

New Mexico Court of Appeals

Agency 21500

Fiscal Year 2027

Budget Request



July 1, 2026 – June 30, 2027

FY27 Appropriation Request Checklist

Agency Name: Court of Appeals

Business Unit: 21500

Reports to Include in PDF Submission

Form #	Title	
<input checked="" type="checkbox"/>	Cvr Ltr	Cover Letter <i>Agency Level</i>
<input checked="" type="checkbox"/>	S-1	Certification <i>Agency Level</i>
<input checked="" type="checkbox"/>	S-2	Organizational Chart <i>Agency/Program Level</i>
<input checked="" type="checkbox"/>	S-8	Financial Summary (BFM) <i>Agency/Program Level</i>
<input checked="" type="checkbox"/>	S-9	Account Code Revenue / Expenditure Report <i>Agency/Program Level</i>
<input type="checkbox"/> N/A	S-10	Fund Balance Projection <i>Fund Level</i>
<input checked="" type="checkbox"/>	S-13	Detail of Rate Line Items (see instructions) <i>Agency Level</i>
<input checked="" type="checkbox"/>	P-1	Program Narrative <i>Program Level</i>
<input type="checkbox"/> N/A	R-2	Transfer Report <i>Agency Level</i>
<input checked="" type="checkbox"/>	REV/EXP	Revenue-Expenditure Comparison Report <i>Agency/Program Level</i>
<input type="checkbox"/> N/A	FFRW	Detail of Federal Funds Revenue Worksheet <i>Agency/Program Level</i>
<input checked="" type="checkbox"/>	EB-1	Expansion Justifications <i>Program Level</i>
<input checked="" type="checkbox"/>	EB-2	Expansion Fiscal Summary <i>Program Level</i>
<input checked="" type="checkbox"/>	EB-3	Expansion Line Item Detail <i>Program Level</i>
<input checked="" type="checkbox"/>	LFR	Legislating for Results Expansion Tool <i>Program Level</i>
<input checked="" type="checkbox"/>	E4	Pcode Detail <i>Program Level</i>
<input checked="" type="checkbox"/>	E5	Contract by Pcode <i>Program Level</i>
<input checked="" type="checkbox"/>	SAR	Special Appropriation Request Report <i>Agency Level</i>
<input checked="" type="checkbox"/>	APR	Annual Performance Report <i>Program Level</i>
<input checked="" type="checkbox"/>	Table 2	Table 2 Performance Measure Summary <i>Program Level</i>
<input type="checkbox"/> N/A	SP	Strategic Plan <i>Agency Level</i>
<input type="checkbox"/> N/A	ITP	Information Technology Plan <i>Agency Level</i>
<input type="checkbox"/> N/A	C-1	Base Operating Budget <i>Agency Level</i>
<input type="checkbox"/> N/A	C-2	IT Request Plan <i>Agency Level</i>
<input type="checkbox"/> N/A	Perf Audit	Update to LFC Performance Audits (within last 2 years) <i>Agency Level</i>

Documents to Attach in BFM (PDF Optional)

Where to Attach

<input type="checkbox"/> N/A	Board Cert	Board or Commission Budget Certification	<i>Form 9900</i>
<input type="checkbox"/> N/A	E-6B	Leased Passenger-Related Vehicles	<i>Form 3300/4300</i>

PAMELA B. MINZNER LAW
CENTER
2211 TUCKER NE
ALBUQUERQUE, NM
87106
505.841.4618
505.841.4614 FAX



SUPREME COURT BUILDING
235 DON GASPAR AVE.
SANTA FE, NM 87501
P.O. Box 2008
SANTA FE, NM 87504
505.827.4925
505.827.4946 FAX

September 2, 2025

Dr. Andrew Miner
State Budget Division Director
New Mexico State Budget Division
190 Bataan Memorial Building
407 Galisteo Street
Santa Fe, NM 887501

Charles Sallee
Director
Legislative Finance Committee
State Capitol – North Annex
325 Don Gaspar, Suite 101
Santa Fe, NM 87501

Re: Court of Appeals (BU 21500) – FY27 Budget Request

Dear Dr. Miner and Mr. Sallee,

The Court of Appeals' FY27 budget request is \$11,718,200. The request represents a 11.8 percent increase over FY26. The base increase is comprised of \$55,200 for GSD rate increases, \$219,100 for the permanent funding for HB376 employee health premiums implementation, \$97,300 for a 10% health insurance increase, and \$134,000 for the rising costs of preventative building maintenance, operational expenses, and IT subscriptions. The expansion request totals \$735,000; it includes \$230,000 for the Mediation Program, funding and two FTE for two Judicial Specialist 2, funding and one FTE for a Business Specialist 2, and funding and two FTE for two Appellate Technical Legal Editors.

Please feel free to contact me at (505) 841-4610, coajrm@nmcourts.gov; our Chief Clerk of the Court of Appeals, Mark Reynolds at (505) 476-0039, coamhr@nmcourts.gov; or our Chief Financial Officer, Kimberly Tran at 505-841-7202, coakmt@nmcourts.gov.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Jaqueline R. Medina".


Jaqueline R. Medina, Chief Judge
New Mexico Court of Appeals

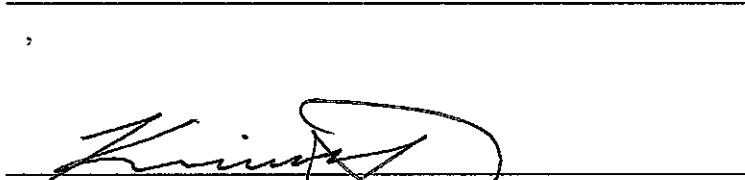
**APPROPRIATION REQUEST
CERTIFICATION
FORM S-1**

Agency Name: Court of Appeals

Business Unit: 21500

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numeric information has been verified.


Jacqueline R. Medina, Court of Appeals Chief Judge

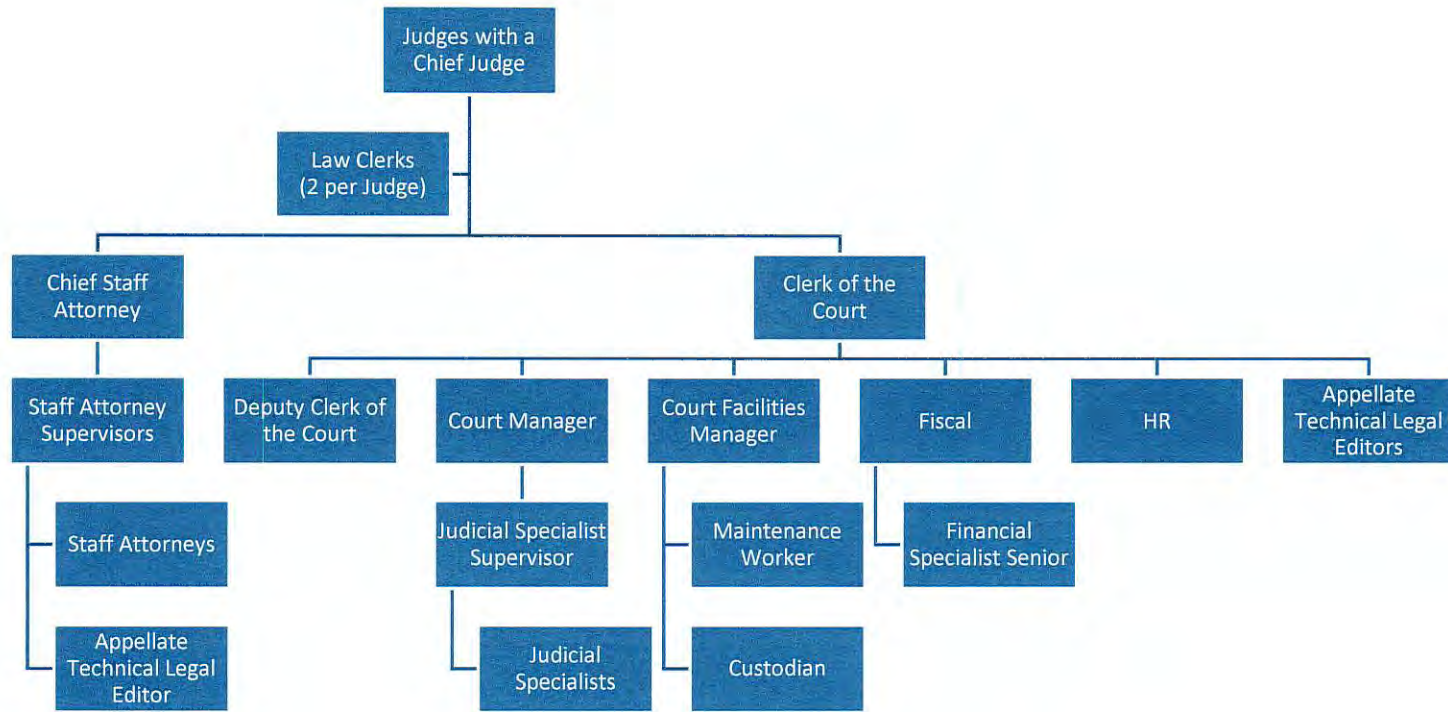

Kimberly Tran, Chief Financial Officer

2211 Tucker Ave NE
Albuquerque, NM 87106

(505) 841-7202

coakmt@nmcourts.gov

Note: Appropriation Requests for agencies headed by a board or commission must be approved by the board or commission by official action and signed by the chairperson. Operating Budgets of other agencies must be signed by the director or secretary. Appropriation Requests not properly signed will be returned.



