outcome	Percent of clients with significant disabilities achieving suitable employment outcomes who are competitively employed or self-employed, earning at least minimum wage	99.0%	98.0%	99.0%	99.0%	
Outcome	Percent of clients achieving measurable skills gain per fiscal year	New	0%	New	54%	

Agency Name: Division of Vocational Rehabilitation
Program Name: Independent Living Services Program

Business Unit: 64400
Program Code: P509

**FY26 APPROPRIATION REQUEST
ORGANIZATION CHART
FORM S-2**



Program Description: CILs began as part of the Independent Living program authorized 1978 when the federal Rehabilitation Act was amended. CILs were established on the philosophy of consumer control, self-direction, and peer support. CILs are community-based, nonresidential, nonprofit organizations designed and operated by people with disabilities. People with all types of disabilities (physical, cognitive, sensory, and mental, etc.) and all ages are served by these organizations. CILs provide the five core services and other needed services in their communities.

The Statewide Independent Living Council (SILC) is responsible for the development, implementation, and monitoring of the State Plan for Independent Living, a three-year strategic plan for New Mexico to work towards goals of greater access, inclusion and independence; coordinating activities with other entities that provide services similar or complementary to Independent Living Services; assisting to advance the network of Centers for Independent Living; and conduct regular meetings of the Council that are open to the public.

Major Issues and Accomplishments: The New Mexico Independent Living network requests an increase of adequate and stable funding needed to provide the mandated, core services set forth for Centers for Independent Living (CILs) and for the Statewide Independent Living Council (SILC) to effectively fulfill its duties and authorities. Current State funding is woefully inadequate to fund the mandated core services in all counties in New Mexico leaving 5 counties unserved and multiple counties underserved.

Overview of Request: Overview points of P509 Independent living is a base increase in federal funds of \$476.5k. This increase is needed to support a rise in services directly related to care and support and to fund the mandated core services in all New Mexico counties. Currently, 5 counties are unserved and multiple counties underserved.

Programmatic Changes: The increased funds will allow CILs and the SILC to maintain qualified and experienced staff and possibly hire new staff. With these staff, additional outreach can be accomplished to the unserved and underserved areas of New Mexico. These funds will allow CILs and the SILC the ability to meet the goals of the Statewide Plan for Independent Living:

- Enhance the lives of New Mexicans with disabilities through the coordination of Independent Living and other disability services.
- Ensure access to quality IL services throughout New Mexico's diverse communities.
- Enhance and expand the ability of the network of centers for independent living to deliver quality independent living services statewide.

Base Budget Justification: A modest investment by the state will bring the New Mexico IL Network to this funding level and have a significant impact on their ability to provide mandated services while being responsive to individual community needs.

This approximately \$476.5k increase in federal funding is being requested as this additional funding gives the Independent Living network the capacity to accomplish these goals and continue progress toward the SPIL mission.

Increase in (400) Other Category in federal funding in the amount of \$476.5k.

BU PCode Department
64400 P509 000000

State of New Mexico
S-8 Financial Summary
(Dollars in Thousands)

		2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	Base	----- FY 2026 Agency Request ----- Expansion	Total
REVENUE								
111	General Fund Transfers	642.2	642.2	662.7	0.0	662.7	0.0	662.7
112	Other Transfers	7.1	7.0	7.1	0.0	7.5	0.0	7.5
120	Federal Revenues	902.0	1,967.1	945.0	0.0	1,421.5	0.0	1,421.5
REVENUE, TRANSFERS		1,551.3	2,616.3	1,614.8	0.0	2,091.7	0.0	2,091.7
REVENUE		1,551.3	2,616.3	1,614.8	0.0	2,091.7	0.0	2,091.7
EXPENSE								
300	Contractual services	51.5	16.8	51.5	0.0	51.5	0.0	51.5
400	Other	1,438.8	1,528.3	1,498.3	0.0	2,007.7	0.0	2,007.7
EXPENDITURES		1,490.3	1,545.1	1,549.8	0	2,059.2	0.0	2,059.2
500	Other financing uses	61.0	61.0	65.0	0.0	32.5	0.0	32.5
OTHER FINANCING USES		61.0	61.0	65.0	0	32.5	0.0	32.5
EXPENSE		1,551.3	1,606.1	1,614.8	0	2,091.7	0.0	2,091.7

REV EXP COMPARISON

(Dollars in Thousands)

64400 - Vocational Rehabilitation Division					
P509 - Independent Living Services					
	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES Totals	662.7	0.0	7.5	1,421.5	2,091.7
Contractual services	0.0	0.0	0.0	51.5	51.5
Other	662.7	0.0	7.5	1,337.5	2,007.7
Other financing uses	0.0	0.0	0.0	32.5	32.5
USES Total:	662.7	0.0	7.5	1,421.5	2,091.7
Net:	0.0	0.0	0.0	0.0	0.0

Program Code: P509

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Independent Living Services

BU PCode Department
64400 P509 000000

State of New Mexico

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
499105	General Fd. Appropriation	642.2	642.2	662.7	0.0	662.7	0.0	662.7
111	General Fund Transfers	642.2	642.2	662.7	0.0	662.7	0.0	662.7
499905	Other Financing Sources	7.1	7.0	7.1	0.0	0.0	0.0	0.0
499906	OFS - INTRA-Agency	0.0	0.0	0.0	0.0	7.5	0.0	7.5
112	Other Transfers	7.1	7.0	7.1	0.0	7.5	0.0	7.5
451903	Federal Direct - Operating	902.0	1,967.1	945.0	0.0	1,421.5	0.0	1,421.5
120	Federal Revenues	902.0	1,967.1	945.0	0.0	1,421.5	0.0	1,421.5
TOTAL REVENUE		1,551.3	2,616.3	1,614.8	0.0	2,091.7	0.0	2,091.7
535200	Professional Services	0.0	13.4	1.0	0.0	0.0	0.0	0.0
535300	Other Services	51.5	3.4	50.5	0.0	51.5	0.0	51.5
300	Contractual services	51.5	16.8	51.5	0.0	51.5	0.0	51.5
542300	Brd & Comm Mbr Meals & Lodging	10.0	0.8	0.0	0.0	1.0	0.0	1.0
542310	Brd & Comm Mbr Mileage & Fares	0.0	0.8	0.0	0.0	1.0	0.0	1.0
546900	Advertising	13.5	2.9	5.0	0.0	4.9	0.0	4.9
547300	Care & Support	1,405.3	1,490.8	1,493.3	0.0	2,000.8	0.0	2,000.8
547999	Request to Pay Prior Year	0.0	33.1	0.0	0.0	0.0	0.0	0.0
549800	Brd & Comm O/S Mileage & Fares	5.0	0.0	0.0	0.0	0.0	0.0	0.0
549900	Brd & Comm O/S Meals & Lodging	5.0	0.0	0.0	0.0	0.0	0.0	0.0
400	Other	1,438.8	1,528.3	1,498.3	0.0	2,007.7	0.0	2,007.7
555100	Other Financing Uses	61.0	61.0	65.0	0.0	32.5	0.0	32.5
500	Other financing uses	61.0	61.0	65.0	0.0	32.5	0.0	32.5
TOTAL EXPENSE		1,551.3	1,606.1	1,614.8	0.0	2,091.7	0.0	2,091.7

S-9 Account Code Revenue Summary
(Dollars in Thousands)

		Provider	2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		PCode	Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
499105	General Fd. Appropriation		642.2	642.2	662.7	0.0	662.7	0.0	662.7
111	General Fund Transfers		642.2	642.2	662.7	0.0	662.7	0.0	662.7
499905	Other Financing Sources		0.0	7.0	7.1	0.0	0.0	0.0	0.0
499905	Other Financing Sources	P695	7.1	0.0	0.0	0.0	0.0	0.0	0.0
499906	OFS - INTRA-Agency		0.0	0.0	(7.5)	0.0	0.0	0.0	0.0
499906	OFS - INTRA-Agency	P695	0.0	0.0	7.5	0.0	7.5	0.0	7.5
112	Other Transfers		7.1	7.0	7.1	0.0	7.5	0.0	7.5
451903	Federal Direct - Operating		902.0	1,967.1	945.0	0.0	1,421.5	0.0	1,421.5
120	Federal Revenues		902.0	1,967.1	945.0	0.0	1,421.5	0.0	1,421.5
TOTAL REVENUE			1,551.3	2,616.3	1,614.8	0.0	2,091.7	0.0	2,091.7

Independent Living Services

BU PCode Department
64400 P509 000000

State of New Mexico

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
535200	Professional Services	0.0	13.4	1.0	0.0	0.0	0.0	0.0
535300	Other Services	51.5	3.4	50.5	0.0	51.5	0.0	51.5
300	Contractual services	51.5	16.8	51.5	0.0	51.5	0.0	51.5
542300	Brd & Comm Mbr Meals & Lodgin	10.0	0.8	0.0	0.0	1.0	0.0	1.0
542310	Brd & Comm Mbr Mileage & Fares	0.0	0.8	0.0	0.0	1.0	0.0	1.0
546900	Advertising	13.5	2.9	5.0	0.0	4.9	0.0	4.9
547300	Care & Support	1,405.3	1,490.8	1,493.3	0.0	2,000.8	0.0	2,000.8
547999	Request to Pay Prior Year	0.0	33.1	0.0	0.0	0.0	0.0	0.0
549800	Brd & Comm O/S Mileage & Fares	5.0	0.0	0.0	0.0	0.0	0.0	0.0
549900	Brd & Comm O/S Meals & Lodgin	5.0	0.0	0.0	0.0	0.0	0.0	0.0
400	Other	1,438.8	1,528.3	1,498.3	0.0	2,007.7	0.0	2,007.7
555100	Other Financing Uses	61.0	61.0	65.0	0.0	32.5	0.0	32.5
500	Other financing uses	61.0	61.0	65.0	0.0	32.5	0.0	32.5
TOTAL EXPENSE		1,551.3	1,606.1	1,614.8	0	2,091.7	0.0	2,091.7

Fund	Account		2023-24	2024-25	2025-26	FY 2026 Agency Request					Justification
			Actuals	Opbud	PCF Proj	GF	OSF	ISF/IAT	FF	Total	
20570	542300	Brd & Comm Mbr Meals & Lodging	0.8	0.0	0	0.0	0.0	0.0	1.0	1.0	
20570	542310	Brd & Comm Mbr Mileage & Fares	0.8	0.0	0	0.0	0.0	0.0	1.0	1.0	
20570	546900	Advertising	2.9	5.0	0	0.0	0.0	0.0	4.9	4.9	
20570	547300	Care & Support	1,490.8	1,493.3	0	662.7	0.0	7.5	1,330.6	2,000.8	
20570	547999	Request to Pay Prior Year	33.1	0.0	0	0.0	0.0	0.0	0.0	0.0	
	400	Other	1,528.3	1,498.3	0	662.7	0.0	7.5	1,337.5	2,007.7	
20570	555100	Other Financing Uses	61.0	65.0	0	0.0	0.0	0.0	0.0	0.0	
	500	Other financing uses	61.0	65.0	0	0.0	0.0	0.0	0.0	0.0	
TOTAL EXPENSE			1,589.3	1,563.3		662.7	0.0	7.5	1,337.5	2,007.7	

BU PCode
64400 P509

State of New Mexico
Contract by PCode Detail
(Dollars in Thousands)

----- FY 2026 Agency Request -----											
Fund	Account		#	Contract Purpose	Actuals	GF	OSF	ISF/IAT	FF	Total	Justification
20570	535200	Professional Services	1000		13.4	0.0	0.0	0.0	0.0	0.0	
20570	535300	Other Services	1000	E-recycling and record disposal services	3.4	0.0	0.0	0.0	51.5	51.5	E-recycling and record disposal services
TOTAL EXPENSE					16.8	0.0	0.0	0.0	51.5	51.5	

DFA Performance Based Budgeting Data System

Annual Performance Report

Agency: 64400 Vocational Rehabilitation Division

Program: P509 Independent Living Services

The purpose of the independent living services program is to increase access for individuals with disabilities to technologies and services needed for various applications in learning, working and home management.

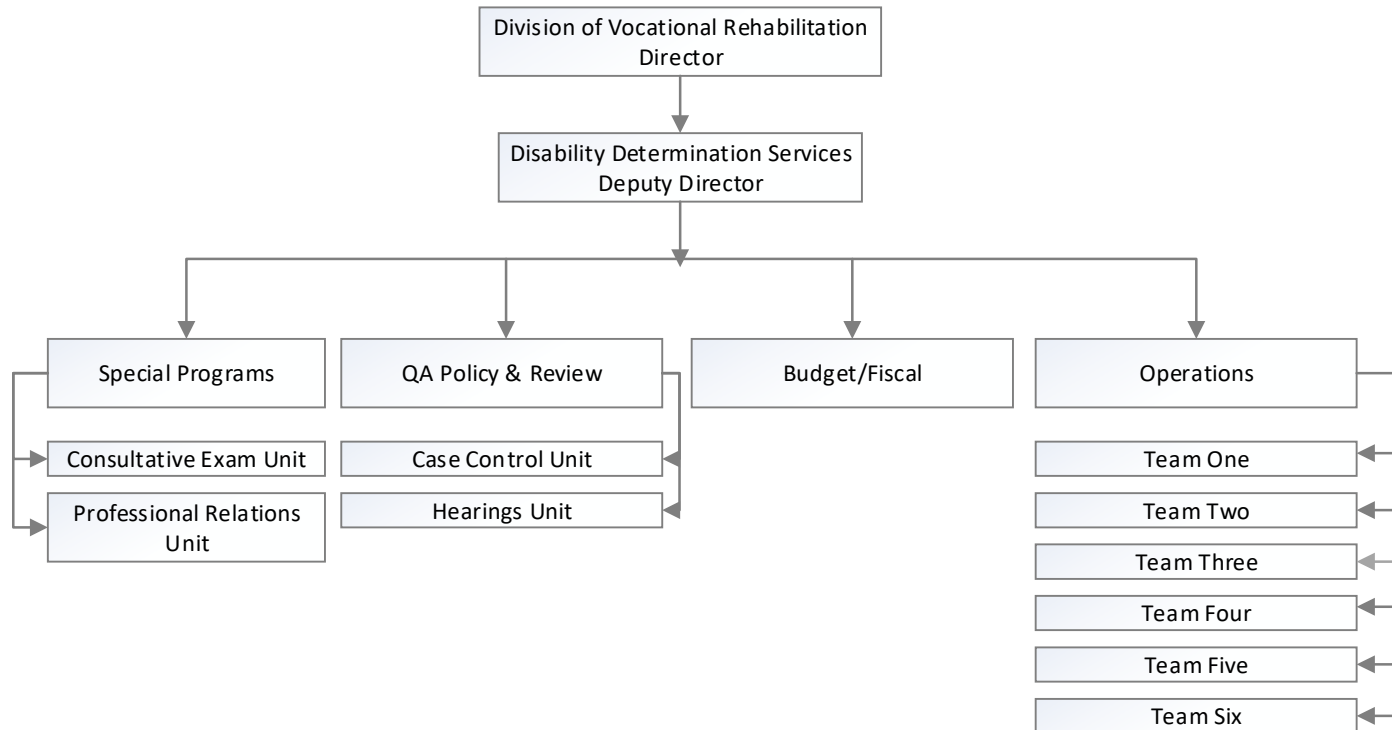
Performance Measures:		2023-24 Target	2023-24 Result	Met Target	Year End Result Narrative
Output	Number of independent living plans developed	750	1,554	Yes	FY24 actuals exceeded the Target by 107.2%.
Output	Number of individuals served for independent living	765	1,665	Yes	FY24 actuals exceeded the Target by 117.6%.

