

FY26 Appropriation Request Checklist

Agency Name: New Mexico Medical Board

Business Unit: 44600

Reports to Include in PDF Submission

Form #	Title	
✓	Cvr Ltr Cover Letter	<i>Agency Level</i>
✓	S-1 Certification	<i>Agency Level</i>
✓	S-2 Organizational Chart	<i>Agency/Program Level</i>
✓	S-8 Financial Summary (BFM)	<i>Agency/Program Level</i>
✓	S-9 Account Code Revenue / Expenditure Report	<i>Agency/Program Level</i>
✓	S-10 Fund Balance Projection	<i>Fund Level</i>
✓	S-13 Detail of Rate Line Items (see instructions)	<i>Agency Level</i>
✓	P-1 Program Narrative	<i>Program Level</i>
✓	R-2 Transfer Report	<i>Agency Level</i>
✓	REV/EXP Revenue-Expenditure Comparison Report	<i>Agency/Program Level</i>
N/A	FFRW Detail of Federal Funds Revenue Worksheet	<i>Agency/Program Level</i>
N/A	EB-1 Expansion Justifications	<i>Program Level</i>
N/A	EB-2 Expansion Fiscal Summary	<i>Program Level</i>
N/A	EB-3 Expansion Line Item Detail	<i>Program Level</i>
N/A	LFR Legislating for Results Expansion Tool	<i>Program Level</i>
✓	E4 Pcode Detail	<i>Program Level</i>
✓	E5 Contract by Pcode	<i>Program Level</i>
N/A	SAR Special Appropriation Request Report	<i>Agency Level</i>
✓	APR Annual Performance Report	<i>Program Level</i>
✓	Table 2 Table 2 Performance Measure Summary	<i>Program Level</i>
✓	SP Strategic Plan	<i>Agency Level</i>
✓	ITP Information Technology Plan	<i>Agency Level</i>
N/A	C-1 Base Operating Budget	<i>Agency Level</i>
N/A	C-2 IT Request Plan	<i>Agency Level</i>
N/A	Perf Audit Update to LFC Performance Audits (within last 2 years)	<i>Agency Level</i>

Documents to Attach in BFM (PDF Optional)

Where to Attach

✓	Board Cert Board or Commission Budget Certification	<i>Form 9900</i>
N/A	E-6B Leased Passenger-Related Vehicles	<i>Form 3300/4300</i>



2055 S. Pacheco Street
Building 400
Santa Fe, NM 87505
505-476-7220 505-476-7233 fax

Michelle Lujan Grisham
Governor

Karen Carson, M.D.
Chair

September 1, 2024

Dr. Andrew Miner, Acting Director
State Budget Division
Department of Finance & Administration
180 Bataan Memorial Building
Santa Fe, New Mexico 87501

Mr. Charles Sallee, Director
Legislative Finance Committee
325 Don Gaspar, Suite 101
Santa Fe, New Mexico 87501

Dear Dr. Miner and Mr. Sallee:

The New Mexico Medical Board (NMMB) is pleased to submit its Appropriation Request for fiscal year 2026. In our submission you will find the NMMB's Strategic Plan, IT Plan, Performance Measures and Appropriation Request.

The NMMB's FY25 Other State Fund operating budget is \$3,525,300 (Revenues - \$3,045,300, Fund Balance - \$480,000). The NMMB's FY26 base Appropriation Request is \$3,578,000 (Revenues - \$3,328,000, Fund Balance - \$250,000).

The agency is requesting a slight increase in the 200 category in the amount of \$47.9 or 2.6% from the FY25 Operating Budget; an increase in the 300 category of \$145.3 or 15.8% from the FY25 Operating Budget and a decrease in the 400 category of (\$140.5) or (22.7%) from the FY25 Operating Budget. The increase in the 200 category includes an increase in the base request for a Governor-Exempt Public Relations/Public Information Officer. The increase in the 300 category is to increase funding for legal services for the agency. The appropriation request also includes a 17% vacancy rate.

The FY26 other state fund appropriation request addresses agency needs in the budget utilizing projected revenues and fund balance.

We look forward to working with both DFA and LFC staff throughout this process and to provide an additional information you may request. If you have any questions or concerns, please call me at (505) 476-7230 or Gayle Mascarenas, Chief Financial Officer/Contractor, at (505) 263-2711.

Sincerely,

Amanda Quintana
Amanda Quintana
Interim Executive Director

**APPROPRIATION REQUEST
CERTIFICATION
FORM S-1**

Agency Name: New Mexico Medical Board

Business Unit: 44600

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numeric information has been verified.

Amanda Quintana

Amanda Quintana, Interim Executive Director

Karen Carson

Karen Carson, Medical Doctor, Board Chairman

Amanda Quintana

Amanda Quintana, Acting CFO

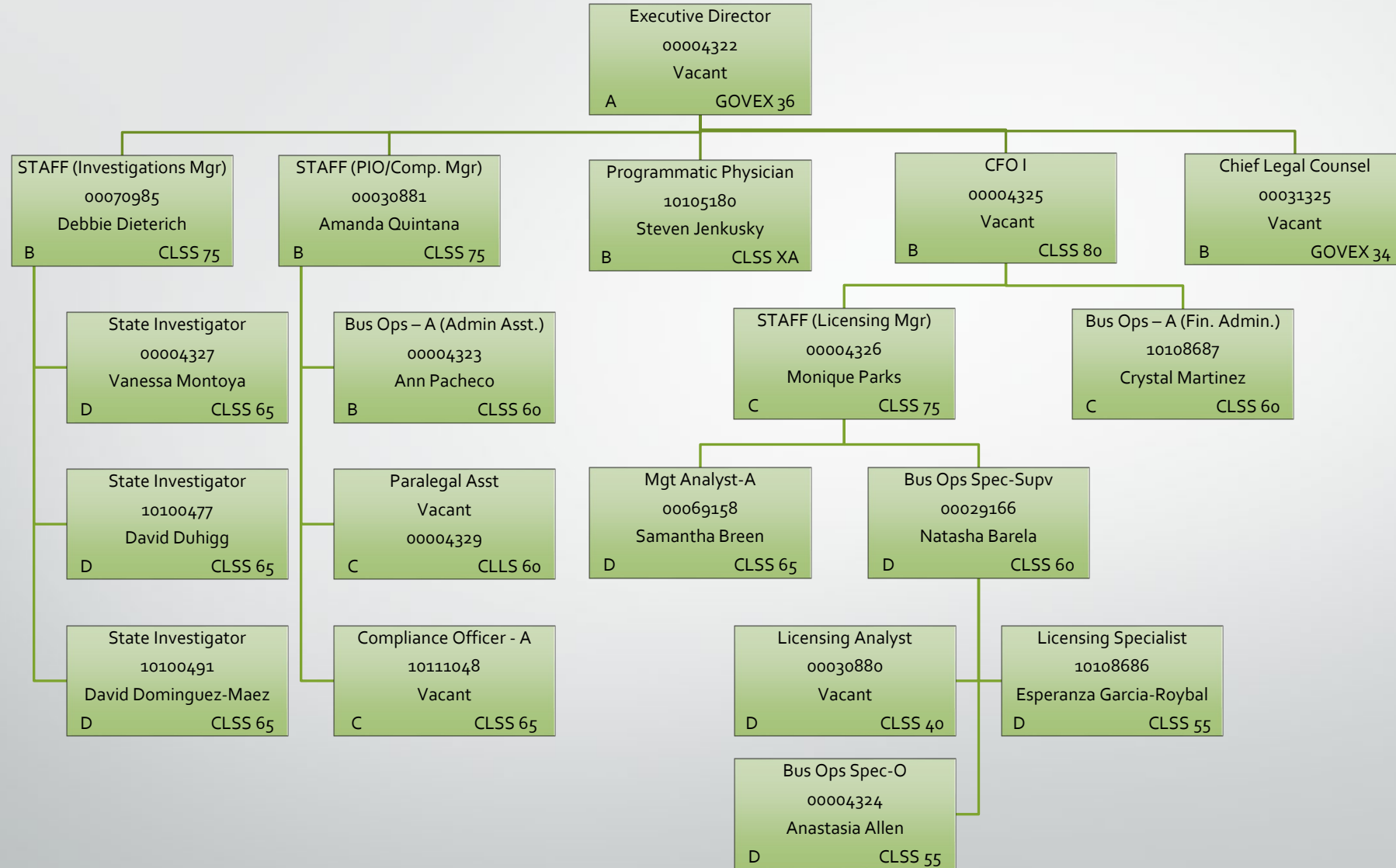
2055 South Pacheco
Street
Building 400
Santa Fe, NM 87505

(505) 670-7082

AmandaL.Quintana@nmmb.nm.gov

Note: Appropriation Requests for agencies headed by a board or commission must be approved by the board or commission by official action and signed by the chairperson. Operating Budgets of other agencies must be signed by the director or secretary. Appropriation Requests not properly signed will be returned.

New Mexico Medical Board Org Chart 9/1/2024



S-8 Financial Summary

(Dollars in Thousands)

BU PCode Department
44600 0000 0000000000

	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	Base	----- FY 2026 Agency Request -----		Total
						Expansion		
REVENUE								
130 Other Revenues	2,909.9	3,438.3	3,045.3	0.0	3,241.5	86.5		3,328.0
150 Fund Balance	465.5	0.0	480.0	0.0	250.0	0.0		250.0
REVENUE, TRANSFERS	3,375.4	3,438.3	3,525.3	0	3,491.5	86.5		3,578.0
REVENUE	3,375.4	3,438.3	3,525.3	0	3,491.5	86.5		3,578.0
EXPENSE								
200 Personal Services and Employee Benefits	1,776.4	1,318.9	1,848.8	2,061.7	1,810.2	86.5		1,896.7
300 Contractual services	978.9	874.3	918.7	0.0	1,064.0	0.0		1,064.0
400 Other	620.1	365.0	757.8	0.0	617.3	0.0		617.3
EXPENDITURES	3,375.4	2,558.2	3,525.3	2,061.66	3,491.5	86.5		3,578.0
EXPENSE	3,375.4	2,558.2	3,525.3	2,061.66	3,491.5	86.5		3,578.0
FTE POSITIONS								
810 Permanent	19.00	19.00	19.00	19.00	20.00	0.00		20.00
FTEs	19.00	19.00	19.00	19.00	20.00	0.00		20.00
FTE POSITIONS	19.00	19.00	19.00	19.00	20.00	0.00		20.00

State of New Mexico
S-8 Financial Summary
 (Dollars in Thousands)

BU PCode Department
 44600 P676 000000

	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	Base	----- FY 2026 Agency Request ----- Expansion	Total
REVENUE							
130 Other Revenues	2,909.9	3,438.3	3,045.3	0.0	3,241.5	86.5	3,328.0
150 Fund Balance	465.5	0.0	480.0	0.0	250.0	0.0	250.0
REVENUE, TRANSFERS	3,375.4	3,438.3	3,525.3	0.0	3,491.5	86.5	3,578.0
REVENUE	3,375.4	3,438.3	3,525.3	0.0	3,491.5	86.5	3,578.0
EXPENSE							
200 Personal Services and Employee Benefits	1,776.4	1,318.9	1,848.8	2,061.7	1,810.2	86.5	1,896.7
300 Contractual services	978.9	874.3	918.7	0.0	1,064.0	0.0	1,064.0
400 Other	620.1	365.0	757.8	0.0	617.3	0.0	617.3
EXPENDITURES	3,375.4	2,558.2	3,525.3	2,061.66	3,491.5	86.5	3,578.0
EXPENSE	3,375.4	2,558.2	3,525.3	2,061.66	3,491.5	86.5	3,578.0
FTE POSITIONS							
810 Permanent	19.00	19.00	19.00	19.00	20.00	0.00	20.00
FTEs	19.00	19.00	19.00	19.00	20.00	0.00	20.00
FTE POSITIONS	19.00	19.00	19.00	19.00	20.00	0.00	20.00

Licensing & Certification

State of New Mexico

BU PCode Department
44600 P676 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
416402	Trade & Professions Licenses	628.1	681.1	625.0	0.0	593.5	86.5	680.0
417402	Reg for Trades & Prof	1,716.6	1,954.6	1,795.3	0.0	1,939.0	0.0	1,939.0
417902	Other Registration Fees	435.0	540.3	485.0	0.0	530.0	0.0	530.0
424302	Printing & Reproduction	0.8	0.0	0.0	0.0	0.0	0.0	0.0
425202	Printing & Reproduction	0.1	0.0	0.0	0.0	0.0	0.0	0.0
429902	Other Current Services	0.4	0.0	0.0	0.0	0.0	0.0	0.0
433902	Other	60.0	79.5	65.0	0.0	79.0	0.0	79.0
461402	Other Penalties	68.9	132.8	75.0	0.0	100.0	0.0	100.0
496902	Miscellaneous Revenue	0.0	50.0	0.0	0.0	0.0	0.0	0.0
130	Other Revenues	2,909.9	3,438.3	3,045.3	0.0	3,241.5	86.5	3,328.0
325900	Restricted FB - Gov	465.5	0.0	480.0	0.0	250.0	0.0	250.0
150	Fund Balance	465.5	0.0	480.0	0.0	250.0	0.0	250.0
TOTAL REVENUE		3,375.4	3,438.3	3,525.3	0.0	3,491.5	86.5	3,578.0
520100	Exempt Perm Positions P/T&F/T	219.3	60.4	219.4	214.1	242.4	64.7	307.1
520300	Classified Perm Positions F/T	1,034.5	866.7	1,061.4	1,298.2	1,080.9	0.0	1,080.9
520600	Paid Unused Sick Leave	2.0	0.0	4.0	0.0	0.0	0.0	0.0
520800	Annl & Comp Paid At Separation	0.0	11.8	0.0	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	140.4	97.9	186.0	124.9	102.2	4.2	106.4
521200	Retirement Contributions	243.5	178.3	238.8	298.3	251.9	12.3	264.2
521300	F I C A	92.8	68.6	95.0	92.8	78.4	4.0	82.4
521400	Workers' Comp Assessment Fee	0.2	0.1	0.2	0.0	0.2	0.0	0.2
521410	GSD Work Comp Insur Premium	2.6	2.6	2.2	0.0	3.3	0.0	3.3
521600	Employee Liability Ins Premium	14.0	13.9	17.0	0.0	23.0	0.0	23.0
521700	RHC Act Contributions	27.1	18.5	24.8	33.4	27.9	1.3	29.2
200	Personal Services and Employee Bene	1,776.4	1,318.9	1,848.8	2,061.7	1,810.2	86.5	1,896.7
535100	Medical Services	366.0	355.4	366.0	0.0	370.0	0.0	370.0
535200	Professional Services	475.0	246.9	162.0	0.0	220.0	0.0	220.0
535300	Other Services	24.1	56.9	45.0	0.0	78.2	0.0	78.2
535309	Other Services - Interagency	15.3	17.1	47.3	0.0	49.0	0.0	49.0
535400	Audit Services	14.6	15.6	15.5	0.0	16.3	0.0	16.3
535500	Attorney Services	60.0	139.6	162.9	0.0	210.5	0.0	210.5
535600	IT Services	23.9	42.9	120.0	0.0	120.0	0.0	120.0
300	Contractual services	978.9	874.3	918.7	0.0	1,064.0	0.0	1,064.0