Court of Appeals

State of New Mexico
S-8 Financial Summary
 (Dollars in Thousands)

BU PCode Department
 21500 0000 0000000000

	2024-25 Opbud	2024-25 Actuals	2025-26 Opbud	2026-27 PCF Proj	Base	----- FY 2027 Agency Request ----- Expansion	Total
REVENUE							
111 General Fund Transfers	9,716.8	9,140.4	10,477.6	0.0	10,983.2	735.0	11,718.2
112 Other Transfers	0.0	740.4	0.0	0.0	0.0	0.0	0.0
130 Other Revenues	1.0	0.0	0.0	0.0	0.0	0.0	0.0
REVENUE, TRANSFERS	9,717.8	9,880.8	10,477.6	0	10,983.2	735.0	11,718.2
REVENUE	9,717.8	9,880.8	10,477.6	0	10,983.2	735.0	11,718.2
EXPENSE							
200 Personal services and employee benefits	8,622.8	9,164.5	9,308.5	10,260.6	9,647.8	505.0	10,152.8
300 Contractual services	95.0	220.8	95.0	0.0	103.0	230.0	333.0
400 Other	1,000.0	472.4	1,074.1	0.0	1,232.4	0.0	1,232.4
EXPENDITURES	9,717.8	9,857.8	10,477.6	10,260.6	10,983.2	735.0	11,718.2
EXPENSE	9,717.8	9,857.8	10,477.6	10,260.6	10,983.2	735.0	11,718.2
FTE POSITIONS							
810 Permanent	64.00	0.00	65.00	65.00	65.00	5.00	70.00
FTEs	64.00	0.00	65.00	65.00	65.00	5.00	70.00
FTE POSITIONS	64.00	0.00	65.00	65.00	65.00	5.00	70.00

BU PCode Department
21500 0000 0000000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2024-25	2024-25	2025-26	2026-27	----- FY 2027 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
499105	General Fd. Appropriation	9,716.8	9,140.4	10,477.6	0.0	10,983.2	735.0	11,718.2
111	General Fund Transfers	9,716.8	9,140.4	10,477.6	0.0	10,983.2	735.0	11,718.2
499905	Other Financing Sources	0.0	740.4	0.0	0.0	0.0	0.0	0.0
112	Other Transfers	0.0	740.4	0.0	0.0	0.0	0.0	0.0
429602	Court Costs	1.0	0.0	0.0	0.0	0.0	0.0	0.0
496903	Miscellaneous Revenue	0.0	0.0	0.0	0.0	0.0	0.0	0.0
130	Other Revenues	1.0	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL REVENUE		9,717.8	9,880.8	10,477.6	0	10,983.2	735.0	11,718.2
520100	Exempt Perm Positions P/T&F/T	6,133.6	6,835.3	6,645.6	7,514.5	6,645.6	345.1	6,990.7
520200	Term Positions	0.0	0.5	0.0	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	0.0	8.2	0.0	0.0	0.0	0.0	0.0
520800	Annl & Comp Paid At Separation	0.0	49.9	0.0	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	706.4	412.6	768.8	773.6	1,085.2	60.2	1,145.4
521200	Retirement Contributions	1,180.1	1,211.8	1,254.2	1,343.9	1,254.2	66.5	1,320.7
521300	F I C A	469.2	488.2	498.4	464.1	498.4	26.5	524.9
521400	Workers' Comp Assessment Fee	0.6	0.6	0.6	0.0	0.6	0.0	0.6
521410	GSD Work Comp Insur Premium	3.7	3.7	3.7	0.0	4.5	0.0	4.5
521500	Unemployment Comp Premium	0.0	0.0	0.0	0.0	7.6	0.0	7.6
521600	Employee Liability Ins Premium	6.5	6.5	6.5	0.0	21.0	0.0	21.0
521700	RHC Act Contributions	122.7	147.3	130.7	164.5	130.7	6.7	137.4
200	Personal services and employee benef	8,622.8	9,164.5	9,308.5	10,260.6	9,647.8	505.0	10,152.8
535200	Professional Services	13.0	183.2	53.0	0.0	53.0	230.0	283.0
535300	Other Services	70.0	17.7	30.0	0.0	30.0	0.0	30.0
535400	Audit Services	12.0	16.8	12.0	0.0	20.0	0.0	20.0
535600	IT Services	0.0	3.1	0.0	0.0	0.0	0.0	0.0
300	Contractual services	95.0	220.8	95.0	0.0	103.0	230.0	333.0
542100	Employee I/S Mileage & Fares	21.0	10.5	26.0	0.0	26.0	0.0	26.0
542200	Employee I/S Meals & Lodging	19.0	4.0	30.0	0.0	30.0	0.0	30.0
542700	Transp - Transp Insurance	0.1	0.0	0.1	0.0	0.0	0.0	0.0
543100	Maint - Grounds & Roadways	3.6	13.6	3.6	0.0	3.6	0.0	3.6
543200	Maint - Furn, Fixt, Equipment	19.0	1.2	30.0	0.0	30.0	0.0	30.0
543300	Maint - Buildings & Structures	239.1	91.1	274.0	0.0	394.0	0.0	394.0
543400	Maint - Property Insurance	0.1	0.0	0.1	0.0	0.1	0.0	0.1

Court of Appeals

State of New Mexico

BU PCode Department
21500 0000 0000000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2024-25	2024-25	2025-26	2026-27	----- FY 2027 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
543500	Maint - Supplies	3.0	11.8	15.0	0.0	15.0	0.0	15.0
543700	Maintenance Services	1.2	0.0	5.0	0.0	5.0	0.0	5.0
543830	IT HW/SW Agreements	5.0	20.7	15.0	0.0	15.0	0.0	15.0
543900	Other Maintenance	20.5	0.0	5.0	0.0	5.0	0.0	5.0
544000	Supply Inventory IT	30.3	9.7	55.3	0.0	55.3	0.0	55.3
544100	Supplies-Office Supplies	62.7	8.8	62.7	0.0	62.7	0.0	62.7
544200	Supplies-Medical, Lab, Personal	3.0	1.2	3.0	0.0	3.0	0.0	3.0
544900	Supplies-Inventory Exempt	4.6	2.3	4.6	0.0	4.6	0.0	4.6
545600	Reporting & Recording	185.8	6.8	30.0	0.0	30.0	0.0	30.0
545710	DOIT HCM Assessment Fees	22.5	21.0	22.4	0.0	24.4	0.0	24.4
545900	Printing & Photo Services	2.5	3.4	2.5	0.0	2.5	0.0	2.5
546100	Postage & Mail Services	0.5	0.2	0.7	0.0	0.7	0.0	0.7
546310	Utilities - Sewer/Garbage	6.0	7.8	12.0	0.0	12.0	0.0	12.0
546320	Utilities - Electricity	29.0	22.8	38.0	0.0	38.0	0.0	38.0
546330	Utilities - Water	26.0	17.8	34.0	0.0	34.0	0.0	34.0
546340	Utilities - Natural Gas	37.0	23.6	46.0	0.0	46.0	0.0	46.0
546400	Rent Of Land & Buildings	127.7	79.7	127.7	0.0	127.7	0.0	127.7
546500	Rent Of Equipment	6.2	6.2	6.2	0.0	6.2	0.0	6.2
546600	Communications	17.0	15.8	22.0	0.0	22.0	0.0	22.0
546610	DOIT Telecommunications	18.2	32.2	17.2	0.0	39.6	0.0	39.6
546700	Subscriptions/Dues/License Fee	69.9	22.9	80.0	0.0	94.0	0.0	94.0
546800	Employee Training & Education	5.5	12.9	45.0	0.0	45.0	0.0	45.0
546900	Advertising	1.0	1.0	1.0	0.0	1.0	0.0	1.0
547900	Miscellaneous Expense	0.0	1.7	0.0	0.0	0.0	0.0	0.0
547999	Request to Pay Prior Year	0.0	0.8	0.0	0.0	0.0	0.0	0.0
549600	Employee O/S Mileage & Fares	5.0	9.7	25.0	0.0	25.0	0.0	25.0
549700	Employee O/S Meals & Lodging	8.0	11.2	35.0	0.0	35.0	0.0	35.0
400	Other	1,000.0	472.4	1,074.1	0.0	1,232.4	0.0	1,232.4
TOTAL EXPENSE		9,717.8	9,857.8	10,477.6	10,260.6	10,983.2	735.0	11,718.2
810	Permanent	64.00	0.00	65.00	65.00	65.00	5.00	70.00
810	Permanent	64.00	0.00	65.00	65.00	65.00	5.00	70.00
TOTAL FTE POSITIONS		64.00	0.00	65.00	65.00	65.00	5.00	70.00