P509	Independent Living Services				
Purpose:	The purpose of the independent living services program is to increase access for individuals with disabilities to technologies and services needed for various applications in learning, working and home management.				
Performance Measures:		2022-23 Actual	2023-24 Actual	2024-25 Budget	2025-26 Request
Output	Number of independent living plans developed	690	1,554	750	750
Output	Number of individuals served for independent living	700	1,665	765	765

Agency Name: Division of Vocational Rehabilitation
Program Name: Disability Determination Services

Business Unit: 64400
Program Code: P511

**FY26 APPROPRIATION REQUEST
ORGANIZATION CHART
FORM S-2**



Program Description:

The Commissioner of the Social Security Administration (SSA) provides funds to the States for the functions necessary to make disability determinations for the Federal Government.

CITATIONS:

Social Security Act - Sections 221(a) and 1633; Regulations 20 C.F.R. Subpart P, Sec. 404.1502 and 404.1503 and Subpart Q, and Subpart I, Sec. 416.902, 416.903 and Subpart J.

State DDS's make determinations based on the law and regulations and on written guidelines issued by SSA, in compliance with regulations containing performance standards and other administrative requirements and procedures relating to the disability determination function.

SSA pays 100 percent of necessary costs incurred by the States performing the disability determination function.

SSA's approach for implementation of the performance standards is directed toward improving the overall administration of disability programs as follows:

- Establishing administrative requirements that provide the States with management flexibility--while at the same time enabling the Commissioner to carry out his/her program stewardship responsibilities--thus setting up the framework for the Federal/State partnership
- Setting targeted levels of performance
- Establishing a threshold level which clearly defines the lowest level of acceptable DDS performance
- Creating a system of intermediate goals
- Setting forth actions SSA will take to assure unacceptable performance does not continue

New Mexico has over 130,000 citizens receiving more than \$1 billion annually in Social Security and Supplemental Income disability benefits.

Through September 6th, 2024, of Federal Fiscal Year (FFY)24, the NMDDS receipted approximately 20,403 claims and disposed 22,758 claims. The DDS projects it will receipt approximately 21,652 claims and dispose 24,151 claims during FFY24.

**Major Issues and
Accomplishments:**

Accomplishments

The NMDDS is on pace to meet or exceeded our budgeted workload targets, set by SSA. In Federal Fiscal Year 2024, the NMDDS maximized staffing resource and created program efficiencies, resulting in a steady decrease in mean processing time (average time of decision) for initial level claims. As a result, the NMDDS is performing better in this public service indicator (PSI) when compared to regional and national averages.

In FFY24, the NMDDS was given hiring authority by our federal funding source, The Social Security Administration (SSA), for only 8 hires. In addition, the NMDDS has continued to work to create and sustain a strong internal career ladder within the agency, giving employees opportunities to grow their careers within the agency. In FFY24, the NMDDS completed 16 internal opportunities for staff to move into other internal career ladder opportunities within the agency.

The NMDDS was recognized by SSA as being one of the top performing DDS in terms of agency accuracy. As a result, the NMDDS was asked to be a part of special study done by SSA to identify best practices and tools that could be applied nationally.

Challenges

The NM DDS has had historically a critical issue with staff attrition. The attrition rate our core agency role, Disability Adjudicator, remained high in Federal Fiscal Year 2024.

Factors related to the continued attrition include:

- Complexity of the Disability Adjudicator Job – The Disability Adjudicator position is complex, generally requiring 3-4 years before becoming fully proficient. It requires high levels of analytical skills and critical thinking.
- Issues outside of agency control—The NM DDS has continued to analyze staffing losses to find a long-term resolution to ongoing attrition of our staff. In review of the staffing losses in FY24, the NM DDS has realized 26 staffing losses of our 136 FTEs. Of the staff that have left the agency, 3 employees retired, 4 left due to lack of Telework, 4 moved out of state, and 5 employees transferred to other state agencies. These staffing losses due to factors outside of our control equate to 62% of our FY24 staffing losses.
- High Competition – With the rise in employment opportunities throughout private and government sectors, there is now increased stiff competition for entry-level workers seeking higher pay or better fringe benefits such as education benefits and telework options with federal or private agencies.

P-1 Program Overview

Overview of Request:

Each Federal Fiscal Year, the NMDDS completes an Annual Spending Plan request, sent to SSA, outlining our funding needs related to personnel, contractors, facility and program needs along with our projected workload objectives. In addition, throughout the year, the NMDDS completes additional spending plan exercises as directed by SSA to adjust federal budget needs as agency need dictates. In partnership with our State Parent Agency (SPA), NMDVR, the NM DDS shares federal funding approval and federal workload goals with our SPA to meet the business need of our agency, NMDDS.

The process for providing funds to the State agencies is done through the Automated Standard Application for Payment (ASAP). The ASAP—implemented in the State agencies beginning August 1996—is an all-electronic payment and information system developed jointly by the Financial Management Service (FMS) of the U.S. Treasury and the Federal Reserve Bank of Richmond. Organizations receiving Federal dollars use ASAP to draw funds pre-authorized for payment through the U.S. Treasury.

The NMDDS must verify our rate of expenditure monthly. If it appears that expenditures may exceed the cumulative obligational authorization for the dates covered by the funding, agencies must consult with the SSA.

SSA is subject to the Anti-deficiency Act, which prohibits the NMDDS from incurring obligations or making expenditures in excess of available appropriations.

Programmatic Changes:

Social Security Administration (SSA) is required to establish by regulations, standards of performance and administrative requirements and procedures necessary to ensure effective and uniform administration of the disability programs.

SSA specifies the expected performance levels; however, the NMDDS is responsible for day-to-day management of the program.

At the state level, the NMDDS is under the jurisdiction of NMDVR as our State Parent Agency (SPA). Therefore, we adhere to all NMDVR State Policies and Procedures impacting State of NM employees.

Base Budget Justification:

For the NM Disability Determination Services, the Division is requesting an increase in Federal Funds for the FY26 Appropriation Request. The NM DDS is anticipating increases in the 200-category related to anticipated hiring authority from SSA to fill our staffing vacancies, which will create increased personnel expenditures. DDS is requesting federal increase in the amount of \$1,007.2m.

The NM DDS is also anticipating increased program costs related to projected increases in contract spending (300-category) and needed amendments. These increases correlate to the continued regional and national workload support from NM DDS Medical Consultants (contractors) has been providing and is expecting to continue to provide to SSA.

- Federal Funds increase – \$1,007.5m
- Personal Services and Benefits Federal Funds- \$1,055.3m
- Contractual Services Federal Funds - \$500.0k
- Other Costs Federal Funds – (-\$498.1k)

Budget Review System

P-1 Program Overview

Disability Determination Services

BU PCode

64400 P511

Program Description

The Social Security Administration (SSA) collaborates with and provides 100% of the funding for the New Mexico Disability Determination Services (NM DDS) to make disability determinations for the citizens of New Mexico. As a result of the 100% funding, SSA maintains extensive control over the day-to-day operations at the NM DDS. Those controls include federal ownership of most hardware and software; data entry and data proprietorship; approval/disapproval over ability to replace or hire additional FTE's; training requirements for staff; performance measures for the NM DDS; and staffing patterns.

Primary Services Provided/Beneficiaries, Current Service Levels

New Mexico has over 130,000 citizens receiving more than \$1 billion annually in Social Security and Supplemental Income disability benefits.

Through August 23rd, 2024, of Federal Fiscal Year (FFY)24, the NM DDS receipted approximately 19,780 claims and disposed 22,083 claims. The DDS projects it will receipt approximately 21,892 claims and dispose 24,440 claims during FFY24.

Major Issues, Accomplishments, Changes included in the Base Budget Request

The NM DDS has had historically a critical issue with Disability Adjudicator attrition. The attrition rate for Disability Adjudicators remained high in Federal Fiscal Year 2024.

Factors related to the increased attrition include:

- Complexity of the Disability Adjudicator Job – The Disability Adjudicator position is complex, generally requiring 3-4 years before becoming fully proficient. It requires high levels of analytical skills and critical thinking. Expectations and accountability are high.
- Issues outside of agency control—The NM DDS has continued to analyze staffing losses to find a long-term resolution to ongoing attrition of our staff. In review of the staffing losses in FY24, the NM DDS has realized 26 staffing losses of our 136 FTEs. Of the staff that have left the agency, 3 employees retired, 4 left due to lack of Telework, 4 moved out of state, and 5 employees transferred to other state agencies. These staffing losses due to factors outside of our control equate to 62% of our FY24 staffing losses.

- High Competition – With the rise in employment opportunities throughout private and government sectors, there is now increased stiff competition for entry-level workers seeking higher pay or better fringe benefits such as education benefits and telework options with federal or private agencies.

Accomplishments

The NM DDS is on pace to meet or exceeded our budgeted workload targets, set by SSA. In FFY24, the NM DDS did not have a significant backlog of unassigned initial level claims. This resulted in reducing the time for a completed decision and providing improved customer service to the citizens of New Mexico. In FFY 24, the NM DDS maximized staffing resource and created program efficiencies, resulting in a steady decrease in mean processing time (average time of decision) for initial level claims. As a result, the NM DDS is performing better in this public service indicator (PSI) when compared to regional and national averages.

In FFY24, the NM DDS was given hiring authority by our federal funding source, The Social Security Administration (SSA), for only 8 hires. The NM DDS capitalized on this limited allocation and filled positions as quickly as possible. In addition, the NM DDS has continued to work to create and sustain a strong internal career ladder within the agency, giving employees opportunities to grow their careers within the agency. In FFY24, the NM DDS completed 16 internal opportunities for staff to move into other internal career ladder opportunities within the agency. This effort has helped to increase staff retention, reduce attrition, and provide continued high level customer service to those we serve, both internally and externally.

The NM DDS and our staff continue to be recognized on the federal level for our many program accomplishments and progressive adoption of technology to assist in our workload processing. The NM DDS has a national (federal) trainer that is instrumental in SSA continued adoption and deployment of a case processing tool used by SSA.

The NM DDS was recognized by SSA as being one of the top performing DDS in terms of agency accuracy. As a result, the NM DDS was asked to be a part of special study done by SSA to identify best practices and tools that could be applied nationally.

In FY23, the NM DDS adopted a strategy of identifying alternative positions within state classification descriptors to onboard new hires. One of our methodologies was to create a unit of entry level staff at a lower pay band and help them develop skills to potentially move internally into future higher level positions. The creation and utilization of our Pre-Development Unit consists of Administrative Service Coordinator classifications. This unit prepares case actions prior to workload distribution. In addition, this unit completes many of the clerical actions that take critical time away from higher level positions. Over FY24, we analyzed the effectiveness of this. As a result of the unit development, training practices and clear expectation, we have identified that this unit has significantly helped reduce processing time and increased production and accuracy for our agency. We were also able to realize a long term vision of this unit, which was to create career ladder promotional opportunities for staff. In only the first year of the unit, we have been able to promote an individual into a higher level position, creating a solid career

path for our staff. The NM DDS has been recognized by SSA for this innovative approach to both staff and workload efficiency.

Base Increase

For the Disability Determination Services, the Division is requesting an increase in Federal Funds for the FY26 Appropriation Request. The NM DDS is anticipating increases in the 200-category related to anticipated hiring authority from SSA to fill our staffing vacancies, which will create increased personnel expenditures. DDS is requesting federal increase in the amount of \$1,007.2m.

The NM DDS is also anticipating increased program costs related to projected increases in contract spending (300-category) and needed amendments. These increases correlate to the continued regional and national workload support from NM DDS Medical Consultants (contractors) has been providing and is expecting to continue to provide to SSA.

The NM DDS is projecting increased program costs in the 400-category related to anticipated increased workloads from SSA, which increase program spending needs. With the additional experience levels of staff hired in FY21-23, the NM DDS is anticipating increased workload output, medical evidence request costs, consultative exam costs, travel cost, etc., to be capable to provide increased support to the SSA program and disability applicants,

Another component of the NM DDS is our work with the SSA Cooperative Disability Investigations (CDI) Unit, which started in September of 2018. The mission of the CDI unit is to obtain evidence of material fact enough to resolve questions of fraud in SSA disability programs. The Office of Public Service and Operations Support (OPSOS), the Office of Disability Determinations (ODD) and the Office of Inspector General (OIG) provide oversight and guidance of the CDI program and fraud prevention. For the NM DDS, CDI expenditures began in October of 2018 (FFY19). The additional funding is based on anticipation of increased operational costs for this program.

BU PCode Department
64400 P511 000000

S-8 Financial Summary

(Dollars in Thousands)

		2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	Base	----- FY 2026 Agency Request ----- Expansion	Total
REVENUE								
120	Federal Revenues	18,052.7	16,585.4	18,362.5	0.0	19,369.7	0.0	19,369.7
REVENUE, TRANSFERS		18,052.7	16,585.4	18,362.5	0.0	19,369.7	0.0	19,369.7
REVENUE		18,052.7	16,585.4	18,362.5	0.0	19,369.7	0.0	19,369.7
EXPENSE								
200	Personal Services and Employee Benefits	9,058.7	9,638.8	9,762.3	12,506.6	10,767.6	0.0	10,767.6
300	Contractual services	4,097.0	2,744.9	3,703.0	0.0	4,203.0	0.0	4,203.0
400	Other	4,897.0	4,167.5	4,897.2	0.0	4,399.1	0.0	4,399.1
EXPENDITURES		18,052.7	16,551.2	18,362.5	12,506.64	19,369.7	0.0	19,369.7
EXPENSE		18,052.7	16,551.2	18,362.5	12,506.64	19,369.7	0.0	19,369.7
FTE POSITIONS								
810	Permanent	15.00	46.00	13.00	46.00	13.00	0.00	13.00
820	Term	120.00	91.00	123.00	91.00	123.00	0.00	123.00
FTEs		135.00	137.00	136.00	137.00	136.00	0.00	136.00
FTE POSITIONS		135.00	137.00	136.00	137.00	136.00	0.00	136.00

REV EXP COMPARISON

(Dollars in Thousands)

64400 - Vocational Rehabilitation Division					
P511 - Disability Determination					
	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES Totals	0.0	0.0	0.0	19,369.7	19,369.7
Personal Services and Employee Benefits	0.0	0.0	0.0	10,767.6	10,767.6
Contractual services	0.0	0.0	0.0	4,203.0	4,203
Other	0.0	0.0	0.0	4,399.1	4,399.1
USES Total:	0.0	0.0	0.0	19,369.7	19,369.7
Net:	0.0	0.0	0.0	0.0	0.0

Detail of Federal Funds Revenue (numbers in thousands)

Agency: Division of Vocational Rehabilitation
 BU: 64400
 Program: Disability Determination Services
 Program Code: P511

FUND	REVENUE ACCOUNT	GRANT NAME	MATCH RATIO	EXP. DATE	TOTAL GRANT AMOUNT	FY24 ACTUALS	FY25 OPBUD	FY26 REQUEST		
								BASE	EXPANSION	TOTAL
50100	451903	Disability Determination Services	No Match	9/30/2027	57,596.7	15,340.2	18,362.5	19,369.7		19,369.7
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
										0.0
TOTALS						15,340.20	18,362.50	19,369.70	0.00	19,369.70