Licensing & Certification

State of New Mexico

BU PCode Department
44600 P676 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
542100	Employee I/S Mileage & Fares	4.0	1.2	4.0	0.0	4.0	0.0	4.0
542200	Employee I/S Meals & Lodging	1.6	0.8	3.0	0.0	3.0	0.0	3.0
542300	Brd & Comm Mbr Meals & Lodging	25.0	6.5	25.0	0.0	25.0	0.0	25.0
542310	Brd & Comm Mbr Mileage & Fares	4.0	2.4	4.0	0.0	4.0	0.0	4.0
543200	Maint - Furn, Fixt, Equipment	8.0	4.3	13.0	0.0	13.0	0.0	13.0
543400	Maint - Property Insurance	0.1	0.0	0.1	0.0	0.0	0.0	0.0
543820	Maintenance IT	60.0	0.0	0.0	0.0	0.0	0.0	0.0
543830	IT HW/SW Agreements	120.0	0.0	130.0	0.0	120.0	0.0	120.0
544000	Supply Inventory IT	15.0	0.0	15.0	0.0	5.0	0.0	5.0
544100	Supplies-Office Supplies	19.0	6.1	17.0	0.0	17.0	0.0	17.0
544900	Supplies-Inventory Exempt	15.5	0.3	15.9	0.0	15.9	0.0	15.9
545600	Reporting & Recording	50.0	13.8	40.0	0.0	40.0	0.0	40.0
545700	ISD Services	24.0	25.4	24.3	0.0	29.3	0.0	29.3
545710	DOIT HCM Assessment Fees	6.2	6.2	6.8	0.0	7.0	0.0	7.0
545900	Printing & Photo Services	8.0	1.3	15.0	0.0	15.0	0.0	15.0
546100	Postage & Mail Services	15.0	10.3	15.0	0.0	15.0	0.0	15.0
546400	Rent Of Land & Buildings	176.7	178.6	206.0	0.0	186.7	0.0	186.7
546500	Rent Of Equipment	8.4	8.4	8.4	0.0	8.4	0.0	8.4
546610	DOIT Telecommunications	25.0	35.5	29.4	0.0	35.8	0.0	35.8
546700	Subscriptions/Dues/License Fee	12.8	13.0	16.6	0.0	19.6	0.0	19.6
546800	Employee Training & Education	5.0	6.4	7.0	0.0	7.0	0.0	7.0
546810	Board Member Training	0.0	0.7	0.0	0.0	0.0	0.0	0.0
546900	Advertising	4.5	10.0	5.0	0.0	10.0	0.0	10.0
547105	Bank Fees/Services	0.0	0.9	10.0	0.0	2.0	0.0	2.0
547900	Miscellaneous Expense	2.3	2.4	2.3	0.0	2.6	0.0	2.6
548200	Furniture & Fixtures	0.0	0.0	125.0	0.0	0.0	0.0	0.0
549600	Employee O/S Mileage & Fares	3.0	7.8	6.0	0.0	8.0	0.0	8.0
549700	Employee O/S Meals & Lodging	5.0	20.6	10.0	0.0	20.0	0.0	20.0
549800	Brd & Comm O/S Mileage & Fares	1.0	0.5	2.0	0.0	2.0	0.0	2.0
549900	Brd & Comm O/S Meals & Lodging	1.0	1.5	2.0	0.0	2.0	0.0	2.0
400	Other	620.1	365.0	757.8	0.0	617.3	0.0	617.3
TOTAL EXPENSE		3,375.4	2,558.2	3,525.3	2,061.7	3,491.5	86.5	3,578.0
810	Permanent	19.00	19.00	19.00	19.00	20.00	0.00	20.00
810	Permanent	19.00	19.00	19.00	19.00	20.00	0.00	20.00

Licensing & Certification

State of New Mexico

BU **PCode** **Department**
44600 P676 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

TOTAL FTE POSITIONS	19.00	19.00	19.00	19.00	20.00	0.00	20.00
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Licensing & Certification

BU PCode Department
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State of New Mexico

S-9 Account Code Revenue Summary
 (Dollars in Thousands)

	Provider PCode	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	FY 2026 Agency Request		
						Base	Expansion	Total
416402	Trade & Professions Licenses	628.1	681.1	625.0	0.0	593.5	86.5	680.0
417402	Reg for Trades & Prof	1,716.6	1,954.6	1,795.3	0.0	1,939.0	0.0	1,939.0
417902	Other Registration Fees	435.0	540.3	485.0	0.0	530.0	0.0	530.0
424302	Printing & Reproduction	0.8	0.0	0.0	0.0	0.0	0.0	0.0
425202	Printing & Reproduction	0.1	0.0	0.0	0.0	0.0	0.0	0.0
429902	Other Current Services	0.4	0.0	0.0	0.0	0.0	0.0	0.0
433902	Other	60.0	79.5	65.0	0.0	79.0	0.0	79.0
461402	Other Penalties	68.9	132.8	75.0	0.0	100.0	0.0	100.0
496902	Miscellaneous Revenue	0.0	50.0	0.0	0.0	0.0	0.0	0.0
130	Other Revenues	2,909.9	3,438.3	3,045.3	0.0	3,241.5	86.5	3,328.0
325900	Restricted FB - Gov	465.5	0.0	480.0	0.0	250.0	0.0	250.0
150	Fund Balance	465.5	0.0	480.0	0.0	250.0	0.0	250.0
TOTAL REVENUE		3,375.4	3,438.3	3,525.3	0.0	3,491.5	86.5	3,578.0

Licensing & Certification

BU PCode Department
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State of New Mexico

S-9 Account Code Expenditure Summary
 (Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
520100	Exempt Perm Positions P/T&F/T	219.3	60.4	219.4	214.1	242.4	64.7	307.1
520300	Classified Perm Positions F/T	1,034.5	866.7	1,061.4	1,298.2	1,080.9	0.0	1,080.9
520600	Paid Unused Sick Leave	2.0	0.0	4.0	0.0	0.0	0.0	0.0
520800	Annl & Comp Paid At Separation	0.0	11.8	0.0	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	140.4	97.9	186.0	124.9	102.2	4.2	106.4
521200	Retirement Contributions	243.5	178.3	238.8	298.3	251.9	12.3	264.2
521300	F I C A	92.8	68.6	95.0	92.8	78.4	4.0	82.4
521400	Workers' Comp Assessment Fee	0.2	0.1	0.2	0.0	0.2	0.0	0.2
521410	GSD Work Comp Insur Premium	2.6	2.6	2.2	0.0	3.3	0.0	3.3
521600	Employee Liability Ins Premium	14.0	13.9	17.0	0.0	23.0	0.0	23.0
521700	RHC Act Contributions	27.1	18.5	24.8	33.4	27.9	1.3	29.2
200	Personal Services and Employe	1,776.4	1,318.9	1,848.8	2,061.7	1,810.2	86.5	1,896.7
535100	Medical Services	366.0	355.4	366.0	0.0	370.0	0.0	370.0
535200	Professional Services	475.0	246.9	162.0	0.0	220.0	0.0	220.0
535300	Other Services	24.1	56.9	45.0	0.0	78.2	0.0	78.2
535309	Other Services - Interagency	15.3	17.1	47.3	0.0	49.0	0.0	49.0
535400	Audit Services	14.6	15.6	15.5	0.0	16.3	0.0	16.3
535500	Attorney Services	60.0	139.6	162.9	0.0	210.5	0.0	210.5
535600	IT Services	23.9	42.9	120.0	0.0	120.0	0.0	120.0
300	Contractual services	978.9	874.3	918.7	0.0	1,064.0	0.0	1,064.0
542100	Employee I/S Mileage & Fares	4.0	1.2	4.0	0.0	4.0	0.0	4.0
542200	Employee I/S Meals & Lodging	1.6	0.8	3.0	0.0	3.0	0.0	3.0
542300	Brd & Comm Mbr Meals & Lodgin	25.0	6.5	25.0	0.0	25.0	0.0	25.0
542310	Brd & Comm Mbr Mileage & Fares	4.0	2.4	4.0	0.0	4.0	0.0	4.0
543200	Maint - Furn, Fixt, Equipment	8.0	4.3	13.0	0.0	13.0	0.0	13.0
543400	Maint - Property Insurance	0.1	0.0	0.1	0.0	0.0	0.0	0.0
543820	Maintenance IT	60.0	0.0	0.0	0.0	0.0	0.0	0.0
543830	IT HW/SW Agreements	120.0	0.0	130.0	0.0	120.0	0.0	120.0
544000	Supply Inventory IT	15.0	0.0	15.0	0.0	5.0	0.0	5.0
544100	Supplies-Office Supplies	19.0	6.1	17.0	0.0	17.0	0.0	17.0
544900	Supplies-Inventory Exempt	15.5	0.3	15.9	0.0	15.9	0.0	15.9
545600	Reporting & Recording	50.0	13.8	40.0	0.0	40.0	0.0	40.0
545700	ISD Services	24.0	25.4	24.3	0.0	29.3	0.0	29.3

Licensing & Certification

BU PCode Department
 44600 P676 000000

State of New Mexico

S-9 Account Code Expenditure Summary
 (Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
545710	DOIT HCM Assessment Fees	6.2	6.2	6.8	0.0	7.0	0.0	7.0
545900	Printing & Photo Services	8.0	1.3	15.0	0.0	15.0	0.0	15.0
546100	Postage & Mail Services	15.0	10.3	15.0	0.0	15.0	0.0	15.0
546400	Rent Of Land & Buildings	176.7	178.6	206.0	0.0	186.7	0.0	186.7
546500	Rent Of Equipment	8.4	8.4	8.4	0.0	8.4	0.0	8.4
546610	DOIT Telecommunications	25.0	35.5	29.4	0.0	35.8	0.0	35.8
546700	Subscriptions/Dues/License Fee	12.8	13.0	16.6	0.0	19.6	0.0	19.6
546800	Employee Training & Education	5.0	6.4	7.0	0.0	7.0	0.0	7.0
546810	Board Member Training	0.0	0.7	0.0	0.0	0.0	0.0	0.0
546900	Advertising	4.5	10.0	5.0	0.0	10.0	0.0	10.0
547105	Bank Fees/Services	0.0	0.9	10.0	0.0	2.0	0.0	2.0
547900	Miscellaneous Expense	2.3	2.4	2.3	0.0	2.6	0.0	2.6
548200	Furniture & Fixtures	0.0	0.0	125.0	0.0	0.0	0.0	0.0
549600	Employee O/S Mileage & Fares	3.0	7.8	6.0	0.0	8.0	0.0	8.0
549700	Employee O/S Meals & Lodging	5.0	20.6	10.0	0.0	20.0	0.0	20.0
549800	Brd & Comm O/S Mileage & Fares	1.0	0.5	2.0	0.0	2.0	0.0	2.0
549900	Brd & Comm O/S Meals & Lodgin	1.0	1.5	2.0	0.0	2.0	0.0	2.0
400	Other	620.1	365.0	757.8	0.0	617.3	0.0	617.3
TOTAL EXPENSE		3,375.4	2,558.2	3,525.3	2,061.66	3,491.5	86.5	3,578.0

APPROPRIATION REQUEST

FORM S-10 FUND BALANCE PROJECTION

(In Whole Dollars)

Agency: <u>New Mexico Medical Board</u>	Business Unit: <u>44600</u>
Fund Name: <u>NM Bd Medical Examiners</u>	Fund Number: <u>07100</u>
Legal Auth. <u>Medical Practice Act - 61-6-1 to 61-6-35</u>	

BEGINNING BALANCE

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet Report at close of FY24	2,576,000
--	-----------

ADJUSTMENTS

Add:

Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD Reports at close of FY24	0
Other (explain in detail)	0

Deduct:

Liabilities not reflected in FCD Reports at close of FY24	0
Fund balance designated by law for future expenditure (non-reverting funds)	0
Amount due to State General Fund or other fund designated by statute	0
Other (explain in detail)	0
FY24 revision not reflected in liabilities	0
Total Adjustments	0

ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY24	2,576,000
--	------------------

Add:

Projected revenue/sources (less fund balance budgeted) for FY25	3,400,000
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Deduct:

Projected total expenditures for FY25	(3,525,300)
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ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY25	2,450,700
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Add:

Projected revenue/sources (less fund balance requested) for FY26	3,400,000
--	-----------

Deduct:

Total expenditures budgeted in appropriation request	(3,491,500)
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ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY26	2,359,200
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State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