State of New Mexico
Rate Report - Selected Line Items for Rates
(Dollars in Thousands)

			-----FY 2027-----						
Org Unit	Line		2024-25	2025-26	Request		Recommendation		Opbud
			Actuals	OpBud	Base	Expansion	Base	Expansion	
21500 P215 Court of Appeals	521410	GSD Work Comp Insur Premium	3.74	3.7	4.5	0	0	0.0	0.0
	521500	Unemployment Comp Premium	0	0	7.6	0	0	0.0	0.0
	521600	Employee Liability Ins Premium	6.5	6.5	21	0	0	0.0	0.0
	535400	Audit Services	16.8	12	20	0	0	0.0	0.0
	542700	Transp - Transp Insurance	0.01	0.1	0	0	0	0.0	0.0
	543400	Maint - Property Insurance	0	0.1	0.1	0	0	0.0	0.0
	545710	DOIT HCM Assessment Fees	20.99	22.4	24.4	0	0	0.0	0.0
	546610	DOIT Telecommunications	32.24	17.2	39.6	0	0	0.0	0.0
21500	P215	Court of Appeals	80.28	62	117.2	0	0	0.0	0.0
			80.28	62	117.2	0	0	0	0.0

State of New Mexico
S-13 Line Items by Business Unit Expenditures
(Dollars in Thousands)

BusUnit	Line Item	2024-25	2025-26	Request		Recommendation		Opbud
		Actuals	Opbud	Base	Expansion	Base	Expansion	
21500	P215-R Court of Appeals							
	520100 Exempt Perm Positions P/T&F/T	6,999.27	6,645.6	6,645.6	345.1	0	0	0.0
	520200 Term Positions	0.48	0	0	0	0	0	0.0
	520700 Overtime & Other Premium Pay	8.18	0	0	0	0	0	0.0
	520800 Annl & Comp Paid At Separation	49.93	0	0	0	0	0	0.0
	521100 Group Insurance Premium	412.6	768.8	1,085.2	60.2	0	0	0.0
	521200 Retirement Contributions	1,211.77	1,254.2	1,254.2	66.5	0	0	0.0
	521300 F I C A	488.17	498.4	498.4	26.5	0	0	0.0
	521400 Workers' Comp Assessment Fee	0.55	0.6	0.6	0	0	0	0.0
	521410 GSD Work Comp Insur Premium	3.74	3.7	4.5	0	0	0	0.0
	521500 Unemployment Comp Premium	0	0	7.6	0	0	0	0.0
	521600 Employee Liability Ins Premium	6.5	6.5	21	0	0	0	0.0
	521700 RHC Act Contributions	147.33	130.7	130.7	6.7	0	0	0.0
	535200 Professional Services	183.21	53	53	230	0	0	0.0
	535300 Other Services	17.72	30	30	0	0	0	0.0
	535400 Audit Services	16.8	12	20	0	0	0	0.0
	535600 IT Services	3.07	0	0	0	0	0	0.0
	542100 Employee I/S Mileage & Fares	10.48	26	26	0	0	0	0.0
	542200 Employee I/S Meals & Lodging	4	30	30	0	0	0	0.0
	542700 Transp - Transp Insurance	0.01	0.1	0	0	0	0	0.0
	543100 Maint - Grounds & Roadways	13.58	3.6	3.6	0	0	0	0.0
	543200 Maint - Furn, Fixt, Equipment	1.15	30	30	0	0	0	0.0
	543300 Maint - Buildings & Structures	91.13	274	394	0	0	0	0.0
	543400 Maint - Property Insurance	0	0.1	0.1	0	0	0	0.0
	543500 Maint - Supplies	11.78	15	15	0	0	0	0.0
	543700 Maintenance Services	0	5	5	0	0	0	0.0
	543830 IT HW/SW Agreements	20.75	15	15	0	0	0	0.0
	543900 Other Maintenance	0	5	5	0	0	0	0.0
	544000 Supply Inventory IT	9.74	55.3	55.3	0	0	0	0.0
	544100 Supplies-Office Supplies	8.85	62.7	62.7	0	0	0	0.0
	544200 Supplies-Medical, Lab, Personal	1.18	3	3	0	0	0	0.0
	544900 Supplies-Inventory Exempt	2.3	4.6	4.6	0	0	0	0.0
	545600 Reporting & Recording	6.78	30	30	0	0	0	0.0

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

545710	DOIT HCM Assessment Fees	20.99	22.4	24.4	0	0	0	0.0	
545900	Printing & Photo Services	3.44	2.5	2.5	0	0	0	0.0	
546100	Postage & Mail Services	0.21	0.7	0.7	0	0	0	0.0	
546310	Utilities - Sewer/Garbage	7.81	12	12	0	0	0	0.0	
546320	Utilities - Electricity	24.37	38	38	0	0	0	0.0	
546330	Utilities - Water	19.95	34	34	0	0	0	0.0	
546340	Utilities - Natural Gas	23.62	46	46	0	0	0	0.0	
546400	Rent Of Land & Buildings	79.67	127.7	127.7	0	0	0	0.0	
546500	Rent Of Equipment	6.18	6.2	6.2	0	0	0	0.0	
546600	Communications	15.77	22	22	0	0	0	0.0	
546610	DOIT Telecommunications	32.24	17.2	39.6	0	0	0	0.0	
546700	Subscriptions/Dues/License Fee	22.93	80	94	0	0	0	0.0	
546800	Employee Training & Education	12.87	45	45	0	0	0	0.0	
546900	Advertising	1.02	1	1	0	0	0	0.0	
547900	Miscellaneous Expense	1.67	0	0	0	0	0	0.0	
547999	Request to Pay Prior Year	0.79	0	0	0	0	0	0.0	
549600	Employee O/S Mileage & Fares	9.74	25	25	0	0	0	0.0	
549700	Employee O/S Meals & Lodging	11.17	35	35	0	0	0	0.0	
Subtotal for:	21500 P215-R Court of Appeals		10,025.48	10,477.6	10,983.2	735	0	0	0.0
21500			10,025.48	10,477.6	10,983.2	735	0	0	0.0

Totals by Line Item

BusUnit	Line Item	2024-25	2025-26	Request		Recommendation		Opbud
		Actuals	Opbud	Base	Expansion	Base	Expansion	
21500	520100 Exempt Perm Positions P/T&F/T	6,999.27	6,645.6	6,645.6	345.1	0	0	0.0
	520200 Term Positions	0.48	0	0	0	0	0	0.0
	520700 Overtime & Other Premium Pay	8.18	0	0	0	0	0	0.0
	520800 Annl & Comp Paid At Separation	49.93	0	0	0	0	0	0.0
	521100 Group Insurance Premium	412.6	768.8	1,085.2	60.2	0	0	0.0
	521200 Retirement Contributions	1,211.77	1,254.2	1,254.2	66.5	0	0	0.0
	521300 F I C A	488.17	498.4	498.4	26.5	0	0	0.0

State of New Mexico
S-13 Line Items by Business Unit Expenditures
(Dollars in Thousands)

521400	Workers' Comp Assessment Fee	0.55	0.6	0.6	0	0	0	0.0
521410	GSD Work Comp Insur Premium	3.74	3.7	4.5	0	0	0	0.0
521500	Unemployment Comp Premium	0	0	7.6	0	0	0	0.0
521600	Employee Liability Ins Premium	6.5	6.5	21	0	0	0	0.0
521700	RHC Act Contributions	147.33	130.7	130.7	6.7	0	0	0.0
535200	Professional Services	183.21	53	53	230	0	0	0.0
535300	Other Services	17.72	30	30	0	0	0	0.0
535400	Audit Services	16.8	12	20	0	0	0	0.0
535600	IT Services	3.07	0	0	0	0	0	0.0
542100	Employee I/S Mileage & Fares	10.48	26	26	0	0	0	0.0
542200	Employee I/S Meals & Lodging	4	30	30	0	0	0	0.0
542700	Transp - Transp Insurance	0.01	0.1	0	0	0	0	0.0
543100	Maint - Grounds & Roadways	13.58	3.6	3.6	0	0	0	0.0
543200	Maint - Furn, Fixt, Equipment	1.15	30	30	0	0	0	0.0
543300	Maint - Buildings & Structures	91.13	274	394	0	0	0	0.0
543400	Maint - Property Insurance	0	0.1	0.1	0	0	0	0.0
543500	Maint - Supplies	11.78	15	15	0	0	0	0.0
543700	Maintenance Services	0	5	5	0	0	0	0.0
543830	IT HW/SW Agreements	20.75	15	15	0	0	0	0.0
543900	Other Maintenance	0	5	5	0	0	0	0.0
544000	Supply Inventory IT	9.74	55.3	55.3	0	0	0	0.0
544100	Supplies-Office Supplies	8.85	62.7	62.7	0	0	0	0.0
544200	Supplies-Medical,Lab,Personal	1.18	3	3	0	0	0	0.0
544900	Supplies-Inventory Exempt	2.3	4.6	4.6	0	0	0	0.0
545600	Reporting & Recording	6.78	30	30	0	0	0	0.0
545710	DOIT HCM Assessment Fees	20.99	22.4	24.4	0	0	0	0.0
545900	Printing & Photo Services	3.44	2.5	2.5	0	0	0	0.0
546100	Postage & Mail Services	0.21	0.7	0.7	0	0	0	0.0
546310	Utilities - Sewer/Garbage	7.81	12	12	0	0	0	0.0
546320	Utilities - Electricity	24.37	38	38	0	0	0	0.0
546330	Utilities - Water	19.95	34	34	0	0	0	0.0
546340	Utilities - Natural Gas	23.62	46	46	0	0	0	0.0