Disability Determination

State of New Mexico

BU PCode Department
64400 P511 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
451903	Federal Direct - Operating	18,052.7	16,585.4	18,362.5	0.0	19,369.7	0.0	19,369.7
120	Federal Revenues	18,052.7	16,585.4	18,362.5	0.0	19,369.7	0.0	19,369.7
TOTAL REVENUE		18,052.7	16,585.4	18,362.5	0.0	19,369.7	0.0	19,369.7
520200	Term Positions	5,366.7	5,966.7	5,019.7	5,980.8	6,599.4	0.0	6,599.4
520300	Classified Perm Positions F/T	1,004.7	791.2	1,131.9	2,878.1	590.2	0.0	590.2
520400	Classified Perm Positions P/T	0.0	13.1	0.0	0.0	0.0	0.0	0.0
520600	Paid Unused Sick Leave	6.0	0.0	0.0	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	60.0	34.4	0.0	0.0	0.0	0.0	0.0
520800	Annl & Comp Paid At Separation	25.0	0.0	0.0	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	952.5	792.3	1,071.5	1,024.0	967.4	0.0	967.4
521200	Retirement Contributions	960.3	1,295.9	1,627.2	1,874.1	1,627.3	0.0	1,627.3
521300	F I C A	409.9	492.7	646.9	544.4	647.0	0.0	647.0
521400	Workers' Comp Assessment Fee	1.4	1.0	1.3	0.0	1.3	0.0	1.3
521410	GSD Work Comp Insur Premium	32.2	30.2	24.0	0.0	36.2	0.0	36.2
521500	Unemployment Comp Premium	15.4	19.0	20.9	0.0	6.5	0.0	6.5
521600	Employee Liability Ins Premium	46.8	54.6	49.7	0.0	123.2	0.0	123.2
521700	RHC Act Contributions	46.8	134.8	169.2	205.3	169.1	0.0	169.1
521900	Other Employee Benefits	106.0	0.0	0.0	0.0	0.0	0.0	0.0
523000	COVID Related Admin Leave	25.0	12.9	0.0	0.0	0.0	0.0	0.0
200	Personal Services and Employee Bene	9,058.7	9,638.8	9,762.3	12,506.6	10,767.6	0.0	10,767.6
535200	Professional Services	3,761.0	2,547.4	3,293.0	0.0	3,793.0	0.0	3,793.0
535300	Other Services	110.0	127.9	150.0	0.0	150.0	0.0	150.0
535309	Other Services - Interagency	226.0	69.7	260.0	0.0	260.0	0.0	260.0
300	Contractual services	4,097.0	2,744.9	3,703.0	0.0	4,203.0	0.0	4,203.0
542100	Employee I/S Mileage & Fares	2.2	0.0	2.2	0.0	2.2	0.0	2.2
542200	Employee I/S Meals & Lodging	1.0	1.1	6.4	0.0	6.4	0.0	6.4
542500	Transp - Fuel & Oil	2.0	0.3	2.0	0.0	2.0	0.0	2.0
542600	Transp - Parts & Supplies	1.0	0.0	1.0	0.0	1.0	0.0	1.0
542700	Transp - Transp Insurance	1.3	0.0	0.0	0.0	0.0	0.0	0.0
542800	State Transp Pool Charges	6.0	5.8	6.1	0.0	8.2	0.0	8.2
542900	Transp - Other Travel	0.0	0.9	0.0	0.0	1.0	0.0	1.0
543200	Maint - Furn, Fixt, Equipment	1.0	0.9	0.0	0.0	0.0	0.0	0.0
543400	Maint - Property Insurance	0.5	0.0	0.0	0.0	0.0	0.0	0.0

Disability Determination

State of New Mexico

BU PCode Department
64400 P511 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request -----		
						Base	Expansion	Total
543820	Maintenance IT	6.0	0.0	0.0	0.0	0.0	0.0	0.0
543830	IT HW/SW Agreements	1.0	0.0	1.0	0.0	1.0	0.0	1.0
544000	Supply Inventory IT	1.0	17.8	40.0	0.0	18.0	0.0	18.0
544100	Supplies-Office Supplies	27.0	24.0	22.7	0.0	24.0	0.0	24.0
544900	Supplies-Inventory Exempt	0.6	2.8	0.6	0.0	3.0	0.0	3.0
545700	ISD Services	54.4	3.1	4.2	0.0	5.1	0.0	5.1
545710	DOIT HCM Assessment Fees	61.4	44.5	49.6	0.0	47.6	0.0	47.6
545900	Printing & Photo Services	30.0	33.0	34.4	0.0	33.0	0.0	33.0
546100	Postage & Mail Services	12.0	15.0	10.0	0.0	15.0	0.0	15.0
546400	Rent Of Land & Buildings	830.3	537.5	1,086.3	0.0	543.1	0.0	543.1
546500	Rent Of Equipment	40.0	22.8	25.0	0.0	25.0	0.0	25.0
546600	Communications	0.0	12.1	3.2	0.0	13.0	0.0	13.0
546610	DOIT Telecommunications	185.1	71.6	202.9	0.0	233.8	0.0	233.8
546800	Employee Training & Education	0.5	0.8	0.6	0.0	0.8	0.0	0.8
546809	Emp Train & Edu InterSt Agency	0.0	0.0	0.0	0.0	1.0	0.0	1.0
546900	Advertising	0.7	12.5	1.0	0.0	12.5	0.0	12.5
547300	Care & Support	3,612.5	3,356.1	3,397.0	0.0	3,397.4	0.0	3,397.4
547900	Miscellaneous Expense	1.5	0.5	0.0	0.0	0.0	0.0	0.0
549600	Employee O/S Mileage & Fares	9.0	1.8	0.5	0.0	2.0	0.0	2.0
549700	Employee O/S Meals & Lodging	9.0	2.6	0.5	0.0	3.0	0.0	3.0
400	Other	4,897.0	4,167.5	4,897.2	0.0	4,399.1	0.0	4,399.1
TOTAL EXPENSE		18,052.7	16,551.2	18,362.5	12,506.6	19,369.7	0.0	19,369.7
810	Permanent	15.00	46.00	13.00	46.00	13.00	0.00	13.00
810	Permanent	15.00	46.00	13.00	46.00	13.00	0.00	13.00
820	Term	120.00	91.00	123.00	91.00	123.00	0.00	123.00
820	Term	120.00	91.00	123.00	91.00	123.00	0.00	123.00
TOTAL FTE POSITIONS		135.00	137.00	136.00	137.00	136.00	0.00	136.00

BU PCode Department
64400 P511 000000

S-9 Account Code Revenue Summary
(Dollars in Thousands)

		Provider	2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		PCode	Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
451903	Federal Direct - Operating		18,052.7	16,585.4	18,362.5	0.0	19,369.7	0.0	19,369.7
120	Federal Revenues		18,052.7	16,585.4	18,362.5	0.0	19,369.7	0.0	19,369.7
TOTAL REVENUE			18,052.7	16,585.4	18,362.5	0.0	19,369.7	0.0	19,369.7

Disability Determination

BU PCode Department
64400 P511 000000

State of New Mexico

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request -----		
						Base	Expansion	Total
520200	Term Positions	5,366.7	5,966.7	5,019.7	5,980.8	6,599.4	0.0	6,599.4
520300	Classified Perm Positions F/T	1,004.7	791.2	1,131.9	2,878.1	590.2	0.0	590.2
520400	Classified Perm Positions P/T	0.0	13.1	0.0	0.0	0.0	0.0	0.0
520600	Paid Unused Sick Leave	6.0	0.0	0.0	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	60.0	34.4	0.0	0.0	0.0	0.0	0.0
520800	Annl & Comp Paid At Separation	25.0	0.0	0.0	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	952.5	792.3	1,071.5	1,024.0	967.4	0.0	967.4
521200	Retirement Contributions	960.3	1,295.9	1,627.2	1,874.1	1,627.3	0.0	1,627.3
521300	F I C A	409.9	492.7	646.9	544.4	647.0	0.0	647.0
521400	Workers' Comp Assessment Fee	1.4	1.0	1.3	0.0	1.3	0.0	1.3
521410	GSD Work Comp Insur Premium	32.2	30.2	24.0	0.0	36.2	0.0	36.2
521500	Unemployment Comp Premium	15.4	19.0	20.9	0.0	6.5	0.0	6.5
521600	Employee Liability Ins Premium	46.8	54.6	49.7	0.0	123.2	0.0	123.2
521700	RHC Act Contributions	46.8	134.8	169.2	205.3	169.1	0.0	169.1
521900	Other Employee Benefits	106.0	0.0	0.0	0.0	0.0	0.0	0.0
523000	COVID Related Admin Leave	25.0	12.9	0.0	0.0	0.0	0.0	0.0
200	Personal Services and Employee	9,058.7	9,638.8	9,762.3	12,506.6	10,767.6	0.0	10,767.6
535200	Professional Services	3,761.0	2,547.4	3,293.0	0.0	3,793.0	0.0	3,793.0
535300	Other Services	110.0	127.9	150.0	0.0	150.0	0.0	150.0
535309	Other Services - Interagency	226.0	69.7	260.0	0.0	260.0	0.0	260.0
300	Contractual services	4,097.0	2,744.9	3,703.0	0.0	4,203.0	0.0	4,203.0
542100	Employee I/S Mileage & Fares	2.2	0.0	2.2	0.0	2.2	0.0	2.2
542200	Employee I/S Meals & Lodging	1.0	1.1	6.4	0.0	6.4	0.0	6.4
542500	Transp - Fuel & Oil	2.0	0.3	2.0	0.0	2.0	0.0	2.0
542600	Transp - Parts & Supplies	1.0	0.0	1.0	0.0	1.0	0.0	1.0
542700	Transp - Transp Insurance	1.3	0.0	0.0	0.0	0.0	0.0	0.0
542800	State Transp Pool Charges	6.0	5.8	6.1	0.0	8.2	0.0	8.2
542900	Transp - Other Travel	0.0	0.9	0.0	0.0	1.0	0.0	1.0
543200	Maint - Furn, Fxt, Equipment	1.0	0.9	0.0	0.0	0.0	0.0	0.0
543400	Maint - Property Insurance	0.5	0.0	0.0	0.0	0.0	0.0	0.0
543820	Maintenance IT	6.0	0.0	0.0	0.0	0.0	0.0	0.0
543830	IT HW/SW Agreements	1.0	0.0	1.0	0.0	1.0	0.0	1.0
544000	Supply Inventory IT	1.0	17.8	40.0	0.0	18.0	0.0	18.0

Disability Determination

BU PCode Department
64400 P511 000000

State of New Mexico

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
544100	Supplies-Office Supplies	27.0	24.0	22.7	0.0	24.0	0.0	24.0
544900	Supplies-Inventory Exempt	0.6	2.8	0.6	0.0	3.0	0.0	3.0
545700	ISD Services	54.4	3.1	4.2	0.0	5.1	0.0	5.1
545710	DOIT HCM Assessment Fees	61.4	44.5	49.6	0.0	47.6	0.0	47.6
545900	Printing & Photo Services	30.0	33.0	34.4	0.0	33.0	0.0	33.0
546100	Postage & Mail Services	12.0	15.0	10.0	0.0	15.0	0.0	15.0
546400	Rent Of Land & Buildings	830.3	537.5	1,086.3	0.0	543.1	0.0	543.1
546500	Rent Of Equipment	40.0	22.8	25.0	0.0	25.0	0.0	25.0
546600	Communications	0.0	12.1	3.2	0.0	13.0	0.0	13.0
546610	DOIT Telecommunications	185.1	71.6	202.9	0.0	233.8	0.0	233.8
546800	Employee Training & Education	0.5	0.8	0.6	0.0	0.8	0.0	0.8
546809	Emp Train & Edu InterSt Agency	0.0	0.0	0.0	0.0	1.0	0.0	1.0
546900	Advertising	0.7	12.5	1.0	0.0	12.5	0.0	12.5
547300	Care & Support	3,612.5	3,356.1	3,397.0	0.0	3,397.4	0.0	3,397.4
547900	Miscellaneous Expense	1.5	0.5	0.0	0.0	0.0	0.0	0.0
549600	Employee O/S Mileage & Fares	9.0	1.8	0.5	0.0	2.0	0.0	2.0
549700	Employee O/S Meals & Lodging	9.0	2.6	0.5	0.0	3.0	0.0	3.0
400	Other	4,897.0	4,167.5	4,897.2	0.0	4,399.1	0.0	4,399.1
TOTAL EXPENSE		18,052.7	16,551.2	18,362.5	12,506.64	19,369.7	0.0	19,369.7

Disability Determination

BU PCode
64400 P511

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2023-24	2024-25	2025-26	FY 2026 Agency Request					Justification
			Actuals	Opbud	PCF Proj	GF	OSF	ISF/IAT	FF	Total	
00000	520300	Classified Perm Positions F/T	0.0	0.0	435.01	0.0	0.0	0.0	0.0	0.0	
00000	521100	Group Insurance Premium	0.0	0.0	49.27	0.0	0.0	0.0	0.0	0.0	
00000	521200	Retirement Contributions	0.0	0.0	103.44	0.0	0.0	0.0	0.0	0.0	
00000	521300	F I C A	0.0	0.0	26.66	0.0	0.0	0.0	0.0	0.0	
00000	521700	RHC Act Contributions	0.0	0.0	12.9	0.0	0.0	0.0	0.0	0.0	
50100	520200	Term Positions	5,966.7	5,019.7	5,980.82	0.0	0.0	0.0	6,599.4	6,599.4	
50100	520300	Classified Perm Positions F/T	791.2	1,131.9	2,443.07	0.0	0.0	0.0	590.2	590.2	
50100	520400	Classified Perm Positions P/T	13.1	0.0	0	0.0	0.0	0.0	0.0	0.0	
50100	520600	Paid Unused Sick Leave	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
50100	520700	Overtime & Other Premium Pay	34.4	0.0	0	0.0	0.0	0.0	0.0	0.0	
50100	520800	Annl & Comp Paid At Separation	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
50100	521100	Group Insurance Premium	792.3	1,071.5	974.74	0.0	0.0	0.0	967.4	967.4	
50100	521200	Retirement Contributions	1,295.9	1,627.2	1,770.63	0.0	0.0	0.0	1,627.3	1,627.3	
50100	521300	F I C A	492.7	646.9	517.73	0.0	0.0	0.0	647.0	647.0	
50100	521400	Workers' Comp Assessment Fee	1.0	1.3	0	0.0	0.0	0.0	1.3	1.3	
50100	521410	GSD Work Comp Insur Premium	30.2	24.0	0	0.0	0.0	0.0	36.2	36.2	
50100	521500	Unemployment Comp Premium	19.0	20.9	0	0.0	0.0	0.0	6.5	6.5	
50100	521600	Employee Liability Ins Premium	54.6	49.7	0	0.0	0.0	0.0	123.2	123.2	
50100	521700	RHC Act Contributions	134.8	169.2	192.36	0.0	0.0	0.0	169.1	169.1	
50100	523000	COVID Related Admin Leave	12.9	0.0	0	0.0	0.0	0.0	0.0	0.0	
	200	Personal Services and Employee Bene	9,638.8	9,762.3	12,506.64	0.0	0.0	0.0	10,767.6	10,767.6	
50100	542100	Employee I/S Mileage & Fares	0.0	2.2	0	0.0	0.0	0.0	2.2	2.2	
50100	542200	Employee I/S Meals & Lodging	1.1	6.4	0	0.0	0.0	0.0	6.4	6.4	
50100	542500	Transp - Fuel & Oil	0.3	2.0	0	0.0	0.0	0.0	2.0	2.0	
50100	542600	Transp - Parts & Supplies	0.0	1.0	0	0.0	0.0	0.0	1.0	1.0	
50100	542800	State Transp Pool Charges	5.8	6.1	0	0.0	0.0	0.0	8.2	8.2	
50100	542900	Transp - Other Travel	0.9	0.0	0	0.0	0.0	0.0	1.0	1.0	
50100	543200	Maint - Furn, Fixt, Equipment	0.9	0.0	0	0.0	0.0	0.0	0.0	0.0	
50100	543830	IT HW/SW Agreements	0.0	1.0	0	0.0	0.0	0.0	1.0	1.0	
50100	544000	Supply Inventory IT	17.8	40.0	0	0.0	0.0	0.0	18.0	18.0	
50100	544100	Supplies-Office Supplies	24.0	22.7	0	0.0	0.0	0.0	24.0	24.0	
50100	544900	Supplies-Inventory Exempt	2.8	0.6	0	0.0	0.0	0.0	3.0	3.0	
50100	545700	ISD Services	3.1	4.2	0	0.0	0.0	0.0	5.1	5.1	