BusUnit	Line Item	2023-24	2024-25	Request		Recommendation		Opbud	
		Actuals	Opbud	Base	Expansion	Base	Expansion		
44600	P676-R Licensing & Certification	520100 Exempt Perm Positions P/T&F/T	60.43	219.4	242.4	64.7	0	0	0.0
		520300 Classified Perm Positions F/T	866.73	1,061.4	1,080.9	0	0	0	0.0
		520600 Paid Unused Sick Leave	0	4	0	0	0	0	0.0
		520800 Annl & Comp Paid At Separation	11.8	0	0	0	0	0	0.0
		521100 Group Insurance Premium	97.93	186	102.2	4.2	0	0	0.0
		521200 Retirement Contributions	178.28	238.8	251.9	12.3	0	0	0.0
		521300 F I C A	68.62	95	78.4	4	0	0	0.0
		521400 Workers' Comp Assessment Fee	0.12	0.2	0.2	0	0	0	0.0
		521410 GSD Work Comp Insur Premium	2.58	2.2	3.3	0	0	0	0.0
		521600 Employee Liability Ins Premium	13.86	17	23	0	0	0	0.0
		521700 RHC Act Contributions	18.54	24.8	27.9	1.3	0	0	0.0
		535100 Medical Services	355.35	366	370	0	0	0	0.0
		535200 Professional Services	246.93	162	220	0	0	0	0.0
		535300 Other Services	56.86	45	78.2	0	0	0	0.0
		535309 Other Services - Interagency	17.12	47.3	49	0	0	0	0.0
		535400 Audit Services	15.61	15.5	16.3	0	0	0	0.0
		535500 Attorney Services	139.56	162.9	210.5	0	0	0	0.0
		535600 IT Services	42.86	120	120	0	0	0	0.0
		542100 Employee I/S Mileage & Fares	1.17	4	4	0	0	0	0.0
		542200 Employee I/S Meals & Lodging	0.78	3	3	0	0	0	0.0
		542300 Brd & Comm Mbr Meals & Lodgin	6.54	25	25	0	0	0	0.0
		542310 Brd & Comm Mbr Mileage & Fares	2.43	4	4	0	0	0	0.0
		543200 Maint - Furn, Fixt, Equipment	4.34	13	13	0	0	0	0.0
		543400 Maint - Property Insurance	0	0.1	0	0	0	0	0.0
		543830 IT HW/SW Agreements	0	130	120	0	0	0	0.0
		544000 Supply Inventory IT	0	15	5	0	0	0	0.0
		544100 Supplies-Office Supplies	6.07	17	17	0	0	0	0.0
		544900 Supplies-Inventory Exempt	0.26	15.9	15.9	0	0	0	0.0
		545600 Reporting & Recording	13.8	40	40	0	0	0	0.0
		545700 ISD Services	25.37	24.3	29.3	0	0	0	0.0
		545710 DOIT HCM Assessment Fees	6.23	6.8	7	0	0	0	0.0
		545900 Printing & Photo Services	1.33	15	15	0	0	0	0.0

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

546100	Postage & Mail Services	10.32	15	15	0	0	0	0.0
546400	Rent Of Land & Buildings	178.56	206	186.7	0	0	0	0.0
546500	Rent Of Equipment	8.37	8.4	8.4	0	0	0	0.0
546610	DOIT Telecommunications	35.55	29.4	35.8	0	0	0	0.0
546700	Subscriptions/Dues/License Fee	12.99	16.6	19.6	0	0	0	0.0
546800	Employee Training & Education	6.37	7	7	0	0	0	0.0
546810	Board Member Training	0.73	0	0	0	0	0	0.0
546900	Advertising	10.02	5	10	0	0	0	0.0
547105	Bank Fees/Services	0.86	10	2	0	0	0	0.0
547900	Miscellaneous Expense	2.41	2.3	2.6	0	0	0	0.0
548200	Furniture & Fixtures	0	125	0	0	0	0	0.0
549600	Employee O/S Mileage & Fares	7.85	6	8	0	0	0	0.0
549700	Employee O/S Meals & Lodging	20.63	10	20	0	0	0	0.0
549800	Brd & Comm O/S Mileage & Fares	0.55	2	2	0	0	0	0.0
549900	Brd & Comm O/S Meals & Lodgin	1.48	2	2	0	0	0	0.0
Subtotal for:	44600 P676-R Licensing & Certification	2,558.16	3,525.3	3,491.5	86.5	0	0	0.0
44600		2,558.16	3,525.3	3,491.5	86.5	0	0	0.0

Totals by Line Item

BusUnit	Line Item	2023-24	2024-25	Request		Recommendation		Opbud
		Actuals	Opbud	Base	Expansion	Base	Expansion	
44600	520100 Exempt Perm Positions P/T&F/T	60.43	219.4	242.4	64.7	0	0	0.0
	520300 Classified Perm Positions F/T	866.73	1,061.4	1,080.9	0	0	0	0.0
	520600 Paid Unused Sick Leave	0	4	0	0	0	0	0.0
	520800 Annl & Comp Paid At Separation	11.8	0	0	0	0	0	0.0
	521100 Group Insurance Premium	97.93	186	102.2	4.2	0	0	0.0
	521200 Retirement Contributions	178.28	238.8	251.9	12.3	0	0	0.0
	521300 F I C A	68.62	95	78.4	4	0	0	0.0
	521400 Workers' Comp Assessment Fee	0.12	0.2	0.2	0	0	0	0.0
	521410 GSD Work Comp Insur Premium	2.58	2.2	3.3	0	0	0	0.0
	521600 Employee Liability Ins Premium	13.86	17	23	0	0	0	0.0

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

521700	RHC Act Contributions	18.54	24.8	27.9	1.3	0	0	0.0
535100	Medical Services	355.35	366	370	0	0	0	0.0
535200	Professional Services	246.93	162	220	0	0	0	0.0
535300	Other Services	56.86	45	78.2	0	0	0	0.0
535309	Other Services - Interagency	17.12	47.3	49	0	0	0	0.0
535400	Audit Services	15.61	15.5	16.3	0	0	0	0.0
535500	Attorney Services	139.56	162.9	210.5	0	0	0	0.0
535600	IT Services	42.86	120	120	0	0	0	0.0
542100	Employee I/S Mileage & Fares	1.17	4	4	0	0	0	0.0
542200	Employee I/S Meals & Lodging	0.78	3	3	0	0	0	0.0
542300	Brd & Comm Mbr Meals & Lodging	6.54	25	25	0	0	0	0.0
542310	Brd & Comm Mbr Mileage & Fares	2.43	4	4	0	0	0	0.0
543200	Maint - Furn, Fixt, Equipment	4.34	13	13	0	0	0	0.0
543400	Maint - Property Insurance	0	0.1	0	0	0	0	0.0
543830	IT HW/SW Agreements	0	130	120	0	0	0	0.0
544000	Supply Inventory IT	0	15	5	0	0	0	0.0
544100	Supplies-Office Supplies	6.07	17	17	0	0	0	0.0
544900	Supplies-Inventory Exempt	0.26	15.9	15.9	0	0	0	0.0
545600	Reporting & Recording	13.8	40	40	0	0	0	0.0
545700	ISD Services	25.37	24.3	29.3	0	0	0	0.0
545710	DOIT HCM Assessment Fees	6.23	6.8	7	0	0	0	0.0
545900	Printing & Photo Services	1.33	15	15	0	0	0	0.0
546100	Postage & Mail Services	10.32	15	15	0	0	0	0.0
546400	Rent Of Land & Buildings	178.56	206	186.7	0	0	0	0.0
546500	Rent Of Equipment	8.37	8.4	8.4	0	0	0	0.0
546610	DOIT Telecommunications	35.55	29.4	35.8	0	0	0	0.0
546700	Subscriptions/Dues/License Fee	12.99	16.6	19.6	0	0	0	0.0
546800	Employee Training & Education	6.37	7	7	0	0	0	0.0
546810	Board Member Training	0.73	0	0	0	0	0	0.0
546900	Advertising	10.02	5	10	0	0	0	0.0
547105	Bank Fees/Services	0.86	10	2	0	0	0	0.0
547900	Miscellaneous Expense	2.41	2.3	2.6	0	0	0	0.0

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

548200	Furniture & Fixtures	0	125	0	0	0	0	0.0
549600	Employee O/S Mileage & Fares	7.85	6	8	0	0	0	0.0
549700	Employee O/S Meals & Lodging	20.63	10	20	0	0	0	0.0
549800	Brd & Comm O/S Mileage & Fares	0.55	2	2	0	0	0	0.0
549900	Brd & Comm O/S Meals & Lodging	1.48	2	2	0	0	0	0.0
Grand Total		2,558.16	3,525.3	3,491.5	86.5	0	0	0.0

Program Description:

The New Mexico Medical Board (NMMB) is the state agency responsible for the regulation and licensing of physicians (MD's), physician assistants, anesthesiologist assistants, genetic counselors, polysomnographic technologists, naprapaths, naturopathic doctors, osteopathic doctors and podiatric physicians. The Board is an executive agency supported solely by self-generated fees (other state funds) and consists of nineteen (19.0) FTE's. The Board is composed of four (4) Departments: (1) Administration; (2) Licensing; (3) Investigations; and (4) Compliance.

The "mission" of the Board is to promote excellence in the practice of medicine through licensing, discipline, and rehabilitation.

The "vision" of the Board is to improve information portability, efficient licensing, investigation, and discipline; provide helpful, knowledgeable, and responsive staff; an agency that is accessible and visible; and to promote increased public awareness of services provided by the Board.

The Board consists of eleven (11) governor-appointed members, eight (8) physicians/osteopathic doctors, two (2) public members, and (1) physician assistant. In addition, the Polysomnographic Practice Advisory Committee consists of five (5) board-appointed members, the Naturopathic Doctor Advisory Council consists of three (3) board-appointed members and the Podiatric Physician Advisory Committee consists of three (3) board-appointed members. The Board is responsible for making policy decisions about licensing, discipline, and practice-related issues.

The Board holds four (4) regular meetings per year. The Board also holds interim and special meetings during the year as determined by the board, in addition to dedicating many hours reviewing licensing issues and complaints, participating as hearing officers in administrative hearings, and developing rules and policies.

The primary services provided by the Board include the licensing of qualified applicants, enforcement of the Medical Practice Act, which includes the Genetic Counseling Act and the Polysomnography Practice Act, through the investigation of complaints against license holders, disciplining licensees found to be in violation of the respective Acts or rules, promoting the rehabilitation of impaired health care providers licensed by the Board, and providing information to interested consumers.

Major Issues and Accomplishments:

In FY24, the Board issued the following licenses: 1,279-Physician, 182-Physician Assistant, 321-Resident, 183-Telemedicine, 36-Temp Camp, 2-Temp Teaching, 181-Doctor of Osteopathy, 4-Anesthesiologist Assistant, 25-Polysomnographic Technologist, 7-Naprapathy, 51-Genetic Counselor, 6-Naturopathic and 9-Podiatry. In addition, the Board issued the following renewals: 3,313-Physician, 550-Physician Assistant, 563-Resident, 374-Telemedicine, 317-Doctor of Osteopathy, 1-Anesthesiologist Assistant, 57-Polysomnographic Technologist, 31-Naprapathy, 106-Genetic Counselor, 8-Naturopathic and 130-Podiatry.

In FY24 the Board received 416 complaints with 236 (includes carryover from the previous FY) complaints closed within the fiscal year.

In FY24 14 Physicians, 3 Physician Assistant and 1 Doctor of Osteopathy voluntarily entered into a monitored treatment program. In addition, 11 Physicians, 8 Physician Assistants, 1 Doctor of Osteopathy and 1 Genetic Counselor were mandated into a monitored treatment program by the Board. Lastly, 10 (or 26%) successfully completed their monitoring treatment program. In FY24 there was 1 relapse.

In FY24 248 prescribing licensees were contacted and were required to explain why they were pulling only 50% of their required PMP Reports.

In FY24 the Board made 283 deposits totaling \$3,438,343 in revenues. Revenues exceeded expenditures by \$880,268.

The Board continues to be fiscally responsible to ensure that it can meet its daily financial obligation and still maintain a fund balance for operating costs and unforeseen litigation that can be costly.

In FY23 The NMMB transitioned from MyLicenseOffice (MLO) licensing database to the Salesforce platform utilizing the Salesforce Licensing Permitting and Inspection (LPI) software as a service (Saas) and no longer share systems with the Regulation and Licensing Department (RLD). The Salesforce platform allows much greater bi-directional user interface to allow the agency to communicate and document communication directly with applicants regarding deficiencies in the application documents. Applicants can check application status online and allows the applicant to provide deficient documents without having staff contact them individually. In FY24 the result of this upgrade has continued to reduce burden on staff and allows healthcare providers to be licensed quicker in New Mexico.

The NMMB went live with a new and rebranded website in June of 2024. The website is more professional, user friendly, adaptable, organized and informative. The website links directly to our Salesforce system to allow for up-to-date license verifications for the public and consumers. It also allows consumers to go directly to an online portal to submit complaints about the care they have received. Licensees are able to log directly into their profiles to renew, check the status of their license and download copies of their license.

BU PCode
44600 P676

Overview of Request:

The NMMB's FY25 Other State Fund operating budget is \$3,525,300 (Revenues - \$3,045,300, Fund Balance - \$480,000).

The NMMB's FY26 Base Appropriation Request is \$3,578,000 (Revenues - \$3,328,000, Fund Balance - \$250,000) which is \$52.7 or 1.5% increase from the FY25 Operating Budget.

The agency is requesting a slight increase in the 200 category in the amount of \$47.9 or 2.6% from the FY25 Operating Budget; an increase in the 300 category of \$145.3 or 15.8% from the FY25 Operating Budget and a decrease in the 400 category of (\$140.5) or (22.7%) from the FY25 Operating Budget. The increase in the 200 category includes an increase in the base request for a Governor-Exempt Public Relations/Public Information Officer. The increase in the 300 category is to increase funding for legal services for the agency. The appropriation request also includes a 17% vacancy rate.

The FY26 Other State Fund (OSF) appropriation budget request addresses agency needs utilizing projected revenues and fund balance.

Programmatic Changes:

Base Budget Justification: The agency is requesting a Governor Exempt position, Public Relations/Public Information Officer (PR/PIO) in the base request. The need for a PR/PIO is essential for the agency. Currently the Compliance Manager also manages the PIO duties and the agency has determined it needs a full-time employee for this function.