State of New Mexico
S-13 Line Items by Business Unit Expenditures
(Dollars in Thousands)

546400	Rent Of Land & Buildings	79.67	127.7	127.7	0	0	0	0.0
546500	Rent Of Equipment	6.18	6.2	6.2	0	0	0	0.0
546600	Communications	15.77	22	22	0	0	0	0.0
546610	DOIT Telecommunications	32.24	17.2	39.6	0	0	0	0.0
546700	Subscriptions/Dues/License Fee	22.93	80	94	0	0	0	0.0
546800	Employee Training & Education	12.87	45	45	0	0	0	0.0
546900	Advertising	1.02	1	1	0	0	0	0.0
547900	Miscellaneous Expense	1.67	0	0	0	0	0	0.0
547999	Request to Pay Prior Year	0.79	0	0	0	0	0	0.0
549600	Employee O/S Mileage & Fares	9.74	25	25	0	0	0	0.0
549700	Employee O/S Meals & Lodging	11.17	35	35	0	0	0	0.0
Grand Total		10,025.48	10,477.6	10,983.2	735	0	0	0.0

Program Description:

The New Mexico Court of Appeals (Court or COA) serves as the State's intermediate appellate court. It reviews cases appealed from district courts, the Bernalillo metropolitan court, and certain administrative agencies. As part of its role within the judiciary, the COA ensures that trial court proceedings, hearings, and agency decisions comply with the law, providing an essential check in the legal process. With the exception of capital appeals, the Court hears all criminal and civil cases appealed from the district courts. The Court focuses on resolving disputes in a fair, just, and expeditious manner. The Court adjudicates appeals through published opinions, unpublished memorandum and summary calendar opinions, decisions, and orders. The beneficiary of the Court's decisions include the parties involved in the appeal, lower courts, members of the bar, various agencies, and the public. Appellate opinions settle individual cases, and if published, establish legal precedent that can affect the application of the law for pending cases and for future cases. The COA also seeks to protect the interests of litigants and the public, make the law clear, and provide the public with the information needed to use the court system. The Court disseminates opinions, maintains archived copies of case materials, and makes them publicly available. Litigants may seek the New Mexico Supreme Courts' discretionary review of the COA's opinions, both formal and informal.

Major Issues and Accomplishments:

In FY25, the COA achieved a disposition rate of 114%, one of the highest in recent history, by resolving 826 appeals while 722 new appeals were filed. This marks the seventh consecutive year in which the Court has maintained a disposition rate of 100% or higher. The Court reduced the number of fully briefed appeals awaiting a decision by 23% and decreased the total number of pending appeals by 13%, concluding FY25 with 130 pending general calendar appeals and 621 open appeals. The Court also reduced the average time to resolve appeals by 17% in civil appeals, from 392 days in FY24 to 323 days in FY25, and 22% in criminal appeals, from 418 days in FY24 to 355 days in FY25. The Court has continued its work on the criminal case pilot project to streamline appeals, collaborating with three district courts, the Law Office of the Public Defender, and the New Mexico Department of Justice. The Court continued its Mediation Program in FY25 that was successfully piloted during the second half of FY24. The Mediation Program offers mediation services to litigants at no charge by contracting with a Chief Mediator and retired judges. Since February 2024, 101 cases have been referred to mediation, 14 of which are still awaiting mediation or are in the mediation process, and seven of which have been removed from the program. Of the 78 cases where mediation is complete, 47 have settled resulting in a 60% success rate for mediated cases.

Overview of Request:

The COA's budget request is based on a review of expenditures from prior fiscal years, together with an analysis of current needs and performance goals. Additional FTEs are requested for the Clerk's Office, Paralegal Division, and Division of Appellate Court Attorneys to meet and exceed performance measures and ensure the efficient administration of the Court. The Court is also requesting permanent, recurring funding to support the contracted Mediation Program, which has been a success since it was piloted in February 2024. In addition, the Court seeks funding to address the rising cost of preventative maintenance and repairs to the Pamela B. Minzner building, operational costs, and IT subscriptions.

Programmatic Changes:

The COA continues to focus on increasing efficiency in processes and procedures to reduce the average time it takes to resolve appeals. Since February 2024, the Mediation Program has shown to be a cost-effective and timely way to resolve a portion of the Court's caseload. The Court is seeking to continue this Mediation Program in the upcoming fiscal years. The Court has continued its work on the criminal case pilot project to streamline appeals and reduce the time it takes to resolve a criminal appeal.

Base Budget Justification: The COA is requesting funding and 5.0 FTE for the Clerk's Office, Paralegal division, and the Division of Appellate Court Attorneys to meet and exceed performance measures, and ensure effective administration of the Court. The COA is requesting funding for the Court's contract Mediation Program, that was successfully piloted in February 2024, but has been funded by various non-recurring appropriations. Additional funding to address the rising costs of preventive maintenance and courthouse repairs, operational expenses, and IT subscriptions comprise the remainder of the Court's request.

REV EXP COMPARISON

(Dollars in Thousands)

21500 - Court of Appeals

P215 - Court of Appeals

	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES Totals	11,718.2	0.0	0.0	0.0	11,718.2
Personal services and employee benefits	10,152.8	0.0	0.0	0.0	10,152.8
Contractual services	333.0	0.0	0.0	0.0	333
Other	1,232.4	0.0	0.0	0.0	1,232.4
USES Total:	11,718.2	0.0	0.0	0.0	11,718.2
Net:	0.0	0.0	0.0	0.0	0.0

EB-1 Expansion Justifications
(Dollars in Thousands)

Mediation Program

Rank: 1

New Initiative	2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/ IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
<i>General Fund Transfers</i>	230.0	0.0	0.0	0.0	230.0	0.0
REVENUE, TRANSFERS	230.0	0.0	0.0	0.0	230.0	0.0
<i>Contractual services</i>	230.0	0.0	0.0	0.0	230.0	0.0
EXPENDITURES	230.0	0.0	0.0	0.0	230.0	0.0

Brief Description:

The COA is requesting funding to continue and expand the Mediation Program that the Court successfully piloted during the second half of FY24. This program consists of a contract Chief Mediator, procured through an RFP, and retired judge mediators. The Court utilized the GRO fund appropriation to fund the Mediation Program in FY25, and will continue to utilize the remainder of the GRO fund along with a one-time special appropriation in FY26.

The pilot Mediation Program enables the Court to offer mediation services to litigants free of charge. The program has allowed the Court to increase public access to justice and to more timely and efficiently resolve appeals. Since the start of the Mediation Program in February 2024, 101 cases have been referred to mediation, 14 cases are awaiting mediation, and seven have been removed from the program. Of the 78 cases mediated, 47 have settled, resulting in a 60% success rate.

This funding will allow the COA to continue to expand its services in FY27, providing the opportunity to offer mediation to more litigants and resolve a greater number of appeals more quickly.

Legislative Change:

Session Law Citation:

Legal Settlement:

Case Number or Citation:

Judicial Specialist 2

Rank: 2

New Initiative	2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/ IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
<i>General Fund Transfers</i>	80.3	0.0	0.0	0.0	80.3	0.0
REVENUE, TRANSFERS	80.3	0.0	0.0	0.0	80.3	0.0
<i>Personal services and employee t</i>	80.3	0.0	0.0	0.0	80.3	0.0
EXPENDITURES	80.3	0.0	0.0	0.0	80.3	0.0
<i>Permanent</i>	0	0	0	0	1	
FTEs	0	0	0	0	1	0

Brief Description:

Court of Appeals

State of New Mexico

BU PCode Department
 21500 P215 000000

EB-1 Expansion Justifications
 (Dollars in Thousands)

The Court is requesting funding and one FTE to hire an additional Judicial Specialist 2 position in the Santa Fe Clerk's Office. Following a series of turnovers in FY25, the Court identified a critical need for additional staffing in the Clerk's Office. The Clerk's Office is currently staffed by a Court Manager, a Judicial Specialist Supervisor, and three Judicial Specialists. The requested position would ensure adequate staffing to support efficient Clerk's Office operations and ensure the Santa Fe Clerk's Office can remain open to the public at all times in the event staff is out.