Disability Determination

State of New Mexico

BU PCode
64400 P511

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2023-24	2024-25	2025-26	FY 2026 Agency Request				Total	Justification
			Actuals	Opbud	PCF Proj	GF	OSF	ISF/IAT	FF		
50100	545710	DOIT HCM Assessment Fees	44.5	49.6	0	0.0	0.0	0.0	0.0	47.6	47.6
50100	545900	Printing & Photo Services	33.0	34.4	0	0.0	0.0	0.0	0.0	33.0	33.0
50100	546100	Postage & Mail Services	15.0	10.0	0	0.0	0.0	0.0	0.0	15.0	15.0
50100	546400	Rent Of Land & Buildings	537.5	1,086.3	0	0.0	0.0	0.0	0.0	543.1	543.1
50100	546500	Rent Of Equipment	22.8	25.0	0	0.0	0.0	0.0	0.0	25.0	25.0
50100	546600	Communications	12.1	3.2	0	0.0	0.0	0.0	0.0	13.0	13.0
50100	546610	DOIT Telecommunications	71.6	202.9	0	0.0	0.0	0.0	0.0	233.8	233.8
50100	546800	Employee Training & Education	0.8	0.6	0	0.0	0.0	0.0	0.0	0.8	0.8
50100	546809	Emp Train & Edu InterSt Agency	0.0	0.0	0	0.0	0.0	0.0	0.0	1.0	1.0
50100	546900	Advertising	12.5	1.0	0	0.0	0.0	0.0	0.0	12.5	12.5
50100	547300	Care & Support	3,356.1	3,397.0	0	0.0	0.0	0.0	0.0	3,397.4	3,397.4
50100	547900	Miscellaneous Expense	0.5	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0
50100	549600	Employee O/S Mileage & Fares	1.8	0.5	0	0.0	0.0	0.0	0.0	2.0	2.0
50100	549700	Employee O/S Meals & Lodging	2.6	0.5	0	0.0	0.0	0.0	0.0	3.0	3.0
	400	Other	4,167.5	4,897.2	0	0.0	0.0	0.0	0.0	4,399.1	4,399.1
TOTAL EXPENSE			13,806.3	14,659.5		0.0	0.0	0.0	0.0	15,166.7	15,166.7

BU PCode
64400 P511

State of New Mexico
Contract by PCode Detail
(Dollars in Thousands)

Fund	Account		#	Contract Purpose	Actuals	FY 2026 Agency Request				Total	Justification
						GF	OSF	ISF/IAT	FF		
50100	535200	Professional Services	1000	Medical Consultant Services	2,547.4	0.0	0.0	0.0	3,793.0	3,793.0	Medical Consultant Services
50100	535300	Other Services	1000	Security Services and Document Services	127.9	0.0	0.0	0.0	150.0	150.0	Security Services and Document Services
50100	535309	Other Services - Interagency	1000	Cooperative Disability Investigations	69.7	0.0	0.0	0.0	260.0	260.0	Cooperative Disability Investigations
TOTAL EXPENSE					2,744.9	0.0	0.0	0.0	4,203.0	4,203.0	

DFA Performance Based Budgeting Data System

Annual Performance Report

Agency: 64400 Vocational Rehabilitation Division

Program: P511 Disability Determination

The purpose of the disability determination program is to produce accurate and timely eligibility determinations to social security disability applicants so they may receive benefits.

Performance Measures:		2023-24 Target	2023-24 Result	Met Target	Year End Result Narrative
Efficiency	Average number of days to complete an initial disability claim	100	138	Yes	While the NM DDS did not meet the 2023-24 Targeted efficiency goal for the State of NM, the NM DDS did meet the SSA efficiency goal. The SSA goal is <241 days.
Quality	Percent of initial disability determinations completed accurately	97.00%	98.10%	Yes	The NM DDS met and exceeded both the State and SSA goal for quality in 2023-24.

P511	Disability Determination					
Purpose:	The purpose of the disability determination program is to produce accurate and timely eligibility determinations to social security disability applicants so they may receive benefits.					
Performance Measures:		2022-23 Actual	2023-24 Actual	2024-25 Budget	2025-26 Request	2025-26 Recomm
Quality	Percent of initial disability determinations completed accurately	95.7%	98.1%	98.3%	97.0%	
Efficiency	Average number of days to complete an initial disability claim	229	138	188	185	

New Mexico
Division of Vocational Rehabilitation
Strategic Plan

FY26

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Vision

It is the vision of the New Mexico Division of Vocational Rehabilitation (NMDVR) that every New Mexican with a disability is empowered with the resources to contribute to their quality of life and the economic prosperity of the State.

Mission

NMDVR is committed to ensuring that every New Mexican with a disability achieves their employment goals and thrives in their communities.

Executive Summary

The Fiscal Year 2026 (FY26) strategic plan for the New Mexico Division of Vocational Rehabilitation provides an overview of the purpose of NMDVR; analysis of strengths, weaknesses, threats, and opportunities; and defines proposed strategies, goals, and action plans for the major program units.

NMDVR is a division of the Public Education Department (PED). The core program of NMDVR is the Rehabilitation Services Unit funded under Title IV of the Workforce Innovation and Opportunity Act. NMDVR consists of four programs: Administrative Services Unit, Rehabilitation Services Unit, Independent Living, and Disability Determination Services.

The purpose of the agency is to:

- Place eligible persons with disabilities into employment commensurate to their skills and abilities.
- Promote independence.
- Promote economic sufficiency.
- Promote inclusion of persons with disabilities in their communities.
- Provide Pre-Employment Transition Services (Pre-ETS) to all New Mexico high school students with disabilities.

NMDVR programs are federally funded (ranging from 100% federal funds to 78.7%). The exception is that a significant portion of the Independent Living program is primarily state funded. The Rehabilitation Services program has a 21.3% non-federal fund match requirement. To receive all the federal funds designated for New Mexico, NMDVR must receive the required state funded match appropriation. For every one dollar of state funding, three federal dollars are allocated to assist persons with disabilities in gaining, maintaining, or advancing in employment.

Background

Directly related to the Rehabilitation Services program is the Independent Living program (IL). The federal and state funding received to support persons with disabilities to be fully functioning members of their communities is contracted to private not-for-profit Centers for Independent Living (CILs) across the state. Disability Determination Services (DDS) is 100% federally funded by the Social Security Administration (SSA). DDS employs disability adjudicators whose sole function is to determine the medical eligibility of applicants for Social Security Disability Income (SSDI) and Supplemental Security Income (SSI). The SSA currently pays more than \$90 million per month in disability benefits to just under 100,000 Title II and Title XVI beneficiaries and dependents in New Mexico, almost \$1 billion per year.

NMDVR has continuously provided services leading to the employment of persons with disabilities since 1923. The Rehabilitation Act was first signed into law in 1918 to assist disabled WWI soldiers to return to work. With each reauthorization, the program is extended through a direct award from the federal Office of Special Education and Rehabilitation Services (OSERS) and the Rehabilitation Services Administration (RSA).

The Workforce Innovation and Opportunity Act (WIOA), signed into law by President Obama in 2014, requires NMDVR, the Public Education Department, Higher Education Department, Department of Workforce Solutions, and other agencies to work collaboratively to create a one-stop workforce system. These linkages are established through cooperative agreements, contracts, state plans, joint membership on state and local Workforce Boards, and membership on the State Rehabilitation Council (SRC). Programs address issues of cross training, referral, one-stop partnerships, information sharing, provision of core services within workforce development centers, and promoting the employment of individuals with disabilities.

The Rehabilitation Act also requires that the designated state Vocational Rehabilitation unit:

Primarily provide vocational rehabilitation services; Have a full-time director that has direct-line supervisor authority of staff; Employ staff that conduct rehabilitation work of the organizational unit, all or substantially all of whom are employed full-time on such work; Is located at an organizational level and has organizational status comparable to that of other major organizational units; Employ qualified Vocational Rehabilitation Counselors with specific training or experience; Focus services on individuals with disabilities, including those with significant (severe) disabilities; Make decisions regarding eligibility determination, the nature and scope of vocational rehabilitation services, and the determination that an individual has achieved an employment outcome; and, Only utilize funds for vocational rehabilitation purposes.

In collaboration with other programs, under the WIOA legislation of 2014, vocational rehabilitation services are provided to individuals with disabilities as established in a unified or combined state plan. All programs under NMDVR have specific performance measures required by the federal funding sources. Evaluation and performance standards for the VR program established in WIOA section 116 (b). These are common standards for the core programs under

the act, including NMDVR. This is a “...performance accountability system that applies across the core programs, by generally applying six primary indicators of performance: entry into unsubsidized employment at two points in time, median earnings, attainment of post-secondary credentials, measurable skill gains, and effectiveness in serving employers.”

Source: *Federal Register*, Workforce Innovation and Opportunity Act Notice of Proposed Rule Making, April 16, 2015

Administrative Services Unit (ASU)

ASU Program purpose statement

NMDVR exists to assist eligible persons with disabilities to obtain, maintain, and advance in employment. ASU provides direct administrative services and necessary supports toward the program implementation.

The Administrative Services Unit (ASU) provides leadership, public relations, policy development, information technology and support, financial analysis and compliance, budgetary control, recruitment and personnel tracking, and administrative support to NMDVR. The ASU's function is to ensure that NMDVR achieves the highest level of visibility, accountability, and excellence in services provided to people in New Mexico with disabilities. The ASU consists of the following units: Director's Office, Legal Counsel, Information Technology Services, Fiscal Services, and Human Resources Services.

The Administrative Services Unit provides guidance and direction to all NMDVR programs including Rehabilitation Services, Independent Living, and Disability Determination Services in developing and achieving policy goals. The ASU directs policy development, public relations, information technology development and management, budgeting, and financial reporting functions. In addition, ASU provides legal advice and representation for NMDVR; ensures compliance with state law and federal regulation; and provides human resources management and support services, including but not limited to State Personnel Act and Board rules. The NMDVR Director's Office is responsible for the efforts of all units, aligning those efforts with the agency's vision: "Every New Mexican with a disability is empowered with the resources to contribute to their quality of life and the economic prosperity of the State;" and mission: "We are committed to ensuring that every New Mexican with a disability achieves their employment goals and thrives in their communities."

The ASU met all statutory deadlines for FY24, including those for the annual appropriation request, operating budget, and financial audit.

Rehabilitation Services Unit (RSU)

RSU Program purpose statement

A State Agency primarily concerned with vocational rehabilitation of individuals with disabilities; has staff employed on the rehabilitation work of the organizational unit all or substantially all of whom are employed full-time on such work.

The Rehabilitation Act, as amended in the Workforce Innovation and Opportunity Act (WIOA) of 2014, specifies that the purpose of the act is to empower individuals with disabilities to maximize employment, economic self-sufficiency, independence, and inclusion and integration into society. This is done through comprehensive and coordinated state-of-the-art programs of vocational rehabilitation, independent living centers and services, research, training, demonstration projects, and the guarantee of equal opportunity. The 2014 amendment adds language to the act emphasizing maximization of competitive, integrated employment opportunities for individuals with disabilities, including those with significant disabilities. The Act also requires that the state agency provide Pre-Employment Transition Services that equal at least 15% of its annual budget.

RSU holds the organizational status as the designated state agency and is designated under a unified or combined state plan to provide vocational rehabilitation services. For each individual determined to be eligible for services, an Individualized Plan for Employment (IPE) shall be written on forms provided by the designated state unit.

The Rehabilitation Act requires that vocational rehabilitation services may be delivered through a designated state agency (DSA) or a designated state unit (DSU) that meets the following criteria:

Individual Plan for Employment (IPE) under the Rehabilitation Services Program

Individuals with disabilities may develop their own IPE or develop it jointly with the vocational rehabilitation counselor. In this plan, the individual makes informed choices regarding a vocational goal, services, and service providers. The plan is based on the individual's strengths, resources, priorities, concerns, abilities, capabilities, and informed choice to address barriers to employment as a result of the person's disabling condition. NMDVR offers a wide array of goods or services to assist individuals with disabilities to prepare for, enter into, engage in, retain, or advance in gainful employment.

Each IPE is as individual as the person it serves and may require considerable creativity and specialized services. NMDVR provides dedicated staff with unique qualifications to seek the services and resources necessary to provide creative opportunities for reaching vocational goals for persons with disabilities. The primary service delivery professional is the vocational rehabilitation counselor (VRC). VRCs must possess a baccalaureate degree reasonably related to vocational rehabilitation and at least one year of experience or an advanced degree in areas

related to serving individuals with disabilities as specifically defined in the Act. VRCs must also obtain New Mexico Rehabilitation Counselor (Pre K-12) licensure through the Public Education Department within one year of hire. This licensure must be maintained throughout employment.

Advocates and individuals with disabilities have fought hard for many years to develop and obtain funding for the specialized services currently offered by NMDVR. These disability-specific services include, but are not limited to:

- | | | |
|--|---|--|
| <ul style="list-style-type: none">• Counseling and Guidance• Benefits Advisement• Job Placement• Training and Education• Assistive Technology• Supported Employment | <ul style="list-style-type: none">• Interpreting• Job Coaching• Medical and Physical Restoration• Independent Living Services• Work Site Modifications• Pre-Employment Transition Services | <ul style="list-style-type: none">• Rehabilitation Engineering• Prosthetic Appliances• Self-Employment• Personal Attendant Care• Psychological Therapy |
|--|---|--|

Indicators of Progress

Based on the Consumer Satisfaction Survey completed by the New Mexico State Rehabilitation Council (SRC) in 2021:

The SRC Consumer Satisfaction Survey findings demonstrate that NMDVR is providing program stakeholders with a satisfying level of service related to discussing their desired employment goal with a counselor or staff. The results show that 46% of respondents being satisfied compared to 29% of the respondents not being satisfied. The SRC conducts a Consumer Satisfaction Survey every three years.

Based on the DVR FY2024 Annual Report: **8,338 New Mexicans** sought and received direct vocational rehabilitation (VR) services; **523 New Mexicans** successfully achieved employment outcomes; and more than **\$15.2 million** in total wages were earned by successfully rehabilitated individuals with disabilities.

Economic Impact for the State of New Mexico and New Mexicans with Disabilities

In 1991, NMDVR has contracted for an independent economic impact study through the University of New Mexico, Bureau of Business and Economic Research. This study clearly indicated that NMDVR is successful at placing disabled persons into work who were previously unemployed, increased the earnings of disabled persons working in marginal jobs, and benefited

the state economy by a ratio of \$3.08 for every \$1 of state funds invested. This cost/benefit is achieved through expenditure of federal and other revenue in New Mexico, reduction in public assistance payments, and taxes paid by employed participants.

School-to-Work Transition

Schools are a major partner with NMDVR in the transition of students with disabilities into training and employment.