R-2 Transfers
(Dollars in Thousands)

Prov PCode	Prov Fund	Prov Account	Prov Account Name	Rec PCode	Rec Fund	Rec Account	Rec Account Name	2023-24 Actual Transfers	2024-25 Adopted Transfers	2025-26 Agency GF	2025-26 Agency OSF	2025-26 Agency ISF/IAT	2025-26 Agency FF	2025-26 Total Request	Justification
P676	07100	535309	Other Service	P643	18100	425909	Other Service	0	0	19	0	0	0	19	\$19.0 - Government Services Agreement between New Mexico Medical Board and State Personnel Office for HR Services for FY26.
Sum:								0	0	19	0	0	0	19	

REV EXP COMPARISON

(Dollars in Thousands)

44600 - New Mexico Medical Board

P676 - Licensing & Certification

	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES Totals	0.0	3,578.0	0.0	0.0	3,578.0
Personal Services and Employee Benefits	0.0	1,896.7	0.0	0.0	1,896.7
Contractual services	0.0	1,064.0	0.0	0.0	1,064
Other	0.0	617.3	0.0	0.0	617.3
USES Total:	0.0	3,578.0	0.0	0.0	3,578.0
Net:	0.0	0.0	0.0	0.0	0.0

EB-1 Expansion Justifications
(Dollars in Thousands)

Public Relations / Public Information Officer

Rank: 0

New Initiative	2025-26 GF Sources	2025-26 OSF Sources	2025-26 ISF/ IAT Sources	2025-26 FF Sources	2025-26 Total Request	2025-26 Exec Recommendation
Other Revenues	0.0	86.5	0.0	0.0	86.5	0.0
REVENUE, TRANSFERS	0.0	86.5	0.0	0.0	86.5	0.0
Personal Services and Employee	0.0	86.5	0.0	0.0	86.5	0.0
EXPENDITURES	0.0	86.5	0.0	0.0	86.5	0.0

Brief Description:

Legislative Change:

Session Law Citation:

Legal Settlement:

Case Number or Citation:

EB-2 Expansion Fiscal Summary
(Dollars in Thousands)

Public Relations / Public Information Officer

Rank: 0

		2025-26 GF Sources	2025-26 OSF Sources	2025-26 ISF/ IAT Sources	2025-26 FF Sources	2025-26 Total Request	2025-26 Exec Recommendation
130	Other Revenues	0.0	86.5	0.0	0.0	86.5	0.0
REVENUE, TRANSFERS		0.0	86.5	0.0	0.0	86.5	0.0
200	Personal Services and Employee Benefits	0.0	86.5	0.0	0.0	86.5	0.0
EXPENDITURES		0.0	86.5	0.0	0.0	86.5	0.0

0.0

EB-3 Expansion Line Item Detail
(Dollars in Thousands)

Public Relations / Public Information Officer

Rank: 0

		2025-26 GF Sources	2025-26 OSF Sources	2025-26 ISF/IAT Sources	2025-26 FF Sources	2025-26 Total Request	2025-26 Exec Recommendation
520100	Exempt Perm Positions P/T&F/T	0.0	64.7	0.0	0.0	64.7	0.0
521100	Group Insurance Premium	0.0	4.2	0.0	0.0	4.2	0.0
521200	Retirement Contributions	0.0	12.3	0.0	0.0	12.3	0.0
521300	F I C A	0.0	4.0	0.0	0.0	4.0	0.0
521700	RHC Act Contributions	0.0	1.3	0.0	0.0	1.3	0.0
200	Personal Services and Employee Benefit	0.0	86.5	0.0	0.0	86.5	0.0
Total for Public Relations / Public Information Officer		0.0	86.5	0.0	0.0	86.5	0.0

Agency Expansion Request Justification

New Mexico agencies making significant requests to expand agency budgets, other than workload changes, or for large special appropriations that appear to expand an agency's recurring budget are being asked to assess the proposals and report on their purpose, potential for success, and plans for implementation and accountability in accordance with the [Budget Guidelines of the New Mexico Legislative Finance Committee \(LFC\)](#) and LFC's [Legislating for Results Framework](#).

1 Program Premise

What public problem does this program seek to address? How will this program address the problem? Does the proposed program link to a goal in the agency's strategic plan?

What is the extent of the problem stated in numerical, geographic, and equity terms? What portion of the total need identified does this program seek to address?

2 Needs Assessment

3 Program Description

What specific activities in the program will achieve these expected program outcomes? What are costs per person or activity? Once the program is fully operational, what are the estimated ongoing annual costs?

Is the program based on evidence or research or a promising practice? Will it need formal evaluation?

4 Research and Evidence

5 Implementation Plan

What activities are needed to implement the program? How much will it cost? What is the timeline for each startup activity?

Will the program be implemented with equity and fidelity? Do you have a checklist of the program components need to achieve the impacts?

6 Fidelity Plan

7 Measurement and Evaluation

What specific outcomes are expected? What are key performance measures? How often will the program be measured and evaluated?

Agency and Expansion Request Information

Agency: New Mexico Medical Board

Short Title of Request:Public Relations/Public Information Officer

Point of contact for follow-up information:

Name: Amanda Quintana

Title:Interim Executive Director

Phone:(505) 670-7082

E-Mail:AmandaL.Quintana@nmmb.nm.gov

Is the requested expansion solely the result of a workload change? Yes

If yes, no further information is needed. If no, please provide narrative responses addressing item below.

1. Program Premise

In this section, provide information describing the problem this funding is proposed to address.

- a. Why is this expansion needed and what problem or need it is attempting to address?

Click or tap here to enter text.

- b. How does this request differ from existing programming?

Click or tap here to enter text.

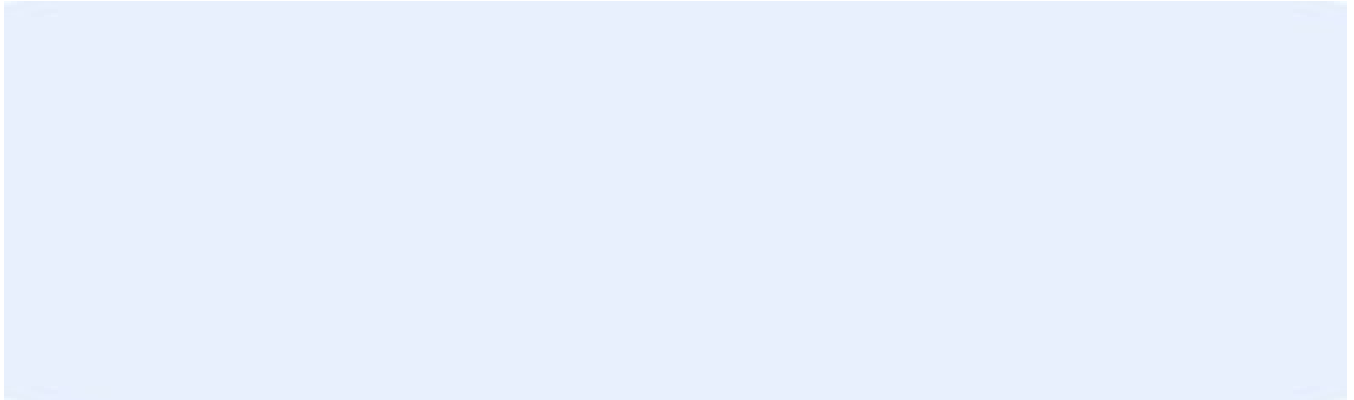
- c. How does the requested program fit into the agency's strategic plan?

Click or tap here to enter text.

- d. Has the agency developed a logic model describing the agency's theory of change?

Choose an item.

- e. If yes, please provide a copy of the logic model as a picture below or as an additional attachment with the form as part of the agency's submission in BFM. If no, please contact your LFC or DFA analyst for assistance in developing a logic model.



2. Needs Assessment

In this section, provide specifics on the extent of the problem this proposal proposes to solve.

- a. What is the extent of the problem to be addressed?

Click or tap here to enter text.

- b. What is the total statewide need in numerical or geographic terms? If applicable, this may include a description and analysis of historically unserved or underserved populations.

Click or tap here to enter text.

- c. What percentage of the previously identified total statewide need does this request seek to address?

Click or tap here to enter text.

3. Program Description

In this section, provide information detailing activities, costs, and benefits of the proposal.

- a.** How much is the agency's request for FY26 and from what source is the agency requesting additional funding?

Click or tap here to enter text.

- b.** Provide a list of specific activities that will be carried out if this request is granted.

Click or tap here to enter text.

- c.** Provide a cost per unit for the funding (such as the cost per individual or cost per activity).

Click or tap here to enter text.

- d.** If available and applicable, provide a benefit-to-cost ratio for this program (the total monetized benefits divided by total costs).

Click or tap here to enter text.

- e.** Does the agency anticipate additional increases above the FY26 request will be needed in future years to continue to operate the program? If so, please describe these additional expenses and projections of future financial needs.

Click or tap here to enter text.

4. Research and Evidence Categorization

In this section, provide information regarding the evidence and research supporting your request.

- a. As defined in [New Mexico's Accountability in Government Act](#), specify whether your program is evidence-based, research-based, a promising program or practice, or none of the above.

Choose an item.

- b. Please provide any references or links to relevant research supporting your categorization. For example, sources may include published research or categorization provided by [clearinghouse databases](#).

Click or tap here to enter text.

- c. How will you evaluate the program to confirm your categorization?

5. Implementation Plan

In this section, describe all activities related to implementation of your proposal (What, when, where, who, and how) by addressing the following items:

- a. What are the training and startup requirements for the proposed program?

Click or tap here to enter text.

- b. Provide an estimated timeline for implementation of activities. Include planned benchmarks, milestones, and a target date for full implementation. If the request includes new FTE, provide your current vacancy rate and plan for recruitment.

Click or tap here to enter text.

6. Fidelity Plan

In this section, provide information regarding how you will ensure your proposal is delivered as intended.

- a.** Describe key components critical to the success of your program.

Click or tap here to enter text.

- b.** Provide a checklist or specific process metrics you will use to ensure component parts are implemented, including equity if applicable.

Click or tap here to enter text.

7. Measurement and Evaluation Plan

In this section, provide information about measuring outcomes and the impact of your proposal.

- a.** What measurable outcome is the agency trying to achieve with the requested expansion?

Click or tap here to enter text.

- b.** Will the requested program affect any existing performance measures?

Choose an item.

- i.** If yes, which performance measures will be affected?

Click or tap here to enter text.

- c.** What program outputs will the agency measure?

Click or tap here to enter text.

- d.** What efficiency metrics will the agency monitor?

Click or tap here to enter text.

- e.** Does the agency have baseline data for the proposed measures?

Choose an item.

- i.** If yes, please provide baseline data.

Click or tap here to enter text.

- ii.** If no, when and how does the agency anticipate collecting baseline data?

Click or tap here to enter text.

- f.** How often will the agency collect and report on these performance metrics?

Click or tap here to enter text.

- g.** How do you plan to share the results of your program with the public and the Legislature?

Click or tap here to enter text.

Licensing & Certification

BU PCode
44600 P676

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2023-24	2024-25	2025-26	FY 2026 Agency Request				Total	Justification
			Actuals	Opbud	PCF Proj	GF	OSF	ISF/IAT	FF		
00000	520300	Classified Perm Positions F/T	0.0	0.0	50.35	0.0	0.0	0.0	0.0	0.0	
00000	521100	Group Insurance Premium	0.0	0.0	6.79	0.0	0.0	0.0	0.0	0.0	
00000	521200	Retirement Contributions	0.0	0.0	9.58	0.0	0.0	0.0	0.0	0.0	
00000	521300	F I C A	0.0	0.0	3.09	0.0	0.0	0.0	0.0	0.0	
00000	521700	RHC Act Contributions	0.0	0.0	1.24	0.0	0.0	0.0	0.0	0.0	
07100	520100	Exempt Perm Positions P/T&F/T	60.4	219.4	214.11	0.0	242.4	0.0	0.0	242.4	Salaries for two (2) Government Exempt positions. Refer to Form E-1. (Adding a Govex - PR/PIO Position)
07100	520300	Classified Perm Positions F/T	866.7	1,061.4	1,247.88	0.0	1,080.9	0.0	0.0	1,080.9	Salaries for seventeen (17) permanent Classified positions. Refer to Form E-1. (Note: A 17% vacancy rate is incorporated into the salaries & benefits appropriation request).
07100	520600	Paid Unused Sick Leave	0.0	4.0	0	0.0	0.0	0.0	0.0	0.0	
07100	520800	Annl & Comp Paid At Separation	11.8	0.0	0	0.0	0.0	0.0	0.0	0.0	
07100	521100	Group Insurance Premium	97.9	186.0	118.07	0.0	102.2	0.0	0.0	102.2	Employer contribution for State Employee Group Insurance coverage.
07100	521200	Retirement Contributions	178.3	238.8	288.74	0.0	251.9	0.0	0.0	251.9	Employer contribution for PERA.
07100	521300	F I C A	68.6	95.0	89.71	0.0	78.4	0.0	0.0	78.4	Employer contribution for FICA.
07100	521400	Workers' Comp Assessment Fee	0.1	0.2	0	0.0	0.2	0.0	0.0	0.2	Workers' Compensation Administration Fund calculated at \$9.20/FTE (19.0 FTE).
07100	521410	GSD Work Comp Insur Premium	2.6	2.2	0	0.0	3.3	0.0	0.0	3.3	Amount requested is directed to be consistent with the published schedule.
07100	521600	Employee Liability Ins Premium	13.9	17.0	0	0.0	23.0	0.0	0.0	23.0	Amount requested is directed to be consistent with the published schedule.
07100	521700	RHC Act Contributions	18.5	24.8	32.11	0.0	27.9	0.0	0.0	27.9	Employer contribution for RHC.
	200	Personal Services and Employee Bene	1,318.9	1,848.8	2,061.66	0.0	1,810.2	0.0	0.0	1,810.2	
07100	542100	Employee I/S Mileage & Fares	1.2	4.0	0	0.0	4.0	0.0	0.0	4.0	The amount will provide for employee mileage reimbursement to attend committee meetings, hearings and training.
07100	542200	Employee I/S Meals & Lodging	0.8	3.0	0	0.0	3.0	0.0	0.0	3.0	The amount will provide for employee meals and lodging reimbursement to attend committee meetings, hearings and training when overnight stay is required.