In addition, this position will enhance the Court's ability to meet performance measures by addressing delays in appeals caused by untimely transmissions of the record proper. In many cases, the Court cannot begin working on an appeal until the record proper is received. To resolve such delays, Clerk's Office staff must research each appeal to identify the reason for delay and the appropriate remedy, which often requires communication with attorneys, staff at other courts, and correspondence with parties. The addition of this Judicial Specialist 2 position in the Clerk's Office will strengthen the Clerk's Office by enabling it to address these issues proactively, which will reduce delays, ensuring better access to justice.

Legislative Change:

Session Law Citation: _____

Legal Settlement:

Case Number or Citation: _____

Business Specialist 2

Rank: 3

New Initiative	2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
General Fund Transfers	98.2	0.0	0.0	0.0	98.2	0.0
REVENUE, TRANSFERS	98.2	0.0	0.0	0.0	98.2	0.0
Personal services and employee b	98.2	0.0	0.0	0.0	98.2	0.0
EXPENDITURES	98.2	0.0	0.0	0.0	98.2	0.0
Permanent	0	0	0	0	1	
FTEs	0	0	0	0	1	0

Brief Description:

The Court is requesting funding and one (1) FTE to hire a Business Specialist 2 who will support the Court's HR Administrator Senior and provide back-up fiscal and administrative support. In FY26, the Court will bring all HR-related duties and operations in-house from AOCHRD, which had been supporting the COA's HR operations. Given that the COA uniquely has twenty (20) law clerk positions that typically turn over every one or two years, the Business Specialist 2 will play a critical role in assisting with the management of the high volume of hirings, separations, and training.

In addition, the Business Specialist 2 will provide essential administrative support and serve as a back-up for the fiscal functions of the Court. Due to budgetary constraints in recent years, the Court has been unable to maintain a consistent administrative team, which has limited its ability to efficiently manage the Court's administrative responsibilities. The addition of this position will help meet the Court's operational needs and enhance its capacity to effectively serve the public.

Legislative Change:

Session Law Citation: _____

Legal Settlement:

Case Number or Citation: _____

EB-1 Expansion Justifications
(Dollars in Thousands)

Appellate Technical Legal Editor - DACA

Rank: 4

New Initiative	2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/ IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
General Fund Transfers	123.1	0.0	0.0	0.0	123.1	0.0
REVENUE, TRANSFERS	123.1	0.0	0.0	0.0	123.1	0.0
Personal services and employee t	123.1	0.0	0.0	0.0	123.1	0.0
EXPENDITURES	123.1	0.0	0.0	0.0	123.1	0.0
Permanent	0	0	0	0	1	
FTEs	0	0	0	0	1	0

Brief Description:

The COA is requesting funding and one (1) FTE to hire an Appellate Technical Legal Editor (ATLE) for the Division of Appellate Court Attorneys (DACA). DACA currently has one ATLE and sixteen (16) attorneys. The current DACA ATLE enters data and updates spreadsheets as well as Odyssey for the assigning, processing, and tracking of appeals. In addition to these duties, the DACA ATLE processes every case sent to chambers by the Division and files most of the Court's orders and notices. In FY25, the DACA ATLE filed a total of 831 orders and notices. The addition of another ATLE will enhance the processing and tracking of case work from the sixteen (16) attorneys and help prevent unnecessary delays.

Legislative Change:

Session Law Citation:

Legal Settlement:

Case Number or Citation:

Appellate Technical Legal Editor - Paralegal

Rank: 5

New Initiative	2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/ IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
General Fund Transfers	123.1	0.0	0.0	0.0	123.1	0.0
REVENUE, TRANSFERS	123.1	0.0	0.0	0.0	123.1	0.0
Personal services and employee t	123.1	0.0	0.0	0.0	123.1	0.0
EXPENDITURES	123.1	0.0	0.0	0.0	123.1	0.0
Permanent	0	0	0	0	1	
FTEs	0	0	0	0	1	0

Brief Description:

Court of Appeals

State of New Mexico

BU PCode Department
21500 P215 000000

EB-1 Expansion Justifications
(Dollars in Thousands)

The COA is requesting funding and one (1) FTE to hire an Appellate Technical Legal Editor (ATLE) for the Paralegal Division, which currently consists of three (3) ATLEs. The Paralegal Division performs the captioning, formatting, editing, and technical review of legal and record citations in all formal and memorandum opinions issued by the Court. The Paralegal Division also assists in filing all formal and memorandum opinions in the Court for cases from both the chambers and the summary calendar. All of these duties are currently completed solely by the three (3) ATLEs for the work of ten (10) judges' chambers, and sixteen (16) attorneys. In FY25, the Court produced 495 opinions.

The ATLE position for the Paralegal Division will ensure that opinions are adequately tech'ed, filed without delay, and coverage is provided when necessary.

Legislative Change: ___

Session Law Citation:

Legal Settlement: ___

Case Number or Citation:

Judicial Specialist 2

Rank: 6

Table with 7 columns: New Initiative, 2026-27 GF Sources, 2026-27 OSF Sources, 2026-27 ISF/IAT Sources, 2026-27 FF Sources, 2026-27 Total Request, 2026-27 Exec Recommendation. Rows include General Fund Transfers, REVENUE, TRANSFERS, Personal services and employee t, EXPENDITURES, Permanent, and FTEs.

Brief Description:

The Court is requesting funding and one FTE to hire an additional Judicial Specialist 2 position in the Albuquerque Clerk's Office. Following a series of turnovers in FY25, the Court identified a critical need for additional staffing in the Clerk's Office. The Clerk's Office is currently staffed by a Court Manager, a Judicial Specialist Supervisor, and three Judicial Specialists. The requested position would ensure adequate staffing to support efficient Clerk's Office operations.

In addition, this position will enhance the Court's ability to meet performance measures by addressing delays in appeals caused by untimely transmissions of the record proper. In many cases, the Court cannot begin working on an appeal until the record proper is received. To resolve such delays, Clerk's Office staff must research each appeal to identify the reason for delay and the appropriate remedy, which often requires communication with attorneys, staff at other courts, and correspondence with parties. The addition of this Judicial Specialist 2 position in the Clerk's Office will strengthen the Clerk's Office by enabling it to address these issues proactively, which will reduce delays, ensuring better access to justice.

Legislative Change: ___

Session Law Citation:

Legal Settlement: ___

Case Number or Citation:

Court of Appeals

BU PCode Department
21500 P215 000000

State of New Mexico

EB-2 Expansion Fiscal Summary
(Dollars in Thousands)

Mediation Program

Rank: 1

		2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/ IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
111	General Fund Transfers	230.0	0.0	0.0	0.0	230.0	0.0
REVENUE, TRANSFERS		230.0	0.0	0.0	0.0	230.0	0.0
300	Contractual services	230.0	0.0	0.0	0.0	230.0	0.0
EXPENDITURES		230.0	0.0	0.0	0.0	230.0	0.0

0.0

Judicial Specialist 2

Rank: 2

		2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/ IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
111	General Fund Transfers	80.3	0.0	0.0	0.0	80.3	0.0
REVENUE, TRANSFERS		80.3	0.0	0.0	0.0	80.3	0.0
200	Personal services and employee benefits	80.3	0.0	0.0	0.0	80.3	0.0
EXPENDITURES		80.3	0.0	0.0	0.0	80.3	0.0
810	Permanent	0	0	0	0	1	0.0
FTEs		0	0	0	0	1	0

Business Specialist 2

Rank: 3

		2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/ IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
111	General Fund Transfers	98.2	0.0	0.0	0.0	98.2	0.0
REVENUE, TRANSFERS		98.2	0.0	0.0	0.0	98.2	0.0
200	Personal services and employee benefits	98.2	0.0	0.0	0.0	98.2	0.0
EXPENDITURES		98.2	0.0	0.0	0.0	98.2	0.0
810	Permanent	0	0	0	0	1	0.0
FTEs		0	0	0	0	1	0

Appellate Technical Legal Editor - DACA

Rank: 4

		2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/ IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
111	General Fund Transfers	123.1	0.0	0.0	0.0	123.1	0.0
REVENUE, TRANSFERS		123.1	0.0	0.0	0.0	123.1	0.0

Court of Appeals

State of New Mexico

BU PCode Department
21500 P215 000000

EB-2 Expansion Fiscal Summary
(Dollars in Thousands)