Under the WIOA legislation of 2014, services to transition students are highly emphasized and 15% of the NMDVR annual budget for services to participants is set aside to provide Pre-Employment Transition Services (Pre-ETS) to students with disabilities. Five major categories are identified as required services. Other Pre-ETS are authorized, but only after the five required services have been provided to eligible students. Planning is underway with the Commission for the Blind, the Public Education Department (PED), and other stakeholders to ensure the 15% set aside (\$3.6 million) for Federal Fiscal Year 2024 for Pre-ETS is used to meet the five required service categories:

- Job exploration counseling.
- Work-based learning experiences such as internships.
- Counseling on opportunities for postsecondary training.
- Job readiness skills training to develop social and independent living skills.
- Self-advocacy instruction.

Tracking and reporting of Pre-ETS expenditures involves tracking of staff activity and service provision. NMDVR currently has VRCs assigned to each high school statewide to work with school personnel transitioning students with disabilities into training or employment. NMDVR also has 13 dedicated transition staff: one Transition Director, 11 Transition VRCs, and one Transition Program Coordinator. Schools continue to be one of the major sources of referrals for the rehabilitation service program. NMDVR also actively collaborates with the PED Special Education Division to increase the agency's reach to students with disabilities.

Pre-ETS set-aside and implementation tends to be one of the greatest challenges facing state VR agencies. Maximizing state matching funds to draw down all available federal funding will be instrumental in ensuring service funds are available to meet the needs of all participants.

In addition to increasing dedicated transition staff, contracts with schools and other entities are being utilized to accomplish the Pre-ETS requirements. During FY24, through direct service by NMDVR, and in partnership with our contractors, 5,270 Pre-ETS services were provided to students with disabilities in New Mexico.

Commented [CS1]: Need total number of pre-ets services provided in FY24

Independent Living (IL)

IL Program purpose statement

The purpose of the Independent Living program is to promote independence for persons with disabilities and their families through consumer control, peer support, self-help, self-determination, equal access, and individual and systems advocacy in order to maximize the leadership, empowerment, and productivity of individuals with disabilities of all ages, and their integration and full inclusion in their communities.

NMDVR has administered federal funding for independent living since the early 1980s. In the late eighties, the state appropriated 100% general fund dollars for independent living and those funds flow through NMDVR to the three IL Centers via contracts. Because IL is part of the Rehabilitation Act, Title VII, NMDVR has administered the IL program as part of the VR program. NMDVR funds administrative support of the program directly from VR program funds. The direct appropriation of state funds should allow NMDVR to continue to administer the IL funding in compliance with RSA requirements.

Centers for Independent Living (CILs) provide independent living services and supports to people with disabilities that promote independent living in the community. Required independent living services under the Rehabilitation Act, as amended, include five core services:

- Information and referral services.
- Independent living skills training.
- Peer counseling (including cross-disability peer counseling).
- Individual and systems advocacy.
- Services that facilitate transition from nursing homes and other institutions to the community, assist those at risk of entering institutions, and facilitate transition of youth to postsecondary life.

The CILs provide additional independent living services within their community, depending on the need and funding resources. Additional services may include:

- Counseling services, including psychological, psychotherapeutic, and related services.
- Services related to securing housing or shelter, including services related to community group living supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to, and modifications of, any space used to serve, or occupied by, individuals with disabilities).
- Rehabilitation technology.
- Mobility training.
- Services and training for individuals with cognitive and sensory disabilities, including life skills training and interpreter and reader services.

- Personal assistance services, including attendant care and the training of personnel providing such services.
- Surveys, directories, and other activities to identify appropriate housing, recreation opportunities, accessible transportation, and other support services.
- Consumer information programs on rehabilitation and independent living services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act.
- Education and training necessary for living in a community and participating in community activities.
- Supported living.
- Transportation, including referral and assistance for such transportation and training in the use of public transportation vehicles and systems.
- Physical rehabilitation.
- Therapeutic treatment.
- Provision of needed prostheses and other appliances and devices.
- Individual and group social and recreational services.
- Training to develop skills specifically designed for youths with disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options.
- Services for children.
- Services under other federal, state, or local programs designed to provide resources, training, counseling, or other assistance, of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with disabilities.
- Appropriate preventive services to decrease the need of individuals assisted under the Act for similar services in the future.
- Community awareness programs to enhance the understanding and integration of individuals with disabilities into society.

New Mexico provides independent living services through a network of CILs. The CILs provide the five required core independent living services to 28 of New Mexico's 33 counties. Five counties are not in the core service areas of CILs but receive some services through other funding generated by CILs. Additional funding comes from Medicaid Home and Community-based Waivers, Brain Injury Funds, Early Intervention Funding, Title I Vocational Rehabilitation Funds, Procurement Funds, Medicaid Personal Care Program, Independent Living Procurement Funds,⁵ and other un-restricted funding sources.

The CILs vary in the sources of funding received and the service areas they cover. The Rehabilitation Act provides some funding under Part B and Part C of the Act with stop-gap funding provided by state general funds. The locations, funding, and service catchment areas of the current CILs are as follows:

Part B Funded Centers for Independent Living include:

The Independent Living Resource Center is located in Albuquerque. This center serves Bernalillo, Sandoval, Cibola, and Valencia counties. It administers two satellite offices: in Moriarty, serving Torrance, Guadalupe, De Baca counties; and in Alamogordo, serving Lincoln and Otero counties.

Part C Funded Centers for Independent Living include:

New Vistas Center for Independent Living is located in Santa Fe. This center serves Santa Fe, Los Alamos, Rio Arriba, Taos, Colfax, Mora, Union, Harding, and San Miguel counties. It administers a satellite office in Las Vegas, serving the eastern portion of the state.

The Ability Center is located in Las Cruces, and serves Doña Ana, Luna, Grant, and Sierra counties.

The Independent Living Resource Center is located in Albuquerque. This center serves Bernalillo, Sandoval, Cibola, Valencia, Torrance, Guadalupe, and De Baca counties. The satellite office that is Part C funded is in Socorro and serves Socorro County.

Centers for Independent Living funded with New Mexico State General Fund Include:

The San Juan Center for Independence is in Farmington and serves San Juan County. This center administers a satellite office in Gallup, serving McKinley County.

The Independent Living Resource Center is in Albuquerque. This center serves Bernalillo, Sandoval, Cibola, and Valencia counties. It administers two satellite offices: in Moriarty, serving Torrance, Guadalupe, De Baca counties; and in Alamogordo, serving Lincoln and Otero counties.

CHOICES Center for Independent Living is in Roswell, serving Chavez, Eddy, and Lea counties.

There are both unserved and underserved counties in New Mexico. Unserved counties currently include Hidalgo, Catron, Quay, Curry, and Roosevelt. Underserved counties include Colfax, Union, Harding, Sandoval, Sierra, Grant, Luna, Cibola, Socorro, Valencia, Torrance, Guadalupe, and De Baca. New Mexico is home to 22 Tribes and Pueblos located throughout the state. While tribal members may live on and off the reservations, the Native American population has traditionally been identified as underserved and in need of targeted outreach.

Disability Determination Services (DDS)

DDS Program purpose statement

The state agencies would determine eligibility for SSI and SSDI and the SSA would reimburse them for making these determinations.

Nationally, the Social Security Administration (SSA) contracts with 54 individual states and territories to provide disability determination services for Title II and Title XVI eligible recipients. In New Mexico, SSA contracts with the New Mexico Disability Determination Services (DDS) through its parent agency, NMDVR, to adjudicate cases for the residents of New Mexico.

SSA fully funds DDS, including administrative overhead. Because of the 100% funding, SSA maintains extensive control over the day-to-day operations at DDS. Those controls include federal ownership of the majority of hardware and software; data entry and data proprietorship; approval/disapproval to fill vacant positions, add full-time equivalents (FTEs), or provide overtime; training requirements for staff; performance measures; staffing patterns; etc.

Currently, there are 136 budgeted FTEs at DDS, of which approximately 111 are filled. There are also 20 contract medical consultants who work an average of between 10 and 40 hours per week.

DDS Administration at the National Level

The Social Security Act of 1935 established a system of retirement benefits for older persons and their survivors. In 1954, amendments to the Social Security Act created a disability program that provided monthly disability insurance benefits for workers and children with disabilities.

The 1954 amendments included language proposed by a congressional conference committee “letting the states, rather than the federal government, make the initial determinations of disability—a feature of the program that survives to the present day...” The first Secretary of Health, Education, and Welfare recommended that Social Security funds be used to provide rehabilitation services and HEW’s philosophy was that “the first line of attack on disability should be rehabilitation, in order that people be restored to useful and productive lives.” (Statement before the Subcommittee on Social Security of the Committee on Ways and Means, July 13, 2000 by Edward D. Berkowitz, George Washington University.)

The Relationship between VR and DDS

In the 1954 amendments, Congress included language to refer disabled persons to the state rehabilitation agencies and regulated that disability determinations be made by state agencies under agreements with the Secretary of HEW and financed by Social Security funds. The state agency tasked with making initial determinations would be the state rehabilitation agencies

because of the advantages of the medical and vocational case development that was already a part of the VR agency process. (*A History of the Social Security Disability Programs*, SSA Staff, January 1986.)

The SSA established agreements with each of 54 original state agencies, of which 39 were VR agencies. State agencies would determine eligibility for SSI and SSDI and the SSA would reimburse them for making these determinations. The following statement appears in the report cited above: "The criteria used for making the disability determinations and guidelines for developing and processing claims are furnished to the State agency by the SSA. The State agencies carry out the disability determination process under agreements with the Department of Health, Education, and Welfare (HEW). Unlike grant-in-aid programs, the Federal/State relationship is a contractual one requiring no implementing State legislation. State laws and practices control many administrative aspects of the disability determination process because the personnel involved are State employees."

Increase in Federal Control in 1980

Information in the Government Accountability Office (GAO) report and failure of the SSA to obtain more managerial control of state DDS programs led to amendments to the Social Security Act in 1980. In these amendments, the need for individual state agreements was eliminated by *Section 404.1610 How a State notifies us that it wishes to perform the disability determination function*. Essentially, any state that had an agreement in effect on June 1, 1981 continued the disability determination function in lieu of continuing the previous agreements. The state, through the State Attorney General, had to provide written notice that it no longer wanted to perform this function. Otherwise, the new requirements under the amendments were accepted.

The 1980 amendments made other changes. They created the Social Security Administration as a separate entity from HEW. In addition, the method of reimbursing each state for providing vocational rehabilitation services to beneficiaries with disabilities changed. States were required to use general VR funds to provide VR services, and if the beneficiary engaged in substantial gainful employment for a continuous period of 12 months, the state reimbursed for its 20% matching funds and awarded with a 20% bonus.

(Social Security Disability Amendments of 1980: Legislative History and Summary of Provisions, *Social Security Bulletin*, April 1981, Vol. 44, No. 4, OLRP, SSA Staff.)

VR and DDS in New Mexico

No written record is available that documents the reasons the VR program enlisted to administer the DDS program in New Mexico. A search of New Mexico Statutes regarding the administrative relationship between NMDVR and DDS provided no statutory language authorizing or requiring it. It appears the 1954 amendments to the Social Security Act and the

fact that the VR program was one of the only programs in the state at that time that provided vocational services to persons with disabilities prompted this arrangement.

Strengths, Weaknesses, Threats & Opportunities

This strategic plan addresses the following key strengths, weaknesses, threats, and opportunities that apply to the New Mexico Division of Vocational Rehabilitation now and in the near future:

Strengths:

- Clear purpose and outcome expectations. (Mission is meaningful.)
- Dedication to the Mission.
- For rehabilitation, every \$1 of state match funding provided, the federal government provides \$3 of funding. For DDS, 100% federally funded.
- Poised to increase use of technology as a means to improve effectiveness of communication.
- Reduced operating costs have redirected funding to service delivery.
- Expedited processes have increased efficiency.
- Medium-sized agency with loyal and committed staff.
- Agency outcomes related to independence and employment for persons with disabilities is good for the state economy.
- Technologically robust.
- Flexibility and adaptability.
- Strong collaboration with workforce partners and other agencies.
- Reach to rural communities, with 21 field offices available to provide VR services statewide.
- Elimination of closed categories in the Order of Selection.

Weaknesses:

- For every dollar of reduction in state general fund, the state loses \$3 in federal funding for the Rehabilitation Program. IL may also be reduced if general fund is reduced due to inability to adequately serve all participants.
- Costs continue to rise while budget has not increased.
- Key staff with knowledge and experience have retired and others are nearing retirement.
- Loss of institutional knowledge due to retirements and resignations.
- Lack of vendors and dependable vendor system.
- Historical inconsistency in Director position.
- Difficulty finding quality candidates for positions.

Opportunities:

- A small investment of general funds results in a significant infusion of federal funding for vocational rehabilitation and IL services.

- Use of technology to provide training/communication and reduce costs.
- State funded grant/contract oversight structure would correct RSA findings and allow projects to continue serving unmet needs of persons with disabilities.
- Upgrades to AWARE case management system to track funding and analyze performance data for rehabilitation.
- Revisions to the Rehabilitation Act under the WIOA are designed to lead to enhanced coordination between employment service agencies and increased efficiencies in key vocational rehabilitation services.
- Review of budgets and processes to improve outdated practices and thinking.
- New staff properly oriented may bring creative, unique, and new ideas.
- Creative solutions to lessen the impact of a reduction in funding and vacancies may lead to better processes.
- Use of technology to interview and recruit people at a distance, expanding potential pool of applicants.
- RSA monitoring has provided the opportunity to examine and improve internal controls.

Threats:

- Reduction of state match reduces federal funding \$3 for every \$1. Significantly more pronounced reduction in revenue than fully state-funded agencies.
- Reduction in successful VR outcomes reduces the reimbursement amount from SSA for services provided.
- Potential penalties for not meeting maintenance of effort requirements affecting future funding and services if new general fund appropriation is not received in FY25 request. (Rehabilitation Only)
- Lack of succession planning.
- Inflation and housing costs.

Action Plan - Strategies towards Implementation

Long-term business strategies of the New Mexico Division of Vocational Rehabilitation summarized as:

- Successful participant outcomes
- Comprehensive employment networks
- Positive organizational climate and organizational cultural change
- Effective use of resources
- Participant and stakeholder satisfaction

Below are goals for each program area to work towards NMDVR's long-term business strategies.

Administrative Services Unit Goal # 1: Continue and/or reduce the number of days between expenditures of federal funds and request for reimbursement from federal treasury.

Strategy Abstract: This program is comprised of direct service delivery staff and administrative staff for necessary supports.

Strategy Component: Reorganization of internal staff and streamline workflow and methodology.

Administrative Services Unit Goal #2 Continue and/or reduce the number of working days between disbursement of federal funds from federal treasury to deposit of such funds into treasury.

Strategy Abstract: This program is comprised of direct service delivery staff and administrative staff for necessary supports.

Strategy Component: Reorganization of internal staff and streamline workflow and methodology.

Administrative Services Unit Goal #3 Reduce audit findings for NMDVR in the most recent PED audit.

Strategy Abstract: Ensures compliance with state and federal laws; provides human resources management and support services, including but not limited to State Personnel Act and Board rules; and develops and manages information systems for NMDVR.

Strategy Component: Continue to work with PED management and oversight committee to maintain transparent collaboration and communication.

Administrative Services Unit Goal #4 Review and update policies within the ASU Program.

Strategy Abstract: Ensures compliance with state and federal laws.

Strategy Component: Work with NMDVR leadership team and management to ensure an efficient and effective agency.

Rehabilitation Services Unit Goal #1: Develop innovative strategies to increase program outcomes in difficult economic times.