Licensing & Certification

BU PCode
44600 P676

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	FY 2026 Agency Request				Total	Justification	
					GF	OSF	ISF/IAT	FF			
07100	542300	Brd & Comm Mbr Meals & Lodging	6.5	25.0	0	0.0	25.0	0.0	0.0	25.0	The amount will provide for Board Member Per Diem reimbursed to attend board meetings and other board-related meetings. The Board consists of eleven (11) members, with four (4) regular two-day board meetings held each year, and special board meetings held each year. In addition, the Board has three (3) standing complaint committees that meet at a minimum of four (4) times per year. The Polysomnography Practice Advisory Committee consisting of five (5) members receive per diem and mileage for four (4) committee meetings and four (4) board meetings projected annually. Lastly, beginning in FY20 the Naturopath Advisory Committee consisting of three (3) members receive per diem and mileage for four (4) committee meetings and four (4) board meetings projected annually.
07100	542310	Brd & Comm Mbr Mileage & Fares	2.4	4.0	0	0.0	4.0	0.0	0.0	4.0	The amount will provide for Board Member mileage reimbursed to attend board meetings and other board-related meetings. The Board consists of eleven (11) members, with four (4) regular two-day board meetings held each year, and special board meetings held each year. In addition, the Board has three (3) standing complaint committees that meet at a minimum of four (4) times per year. The Polysomnography Practice Advisory Committee consisting of five (5) members receive per diem and mileage for four (4) committee meetings and four (4) board meetings projected annually. Lastly, beginning in FY20 the Naturopath Advisory Committee consisting of three (3) members receive per diem and mileage for four (4) committee meetings and four (4) board meetings projected annually.
07100	543200	Maint - Furn, Fixt, Equipment	4.3	13.0	0	0.0	13.0	0.0	0.0	13.0	\$13.0 - Maintenance Agreement for equipment - two (2) copiers/fax/printer/scanner.
07100	543400	Maint - Property Insurance	0.0	0.1	0	0.0	0.0	0.0	0.0	0.0	
07100	543830	IT HW/SW Agreements	0.0	130.0	0	0.0	120.0	0.0	0.0	120.0	Carahsoft annual license renewal for licensing database.
07100	544000	Supply Inventory IT	0.0	15.0	0	0.0	5.0	0.0	0.0	5.0	Computer equipment replacement and IT Supplies (Ink Cartridges for Printers).
07100	544100	Supplies-Office Supplies	6.1	17.0	0	0.0	17.0	0.0	0.0	17.0	General office supplies needed to cover day-to-day operations of the Board office.
07100	544900	Supplies-Inventory Exempt	0.3	15.9	0	0.0	15.9	0.0	0.0	15.9	Office supplies under this account code.

Licensing & Certification

BU PCode
44600 P676

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	FY 2026 Agency Request				Total	Justification	
					GF	OSF	ISF/IAT	FF			
07100	545600	Reporting & Recording	13.8	40.0	0	0.0	40.0	0.0	0.0	40.0	Request includes Court Reporting services to record and transcribe hearings and depositions, in addition to paying for Expert Witness services/expenses at administrative hearings and per diem for other Witnesses. The Board has been experiencing more administrative hearings which is partly due to the implementation of the background check program, and therefore needs to ensure sufficient budget exists for these unforeseen and uncontrollable expenses.
07100	545700	ISD Services	25.4	24.3	0	0.0	29.3	0.0	0.0	29.3	Amount requested is directed to be consistent with the published schedule.
07100	545710	DOIT HCM Assessment Fees	6.2	6.8	0	0.0	7.0	0.0	0.0	7.0	Amount requested is directed to be consistent with the published schedule. (Note: \$350 * 20.0 FTE = \$7,000 or \$7.0).
07100	545900	Printing & Photo Services	1.3	15.0	0	0.0	15.0	0.0	0.0	15.0	Printing of license renewal notification to licensees, license certificates, envelopes and letterhead. Excess charges for copy costs on two (2) leased copiers.
07100	546100	Postage & Mail Services	10.3	15.0	0	0.0	15.0	0.0	0.0	15.0	Postage for mailing correspondence and packets prepared in the normal course of business, and for mailing via UPS and interagency.
07100	546400	Rent Of Land & Buildings	178.6	206.0	0	0.0	186.7	0.0	0.0	186.7	Building/Office lease which has a 2% escalation provision on operating costs (monthly rent: \$14,785.25 * 1 month + \$14,898.75 * 11 months = \$178,671.50). In FY24 the NM Medical Board is working with General Services Department, Facilities Management Division on an RFP for lease of a building, term date starting on August 1, 2024. Board members and staff annual retreat = \$8.0.
07100	546500	Rent Of Equipment	8.4	8.4	0	0.0	8.4	0.0	0.0	8.4	\$6.2 - lease of two (2) copiers/fax/printer/scanner; \$2.0 - lease/maintenance of postage meter; \$.2 water dispenser rental.
07100	546610	DOIT Telecommunications	35.5	29.4	0	0.0	35.8	0.0	0.0	35.8	Amount requested is directed to be consistent with the published schedule.

Licensing & Certification

BU PCode
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State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	FY 2026 Agency Request					Total	Justification
					GF	OSF	ISF/IAT	FF			
07100	546700	Subscriptions/Dues/License Fee	13.0	16.6	0	0.0	19.6	0.0	0.0	19.6	\$2.4 - Federation of State Medical Boards (FSMB) annual membership dues; \$1.2 - Federation of Podiatric Medical Boards (FPMB) annual membership dues; \$1.0 - Administrators in Medicine (AIM) annual membership dues; \$11.0 - Westlaw membership dues; \$0.2 - Albuquerque Publishing annual subscription; \$.5 - State BAR license renewal for Prosecuting Attorney; \$.3 - Dues for CLEAR conference; \$1.5 - Subscription for on-line newsletter platform; \$1.5 - Online subscriptions for Medical Director.
07100	546800	Employee Training & Education	6.4	7.0	0	0.0	7.0	0.0	0.0	7.0	\$1.0 - NCIT training for Investigator; \$1.0 - Federation of Associates of Regulatory Boards (FARB) for Executive Director; \$5.0 - training for staff.
07100	546810	Board Member Training	0.7	0.0	0	0.0	0.0	0.0	0.0	0.0	
07100	546900	Advertising	10.0	5.0	0	0.0	10.0	0.0	0.0	10.0	\$4.0 - Advertising of board meetings and rule hearings as required under the Open Meetings Act; publication of rule hearings and adopted rules; \$6.0 - Other Advertising for agency needs (ex. posting of vacant positions for recruitment on newspaper or on-line).
07100	547105	Bank Fees/Services	0.9	10.0	0	0.0	2.0	0.0	0.0	2.0	\$1.0 - Credit card transaction fee for processing payments made to the Board via credit card; \$1.0 - (e-gov) online credit card transaction fee for processing payments made to the Board via PayPal, including renewals and applications for licensure.
07100	547900	Miscellaneous Expense	2.4	2.3	0	0.0	2.6	0.0	0.0	2.6	\$.5 NPDB-HIPDB reports for Licensing; \$.8 bottled water for agency staff and board members; \$1.3 for miscellaneous requests utilized under this account code.
07100	548200	Furniture & Fixtures	0.0	125.0	0	0.0	0.0	0.0	0.0	0.0	
07100	549600	Employee O/S Mileage & Fares	7.8	6.0	0	0.0	8.0	0.0	0.0	8.0	\$8.0 - out-of-state travel for employees to attend the FSMB, CLEAR and FARB conference. (Three employees per conference)
07100	549700	Employee O/S Meals & Lodging	20.6	10.0	0	0.0	20.0	0.0	0.0	20.0	\$20.0 - out-of-state meals and lodging for employees to attend the FSMB, CLEAR and FARB conference. (Three employees per conference)
07100	549800	Brd & Comm O/S Mileage & Fares	0.5	2.0	0	0.0	2.0	0.0	0.0	2.0	\$2.0 - out-of-state travel for two (2) board members to attend the FSMB conference.

Licensing & Certification

BU PCode
44600 P676

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	FY 2026 Agency Request				Total	Justification
						GF	OSF	ISF/IAT	FF		
07100	549900	Brd & Comm O/S Meals & Lodging	1.5	2.0	0	0.0	2.0	0.0	0.0	2.0	\$2.0 - out-of-state meals and lodging for two (2) board members to attend the FSMB conference.
	400	Other	365.0	757.8	0	0.0	617.3	0.0	0.0	617.3	
TOTAL EXPENSE			1,683.9	2,606.6		0.0	2,427.5	0.0	0.0	2,427.5	

State of New Mexico
Contract by PCode Detail
(Dollars in Thousands)

Fund	Account	#	Contract Purpose	Actuals	FY 2026 Agency Request				Total	Justification	
					GF	OSF	ISF/IAT	FF			
07100	535100	Medical Services	1000	Monitored Treatment Program of Impaired Practitioners	355.4	0.0	370.0	0.0	0.0	370.0	\$370.0 - Contractual services for the administration of the Impaired Physician program as provided in the Impaired Provider Act. (In FY25 the NM Medical Board will go out on RFP for these services to start in FY26).
07100	535200	Professional Services	1000	Auditing and Financial Services (ATA); Consultant/Expert Witness Services	246.9	0.0	220.0	0.0	0.0	220.0	\$10.0 - Consultant/Expert contractual services for investigations and as requested by the Board. \$210.0 - High level accounting services. The agency continues to have a high turnover in the Finance Department requiring the need for a person with a high level of accounting experience, to train new staff, close-out the fiscal year, prepare the annual audit financial statements, etc.
07100	535300	Other Services	1000	Medical Supply Service Fee (first aid kit); Other Services that requires svc charge; Recycling Services (paper); Security for Board Meeting; Security Alarm System Services; Shredding Services (On-site); Temporary Support Services (non-professional)	56.9	0.0	78.2	0.0	0.0	78.2	\$63.0 - Compliance and Licensing Assistant Services; \$10.0 Temporary assistance for the agency; \$1.0 - Security for Board Meetings; \$0.6 - Security Alarm Services; \$0.2 - First Aid Kit service charge; \$1.2 - On-site Shredding Services; \$0.2 - Recycling Services (paper); \$2.0 Other services that may require budget for a "service charge".
07100	535309	Other Services - Interagency	1000	Transfer to SPO for HR Services; Transfer to AHO for Hearing Officer Services	17.1	0.0	30.0	0.0	0.0	30.0	\$19.0 - Governmental Services Agreement between NM Medical Board and SPO for HR Services; \$11.0 - Memorandum of Understanding between NM Medical Board and Administrative Hearings Office for Hearing Officer Services.
07100	535400	Audit Services	1000	Annual Financial Audit	15.6	0.0	16.3	0.0	0.0	16.3	Annual Audit as provided by the Office of the State Auditor.

Licensing & Certification

BU PCode
44600 P676

State of New Mexico

Contract by PCode Detail
(Dollars in Thousands)

Fund	Account	#	Contract Purpose	Actuals	FY 2026 Agency Request				Total	Justification
					GF	OSF	ISF/IAT	FF		
07100	535500	1000	Attorney Services (Agency Special Attorney); Attorney Services (Hearing Officer Svcs); Attorney Services (ATA Services for Board Meeting); Prosecuting Attorney Services	139.6	0.0	210.5	0.0	0.0	210.5	\$65.5 - Attorney Services to provide legal advice to the Executive Director, the Board and staff to include preparation of pleadings and appellate briefs to argue the Board's position before appellate courts, respond to pre-trial motions; \$80.0 - Hearing Officer contractual services for non-litigation (example, rule hearing); \$65.0 - Prosecuting Attorney Services. This funding is needed in case there is a conflict on a case being handled with the Board's Prosecuting Attorney govex position.
07100	535600	1000	Website Enhancements; Annual Fee (Zoom account); Hospital Services (Maintenance); Maintenance & Operations Agreement for licensing database; Enhancements for Licensing Database	42.9	0.0	120.0	0.0	0.0	120.0	\$1.0 - Video Conferencing annual License; \$20.0 IT services for computer application/website ehancements for the NM Medical Board are necessary to meet the demands of the beneficiaries that utilize the website; \$40.0 Maintenance and Operations agreement for licensing database; \$59.0 Enhancements for licensing database (example, merging of licensing board from RLD through legislation, agency request for modification to database, etc.).
TOTAL EXPENSE				874.3	0.0	1,045.0	0.0	0.0	1,045.0	

DFA Performance Based Budgeting Data System

Annual Performance Report

Agency: 44600 New Mexico Medical Board

Program: P676 Licensing & Certification

The purpose of the licensing and certification program is to provide regulation and licensure to healthcare providers regulated by the New Mexico medical board and to ensure competent and ethical medical care to consumers.

Performance Measures:		2023-24 Target	2023-24 Result	Met Target	Year End Result Narrative
Explanatory	Number of licensees contacted regarding high-risk prescribing and prescribing monitoring program compliance, based on the board of pharmacy prescription monitoring program reports	N/A	248	N/A	248 prescribing licensees were contacted and were required to explain why they were pulling only 50% of their required PMP Reports.
Outcome	Number of days to issue a physician license	55	54	Yes	In FY24, physician applicants did not utilize NMMB or FSMB to process their applications. Since May, 2022 the Board has required all physicians to utilize HSC to process their applications. In FY23 the board averaged 64 days to issue a license (HSC). In FY24 the number of days to issue a license with only HSC completing the application process went down to 54 days. The Board does not have control over the length of time it takes for the outside credentialing providers to work with applicants in completing the application process.
Output	Number of biennial physician assistant licenses issued or renewed	550	732	Yes	The Board issued 182 licenses and 550 renewals.
Output	Number of complaints closed within the fiscal year	250	236	No	The Board received 416 complaints in FY24 (33.3% increase from FY23); 236 complaints were closed within the fiscal year (which includes carryovers from the previous fiscal year). In addition, 85% of the complaints were resolved in less than six (6) months. Over the past few years, the Board has itself initiated half of the complaints received based on information received from hospitals, law enforcement, healthcare professionals and adverse action reports from national associations. Board initiated complaints are the most serious cases and require investigations that can take many months of manpower and much resource including utilizing outside experts. The Investigations Department has had to prioritize its investigations based on imminent harm to the public, which means some complaints received from the public that do not meet the high prioritization level can be held for several months before being actively investigated.

