

**Exhibit 4-Y-2**  
**SECTION 3 QUALITATIVE EFFORTS REPORT**

If the benchmark goals outlined in Exhibit 4-Y-1 are not met, all recipients/contractors/subcontractors agree to provide evidence through documentation that qualitative efforts to assist low- and very low-income persons with employment and training opportunities were taken.

Grantee/Vendor: \_\_\_\_\_ Reporting Period: \_\_\_\_\_

Project Number: \_\_\_\_\_

- We have not undertaken Section 3 qualitative efforts during this project.**
- We have undertaken the following Section 3 qualitative efforts (please check all that apply):**
  - Engaged in outreach efforts to generate job applicants who are Targeted Section 3 workers.
  - Provided training or apprenticeship opportunities.
  - Provided technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).
  - Provided or connected Section 3 workers with assistance in seeking employment including: drafting resumes, preparing for interviews, and finding job opportunities connecting residents to job placement services.
  - Held one or more job fairs.
  - Provided or referred Section 3 workers to services supporting work readiness and retention (e.g., work readiness activities, interview clothing, test fees, transportation, child care).
  - Provided assistance to apply for/or attend community college, a four-year educational institution, or vocational/technical training.
  - Assisted Section 3 workers to obtain financial literacy training and/or coaching.
  - Engaged in outreach efforts to identify and secure bids from Section 3 business concerns.
  - Provided technical assistance to help Section 3 business concerns understand and bid on contracts.
  - Provided bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.
  - Promoted use of business registries designed to create opportunities for disadvantaged and small businesses.
  - Outreach, engagement, or referrals with the state one-stop system as defined in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.
  - Other (please describe): \_\_\_\_\_

By: \_\_\_\_\_  
(Authorized Representative's Signature)

Date: \_\_\_\_\_

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)