Strategy Abstract: Collaborate with federal employers to access federal hiring initiatives. Further, develop Business Outreach services within the RSU to create effective partnerships with public and private sector employers, and provide training and technical assistance regarding the Americans with Disabilities Act (ADA) and reasonable accommodation. Implement creative approaches and offer incentives to facilitate high-quality and high-volume outcomes that include use of resources, staff, and partners.

Strategy Component: Maintain training to staff on Schedule A of the federal hiring process.

Strategy Component: Collaborate with the Vocational Rehabilitation National Employment Team to access federal partners.

Strategy Component: Develop increased community rehabilitation and job developers in rural communities to increase the number of supported employment options for individuals with the most significant disabilities.

Strategy Component: Participate in SSA's Ticket to Work Partnership Model to enhance long-term supports for people with disabilities who receive SSI and/or SSDI benefits.

Strategy Component: Develop and provide increased training regarding the ADA, career planning, and job creation activities for rehabilitation counselors, business outreach coordinators, and employers to improve employment options for participants and increased business and Workforce Solutions relationships.

Rehabilitation Services Unit Goal #2: Develop effective partnerships with participants, employers, Workforce Solutions, vendors, employment networks, and others as appropriate, to improve participant outcomes and therefore program outcomes.

Strategy Abstract: Creation of long-term relationships with employers leads to employment for participants. Research and implement cost-effective technology solutions for increased agency-wide dialogue and training options.

Strategy Component: Employ dual customer concept model that recognizes business (employers) as critical customers of vocational rehabilitation.

Strategy Component: Reinforce employment best practices in daily vocational rehabilitation practice.

Rehabilitation Services Unit Goal #3: Improve communication with participants and vendors regarding services and outcomes.

Strategy Abstract: Explore effective methods of continuous assessment of participant and stakeholder satisfaction. Continue to enhance collaboration between the State Rehabilitation Council (SRC) and NMDVR. Develop continuous participant and stakeholder satisfaction and statewide needs assessments to optimize best practices in provision of vocational rehabilitation services to New Mexicans with disabilities seeking employment or retaining employment. Assess vocational rehabilitation service needs to establish, develop, or improve community rehabilitation programs within the state.

Strategy Component: Develop best practices changes focused on improving satisfaction and addressing statewide rehabilitation needs.

Strategy Component: Hold public hearings statewide with participants, vendors, and partners.

Rehabilitation Services Unit Goal #4: Reduce vacancy rate and increase retention of qualified staff positions that directly serve participants; increase quality employment opportunities for people with disabilities; and increase employment success rates for people with disabilities.

Strategy Abstract: Explore multiple strategies to attract, hire, and retain the best qualified rehabilitation counselors.

Strategy Component: Continue to implement position class study regarding vocational rehabilitation counselor positions.

Strategy Component: Increase recruitment efforts directly from colleges and universities providing degrees in rehabilitation counseling.

Strategy Component: Assist existing employees with educational opportunities at colleges and universities offering specific training in rehabilitation counseling.

Rehabilitation Service Unit Goal #5: Develop innovative strategies to increase expenditure of Pre-Employment Transition Services (Pre-ETS) dollars for increased program outcomes.

Strategy Abstract: Explore multiple strategies to attract, hire, and retain the best qualified rehabilitation counselors, as well as proposals from schools and providers.

Strategy Component: Utilize fiscal forecasting to expand Pre-ETS to include authorized services.

Strategy Component: Combined effort to increase spending on Pre-ETS services by increasing outreach, staffing, training, providers, contracts, expanding to authorized services and implementation of innovative approaches.

Strategy Component: Provide Pre-ETS training for all vocational rehabilitation staff, vendors, and interested parties.

Independent Living Goal #1: Work with the Legislative Finance Committee and Executive Branch on requested budget to maximize state-federal match and evaluate possible new sources of non-federal match.

Strategy Abstract: Educating Legislative and Executive stakeholders about VR match will provide potential benefit to the state, and benefit to the disability community.

Strategy Component: Provide data and analysis to legislators and staff, as well as to the Governor's staff and Department of Finance and Administration (DFA) related to what can be accomplished by obtaining sufficient state general funds to match all available federal dollars.

Strategy Component: Request state general fund to match all available federal dollars.

Independent Living Goal #2: Document and streamline processes while improving internal controls leading to efficient use of resources. Align federal and state requirements to agency processes for efficiency.

Strategy Abstract: Coordinate administrative requirements and practices with program needs.

Strategy Component: Implement new contract language regarding budget adjustments.

Strategy Component: Utilize the Budget Adjustment Request (BAR) form for CIL budget adjustments.

Strategy Component: Enforce the use of BAR form for CIL budget adjustments.

Strategy Component: Evaluate impact on efficiency/internal controls of the new BAR process.

Independent Living Goal #3: Work to recruit and retain staff. Ensure that CILs are consumer-controlled, community-based, cross-disability, non-residential private nonprofit agencies.

Strategy Abstract: Document CIL practices for recruitment and retention of key staff.

Strategy Component: Document critical issues related to key staff for each CIL and whether funding or monitoring would change if key staff left.

Strategy Component: Develop a written method/requirement for notification of NMDVR when there are changes to key CIL staff.

Disability Determination Services Goal #1: Document and streamline processes while improving internal controls leading to efficient use of resources. Review/revise performance expectations to ensure optimal production balanced with exceptional quality.

Strategy Abstract: Review individual staff performance against team/agency/regional/national performance to arrive at fair and consistent performance exceptions.

Strategy Component: Review exiting data related to individual performance and compare to team/agency/national performance.

Strategy Component: Revise performance expectations based on analysis over the course of the next several months.

Strategy Component: Analyze data on an ongoing basis and use this data to target individual and agency training issues to maintain performance accuracy of 97%.

Disability Determination Services Goal #2: Prepare for retirement or loss of key staff and manage recruitment and retention.

Strategy Abstract: Prepare existing staff to consider, apply for, and accept leadership roles within DDS.

Strategy Component: Identify staff members who are or will be retiring in the near future.

Strategy Component: Provide more opportunities for “line staff” to volunteer for and participate in leadership duties and assignments.

Strategy Component: Provide training and continued reassessment of continuity planning and efforts.

Disability Determination Services Goal #3: Implement innovative technology alternatives to improve communication, climate, and performance. Reduce cost and improve performance.

Strategy Abstract: Utilize existing and new technology to enhance training opportunities and increase productivity and accuracy.

Strategy Component: Utilize video service delivery equipment to conduct remote hearings across the state.

Strategy Component: Utilize interactive video training equipment to access regional and national training provided by the SSA on an ongoing basis.

Strategy Component: Continue to advocate for electronic record submission from Consultive Exam and Medical Evidence of Record vendors.



**Fiscal Year 2026
New Mexico Division of Vocational Rehabilitation
IT STRATEGIC PLAN
September 3, 2024**

**Kendra L. Karp
Chief Information Officer**

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I. EXECUTIVE SUMMARY

As we enter Fiscal Year 2026 (FY26), the New Mexico Division of Vocational Rehabilitation (NMDVR) is set to leverage advanced technology and IT innovations to enhance service delivery and operational excellence. This plan outlines our strategy for integrating solutions, strengthening cybersecurity, and optimizing IT infrastructure to align with our mission of empowering individuals with disabilities. By focusing on these areas, we aim to drive efficiency, improve client outcomes, and ensure regulatory compliance.

In FY24, we made advancements in accessibility, productivity, and system performance while achieving cost efficiencies. Key milestones included enhancing cybersecurity, improving data accuracy, refining internal controls, filling critical technical positions, and upgrading communication tools. Our IT initiatives encompassed disaster recovery, a robust Incident Response Plan, and preparations for future upgrades and security projects. Infrastructure improvements featured cloud-based storage solutions and Wi-Fi 6e upgrades across 20 offices.

During the past fiscal year, the Rehabilitation Services Unit demonstrated a Virtual Reality (VR) training platform that offers a secure virtual environment where individuals with disabilities can engage in and practice essential job skills. Moving forward, we are incorporating both VR and Augmented Reality (AR) technologies into our strategies. VR immerses users in a virtual environment, while AR enhances their interaction with the real world through digital overlays. These technologies enhance training and support, improving job readiness and accessibility.

Our commitment to advancing technology extends to Artificial Intelligence (AI), which offers transformative potential beyond job matching and career counseling. AI can revolutionize accessibility features, provide personalized assistive technologies, and enhance communication tools. By leveraging AI, we aim to refine recruitment processes and create tailored pathways that align with individual strengths.

This plan will advance NMDVR's mission by improving technology use, strengthening cybersecurity, and optimizing infrastructure, supporting our objectives, driving innovation, and enhancing our ability to help clients achieve meaningful employment.

II. AGENCY OVERVIEW

A. AGENCY MISSION

The mission of NMDVR is to “ensure that every New Mexican with a disability achieves their employment goals and thrives in their communities.”

B. AGENCY GOALS

The NMDVR’s strategic planning process includes reviewing the prior year’s strategic plan and evaluating accomplishments. Leadership then analyzes the division, focusing on how best to leverage existing and emerging technologies and where the division is versus where it needs to be.

C. VISION AND PRIORITIES

VISION STATEMENT

To leverage exceptional IT services and innovative solutions to elevate NMDVR beyond conventional vocational rehabilitation performance metrics, setting a new national standard for excellence in vocational rehabilitation services.

ALIGNMENT

This IT Strategic Plan is designed to align seamlessly with the ISU vision, the NMDVR’s Strategic Plan, and the State IT Strategic Plan, ensuring that our IT initiatives support and enhance our overarching goals.

PRIORITIES

1. **Direct Service Delivery Improvements:** Prioritize strategies and initiatives that deliver immediate and tangible benefits to clients. This focus involves refining how services are directly provided to clients by enhancing efficiency, quality, and effectiveness. The goal is to optimize interactions, processes, and outcomes to better meet and exceed the needs of those served.
2. **Indirect Service Delivery Enhancements:** This priority refers to improvements made to the systems, processes, and support structures that indirectly influence the

effectiveness of vocational rehabilitation services. These enhancements may involve upgrading administrative systems, refining internal workflows, and improving technology infrastructure to support and strengthen the overall service delivery framework without directly interacting with clients. The goal is to create a more efficient, effective, and supportive environment for the direct provision of vocational rehabilitation services.

3. **Regulatory Compliance and Additional Improvements:** Ensure adherence to regulatory requirements by implementing necessary enhancements that align with mandated standards. These improvements will support compliance and may directly or indirectly influence service delivery for individuals with disabilities, aiming to optimize both adherence to regulations and the overall quality of services provided.

These priorities ensure that our IT strategies not only support immediate needs but also foster long-term improvements in service delivery and compliance.

D. AGENCY DESCRIPTION AND ORGANIZATION STRUCTURE

The NMDVR is committed to enhancing the lives of New Mexicans with disabilities by supporting their efforts to reach employment goals and succeed within their communities. The division is dedicated to delivering high-quality, culturally sensitive services that cater to underserved populations, while actively building strong, collaborative partnerships with communities and employers. The division is comprised of the following units, with an estimated 354 full-time employees projected for FY26: Rehabilitation Services Unit (RSU), Disability Determination Services (DDS), Administrative Services Unit (ASU), and Information Services Unit (ISU). Each unit is led by a Deputy Director who is accountable for the unit's operations and reports directly to the NMDVR Director.

The Information Services Unit (ISU) is essential to our IT strategy, with the CIO serving as its Deputy Director. This dual role ensures cohesive oversight of our IT infrastructure, aligning advanced technologies with operational needs. The ISU enhances efficiency, strengthens cybersecurity, and maintains regulatory compliance, while driving innovation

and managing resources effectively. This leadership structure supports our strategic objectives and maximizes value for stakeholders.

The DDS, which is part of the Social Security Administration (SSA) framework (also referred to as “DDS-SSA”), is a key component of the NMDVR as it handles the assessment and determination of eligibility for disability benefits. DDS works closely with the RSU to evaluate the needs of individuals applying for vocational rehabilitation services, facilitating a seamless process for clients to receive the necessary support and benefits to achieve their employment goals.

NMDVR’s vocational rehabilitation services prioritize achieving employment outcomes while delivering exceptional service. Our approach emphasizes effective counseling, guidance, and fostering a collaborative partnership between clients and Vocational Rehabilitation Counselors. We also strive to build strong connections with community resources, tribal organizations, and employers.

The organizational structure is detailed in Appendix A-I, while the chart for ISU is provided in Appendix A-II.

E. FEDERAL OVERSIGHT

The Rehabilitation Services Administration (RSA) offers leadership and resources to assist state and other agencies in providing vocational rehabilitation and other services to individuals with disabilities to maximize their employment, independence, and integration into the community and the competitive labor market.

RSA is a component of the Office of Special Education and Rehabilitative Services (OSERS) within the U.S. Department of Education. The mission of OSERS is to improve early childhood, educational, and employment outcomes and raise expectations for all people with disabilities, their families, their communities, and the nation. OSERS’ vision is that all Americans with disabilities will live and thrive with their disabilities in their own communities.

The NMDVR obtains its core federal funding through a grant managed by the RSA. While the Social Security Administration (SSA) offers disability benefits through programs such as Social Security Disability Insurance (SSDI) and Supplemental Security Income (SSI), the RSA is responsible for overseeing the federal funding and compliance of state vocational rehabilitation programs, ensuring they adhere to federal standards and effectively integrate SSA benefits.

The SSA oversees the protection of Personally Identifiable Information (PII) at the NMDVR by enforcing stringent guidelines for handling sensitive data, including adherence to National Institute of Standards and Technology (NIST) standards. SSA mandates that NMDVR implement robust security measures, provide comprehensive PII training to staff, conduct regular IT audits, and follow federal privacy regulations to ensure data protection. Compliance with NIST guidelines is necessary for NMDVR to meet federal security requirements, effectively manage risks, and safeguard PII, thereby maintaining the confidentiality and integrity of information related to individuals receiving SSA benefits.

III. IT ENVIRONMENT

1. Major Applications

The NMDVR leverages the Aware Case Management System (CMS) tailored specifically for vocational rehabilitation agencies. The Aware CMS enhances operational efficiency by streamlining caseload management, process support, program data handling, performance metrics, and federal reporting. It is pivotal for evaluating the success of the Vocational Rehabilitation Program's outcomes, in accordance with RSA requirements.

Within NMDVR, around 180 Authorized Workers, including Vocational Rehabilitation Counselors and Technicians, utilize the Aware CMS. This platform is used to capture, process, and oversee case activities such as caseloads, budgets, contracts, and payments. Ensuring the security of the Aware CMS is paramount due to its critical role in managing client service expenditures and safeguarding sensitive Personally Identifiable Information (PII).

In addition to adhering to other federal standards, the NMDVR conforms to the National Institute of Standards and Technology (NIST) 800-53 Revision 5, a comprehensive cybersecurity and compliance framework.

2. Infrastructure

NMDVR's IT infrastructure encompasses the foundational physical and virtual components essential for the operation, management, and integration of IT services. It includes hardware such as appliances and networking devices as well as software elements like operating systems, virtualization platforms/servers, and network management tools. Critical infrastructure components involve data centers, which house computing resources and support systems that facilitate business operations.

The networking infrastructure integrates Local Area Networks (LANs), Wide Area Networks (WANs), and Wireless Networks (Wi-Fi) with state of New Mexico network internet connectivity to ensure seamless communication and data exchange.

Additionally, the IT infrastructure incorporates robust security mechanisms, including firewalls, intrusion detection and prevention systems, and encryption protocols, to safeguard against threats and ensure compliance with regulatory standards.