DFA Performance Based Budgeting Data System

Annual Performance Report

Program: P676 Licensing & Certification

Performance Measures:		2023-24 Target	2023-24 Result	Met Target	Year End Result Narrative
Output	Number of entities provided with information through written license verification and website access	1,500,000	3,157	No	<p>Written requests amounted to 504 and verification of licensure requests amounted to 2,653.</p> <p>In FY24 the agency is not able to report website "hits" since it is no longer hosted by DoIT and the supplier hosting the Website is unable to obtain the statistics for FY24. In FY25 the website statistics will be provided by the new vendor hosting the website.</p> <p>In addition the new vendor hosting the licensing database is not able to provide docboard "hits" in FY24.</p> <p>The Board continues to be proactive in providing information via it's newsletters and by telephone.</p>
Output	Number of participants in monitored treatment programs	60	62	Yes	<p>In FY24 14 Physicians, 3 Physician Assistant and 1 Doctor of Osteopathy voluntarily entered into a monitored treatment program. In addition, 11 Physicians, 8 Physician Assistants, 1 Doctor of Osteopathy and 1 Genetic Counselor were mandated into a monitored treatment program by the Board. Ten (10) or 26% successfully completed their monitoring treatment program. In FY24 there was 1 relapse.</p>
Output	Number of triennial physician licenses issued or renewed	4,100	6,569	Yes	<p>The number of physician licenses renewed was higher in FY24 in comparison to FY23. The number of licenses issued was higher in FY24 in comparison to FY23. Not all physician licenses renew their licenses; the targets established are estimated numbers. The Board issued the following license: 1,279-Physicians, 321-Resident, 183-Telemedicine, 36-Temp Camp, 2-Temp Teaching, and 181-Doctor of Osteopathy.</p> <p>The Board issued the following renewals: 3,313-Physician, 563-Resident, 374-Telemedicine and 317-Doctor of Osteopathy.</p>

Performance Measures Summary

P676 **Licensing & Certification**

Purpose: The purpose of the licensing and certification program is to provide regulation and licensure to healthcare providers regulated by the New Mexico medical board and to ensure competent and ethical medical care to consumers.

Performance Measures:		2022-23 Actual	2023-24 Actual	2024-25 Budget	2025-26 Request	2025-26 Recomm
Output	Number of entities provided with information through written license verification and website access	1,776,307	3,157	1,760,000	1,000,000	
Output	Number of triennial physician licenses issued or renewed	5,911	6,569	6,000	6,500	
Output	Number of biennial physician assistant licenses issued or renewed	598	732	600	700	
Output	Number of complaints closed within the fiscal year	234	236	240	240	
Output	Number of participants in monitored treatment programs	41	62	60	60	
Outcome	Number of days to issue a physician license	64	54	21	21	
Explanatory	Number of licensees contacted regarding high-risk prescribing and prescribing monitoring program compliance, based on the board of pharmacy prescription monitoring program reports	309	248	N/A	N/A	



STATE OF NEW MEXICO

MEDICAL BOARD

STRATEGIC PLAN

FY2023 TO FY2027

August 2024

EXECUTIVE SUMMARY

The Board consists of eleven (11) governor-appointed members, eight (8) MD/DO physicians, two (2) public members and one (1) physician assistant. In addition, the Polysomnography Practice Advisory Committee consists of five (5) board-appointed members, the Naturopathic Doctor Advisory Council consists of three (3) board-appointed members and the Podiatric Physician Advisory Committee consists of three (3) board-appointed members.

The Board is responsible for making policy decisions about licensing, discipline, and practice-related issues. The New Mexico Medical Board was established by the State Legislature "in the interest of the public health, safety and welfare and to protect the public from the improper, unprofessional, incompetent and unlawful practice of medicine."

The Board holds four (4) regular meetings per year. The Board also holds interim and special meetings during the year as determined by the board, in addition to dedicating many hours reviewing licensing issues and complaints, participating as hearing officers in administrative hearings, and developing rules and policies.

The Medical Board is a relatively small agency, with an authorized staff of nineteen (19.0) in FY24.

AGENCY PURPOSE STATEMENT, USERS, AUTHORITY

The NMMB is the state agency responsible for the regulation and licensing of physicians (MD's and DO's), physician assistants, anesthesiologist assistants, genetic counselors, polysomnographic technologists, naprapaths, naturopathic doctors and podiatric physicians. It is an executive agency supported solely by self-generated fees. It is one of five (5) independent licensing agencies that exist outside the Regulation and Licensing Department (RLD).

The main services provided by the agency include:

- the licensing of qualified applicants;
- enforcement of the Medical Practice Act through the investigation of complaints against license holders, with the subsequent discipline of those found to be in violation of the Medical Practice Act or rules;
- promoting the rehabilitation of impaired health care providers regulated by the Board;
- providing information to interested consumers.

These services are delivered most frequently in writing, but also by telephone, in person, and through electronic means, including the agency website.

The Board holds quarterly meetings in February, May, August, and November, with interim and special meetings held during the year as determined by the board. The Board is responsible for making policy decisions about licensing, discipline, and practice related issues. Staff members use established statutes, regulations, policies, guidelines, and guidance from the Board to perform required tasks.

The Medical Practice Act (Section 61-6-1 NMSA 1978) specifically defines the purpose of the Board:

B. In the interest of the public health, safety and welfare and to protect the public from the improper, unprofessional, incompetent and unlawful practice of medicine, it is necessary to provide laws and rules controlling the granting and use of the privilege to practice medicine and to establish a Medical Board to implement and enforce those laws and rules.

C. The primary duties and obligations of the Medical Board are to issue licenses to qualified health care practitioners, including physicians, physician assistants and anesthesiologist assistants, to discipline incompetent or unprofessional physicians, physician assistants or anesthesiologist assistants and to aid in the rehabilitation of impaired physicians, physician assistants and anesthesiologist assistants for the purpose of protecting the public.

Our key stakeholders are applicants for licensure, current license holders, individuals requesting license reinstatement, patients, insurance companies, hospitals, clinics, attorneys, and other boards and agencies.

AGENCY VISION/MISSION/GOALS

The “mission” of the Board is to promote excellence in the practice of medicine through licensing, discipline, and rehabilitation.

The “vision” of the Board is:

- to improve information portability;
- to achieve efficient licensing, investigation, and discipline;
- to provide helpful, knowledgeable, and responsive staff;
- to maintain an agency that is accessible and visible; and
- to promote increased public awareness of services provided by the Board.

ACTIVITY: *Licensing/re-licensing of qualified applicants/licensees*

Goal: The New Mexico Medical Board strives to continually make improvements to the licensing processes to assure applicants for licensure/re-licensure are qualified and that licenses are issued in a timely manner.

Objectives:

- Maximize the use of new licensing software.
 - On April 18, 2023 the NMMB went live with its new Salesforce licensing system. This system has already proven to be more efficient for licensing, speeding up processing times and allowing for applicants and current licensees to have real time application and license statuses at their fingertips.
- Partnering with other credentialing verification organizations (CVOs) to provide primary source verification services for all New Mexico Medical Board applicants.
- Continue developing strategies for improving the processing time for initial licensure and re-licensure through increased accessibility or sharing of source documents.
- Continue to pursue legislation to get the Interstate Medical Licensing Compact in New Mexico to help with New Mexico’s access to care initiatives.

*Performance Measures: (** indicates DFA Performance Based Budget Measure)*

- Number of tri-annual physician licenses and renewals.**
- Number of physicians who requested Inactive, Retired or Voluntarily Lapsed status.
- Number of days to issue a physician license,** from the receipt of a complete application (form and fee only, not required documentation) until a license is issued.
- Number of days from complete application, including documentation, until a license is issued.
- Number of biennial anesthesiologist assistant licenses issued and renewals.
- Number of biennial physician assistant licenses and renewals.**
- Number of applications received, by type.
- Customer satisfaction survey of licensing process.
- Number of first permanent physician licenses issued in New Mexico.
- Number of biennial genetic counselor, polysomnographic, naprapathic, naturopath and podiatric physician licenses and renewals.

Achievements:

- On April 18, 2023 the NMMB went live with its new Salesforce licensing system. This system has already proven to be more efficient for licensing, speeding up processing times and allowing for applicants and current licensees to have real time application and license statuses at their fingertips.
- The New Mexico Medical Board has taken steps toward expediting the licensing process by eliminating redundancy and passing rule changes to reduce the amount of years of work experience verifications required from five years to two years.
- In July of 2023 the NMMB promulgated emergency rules to implement expedited licensure pursuant to HB384 (2023 Regular Session of the New Mexico Legislature), these rules will be made permanent in November 2023.
- The average number of application processing days for physicians has gone down approximately 31 days since the new rules were put in place.
- Since 2022 the New Mexico Medical Board has used Hospital Services Corporation (HSC) to process and solicit all required verifications for all physician applications.
- Since November of 2012, the New Mexico Medical Board has offered the Federation of State Medical Board's Uniform Application as an option to applicants. This is an online application that allows for a physician applicant to apply to many different states using one application. This option is in addition to our original online application hosted by Hospital Services Corporation and our Salesforce online application.
- As of May 2023, the Board no longer accepts paper applications, as we are now fully accessible online for all services.
- In FY24, 4,567 physician licenses were renewed, and 2,002 new physician licenses were issued. The number of new physician licenses issued in FY24 reflects an increase when compared to FY19-1,015, FY20-1,166, FY21-1,232, FY22-1,563 and FY23-1,819. The increase in FY19 – FY23 may be due in part to the Board's expedited licensing process.
- In FY24, 550 physician assistant licenses were renewed, and 182 new physician assistant licenses were issued.

- In FY24, 1 anesthesiologist assistant licenses was renewed (renewed every odd # year) and 4 new anesthesiologist assistant licenses were issued.
- In FY24, 57 polysomnographic technologist licenses were renewed, and 25 new polysomnographic licenses were issued.
- In FY24, 106 genetic counselor licenses were renewed, and 51 new genetic counselor licenses were issued.
- In FY24, 31 doctor of naprapathy licenses were renewed and 7 new doctor of naprapathy licenses were issued.
- In FY24, 8 naturopathic doctor licenses were renewed and 6 were issued. The Board began licensing this profession as of April 2020.
- In FY24, the average number of days from Board receipt of a physician application to licensure was 54 days.
 - An important aspect of the licensing process that often effects the time of licensure is the amount of time it takes to gather all the necessary documentation. For example, during FY24 the average time from application to licensure was, as noted, 54 days, however, the average time from receipt of all necessary documentation to issuance of the license was 5 days.
- Responses to the Board’s customer satisfaction survey continue to be very high with 99% rating their experience as either “good” or “excellent.”
- In FY24, 2,581 criminal background checks were successfully processed.

ACTIVITY: *Performance of timely and thorough investigations of complaints against applicants/licensees*

Goal: Continue to improve the complaint processes to identify practitioners who are found to be incompetent, unprofessional, unethical, and/or are in violation of statutory or regulatory requirements.

Objectives:

- Set case load measures for investigators of the Medical Board to ensure that cases are processed and submitted to Board for timely decision making.
- Prioritize complaints received by identifying allegations that may result in immediate harm to the public and thoroughly investigate in a timely manner to submit to the Board for timely resolution.
- Continue to work collaboratively with other state and federal agencies, healthcare entities, and other licensing boards, etc., in identifying licensees who may be in violation of the Medical Practice Act and ensure open flow of information to ensure public safety.
- Continue to improve communication with the public to increase awareness regarding the Board’s jurisdiction over complaints against licensees and the process for same.
- Continue to work collaboratively with Department of Health, Board of Pharmacy, law enforcement and other licensing boards and healthcare entities in identifying and investigating licensees who may be inappropriately prescribing controlled substances, placing patients at risk for harm, and monitor compliance with PMP use.

Measures and Achievement: Refer to next activity “Discipline incompetent or unprofessional licensees, and to aid in the rehabilitation of impaired licensees for the purpose of protecting the public”

ACTIVITY: *Discipline incompetent or unprofessional licensees/rehabilitate impaired licensees*

Goal: Ensure that the disciplinary process that sanctions a licensee is fair, consistent and addresses the specific violation(s) committed by that licensee. For licensees who are impaired by substance abuse, physical disability, or mental health disability, refer those practitioners to the appropriate entities for care and rehabilitation. Both processes are prioritized to ensure protection of the public.

Objectives:

- Ensure that complaints that have been prioritized and categorized as “immediate harm to the public” are thoroughly investigated in a timely manner and submitted to the Board for timely resolution.
- Ensure complaint committees are making fair and consistent recommendations on investigation cases they are reviewing.
- Refer any licensee for the appropriate evaluation for any physical, mental or substance abuse impairment and make appropriate recommendations from the results of same to ensure safety to the public and rehabilitation of licensee.
- Refer licensees who have substance abuse/dependency issues to NMHPWP for an evaluation, the Board’s experts in this specialty field. NMHPWP determines necessity of treatment monitoring for these individuals.
- Refer licensees who have been diagnosed or are suspected as being “impaired” by substance use, physical or mental health impairment, to an Impaired Physician Committee for an evaluation and determination on safety to practice.
- Track, through data analysis, all decisions made by the Board relating to sanctions against licensees to maintain consistent decision-making.
- Continue to develop processes to assure fair and consistent actions that protect the public while not unduly restricting licensee practices.
- Timely report licensure actions to the national databanks to ensure public safety and open communication with other healthcare entities and other state boards.

*Measures: (** indicates DFA Performance Based Budget Measure)*

- Average length of time for complaint resolution, from date of receipt to date of closure or formal action.
- Percent of complaints received within 12 months.
- Percent of board complaints resulting from alcohol/substance-related allegations.
- Percent of formal actions taken within 12 months.
- Percent of complaints closed within the fiscal year.**

Achievements:

- In FY24, the Board received a grant from FSMB for data analysis purposes to implement internal tracking of disciplinary actions taken against the Board’s licensees and applicants in order to ensure fairness and consistency.
- In FY24, the Board resolved 236 complaint cases within the fiscal year (which includes carryovers from the previous fiscal year).
- In FY24, the Board received 416 complaints for investigation.
- In FY24, 85% of complaints were resolved in less than six (6) months.
- In FY24, 44 investigations of complaints led to the Board initiating licensure actions against licensees who were found to have violated the Medical Practice Act.
- In FY24, investigations of complaints led to the Board immediately or summarily suspending the licenses of 0 licensees based on them being an imminent danger to the public or violating a Board Order.
- In FY24, the investigations into licensees who had substance abuse issues led to 7 stipulations of licensure requiring mandatory participation in the state’s physician health program.

ACTIVITY: *Aid in the rehabilitation of impaired practitioners*

Goal: Continuously improve the process for identification and monitoring of licensees who may be impaired by reason of habitual or excessive use or abuse of drugs or alcohol.

Objectives:

- Work with the New Mexico Health Professionals and Wellness Program (“NMHPWP”) to provide additional outreach to physicians through hospitals and other organizations located through-out the state.
- Continue to develop strategies to improve the process of identifying practitioners who have been diagnosed with an impairment making them unfit for practice.
- Develop strategies to identify and treat disruptive practitioners or those exhibiting behaviors that may impact the health care provider’s effectiveness as part of a health care team.
- Continue to develop ways the Board can assist and support the recovery of impaired practitioners.

