

Exhibit 4-W
SECTION 3 BUSINESS CONCERN CERTIFICATION

INSTRUCTIONS: Enter the following information and select the criteria that applies to certify your Section 3 Business Concern status.

Business Information

Name of Business _____

Address of Business _____

Name of Business Owner _____

Phone Number of Business Owner _____

Email Address of Business Owner _____

Preferred Contact Information

Same as above

Name of Preferred Contact _____

Phone Number of Preferred Contact _____

Email Address of Preferred Contact _____

Type of Business (select one of the following options):

Corporation Partnership Sole Proprietorship Joint Venture

Select one of the following options to indicate how your business qualifies as a Section 3 Business Concern:

- At least 51 percent of the business is owned and controlled by low- or very low-income persons (refer to income guidelines at <https://www.nmdfa.state.nm.us/infrastructure-planning-and-development-division/cdbg-implementation-manual/>).
- At least 51 percent of the business is owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.
- Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers (refer to definition in Chapter 5 of the Implementation Manual).

Section 3 Business Concern Certification

I certify that the above statements are true, complete, and correct to the best of my knowledge and belief after diligent inquiry. I understand that businesses who misrepresent themselves as Section 3 Business Concerns and report false information may have their contracts terminated for cause and may be barred from ongoing and future considerations for contracting opportunities. I hereby certify, under penalty of law, that the above information is correct to the best of my knowledge after diligent inquiry.

Print Business Owner Name: _____

Business Owner Signature: _____ Date: _____

December 2025

Information regarding Section 3 Business Concerns can be found at [24 CFR 75.5](#)