To support resilience and continuity, the infrastructure includes disaster recovery and business continuity plans, ensuring rapid recovery from disruptions. User access and identity management systems are in place to regulate authorization and authentication. Data backup and recovery protocols protect data integrity and prevent loss. Furthermore, IT service management frameworks and tools optimize performance, scalability, and operational efficiency, while integration with external systems enhances collaboration and functionality across agencies and partners.

3. Security

NMDVR adheres to NIST security policies, established by the National Institute of Standards and Technology (NIST), a federal agency under the U.S. Department of Commerce, to build a robust cybersecurity framework. These standardized guidelines are crucial for managing and protecting information systems, enhancing security posture, improving risk management, and ensuring regulatory compliance. Regular updates and adherence to NIST policy standards ensure that security measures remain effective against evolving threats, promote compliance, and support a proactive approach to cybersecurity, thereby fostering a culture of security awareness and resilience.

4. Agency IT Certified Projects

A. NMDVR does not currently have any certified projects.

5. Workforce

A. Full Time Employees

The NMDVR employs 354 full-time employees, with a diverse range of IT roles critical to its operations. Key positions include the ISU Deputy Director/CIO, Deputy CIO of Infrastructure, and various IT specialists who support the Help Desks, Systems Administration, Network Administration, Application Development, and Database Administration. Notably, three roles are currently vacant, including an IT

Systems Administrator III, IT Application Developer III, and IT Security and Compliance III. The latter position is set to replace a previously vacant Network Administrator III role. Currently, teleworking is not available to staff except under exceptional circumstances.

B. IT Professional Services Contractors

FY26 IT Professional Service Contractors will likely be needed for infrastructure upgrades.

6. Challenges

The following is a list of IT challenges faced by our division, along with potential opportunities to address them.

A. Hiring Qualified Staff

- **Challenge:** Recruiting skilled IT professionals with the necessary technical expertise in a timely manner is challenging due to high demand, limited supply, and competitive compensation packages. Emerging technologies further complicate this issue by creating a rapidly evolving skill landscape, which can outpace existing training and education programs.
- **Opportunity:** Enhance compensation packages and recruitment strategies to attract and retain skilled IT professionals. Investing in competitive pay and ongoing staff development will bridge skill gaps, adapt to emerging technologies, and secure top talent.

B. Cybersecurity Threats

- **Challenge:** Protecting against evolving cybersecurity threats, such as data breaches and ransomware, requires continuous vigilance and frequent updates to security protocols. Adequate staff resources are needed to ensure timely compliance with patching and other essential security tasks.
- **Opportunity:** Invest in advanced security technologies and establish a comprehensive framework for proactive monitoring, incident response, and continuous improvement. To support these initiatives, the ISU has proposed the creation of a new IT Security and Compliance Administrator III position.

C. Facility Access Control and Surveillance Security

- **Challenge:** Implementing a statewide video surveillance and access control system is challenging due to the frequent relocation of NMDVR offices. This mobility complicates installation and maintenance, potentially leading to inconsistencies and vulnerabilities.
- **Opportunity:** Develop a flexible security framework that accommodates the division's mobility. Investing in a cloud-based system could enhance real-time monitoring and operational efficiency, thereby improving overall security effectiveness.

D. Availability and Reliability of Vendor Professional Services

- **Challenge:** Economic uncertainty, supply chain disruptions, and staffing shortages have caused delays and strained resources among New Mexico-based IT vendors. These issues, combined with increased cybersecurity threats and complex regulations, have impacted service reliability and project completion.
- **Opportunity:** Build strategic relationships with a diverse range of vendors, including out-of-state options, and assess their financial stability and staff retention. Developing contingency plans and diversifying partnerships can ensure consistent access to high-quality services and mitigate vendor-related disruptions.

These opportunities aim to address our IT challenges and improve overall effectiveness and efficiency within our division.

IV. FY24 KEY ACCOMPLISHMENTS

In FY24, NMDVR made notable advancements in accessibility, productivity, and system performance while achieving cost savings. Key improvements included implementing strengthened cybersecurity measures, reinforcing data accuracy, and enhancing internal controls. The introduction of new technical positions and upgrades to communication tools are expected to boost operational efficiency.

IT initiatives included optimizing disaster recovery planning through enhanced backup systems and the development of a new Incident Response Plan. Further disaster recovery enhancements are planned, dependent on the completion of infrastructure upgrades. End-user storage capabilities have been expanded via state enterprise services, and Wi-Fi 6e upgrades have been completed in 20 offices statewide, with additional improvements anticipated. New grant funding for core infrastructure equipment will facilitate crucial network upgrades, thereby bolstering security and performance.

A. FY24 STRATEGIC IT ACCOMPLISHMENTS

STRATEGIC PRIORITY 1 – CASE MANAGEMENT SYSTEM (CMS) PROJECT	
The strategic initiative to commence the Case Management System project has been deferred to allow for a more thorough assessment of business, policy, and technical needs in collaboration with federal partners. Given the CMS’s pivotal role in the overall success of NMDVR, it is imperative that we approach this evaluation with the utmost caution and professional diligence.	
STRATEGIC PRIORITY 2 – MODERNIZE THE DISASTER AND RECOVERY METHOD WHILE LEVERAGING THE OSO GRANDE DATA CENTER	
PREPARE FOR MINOR TO MAJOR INCIDENT RESPONSE	
FY24 Strategy 1	Update the Disaster and Recovery Plan document to reflect current-day cybersecurity and business requirements with executive management buy-in.

Accomplishments	ISU staff, in collaboration with vendors and independently, assessed disaster recovery needs and options for the division. The team conducted a tabletop exercise simulating a hypothetical ransomware incident, which identified effective configurations and planning strategies while also highlighting areas for improvement. A series of meetings and demonstrations were held to evaluate and discuss disaster recovery requirements and options, establishing a solid foundation for planning an upcoming project. A new Disaster and Recovery Plan was drafted.
Outcomes/Metrics	Basic guidance for project planning.
FY24 Strategy 2	Identify the best technical solutions available that meet requirements and proceed with the project.
Accomplishments	The ISU has taken a comprehensive approach to mitigating disaster risks through several key initiatives. The team refined and validated the configurations and operations of backup systems across the network. Critical recovery files, data, and systems were successfully configured for replication between data centers. Additionally, a new Incident Response Plan was developed to enhance preparedness and response capabilities. Due to the requirement for upgrading critical legacy equipment in data centers, the decision was made to temporarily postpone the selection of a new secure disaster and recovery solution until infrastructure improvements are completed.
Outcomes/Metrics	Reduced risk from disasters by implementing preventative measures and being prepared to take corrective actions to quickly restore lost data and resume business as usual.

STRATEGIC PRIORITY 3 – IMPLEMENT AN ENHANCED STORAGE SOLUTION	
EXPAND STORAGE AND ENHANCING SYSTEM PERFORMANCE	
FY24 Strategy 1	Design and implement a storage solution to meet current and future storage needs.
Accomplishments	Accelerated critical workloads from core to edge while decreasing application outages and reducing storage requirements with advanced deduplication.
Outcomes/Metrics	In FY23, NMDVR successfully implemented a new DELL PowerStore and Data Domain appliance solution, effectively resolving critical backup capacity issues. However, the storage needs of end-users remained unaddressed. To tackle this in FY24, a strategic decision was made to migrate NMDVR's SharePoint site to the DOIT Microsoft tenant, utilizing its extensive storage capacity for staff file sharing. Furthermore, all employees were given OneDrive accounts, also provided by DOIT, ensuring sufficient and expandable storage capacity for staff.

STRATEGIC PRIORITY 4 – UPGRADE TO NEXT-GEN Wi-Fi 6E	
STRENGTHEN AND EXPAND Wi-Fi CAPABILITIES AND ACCESS	
FY24 Strategy 1	Advance and broaden Wi-Fi capabilities to align with evolving demands and technological advancements.
Accomplishments	20 RSU offices statewide have successfully transitioned to Wi-Fi 6E. The delay in upgrading the Research Office is due to an unexpected office relocation that coincided with the upgrade timeline.
Outcomes/Metrics	This upgrade has enhanced network performance through increased bandwidth, capacity, and reduced congestion, resulting in faster speeds and improved reliability.
FY24 Strategy 2	Bridging physical and virtual workplaces.

Accomplishments	The upgraded Wi-Fi 6e access points are performing as expected, delivering enhanced connectivity, and significantly addressing previous coverage gaps.
Outcomes/Metrics	Hybrid work and meetings that bridge the physical and the virtual, Wi-Fi 6E network offers a “wired-like” experience of a seamless, inclusive, and secure environment.

STRATEGIC PRIORITY 5 – EXPAND GENETEC SYSTEM USAGE (INCREASE ACCESS CONTROL FUNCTIONALITY)

A thorough evaluation of facility access control and surveillance security systems has been completed. The goal is to implement a state-of-the-art cloud-based security infrastructure that addresses the evolving needs of NMDVR offices across the state. Modern solutions provide enhanced robustness, cost efficiency, and scalability. Such systems may include cloud-based features for extensive archival storage, streamlined management through web and mobile applications, efficient footage sharing, reliable emergency response, proactive notifications, and advanced analytics.

STRATEGIC PRIORITY 7 – CORE INFRASTRUCTURE UPGRADE AT OSO GRANDE DATA CENTER

ENHANCE AND EXPAND CORE INFRASTRUCTURE

FY24 Strategy 1	Enhance and expand core network infrastructure at the Oso Grande data center.
Accomplishments	The NMDVR was awarded approximately \$97K in new network equipment through DOIT’s Enterprise Core Services using a cybersecurity grant. This equipment will strengthen and expand the core networking infrastructure at both the OSO Grande and SIMMS data centers.
Outcomes/Metrics	Increased equipment longevity and performance that is critical for ensuring network and systems uptime.

TABLE III.1: FY24 Strategic IT Accomplishments

B. OTHER KEY IT ACCOMPLISHMENTS

APPLICATION	
1-Accomplishment	Purchased Fusion Professional software which is an advanced accessibility tool designed to support individuals with varying levels of vision impairment. Fusion combines the screen-reading functionality of JAWS with the screen magnification and visual enhancements of ZoomText, improving screen viewing accessibility.
Value or Impact	Fusion Professional empowers individuals with vision impairments by providing a flexible and accessible way to interact with technology, thus enhancing their ability to participate fully in professional, educational, and social environments.
2-Accomplishment	Acquired Adobe Creative Cloud to support the RSU with the development of marketing and training material. This solution includes a comprehensive suite of software applications and services developed for creative professionals across various fields such as graphic design, video editing, web development, and photography. It includes widely used applications like Adobe Photoshop, Illustrator, Premiere Pro, After Effects, InDesign, and Lightroom.
Value or Impact	This Adobe solution helps enhance RSU's workflow efficiency and productivity.
3-Accomplishment	Moved the KnowBe4 training system into DOIT's Microsoft tenant.
Value or Impact	Cost savings of approximately \$7K per year.
4-Accomplishment	Routine upgrades to the Aware CMS have been completed successfully and on schedule.
Value or Impact	Aware CMS upgrades deliver substantial value by continuously refining system processes. These ongoing fixes and enhancements improve functionality, increase efficiency, and

	ensure the system remains reliable and up-to-date, ultimately supporting better performance and user experience.
5-Accomplishment	Upgraded Papercut software across all Sharp devices statewide.
Value or Impact	The Papercut software upgrade enhanced security by mitigating potential threats identified in monthly security scans. This upgrade strengthens data protection, reduces the risk of unauthorized access, and helps ensure that all Sharp devices statewide operate within a secure and compliant environment.
6-Accomplishment	Upgraded Cisco Secure Endpoint.
Value or Impact	Upgrading CISCO Secure Endpoint helps NMDVR by enhancing its cybersecurity posture through advanced threat detection and response capabilities. The upgrade strengthens the organization's ability to protect endpoints from malware, ransomware, and other cyber threats. It provides real-time visibility into potential security issues, enabling faster identification and mitigation of risks. Additionally, the improved features ensure that NMDVR remains compliant with industry security standards, safeguarding sensitive data and maintaining the continuity of operations across its network.
7-Accomplishment	Programming for SHIN and ExtractAwaretoSHIN has been completed to comply with the new Period of Performance (RSA) requirements.
Value or Impact	This period is defined in the terms of the grant award and typically spans multiple years, depending on the specific grant program. The period of performance dictates when funds can be obligated, expended, and reported. Compliance with this period ensures that all funded activities are completed within the allocated timeframe and that reporting and auditing processes are properly adhered to, aligning with federal regulations and guidelines.
DATA	

1-Accomplishment	The significant advancements in federal RSA-911 and ETA-9169 data reporting are attributable to the collective efforts of the Aware Team, which encompasses technical, policy, and quality assurance roles. The strategic decision to reassign policy-oriented positions to the RSU has proven to be highly effective, given that many of the Aware CMS decisions are driven by policy considerations. This strategic realignment has played a crucial role in achieving these improvements.
Value or Impact	Improved RSA-911 and ETA-9169 data reporting is critical for NMDVR because it enhances the accuracy and reliability of data used to assess program effectiveness, ensure compliance with federal guidelines, and secure funding.
PROCESS IMPROVEMENT	
1-Accomplishment	Enhanced the Aware Financials system by implementing a new Payment Request Process.
Value or Impact	This accomplishment has led to substantial enhancements in internal controls.
WORKFORCE	
1-Accomplishment	The ISU successfully established a new dedicated RSU Systems/Database Administrator III position.
Value or Impact	This position will provide specialized expertise in relation to complex systems and databases. The results will be addressing technical issues promptly, optimizing system performance, and ensuring robust data management, ultimately improving overall operational efficiency and support for critical RSU specific IT functions.
CUSTOMER SERVICE	
1-Accomplishment	The ISU adeptly managed the relocation of IT and employee equipment from the Gibson Office to the new Research Office. This urgent task required meticulous coordination, including collaborating with contractors to strategically install electrical outlets, cabling, and 10-key padlocks on doors, as well as

	dismantling and relocating conferencing equipment with integrated sound systems, despite the new office still being under construction. The ISU also swiftly secured a Cradlepoint device to establish a temporary Verizon internet connection compatible with NMDVR's existing web filter. Furthermore, the team worked closely with DOIT to relocate networking equipment, ensuring minimal disruption to another state tenant sharing the same phone system equipment.
Value or Impact	The ISU's response ensured that Gibson staff could be set up in their new office location quickly, minimizing disruption and allowing them to continue their work most easily.
2-Accomplishment	A significant upgrade involved procuring new end-user equipment to replace outdated legacy systems. This acquisition included a variety of items such as laptops, docking stations, carrying cases, desktop monitors, mobile monitors, scanners, mobile printers, sound bars, power banks, webcams, wireless keyboards and mice, wireless headsets, mobile projectors, and microphones.
Value or Impact	Overall, this equipment upgrade supports increased operational efficiency, better communication, and greater adaptability in the workplace.
3-Accomplishment	Increased NMDVR cell phone lines by approximately 27%.
Value or Impact	This expansion has significantly improved work productivity and enabled real-time text communication between staff, counselors, and clients with disabilities, both within the office and remotely. The ability to exchange text messages has been particularly beneficial for RSU staff in effectively communicating with clients who are deaf or hearing impaired.
4-Accomplishment	Acquired new Ubiduo devices, which are advanced communication tools designed to support individuals with disabilities, especially those with speech or hearing impairments.