*Measures: (** indicates DFA Performance Based Budget Measure)*

- Number of participants in Monitored Treatment Program.** (note, agency has no control over this measure)
- Percent of participants who relapse.

Achievements:

- In FY24, 39 physicians, physician assistants, genetic counselors and polysomnographic technologists participated in the Health Professional Wellness Program. Twenty-one (21) were mandated by the Board (12 physician’s, 8 PA’s and 1 genetic counselor); eighteen (18) were voluntary (15 physician’s and 3 PA’s).
- In FY24, there was one (1) participant that relapsed.

- The contract with HPWP requires statewide outreach. HPWP has also worked cooperatively with other state monitoring programs to monitor practitioners licensed by the NM Medical Board but residing in other states, whom the Board requires to be monitored. HPWP networks throughout the state via newsletters, onsite visits, telephone consultations, and presentations when requested.

ACTIVITY: *Public information and education*

Goal: Fulfill the Board’s primary purpose to protect the public by continuing to improve the quality, quantity, and appropriate distribution of available information to the public, including the NM legislature.

Objectives:

- Continue to have the Public Information Officer communicate effectively with consumers, licensees, and the media.
- Provide accurate and timely information on the Board’s website.
- Get a new modernized, professional and more user-friendly website up by the end of 2024.
- Provide the most frequently requested information in Spanish as well as English.
- Promptly respond to requests for information, including verbal and electronic license verification.
- Use paperless technology more efficiently to provide requested information.
- Assure all actions are promptly and appropriately reported to the American Medical Association (AMA), National Practitioner Data Bank (NPDB), Healthcare Integrity & Protection Data Bank (HIPDB), and Federation of State Medical Boards (FSMB).
- Continue to deliver electronic Newsletters to all licensees to notify them of statutory requirements, regulation changes, and other noteworthy issues.

*Measures: (** indicates DFA Performance Based Budget Measure)*

- Number of entities provided with information through written license verification and website access.**
- Number of licensees contacted regarding high risk prescribing and PMP compliance, based on the board of pharmacy prescription monitoring program reports. **

Achievements:

- On April 18, 2023 the NMMB went live with its new Salesforce licensing system. Not only has this allowed our agency to become paperless, and license healthcare providers more efficiently, it gives the public real-time updates on all the NMMB’s license statuses, allowing for quicker and more effective public information.
- In FY24 it is unknown the number of visits to the website (Note: The current licensing system does not track this information; however, the agency is working on finding an alternative to obtaining this information for the future. In FY23 the results were obtained based on the average visits from FY21 and FY22). In FY24 the amount of visits to the Board’s website could not be obtained. DoIT is no longer hosting the agency website and the new vendor, XYNERGY, Inc. is not able to access the information until FY25.

- License verifications continued to be provided in written format as well. In FY24, 3,157 written verifications (from the Board and from VeriDoc) were provided to consumers and others.
- In FY24 the agency sent 248 letters to licensees regarding the use of the Prescription Monitoring Program (PMP) through the NM Pharmacy Board and compliance with the requirement to use the PMP when prescribing.
- In June of 2024, the Board went live with a new website. Our old website was over 15 years old. We rebranded with a new logo and theme colors. The new website has received rave reviews from licensees and public.
- The Board’s Public Information Officer continued to work with the media and consumers, primarily regarding requests for information about Board actions and public licensing information.
- Information concerning complaints against physicians, including the complaint form, is now available in Spanish, as well as English.
- Statewide newspapers and television news programs routinely cover actions taken by the Board.
- The website and our new Salesforce system also allows consumers to file complaints online which are automatically uploaded into our system.
- Quarterly Board Actions, containing information on all board actions, are now published exclusively on the Board website (www.nmmb.state.nm.us/).
- All formal actions against licensees continue to be available on the website linked directly to the individual practitioner’s name.
- All formal Board actions are reported to the National Practitioner Data Bank (NPDB), Federation of State Medical Boards (FSMB), and American Medical Association (AMA) as appropriate. Procedures are in place to assure that reporting is consistent within the official guidelines.
- All [in-state] hospitals on our distribution list receive notification quarterly when the Board takes formal, reportable action against a licensee.

ACTIVITY: *Licensing Software Modernization*

Goal: Replace the current Licensing Software named “My License Office” (MLO) with new Software named “Salesforce”.

Objectives:

- Improve information portability and data accessibility.
- Achieve efficient licensing, investigation, and discipline information transference.
- Maximize the use of new licensing software in order to allow applicant online access to check the status of the application, significantly reducing the NMMB staff’s time in responding to inquiries, and the time it takes for the applicant who has to wait for staff to provide a status, by obtaining real-time application status.
- Reduce and/or eliminate paper documentation submittal by applicants and maintenance by the NMMB.
- Meet Payment Card Industry (PCI) requirements.
- Ability to add new license categories without substantial cost to the agency.

- Improve response times, system reliability and functionality.
- Ability to modify code in-house to meet legislative requirements.
- Have a licensing platform that extends to other State Agencies.
- Have analytics that can be accessed through any device.

Measures: (NMMB does not expect this project to require a phased approach, however the measures below are the State's suggested project management phases of IT project development.)

- Initiate planning (including identifying requirements) in FY21-FY23.
- System development and testing to be completed in FY23.
- Implementation and Closeout to be completed in FY23-FY24.

Achievements:

- In April 2023 using the FY22-24 C2 Funding granted to the Board (\$1,811.2) by Department of Finance & Administration (DFA), Legislative Finance Committee (LFC), and the Department of Information Technology (DoIT), the Salesforce Licensing System went live.
- The NMMB transitioned from MyLicenseOffice (MLO) licensing database to the Salesforce platform utilizing the Salesforce Licensing Permitting and Inspection (LPI) software as a service (Saas) and no longer share systems with the Regulation and Licensing Department (RLD). The Salesforce platform allows much greater bi-directional user interface to allow the agency to communicate and document communication directly with applicants regarding deficiencies in the application documents. Applicants can check application status online and allows the applicant to provide deficient documents without having staff contact them individually. The result of this upgrade has reduced burden on staff and allows healthcare providers to be licensed quicker in New Mexico.
- In May of 2024 the Board was awarded a \$50,000 grant from the Federation of State Medical Boards for IT modernization projects. The Board has purchased a "Data Analytics" package to add to our new Salesforce system in order to augment and inform the Board's current disciplinary decision making processes by using data. A contract will be initiated in FY25 for this project.



Fiscal Year 2026
New Mexico Medical Board
IT STRATEGIC PLAN
September 1, 2024

(N/A – Agency Does not have a Chief Information Officer)
Chief Information Officer

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EXECUTIVE SUMMARY

The Board consists of eleven (11) governor-appointed members, eight (8) MD/DO physicians, two (2) public members and one (1) physician assistant. In addition, the Polysomnography Practice Advisory Committee consists of five (5) board-appointed members, the Naturopathic Doctor Advisory Council consists of three (3) board-appointed members and the Podiatric Physician Advisory Committee consists of three (3) board-appointed members.

The Board is responsible for making policy decisions about licensing, discipline, and practice-related issues. The New Mexico Medical Board (NMMB) was established by the State Legislature "in the interest of the public health, safety and welfare and to protect the public from the improper, unprofessional, incompetent and unlawful practice of medicine."

The Board holds four (4) regular meetings per year. The Board also holds interim and special meetings during the year as determined by the board, in addition to dedicating many hours reviewing licensing issues and complaints, participating as hearing officers in administrative hearings, and developing rules and policies.

The New Mexico Medical Board's Priorities

Licensing and re-licensing of qualified applicants and licensees:

The New Mexico Medical Board strives to continuously make improvements to the licensing processes to assure that applicants for licensure and re-licensure are qualified and that licenses are issued in an expedited manner.

- On April 18, 2023 the NMMB went live with its new Salesforce licensing system (NMPlus). This system has already proven to be more efficient for licensing, speeding up processing times and allowing for applicants and current licensees to have real time application and license statuses at their fingertips.

Timely and appropriate investigation of complaints against applicants/licensees:

Continuously improve the complaint processes for timely investigation of, health care practitioners who are alleged to be incompetent, unprofessional, unethical, or are in violation of statutory or regulatory requirements, in order to protect public safety.

- The Salesforce system has allowed the Investigations Department to go completely paperless, allowing for automatic requests for information regarding investigations and easy submission of information to the Board from the public. The whole investigative process is now automated and much faster for quicker review by the Board and timely discipline when warranted.

Consistent discipline of individuals in violation of law and rules:

Continuously improve the disciplinary process to sanction, in a timely manner, and monitor health care practitioners who are found to be incompetent, unprofessional, unethical, or are in violation of statutory or regulatory requirements, in order to protect public safety.

- The Salesforce system has allowed the Investigations Department to go completely paperless, allowing for automatic requests for information regarding investigations and easy submission of information to the Board from the public. The whole investigative process is now automated and much faster for quicker review by the Board and timely discipline when warranted.

Aid in the rehabilitation of impaired practitioners:

Continuously improve the processes for identification and monitoring of licensees who may be impaired by reason of mental illness, physical illness, the habitual or excessive use or abuse of drugs or alcohol, or other potentially remediable infirmities.

- The Salesforce system allows the Compliance Department to track all feed back from the New Mexico Health Professional Wellness Program regarding the Board’s mandatory participants in monitoring. It also automates the scheduling of the Board’s meetings with licensees who are under stipulation, sends notices to our licensees to download their Affidavit of Compliance sign it and submit it electronically. Additionally, the system notifies licensees who are required to pay a fine to go into their Portal and view their balances and due dates. This has significantly taken a lot of burden off of staff and has allowed Compliance to become a paperless department.

Public information and education:

Fulfill the Board’s primary purpose to protect the public through efforts to improve the quality, quantity, and distribution of available information.

- The NMMB went live with a new and rebranded website in June of 2024. The website is more professional, user friendly, adaptable, organized and informative. The website links directly to our Salesforce system to allow for up-to-date license verifications for the public and consumers. It also allows consumers to go directly to on online portal to submit complaints about the care they have received. Licensees are able to log directly into their profiles to renew, check the status of their license and download copies of their license.

I. AGENCY OVERVIEW

A. AGENCY MISSION

The “mission” of the Board is to promote excellence in the practice of medicine through licensing, discipline, and rehabilitation.

B. AGENCY GOALS

ACTIVITY: *Licensing/re-licensing of qualified applicants/licensees*

Goal: The New Mexico Medical Board strives to continually make improvements to the licensing processes to assure applicants for licensure/re-licensure are qualified and that licenses are issued in a timely manner.

ACTIVITY: *Performance of timely and thorough investigations of complaints against applicants/licensees*

Goal: Continue to improve the complaint processes to identify practitioners who are found to be incompetent, unprofessional, unethical, and/or are in violation of statutory or regulatory requirements.

ACTIVITY: *Discipline incompetent or unprofessional licensees/rehabilitate impaired licensees*

Goal: Ensure that the disciplinary process that sanctions a licensee is fair, consistent and addresses the specific violation(s) committed by that licensee. For licensees who are impaired by substance abuse, physical disability, or mental health disability, refer those practitioners to the appropriate entities for care and rehabilitation. Both processes are prioritized to ensure protection of the public.

ACTIVITY: *Aid in the rehabilitation of impaired practitioners*

Goal: Continuously improve the process for identification and monitoring of licensees who may be impaired by reason of habitual or excessive use or abuse of drugs or alcohol.

ACTIVITY: *Public information and education*

Goal: Fulfill the Board’s primary purpose to protect the public by continuing to improve the quality, quantity, and appropriate distribution of available information to the public, including the NM legislature.

ACTIVITY: *Licensing Software Modernization*

Goal: Replace the current Licensing Software named “My License Office” (MLO) with new Software named “Salesforce”.

C. VISION AND PRIORITIES

The “vision” of the Board is:

- to improve information portability;
- to achieve efficient licensing, investigation, and discipline;
- to provide helpful, knowledgeable, and responsive staff;
- to maintain an agency that is accessible and visible; and
- to promote increased public awareness of services provided by the Board.

D. AGENCY DESCRIPTION AND ORGANIZATION STRUCTURE

The NMMB is a relatively small agency, with an authorized staff of nineteen (19.0) in FY24.

II. IT ENVIRONMENT

1. Major Applications

Internal Applications

SALESFORCE – A Cloud-Based Licensing tracking system utilized by multiple State agencies for “professions”.

External Applications

SHARE – A Statewide Financial and Human Capital Management tracking system for State agencies.

2. Infrastructure

The NMMB is 100% supported by DoIT for its infrastructure.

3. Security

The NMMB is 100% supported by DoIT, including the security requirements established within DoIT’s security plan.

4. Agency IT Certified Projects

The NMMB Licensing Software Modernization Project replaced the previous licensing system, “My License Office” (MLO), used to manage physicians and other medical licensees, with a new cloud-based Salesforce licensing system. Prior to the end of FY23, MLO license was shared with the Regulation and Licensing Department (RLD) and covered basic maintenance and support services for the MLO application. Upon implementation of the new solution, NMMB intends to license the Salesforce product independently from RLD, eliminating the reliance and coordination with RLD for any future and/or ongoing system modifications, maintenance, and support.

Licensing Software Modernization	
Project Description	<p>Prior to the implementation of the Licensing Software Modernization Project, the NMMB used “My License Office” (MLO), as its only licensing system to manage physicians and other medical licensees. To use MLO, NMMB paid a portion to the Regulation and Licensing Department (RLD); the NMMB currently does not have its own licensing system. RLD is planning to phase out MLO with the implementation of a new Salesforce system. The NMMB transitioned from MLO to the Salesforce platform utilizing the Salesforce Licensing Permitting and Inspection LPI and no longer share systems with RLD. The time frame for completion of the project concluded on June 30, 2024. The agency received \$500,000 in its first request and additional \$1,311,200 in its second request to fund the entire project.</p> <p>The Salesforce platform allows much greater bi-directional user interface to allow the agency to communicate and document</p>

	<p>communication directly with applicants regarding deficiencies in the application documents. NMMB’s goal is to allow applicants the ability to check application status online and to allow the applicant to provide deficient documents without having staff contact them individually. Salesforce has assured NMMB that this is possible, even with their standard LPI platforms.</p> <p>The goal is allowing quicker licensing of individuals who apply for licensure with a more user-friendly online system such as Salesforce. The result of such an upgrade is reducing the burden on staff and allowing healthcare providers to be licensed quicker in New Mexico thus increasing overall numbers of healthcare workers in the state.</p>
Estimated Project Costs	\$1,827.3
Current Funding	\$1,827.3
Certified Project Phase	Close-Out
Estimated Completion	June 30, 2024
Strategic Priority	1
PROJECT NAME	
Project Description	
Estimated Project Costs	
Current Funding	
Certified Project Phase	
Estimated Completion	
Strategic Priority	
PROJECT NAME	
Project Description	
Estimated Project Costs	
Current Funding	
Certified Project Phase	
Estimated Completion	
Strategic Priority	
Strategic Priority	
PROJECT NAME	
Project Description	
Estimated Project Costs	
Current Funding	
Certified Project Phase	

Estimated Completion	
Strategic Priority	

TABLE II.1: Current Certified IT Projects

5. Workforce

A. Full Time Employees

The NMMB does not have dedicated IT Staff.