200	Personal services and employee benefits	123.1	0.0	0.0	0.0	123.1	0.0
EXPENDITURES		123.1	0.0	0.0	0.0	123.1	0.0
810	Permanent	0	0	0	0	1	0.0
FTEs		0	0	0	0	1	0

Appellate Technical Legal Editor - Paralegal

Rank: 5

		2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
111	General Fund Transfers	123.1	0.0	0.0	0.0	123.1	0.0
REVENUE, TRANSFERS		123.1	0.0	0.0	0.0	123.1	0.0
200	Personal services and employee benefits	123.1	0.0	0.0	0.0	123.1	0.0
EXPENDITURES		123.1	0.0	0.0	0.0	123.1	0.0
810	Permanent	0	0	0	0	1	0.0
FTEs		0	0	0	0	1	0

Judicial Specialist 2

Rank: 6

		2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
111	General Fund Transfers	80.3	0.0	0.0	0.0	80.3	0.0
REVENUE, TRANSFERS		80.3	0.0	0.0	0.0	80.3	0.0
200	Personal services and employee benefits	80.3	0.0	0.0	0.0	80.3	0.0
EXPENDITURES		80.3	0.0	0.0	0.0	80.3	0.0
810	Permanent	0	0	0	0	1	0.0
FTEs		0	0	0	0	1	0

Court of Appeals

State of New Mexico

BU PCode Department
21500 P215 000000

EB-3 Expansion Line Item Detail
(Dollars in Thousands)

Mediation Program

Rank: 1

		2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
535200	Professional Services	230.0	0.0	0.0	0.0	230.0	0.0
300	Contractual services	230.0	0.0	0.0	0.0	230.0	0.0
Total for Mediation Program		230.0	0.0	0.0	0.0	230.0	0.0

Judicial Specialist 2

Rank: 2

		2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
520100	Exempt Perm Positions P/T&F/T	52.9	0.0	0.0	0.0	52.9	0.0
521100	Group Insurance Premium	12.1	0.0	0.0	0.0	12.1	0.0
521200	Retirement Contributions	10.2	0.0	0.0	0.0	10.2	0.0
521300	F I C A	4.1	0.0	0.0	0.0	4.1	0.0
521700	RHC Act Contributions	1.0	0.0	0.0	0.0	1.0	0.0
200	Personal services and employee benefits	80.3	0.0	0.0	0.0	80.3	0.0
Total for Judicial Specialist 2		80.3	0.0	0.0	0.0	80.3	0.0

Business Specialist 2

Rank: 3

		2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
520100	Exempt Perm Positions P/T&F/T	66.9	0.0	0.0	0.0	66.9	0.0
521100	Group Insurance Premium	12.0	0.0	0.0	0.0	12.0	0.0
521200	Retirement Contributions	12.9	0.0	0.0	0.0	12.9	0.0
521300	F I C A	5.1	0.0	0.0	0.0	5.1	0.0
521700	RHC Act Contributions	1.3	0.0	0.0	0.0	1.3	0.0
200	Personal services and employee benefits	98.2	0.0	0.0	0.0	98.2	0.0
Total for Business Specialist 2		98.2	0.0	0.0	0.0	98.2	0.0

Appellate Technical Legal Editor - DACA

Rank: 4

		2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
520100	Exempt Perm Positions P/T&F/T	86.2	0.0	0.0	0.0	86.2	0.0
521100	Group Insurance Premium	12.0	0.0	0.0	0.0	12.0	0.0
521200	Retirement Contributions	16.6	0.0	0.0	0.0	16.6	0.0
521300	F I C A	6.6	0.0	0.0	0.0	6.6	0.0
521700	RHC Act Contributions	1.7	0.0	0.0	0.0	1.7	0.0
200	Personal services and employee benefits	123.1	0.0	0.0	0.0	123.1	0.0

EB-3 Expansion Line Item Detail
(Dollars in Thousands)

Total for Appellate Technical Legal Editor - DACA	123.1	0.0	0.0	0.0	123.1	0.0
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Appellate Technical Legal Editor - Paralegal Rank: 5

	2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
520100 Exempt Perm Positions P/T&F/T	86.2	0.0	0.0	0.0	86.2	0.0
521100 Group Insurance Premium	12.0	0.0	0.0	0.0	12.0	0.0
521200 Retirement Contributions	16.6	0.0	0.0	0.0	16.6	0.0
521300 F I C A	6.6	0.0	0.0	0.0	6.6	0.0
521700 RHC Act Contributions	1.7	0.0	0.0	0.0	1.7	0.0
200 Personal services and employee benefits	123.1	0.0	0.0	0.0	123.1	0.0

Total for Appellate Technical Legal Editor - Paralegal	123.1	0.0	0.0	0.0	123.1	0.0
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Judicial Specialist 2 Rank: 6

	2026-27 GF Sources	2026-27 OSF Sources	2026-27 ISF/IAT Sources	2026-27 FF Sources	2026-27 Total Request	2026-27 Exec Recommendation
520100 Exempt Perm Positions P/T&F/T	52.9	0.0	0.0	0.0	52.9	0.0
521100 Group Insurance Premium	12.1	0.0	0.0	0.0	12.1	0.0
521200 Retirement Contributions	10.2	0.0	0.0	0.0	10.2	0.0
521300 F I C A	4.1	0.0	0.0	0.0	4.1	0.0
521700 RHC Act Contributions	1.0	0.0	0.0	0.0	1.0	0.0
200 Personal services and employee benefits	80.3	0.0	0.0	0.0	80.3	0.0

Total for Judicial Specialist 2	80.3	0.0	0.0	0.0	80.3	0.0
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Agency Expansion Request Justification

New Mexico agencies making significant requests to expand agency budgets, other than workload changes, or for large special appropriations that appear to expand an agency’s recurring budget are being asked to assess the proposals and report on their purpose, potential for success, and plans for implementation and accountability in accordance with the [Budget Guidelines of the New Mexico Legislative Finance Committee \(LFC\)](#) and LFC's [Legislating for Results Framework](#).

1 Program Premise

What public problem does this program seek to address? How will this program address the problem? Does the proposed program link to a goal in the agency's strategic plan?

What is the extent of the problem stated in numerical, geographic, and equity terms? What portion of the total need identified does this program seek to address?

2 Needs Assessment

3 Program Description

What specific activities in the program will achieve these expected program outcomes? What are costs per person or activity? Once the program is fully operational, what are the estimated ongoing annual costs?

Is the program based on evidence or research or a promising practice? Will it need formal evaluation?

4 Research and Evidence

5 Implementation Plan

What activities are needed to implement the program? How much will it cost? What is the timeline for each startup activity?

Will the program be implemented with equity and fidelity? Do you have a checklist of the program components need to achieve the impacts?

6 Fidelity Plan

7 Measurement and Evaluation

What specific outcomes are expected? What are key performance measures? How often will the program be measured and evaluated?

Agency and Expansion Request Information

Agency: Court of Appeals

Short Title of Request: Mediation Program

Point of contact for follow-up information:

Name: Mark H. Reynolds

Title: Chief Appellate Court Clerk

Phone: (505) 476-0039

E-Mail: coamhr@nmcourts.gov

Is the requested expansion solely the result of a workload change? No

If yes, no further information is needed. If no, please provide narrative responses addressing item below.

1. Program Premise

In this section, provide information describing the problem this funding is proposed to address.

- a. Why is this expansion needed and what problem or need it is attempting to address?

The Court of Appeals (COA) Mediation Program was successfully piloted during the second half of FY24. The COA is continuing the program in FY25 and FY26 through the utilization of GRO funds and a one-time special appropriation. The expansion request for \$230.0K for our Mediation Program will allow the COA the opportunity to continue and expand the no cost mediation services to more litigants and resolve a larger number of cases more quickly in FY27 and future fiscal years.

- b. How does this request differ from existing programming?

The COA currently does not have existing funding within our base budget to fund the Mediation Program. The Mediation Program was piloted with Junior Bill funds and is currently funded by GRO funds and a one-time special appropriation. The COA eliminated its mediation program in FY19 when our in-house mediator departed the Court and the position was not filled due to lack of available funds. The current pilot program, which consists of a Chief Mediator, procured through an RFP, and retired judge mediators, has allowed the COA to offer meditation services to litigants at no cost to them.

- c. How does the requested program fit into the agency's strategic plan?