Value or Impact	These devices provide our clients with the ability to communicate effectively in various settings, including job interviews. Ubiduo devices enhance overall communication by being user-friendly and portable, while enabling real-time interactions.
5-Accomplishment	Seasoned Help Desk staff excelled in customer service by efficiently triaging IT support requests, effectively escalating issues, and ensuring smooth new employee onboarding. They quickly provided new users with the necessary hardware and software, while their precise IT inventory tracking improved support efficiency and accounting accuracy.
Value or Impact	This proactive approach enhanced operations and significantly boosted user satisfaction, showcasing their professionalism and commitment to excellence.
6-Accomplishment	A large donation of legacy computer equipment was given to DiverseIT Center in New Mexico. This donation was preapproved through the formal inventory disposal process at NMDVR.
Value or Impact	DiverseIT provides free computers, and potentially other equipment, and training, to people with qualifying disabilities. Therefore, this donation should directly benefit the NMDVR's client population.
TELEWORK	
1-Accomplishment	Using CISCO Identify Services Engine, implemented an additional Virtual Private Network (VPN) tunnel for authorized contractors or other non-employees to use.
Value or Impact	An additional VPN tunnel dedicated to contractors or other non-employees enhances security by isolating their access, improves access control, and simplifies monitoring of their activities. It also reduces the risk of performance issues on the main network and streamlines the management of contractor-specific security policies.

SECURITY	
1-Accomplishment	NMDVR was awarded new data center network equipment through DOIT Enterprise Core Services and a related cybersecurity grant.
Value or Impact	This accomplishment resulted in major cost savings for the Administrative Services Unit (ASU) and will help achieve critical data center upgrade needs.
2-Accomplishment	The DUO system prompt was updated from the traditional method to the universal prompt.
Value or Impact	Switching from the traditional DUO prompt to the universal prompt enhances both security and user experience. The universal prompt offers a consistent authentication process across platforms, integrates advanced security features for better protection, and reduces disruptions by minimizing multiple prompts. This update also simplifies centralized management, improving security policy enforcement and access tracking.
3-Accomplishment	Executed internal and external penetration testing with a qualified third-party provider and implemented corrective measures based on their findings. This initiative, provided at no cost by DOIT, resulted in significant cost savings.
Value or Impact	By detecting and addressing weaknesses before they can be exploited, the testing enables proactive risk mitigation and strengthens the security framework. This proactive approach not only ensures compliance with industry standards but also enhances the organization's defense against cyber threats, effectively safeguarding sensitive data and preserving operational integrity.
4-Accomplishment	Replaced approximately 16% of user-based smartphones to ensure they can continue receiving operating system security updates.

Value or Impact	The old Android smartphones were used as long as possible for cost-effectiveness. The newer models are more secure, faster, and efficient for day-to-day usage.
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TABLE III.2: Other Key IT Accomplishments - FY24

V. FY26 IT STRATEGIC GOALS AND STRATEGIES

STRATEGIC PRIORITY 1 – STRENGTHEN CYBERSECURITY STANCE	
Exercise Continuous Improvement	
Strengthening security measures to protect networks, sensitive data, and ensure compliance with regulations. In addition to the following strategies, this may include, but is not limited to, implementing new security frameworks, increasing staff training, and/or adopting advanced threat detection solutions.	
FY26 Strategy 1	Perform annual Penetration (PEN) Testing which simulates real-world cyberattacks to identify vulnerabilities and weaknesses in systems, applications, and networks.
Outcomes/Metrics	This process identifies specific security flaws and misconfigurations that could be exploited by attackers. It also reveals the techniques and methods attackers might use, helping assess the potential risks and impacts associated with these vulnerabilities. PEN testing highlights gaps in current security measures and policies, evaluates incident response readiness, and assesses compliance with regulatory standards. By addressing these findings, NMDVR can enhance its defenses, strengthen its overall security posture, and refine response strategies to better protect against real-world security threats.
FY26 Strategy 2	Maintain a rigorous patch management process to ensure that all systems and software are regularly updated to mitigate vulnerabilities.
Outcomes/Metrics	This strategy will reduce vulnerabilities and decrease the risk of exploitation by attackers, thereby enhancing overall security.
FY26 Strategy 3	Conduct regular security training for staff. (Following NMDVR's NIST Policy and Procedure: Awareness and Training (AT))
Outcomes/Metrics	The outcome of staff security training typically includes improved awareness and understanding of cybersecurity threats and best practices. By regularly engaging employees in comprehensive training programs, NMDVR can expect enhanced recognition and response to potential security risks, leading to a reduction in security incidents and breaches. Effective training also fosters a culture of

	security mindfulness, ensuring that staff adhere to established policies and procedures. Additionally, ongoing training helps maintain compliance with regulatory requirements and can boost overall organizational resilience by equipping employees with the knowledge to prevent and mitigate cyber threats.
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STRATEGIC PRIORITY 2 – ENHANCE DISASTER & RECOVERY (DR) PLAN	
Exercise Continuous Improvement	
FY26 Strategy 1	Investigate advanced solutions for data protection and backup reliability.
Outcomes/Metrics	Implement measures to safeguard critical systems and data from potential threats, ensuring multiple layers of protection and recovery options.
FY26 Strategy 2	Conduct regular evaluations and simulations of the plan.
Outcomes/Metrics	Enhance the plan by identifying and addressing areas for improvement based on test results and performance assessments.
FY26 Strategy 3	Review and update the plan periodically to incorporate technological advancements, changes in business processes, and emerging risks.
Outcomes/Metrics	Maintain the plan's effectiveness and resilience to minimize disruptions and safeguard data integrity.

STRATEGIC PRIORITY 3 – EXPLORE CLOUD-BASED SOLUTIONS

Exercise Continuous Improvement

Cloud-based solutions can provide significant advantages including scalability, cost efficiency, and accessibility from anywhere with an internet connection. They offer robust disaster recovery options, automatic updates, and often enhanced security measures.

FY26 Strategy 1	Enhance Disaster Recovery and Security Measures: Implement and integrate advanced disaster recovery and security features provided by cloud solutions to bolster system resilience.
Outcomes/Metrics	Improved recovery time objectives (RTO) and recovery point objectives (RPO) as measured by testing. Reduction in security incidents and vulnerabilities because of cloud-based security measures.
FY26 Strategy 2	Optimize Internal Systems Through Cloud-Based Solutions: Assess and identify internal systems that are high-maintenance and evaluate their potential transition to cloud-based solutions.
Outcomes/Metrics	Percentage of internal systems evaluated for cloud transition. Comparative cost-effectiveness of cloud solutions versus current maintenance costs. Improvement in system uptime and accessibility.

STRATEGIC PRIORITY 4 – EXPLORE EMERGING TECHNOLOGIES

Newer technologies can significantly support individuals with disabilities in securing employment by enhancing accessibility and inclusivity in the workplace.

FY26 Strategy 1	Artificial Intelligence (AI) and Machine Learning • AI-driven job matching and career counseling platforms • Automated resume and application screenings • Predictive analytics to identify suitable job roles based on skills and preferences
Outcomes/Metrics	• Increased job placement rates through enhanced job matching precision • Reduction in recruitment time and cost due to automated screening processes

	Improved job satisfaction and retention rates, driven by better alignment between job roles and individual capabilities
FY26 Strategy 2	Virtual Reality and Augmented Reality (AR) - Virtual Reality Training Simulations: Provide immersive environments for skills training and job preparation. - AR Tools: Overlay information on the real world to assist with job-related tasks and navigation.
Outcomes/Metrics	- Enhanced training effectiveness and job readiness as measured by improved performance in simulated tasks and training assessments. - Increased efficiency and accuracy in job-related tasks facilitated by AR tools. - Higher employee confidence and reduced onboarding time due to realistic and supportive training environments.

TABLE IV.1. FY26 IT Strategic Goals and Strategies

VI. IT FISCAL AND BUDGET MANAGEMENT

Information Technology (IT) Operating Budget (C1)

(To update this table, please double click on the embedded spreadsheet and add the required information. Before exiting the spreadsheet, please make sure to scroll up. Otherwise, the entries of this table will not be fully previewed.) □

Agency Name				Agency Code	
Base Request Operational Support of IT. Check one of the options below:				Flat Budget	Expansion from previous year
Yes/No					
Revenue IT Base Budget (dollars in thousands)					
Appropriation Funding Type	FY23 Actual	FY24 Actual	FY25 OpBud	FY26 Request	FY27 Estimate
General Fund	0.0	0.0	0.0	0.0	0.0
Other State Funds	0.0	0.0	0.0	0.0	0.0
Federal Funds	0.0	0.0	0.0	0.0	0.0
Internal Svc Funds/Interagency Transfer	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0
Expenditure Categories (dollars in thousands)					
Category or Account Description	FY23 Actual	FY24 Actual	FY25 OpBud	FY26 Request	FY27 Estimate
Personal Services & Employee Benefits	0.0	0.0	0.0	0.0	0.0
Contractual & Professional Services	0.0	0.0	0.0	0.0	0.0
IT Other Services	0.0	0.0	0.0	0.0	0.0
Other Financing Uses	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0
	Print Name	Phone	Email Address	Date	
Agency Cabinet Secretary/Director (Mandatory)					
Chief information Officer or IT Lead(Mandatory)					
Chief Finance Officer (Mandatory)					

Agency Cabinet Secretary/Director Signature

Chief Information Officer/IT Lead Signature

Budget Director Signature

VII. SPECIAL FUNDING, SUPPLEMENTAL, COMPUTER SYSTEM ENHANCEMENT (C2) FUNDING AND REAUTHORIZATION OF C2 APPROPRIATIONS

1. [Include narrative describing any special or supplemental funding requested. If none, note the agency has no requests.]
2. [Include a list of C2 funding request(s) with the name(s) of the proposed projects. Insert a C2 Information Technology Data Processing – Computer Enhancement Fund (CSEF) form for each request as Appendix-A-III and reference Appendix-A-III in this section. If none, note the agency has no requests.]
3. [Include requested reauthorizations of prior C2 appropriations or note the agency is not requesting reauthorization of prior C2 appropriations.]

REQUEST FOR REAUTHORIZATION OF C2 APPROPRIATIONS

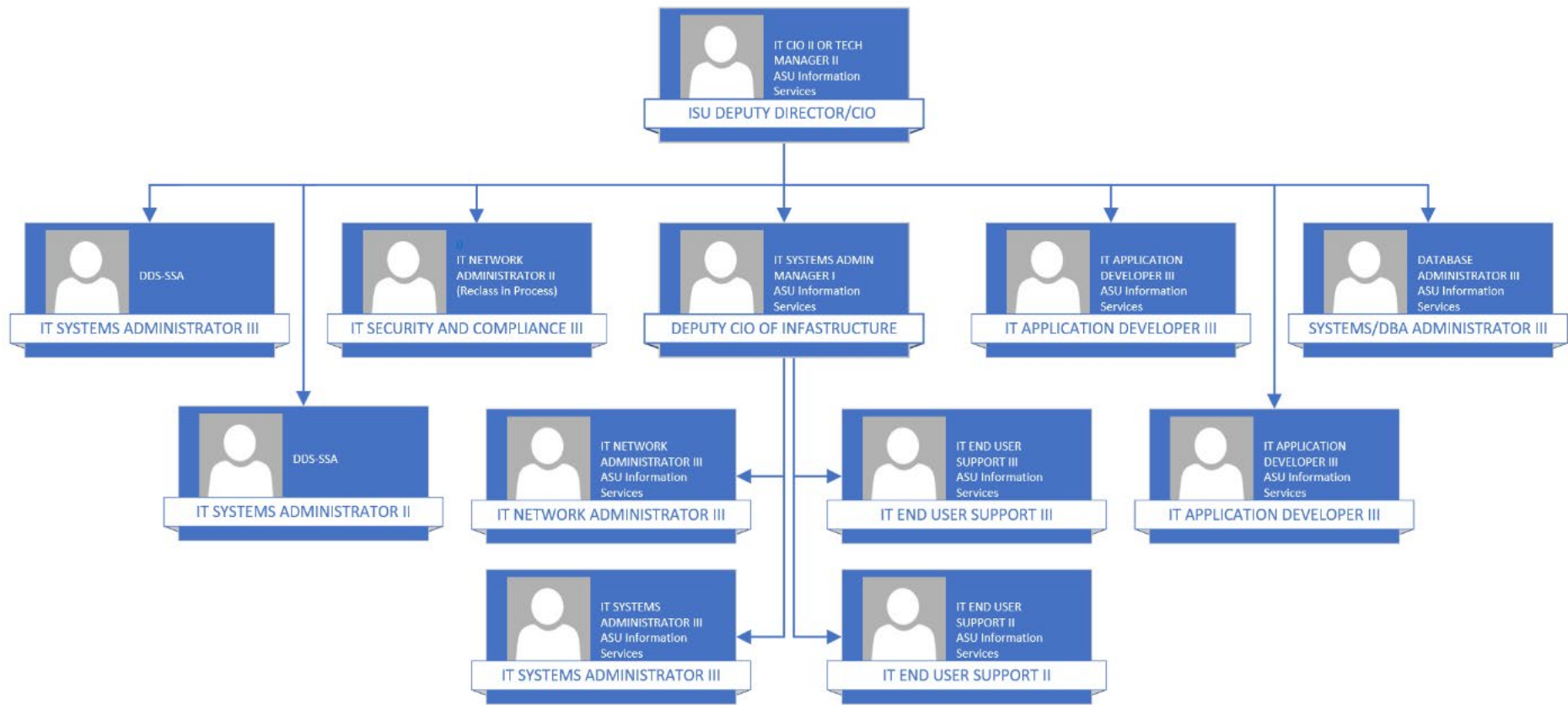
Information Technology Request for Reauthorization of C2 Appropriations			
Agency Name		Agency Code	
Lead Agency Name Listed on Appropriation		Project Name	
Source of Authorization (e.g. Laws 2022, Chapter 54, Section 7 (12) or Grant/Federal Fund #)		Appropriation Amount (in thousands)	Remaining Balance (in thousands)
		0.0	0.0
		0.0	0.0
		0.0	0.0
Total amount appropriated for project life (in thousands)		Will the project be completed within the next fiscal year?	☐ Yes ☐ No
Reason for Requesting Reauthorization			

TABLE VI.1: Request for Reauthorization of C2 Appropriations

APPENDIX A-I: AGENCY ORGANIZATION CHART



APPENDIX A-II: IT ORGANIZATION CHART



DVR FY26 Request C-1

Other State Funds	0.00	0	-	0	0
Federal Funds	3,563,258	3,242,380	3,584,771	5,910,696	5,910,696
Internal Svc Funds/Interagency Transfer	0.00	0			
Total	3,563,258	3,242,380	3,584,771	5,910,696	5,910,696

Expenditure Categories *(dollars in thousands)*

Category or Account Description	FY23 Actual	FY24 Actual	FY25 OpBud	FY26 Request	FY27 Estimate
Personal Services & Employee Benefits	1,507,532	1,363,535	1,976,462	1,976,426	1,976,426
Contractual & Professional Services	319,420	197,938	350,000	400,000	400,000
IT Other Services	1,736,306	1,680,907	1,258,309	3,534,270	3,534,207
Other Financing Uses	0	-	0	0	0
Total	3,563,258	3,242,380	3,584,771	5,910,696	5,910,633

	Print Name	Phone	Email Address	Date
Agency Cabinet Secretary/ Director (Mandatory)	Casey Stone-Romero	505-954-8402	casey.stone-romero@dvr.nm.gov	9/3/2024
Chief information Officer or IT Lead(Mandatory)	Kendra L. Karp	505-785-2410	kendra.karp@dvr.nm.gov	9/3/2024
Chief Finance Officer (Mandatory)	Jeremy Bangs	505-899-1418	jeremy.bangs@dvr.nm.gov	9/3/2024

TABLE V.1: IT Operating Budget