B. IT Professional Services Contractors

The NMMB contracts with DoIT for desktop support, Kyra Solutions for Salesforce Support and with XYNERGY, Inc. for website support.

6. Challenges

None

III. FY24 KEY ACCOMPLISHMENTS

A. FY24 STRATEGIC IT ACCOMPLISHMENTS

STRATEGIC PRIORITY 1 – Licensing Software Modernization Project	
<p>The NMMB is responsible for issuing licenses to practice medicine in the State of New Mexico. NMMB was using My License Office (MLO) to issue and manage licenses for physicians and other medical licensees. MLO was licensed and shared with the Regulation and Licensing Department (RLD) and they covered basic maintenance and support services for the MLO application. The MLO code was written before the year 2000, is highly proprietary and could not be modified to adapt to the modern needs of the NMMB. Additionally, RLD was also in the process of replacing MLO with a new cloud-based Salesforce licensing system.</p> <p>The NMMB-LSM Project replaced MLO with a new cloud-based Salesforce licensing system and is a licensed product under the RLD Licensing umbrella and was setup to eliminate the reliance and coordination with RLD for any future and/or ongoing system modifications, maintenance, and support.</p> <p>NMMB used and modified a Salesforce Licensing, Permitting, and Inspection (LPI) Commercial Off the Shelf (COTS) solution. The NMMB selected Kyra Solutions to implement the system and develop and deploy our Salesforce-LPI solution to include the core licensing functionality as well such as key supporting functionalities such as Inspections, Prosecution, Compliance, Finance, etc.</p>	
FY24 Strategy 1	Moved from My License Office Database to Salesforce Licensing System
Accomplishments	Went live with Salesforce on April 18, 2023
Outcomes/Metrics	
FY24 Strategy 2	

Accomplishments	
Outcomes/Metrics	
FY23 Strategy 3	
Accomplishments	
Outcomes/Metrics	
FY23 Strategy 4	
Accomplishments	
Outcomes/Metrics	

STRATEGIC PRIORITY 2 – [STRATEGY NAME]	
[STRATEGY STATEMENT – WHAT DOES THE STRATEGY ACCOMPLISH]	
FY24 Strategy 1	
Accomplishments	
Outcomes/Metrics	
FY24 Strategy 2	
Accomplishments	
Outcomes/Metrics	
FY24 Strategy 3	
Accomplishments	
Outcomes/Metrics	
FY24 Strategy 4	
Accomplishments	
Outcomes/Metrics	

TABLE III.1: FY24 Strategic IT Accomplishments

B. OTHER KEY IT ACCOMPLISHMENTS – FY24

APPLICATION	
Accomplishment	
Value or Impact	
DATA	
Accomplishment	
Value or Impact	
PROCESS IMPROVEMENT	
Accomplishment	
Value or Impact	
WORKFORCE	
Accomplishments	
Value or Impact	
CUSTOMER SERVICE	
Accomplishments	
Value or Impact	
TELEWORK	
Accomplishments	
Value or Impact	
SECURITY	
Accomplishments	
Value or Impact	

TABLE III.2: Other Key IT Accomplishments – FY24

IV. FY25 IT STRATEGIC GOALS AND STRATEGIES

STRATEGIC PRIORITY 1 – Addition of Analytical Package to Salesforce
At the conclusion of FY24 the NMMB received a \$50,000.00 grant from the Federation of State Medical Boards to assist with IT Modernization, for the purposes of adding a data

analytics package to our current Salesforce system in an effort to expedite, augment and inform the Board’s decision-making processes by using the data. The agency will be utilizing the grant funding in FY25 in addition to operating budget to contract services to get this accomplished.	
FY25 Strategy 1	The supplier Kyra Solutions, Inc. has been selected to accomplish this task in FY25.
Outcomes/Metrics	In process.
FY25 Strategy 2	
Outcomes/Metrics	
FY25 Strategy 3	
Outcomes/Metrics	
FY25 Strategy 4	
Outcomes/Metrics	

STRATEGIC PRIORITY 2 – Strategy Name	
Goal Statement	
FY25 Strategy 1	
Outcomes/Metrics	
FY25 Strategy 2	
Outcomes/Metrics	
FY25 Strategy 3	
Outcomes/Metrics	

FY25 Strategy 4	
Outcomes/Metrics	

STRATEGIC PRIORITY 3 – Strategy Name	
Goal Statement	
FY25 Strategy 1	
Outcomes/Metrics	
FY25 Strategy 2	
Outcomes/Metrics	
FY25 Strategy 3	
Outcomes/Metrics	
FY25 Strategy 4	

TABLE IV.1. FY25 IT Strategic Goals and Strategies

V. IT FISCAL AND BUDGET MANAGEMENT

*Information Technology (IT) Operating Budget (C1)

(To update this table, please double click on the embedded spreadsheet and add the required information. Before exiting the spreadsheet, please make sure to scroll up. Otherwise, the entries of this table will not be fully previewed.)

Agency Name				Agency Code	
New Mexico Medical Board				44600	
Base Request Operational Support of IT. Check one of the options below:				Flat Budget	Expansion from
Yes/No					
Revenue IT Base Budget (dollars in thousands)					
Appropriation Funding Type	FY22 Actual	FY23 Actual	FY24 OpBud	FY25 Request	FY26 Estimate
General Fund	0.0	0.0	0.0	0.0	0.0
Other State Funds	1,827.3	0.0	0.0	0.0	0.0
Federal Funds	0.0	0.0	0.0	0.0	0.0
Internal Svc Funds/Interagency Transfer	0.0	0.0	0.0	0.0	0.0
Total	1,827.3	0.0	0.0	0.0	0.0
Expenditure Categories (dollars in thousands)					
Category or Account Description	FY22 Actual	FY23 Actual	FY24 OpBud	FY25 Request	FY26 Estimate
Personal Services & Employee Benefits	0.0	0.0	0.0	0.0	0.0
Contractual & Professional Services	254.9	760.8	312.6	0.0	0.0
IT Other Services	0.0	117.0	129.7	0.0	0.0
Other Financing Uses	0.0	0.0	0.0	0.0	0.0
Total	254.9	877.8	442.3	0.0	0.0
	Print Name	Phone	Email Address	Date	
Agency Cabinet Secretary/ Director (Mandatory)	Amanda Quintana	505-670-7220	AmandaL.Quintana@nmmb.nm.gov	9.3.24	
Chief information Officer or IT Lead(Mandatory)					
Chief Finance Officer (Mandatory)	Amanda Quintana	505-670-7220	AmandaL.Quintana@nmmb.nm.gov	9.3.24	

TABLE V.1: IT Operating Budget

Agency Cabinet Secretary/Director Signature

Amanda Quintana

Chief Information Officer/IT Lead Signature

Chief Financial Officer Signature

Amanda Quintana

VI. SPECIAL FUNDING, SUPPLEMENTAL, COMPUTER SYSTEM ENHANCEMENT (C2) FUNDING AND REAUTHORIZATION OF C2 APPROPRIATIONS

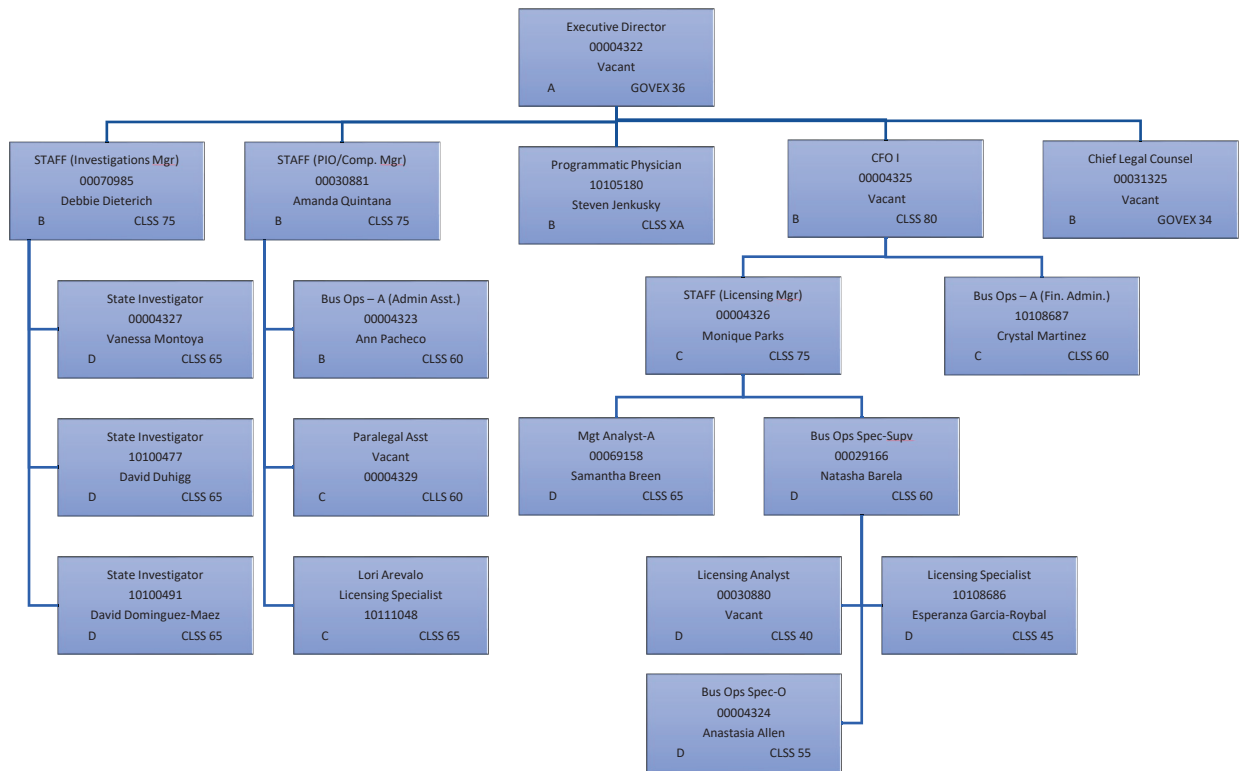
- A. [Include narrative describing any special or supplemental funding requested. If none, note the agency has no requests.]
- B. [Include a list of C2 funding request(s) with the name(s) of the proposed projects. Insert a C2 Information Technology Data Processing – Computer Enhancement Fund (CSEF) form for each request as Appendix-A-III and reference Appendix-A-III in this section. If none, note the agency has no requests.]
- C. [Include requested reauthorizations of prior C2 appropriations or note the agency is not requesting reauthorization of prior C2 appropriations.]

REQUEST FOR REAUTHORIZATION OF C2 APPROPRIATIONS

Information Technology Request for Reauthorization of C2 Appropriations			
Agency Name		Agency Code	
Lead Agency Name Listed on Appropriation		Project Name	
Source of Authorization (e.g. Laws 2022, Chapter 54, Section 7 (12) or Grant/Federal Fund #)		Appropriation Amount (in thousands)	Remaining Balance (in thousands)
		0.0	0.0
		0.0	0.0
		0.0	0.0
		0.0	0.0
		0.0	0.0
		0.0	0.0
Total amount appropriated for project life (in thousands)		Will the project be completed within the next fiscal year?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for Requesting Reauthorization			

TABLE VI.1: Request for Reauthorization of C2 Appropriations

APPENDIX A-I: AGENCY ORGANIZATION CHART



**APPENDIX A-II: IT ORGANIZATION CHART
(N/A)**

APPENDIX A-III: C2 IT DATA PROCESSING CSEF

C2: Information Technology

Data Processing - Computer Systems Enhancement Fund (CSEF)

(To update this table, please double click on the embedded spreadsheet and add the required information. Before exiting the spreadsheet, please make sure to scroll up. Otherwise, the entries of this table will not be fully previewed.)

Agency Name	Agency Code	Project Name			
New Mexico Medical Board	44600	Licensing Software Modernization			
Multi-Agency Project	Participating Agencies		Priority	Projected Start Date	Projected End Date
No				9/9/2021	6/30/2024

Revenue Project Cost (dollars in thousands)					
Category or Account Description	FY23 & Prev Actual	FY24 Budget	FY25 Request	FY26 Estimate	Total
General Fund (CSEF)	0.0	0.0	0.0	0.0	0.0
Other State Funds (<i>*specify funds below</i>)	1,827.3	0.0	0.0	0.0	1,827.3
Federal Funds	0.0	0.0	0.0	0.0	0.0
Internal Svc Funds/Interagency Transfer	0.0	0.0	0.0	0.0	0.0
Total	1,827.3	0.0	0.0	0.0	1,827.3
*If Other State Funds, Specify Funding Source/Fund Name					

Expenditure Categories (dollars in thousands)					
Category or Account Description	FY23 & Prev Actual	FY24 Budget	FY25 Request	FY26 Estimate	Total
Personal Services & Employee Benefits	0.0	0.0	0.0	0.0	0.0
Professional Services	1,015.7	564.8	0.0	0.0	1,580.5
Travel/Lodging	0.0	0.0	0.0	0.0	0.0
IT Hardware	0.0	0.0	0.0	0.0	0.0
IT Software	117.0	129.8	0.0	0.0	246.8
Other	0.0	0.0	0.0	0.0	0.0
Total	1,132.7	694.6	0.0	0.0	1,827.3

Agency Cabinet Secretary/Director Signature

Amanda Quintana

Chief Information Officer/IT Lead Signature

Budget Director Signature

Amanda Quintana

APPENDIX A-III: C2 IT Data Processing CSEF