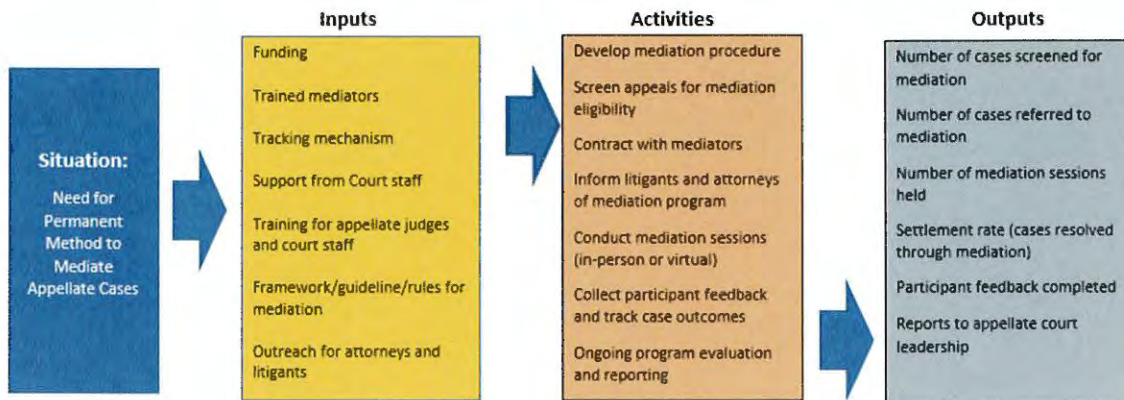
The Mediation Program has helped and will continue to help the Court achieve a fundamental goal that is aligned with the Judiciary's priority of ensuring public access to justice and more timely and efficient resolution of appeals.

- d. Has the agency developed a logic model describing the agency's theory of change?

Yes

- e. If yes, please provide a copy of the logic model as a picture below or as an additional attachment with the form as part of the agency's submission in BFM. If no, please contact your LFC or DFA analyst for assistance in developing a logic model.

Court of Appeals Mediation Program



Outcomes

SHORT TERM

- Increased awareness of mediation option
- Reduced pending cases through early settlement
- Improved party satisfaction with appellate process
- Development of best practices tailored to appellate mediation

INTERMEDIATE

- Consistent use of mediation in appropriate cases
- Reduced time to disposition for mediated appeals
- Lower litigation costs for parties
- Increase court efficiency through more effective processes

LONG TERM

- Sustainable reduction in case inventory
- Increased public trust in the appellate judiciary
- Enhanced access to justice through faster, less adversarial resolution
- Contribution to a culture of efficiency within the legal system

2. Needs Assessment

In this section, provide specifics on the extent of the problem this proposal proposes to solve.

- a. What is the extent of the problem to be addressed?

The Mediation Program allows for the COA to provide mediation services to litigants at no cost to them, and allows for more timely and efficient resolution of appeals for less cost than an additional full-time judge and staff.

- b. What is the total statewide need in numerical or geographic terms? If applicable, this may include a description and analysis of historically unserved or underserved populations.

The COA serves as the State's intermediate appellate court. It reviews cases appealed from district courts, the Bernalillo Metropolitan Court, and certain administrative agencies. The Mediation Program is applicable to cases statewide.

- c. What percentage of the previously identified total statewide need does this request seek to address?

N/A

3. Program Description

In this section, provide information detailing activities, costs, and benefits of the proposal.

- a. How much is the agency's request for FY27 and from what source is the agency requesting additional funding?

The COA is requesting \$230.0K of GF as part of the Court's recurring budget to continue and expand the mediation program in FY27.

- b. Provide a list of specific activities that will be carried out if this request is granted.

If the request is granted, the contracted Chief Mediator will continue to screen cases to determine if they are possible candidates for mediation and then contact the parties to offer mediation services and gauge their interest in mediation. The cases will be assigned to the Chief Mediator or to a retired judge mediator by the Chief Mediator.

- c. Provide a cost per unit for the funding (such as the cost per individual or cost per activity).

Most mediations are handled by the Chief Mediator, at an hourly rate of \$150.00, or a retired judge, at an hourly rate of \$97.41 (the pro tem rate).

- d. If available and applicable, provide a benefit-to-cost ratio for this program (the total monetized benefits divided by total costs).

In FY26, the Mediation Program is projected to cost about \$205.0K. The cost of a full-time judge and two law clerks is estimated at \$450.0K to \$500.0K. Since the inception of the Mediation program, 101 cases have been referred to mediation. 14 cases are awaiting mediation or are in the mediation process, and 7 have been removed from the program. Of the 78 cases where mediation is complete, 47 have settled resulting in a 60% success rate for mediated cases at a cost less than a full-time judge and two law clerks.

- e. Does the agency anticipate additional increases above the FY26 request will be needed in future years to continue to operate the program? If so, please describe these additional expenses and projections of future financial needs.

The COA will address any additional increases in future years after FY27 by evaluating the expansion of the Mediation program each year.

4. Research and Evidence Categorization

In this section, provide information regarding the evidence and research supporting your request.

- a. As defined in [New Mexico's Accountability in Government Act](#), specify whether your program is evidence-based, research-based, a promising program or practice, or none of the above.

Evidence-Based - Based on program results funded by temporary funding.

- b. Please provide any references or links to relevant research supporting your categorization. For example, sources may include published research or categorization provided by [clearinghouse databases](#).

N/A

- c. How will you evaluate the program to confirm your categorization?

The COA will continue collecting data regarding the mediation program's success rate and its cost. This will allow the COA to determine whether the program remains cost-effective.

5. Implementation Plan

In this section, describe all activities related to implementation of your proposal (What, when, where, who, and how) by addressing the following items:

- a. What are the training and startup requirements for the proposed program?

The Mediation Program currently consists of a contract Chief Mediator, procured through an RFP, and retired judge mediators. As part of the Mediation program requirements, the Chief Mediator and mediators are approved by members of the Court. Each mediator in the program must have relevant experience, be an established mediator, and maintain malpractice insurance.

- b. Provide an estimated timeline for implementation of activities. Include planned benchmarks, milestones, and a target date for full implementation. If the request includes new FTE, provide your current vacancy rate and plan for recruitment.

The mediation program has been fully implemented, with temporary funding, since FY24. The COA is not requesting a new FTE.

6. Fidelity Plan

In this section, provide information regarding how you will ensure your proposal is delivered as intended.

- a. Describe key components critical to the success of your program.

Having an experienced Chief Mediator and experienced mediators, as well as the trust of the legal community are key components to the program's success. The funding of the Mediation Program is necessary to ensure its continued success as an established division of the Court of Appeals. It is also critical to have a supervisory judge familiar with all aspects of the program to oversee the program, enter orders, and maintain ongoing policies and procedures.

- b. Provide a checklist or specific process metrics you will use to ensure component parts are implemented, including equity if applicable.

The key personnel are already in place at the Court of Appeals and potential future mediators are screened by the Chief Mediator and the members of the Court for suitability to serve in that role. The program has sought out mediators with various areas of expertise and backgrounds to ensure litigants from all backgrounds and cases in all areas of law can access an appropriate mediator. In order to ensure the greatest access, the AOC has been providing interpreters where needed and the State Bar of New Mexico has provided free space for in-person mediations. The public and the legal community are made aware of the program through the Court's website, through presentations at legal events and CLE's, and through the outreach done during the screening process.

7. Measurement and Evaluation Plan

In this section, provide information about measuring outcomes and the impact of your proposal.

- a.** What measurable outcome is the agency trying to achieve with the requested expansion?

The requested expansion will allow the program to continue and increase the number of cases mediated and/or allow the Chief mediator to spend more time following-up on non-settled cases and screening atypical cases (such as criminal).

- b.** Will the requested program affect any existing performance measures?

Yes

- i.** If yes, which performance measures will be affected?

The successful mediation of appeals will assist the Court of Appeals in achieving legislative performance measures. Resolving appeals in the Mediation Program not only reduces the Court's inventory of cases, thereby reducing the number of cases awaiting assignment, but reduces the Court's overall average days to disposition.

- c.** What program outputs will the agency measure?

The disposition of cases in the Mediation Program are measured in the same manner as they would be if disposed of in the normal course of appellate proceedings in the Court. As discussed above, the number of cases resolved in mediation are measured against the resources that would be required if the appeal had proceeded through the Court's traditional channels.

- d.** What efficiency metrics will the agency monitor?

The disposition of cases in the Mediation Program are measured in the same manner as they would be if disposed of in the normal course of appellate proceedings in the Court. As discussed above, the number of cases resolved in mediation are measured against the resources that would be required if the appeal had proceeded through the Court's traditional channels.

- e.** Does the agency have baseline data for the proposed measures?

Yes

- i.** If yes, please provide baseline data.

The Court annually collects and reports data on its number of cases resolved and overall average days to disposition. The current Mediation Program has been operating since February 2024 and has had 101 cases referred to the program, 78 cases where mediation is complete, and 47 cases have settled. Future performance of the program is based on number of cases filed and number of cases appropriate for mediation. Although the Court cannot determine the future number of cases settled, the Mediation Program has so far shown potential to be a cost-effective means of resolving cases.

- ii.** If no, when and how does the agency anticipate collecting baseline data?

- f.** How often will the agency collect and report on these performance metrics?

The Court collects data throughout the year to report the results of the Mediation Program in conjunction with the Court's performance each fiscal year.

g. How do you plan to share the results of your program with the public and the Legislature?

The Court currently includes the results of the Mediation Program with its overall statistics. However, the data collected for results of the Mediation Program can be extracted and reported separately with legislative performance measures each fiscal year. Additionally, results can be published annually on the Court of Appeals' website.



Agency Expansion Request Justification

New Mexico agencies making significant requests to expand agency budgets, other than workload changes, or for large special appropriations that appear to expand an agency's recurring budget are being asked to assess the proposals and report on their purpose, potential for success, and plans for implementation and accountability in accordance with the [Budget Guidelines of the New Mexico Legislative Finance Committee \(LFC\)](#) and LFC's [Legislating for Results Framework](#).

1 Program Premise

What public problem does this program seek to address? How will this program address the problem? Does the proposed program link to a goal in the agency's strategic plan?

What is the extent of the problem stated in numerical, geographic, and equity terms? What portion of the total need identified does this program seek to address?

2 Needs Assessment

3 Program Description

What specific activities in the program will achieve these expected program outcomes? What are costs per person or activity? Once the program is fully operational, what are the estimated ongoing annual costs?

Is the program based on evidence or research or a promising practice? Will it need formal evaluation?

4 Research and Evidence

5 Implementation Plan

What activities are needed to implement the program? How much will it cost? What is the timeline for each startup activity?

Will the program be implemented with equity and fidelity? Do you have a checklist of the program components need to achieve the impacts?

6 Fidelity Plan

7 Measurement and Evaluation

What specific outcomes are expected? What are key performance measures? How often will the program be measured and evaluated?

Agency and Expansion Request Information

Agency: Court of Appeals

Short Title of Request: Judicial Specialist 2

Point of contact for follow-up information:

Name: Mark H. Reynolds

Title: Chief Appellate Court Clerk

Phone: (505) 476-0039

E-Mail: coamhr@nmcourts.gov

Is the requested expansion solely the result of a workload change? Yes

If yes, no further information is needed. If no, please provide narrative responses addressing item below.

The requested expansion is for one (1) FTE to hire an additional Judicial Specialist 2 in the Court of Appeals Santa Fe Clerk's Office. The Court has identified a critical need for additional staffing in the Clerk's Office to ensure adequate staffing is available and to ensure the Santa Fe Clerk's Office can remain open to the public in the event of an employee is out. Also, the additional position will allow the Clerk's Office to proactively review, monitor, and track cases to ensure the record proper is transmitted timely to the COA. This will support the Court's objective to meet and exceed performance measures.



Agency Expansion Request Justification

New Mexico agencies making significant requests to expand agency budgets, other than workload changes, or for large special appropriations that appear to expand an agency’s recurring budget are being asked to assess the proposals and report on their purpose, potential for success, and plans for implementation and accountability in accordance with the [Budget Guidelines of the New Mexico Legislative Finance Committee \(LFC\)](#) and LFC's [Legislating for Results Framework](#).

1 Program Premise

What public problem does this program seek to address? How will this program address the problem? Does the proposed program link to a goal in the agency's strategic plan?

What is the extent of the problem stated in numerical, geographic, and equity terms? What portion of the total need identified does this program seek to address?

2 Needs Assessment

3 Program Description

What specific activities in the program will achieve these expected program outcomes? What are costs per person or activity? Once the program is fully operational, what are the estimated ongoing annual costs?

Is the program based on evidence or research or a promising practice? Will it need formal evaluation?

4 Research and Evidence

5 Implementation Plan

What activities are needed to implement the program? How much will it cost? What is the timeline for each startup activity?

Will the program be implemented with equity and fidelity? Do you have a checklist of the program components need to achieve the impacts?

6 Fidelity Plan

7 Measurement and Evaluation

What specific outcomes are expected? What are key performance measures? How often will the program be measured and evaluated?

Agency and Expansion Request Information

Agency: Court of Appeals

Short Title of Request: Business Specialist 2

Point of contact for follow-up information:

Name: Mark H. Reynolds

Title: Chief Appellate Court Clerk

Phone: (505) 476-0039

E-Mail: coamhr@nmcourts.gov

Is the requested expansion solely the result of a workload change? Yes

If yes, no further information is needed. If no, please provide narrative responses addressing item below.

The requested expansion is for one (1) FTE to hire a Business Specialist 2 for the Court of Appeals. This position will support the Court's HR Administrator Senior and provide back-up fiscal and administrative support. Due to budgetary constraints in recent years, the Court has been unable to maintain a consistent administrative team to efficiently manage the Court's administrative responsibilities. In FY26, the Court will bring all HR-related duties and operations in-house, that had been supported by AOCHRD. The addition of this position will help support the Court's operational needs and enhance its capacity to effectively serve the public.



Agency Expansion Request Justification

New Mexico agencies making significant requests to expand agency budgets, other than workload changes, or for large special appropriations that appear to expand an agency’s recurring budget are being asked to assess the proposals and report on their purpose, potential for success, and plans for implementation and accountability in accordance with the [Budget Guidelines of the New Mexico Legislative Finance Committee \(LFC\)](#) and LFC's [Legislating for Results Framework](#).

1 Program Premise

What public problem does this program seek to address? How will this program address the problem? Does the proposed program link to a goal in the agency’s strategic plan?

What is the extent of the problem stated in numerical, geographic, and equity terms? What portion of the total need identified does this program seek to address?

2 Needs Assessment

3 Program Description

What specific activities in the program will achieve these expected program outcomes? What are costs per person or activity? Once the program is fully operational, what are the estimated ongoing annual costs?

Is the program based on evidence or research or a promising practice? Will it need formal evaluation?

4 Research and Evidence

5 Implementation Plan

What activities are needed to implement the program? How much will it cost? What is the timeline for each startup activity?

Will the program be implemented with equity and fidelity? Do you have a checklist of the program components need to achieve the impacts?

6 Fidelity Plan

7 Measurement and Evaluation

What specific outcomes are expected? What are key performance measures? How often will the program be measured and evaluated?

Agency and Expansion Request Information

Agency: Court of Appeals

Short Title of Request: Appellate Technical Legal Editor - DACA

Point of contact for follow-up information:

Name: Mark H. Reynolds

Title: Chief Appellate Court Clerk

Phone: (505) 476-0039

E-Mail: coamhr@nmcourts.gov

Is the requested expansion solely the result of a workload change? Yes

If yes, no further information is needed. If no, please provide narrative responses addressing item below.

The requested expansion is for one (1) FTE to hire an additional Appellate Technical Legal Editor (ATLE) for the Division of Appellate Court Attorneys (DACA). Currently, the COA has one ATLE supporting sixteen (16) attorneys with the assigning, processing, and tracking of appeals, and files most of the Court's orders and notices. The addition of this position will enhance the processing and tracking of case work from the sixteen (16) attorneys and help prevent unnecessary delays.



Agency Expansion Request Justification

New Mexico agencies making significant requests to expand agency budgets, other than workload changes, or for large special appropriations that appear to expand an agency’s recurring budget are being asked to assess the proposals and report on their purpose, potential for success, and plans for implementation and accountability in accordance with the [Budget Guidelines of the New Mexico Legislative Finance Committee \(LFC\)](#) and LFC’s [Legislating for Results Framework](#).

1 Program Premise

What public problem does this program seek to address? How will this program address the problem? Does the proposed program link to a goal in the agency’s strategic plan?

What is the extent of the problem stated in numerical, geographic, and equity terms? What portion of the total need identified does this program seek to address?

2 Needs Assessment

3 Program Description

What specific activities in the program will achieve these expected program outcomes? What are costs per person or activity? Once the program is fully operational, what are the estimated ongoing annual costs?

Is the program based on evidence or research or a promising practice? Will it need formal evaluation?

4 Research and Evidence

5 Implementation Plan

What activities are needed to implement the program? How much will it cost? What is the timeline for each startup activity?

Will the program be implemented with equity and fidelity? Do you have a checklist of the program components need to achieve the impacts?

6 Fidelity Plan

7 Measurement and Evaluation

What specific outcomes are expected? What are key performance measures? How often will the program be measured and evaluated?

Agency and Expansion Request Information

Agency: Court of Appeals

Short Title of Request: Appellate Technical Legal Editor - Paralegal

Point of contact for follow-up information:

Name: Mark H. Reynolds

Title: Chief Appellate Court Clerk

Phone: (505) 476-0039

E-Mail: coamhr@nmcourts.gov

Is the requested expansion solely the result of a workload change? Yes

If yes, no further information is needed. If no, please provide narrative responses addressing item below.

The requested expansion is for one (1) FTE to hire an additional Appellate Technical Legal Editor (ATLE) for the Paralegal Division, which currently consists of three (3) ATLEs. The Paralegal Division performs the captioning, formatting, editing, and technical review of legal and record citations in all formal and memorandum opinions from the ten (10) judges' chambers, and sixteen (16) attorneys. The Paralegal division also assists in filing all formal and memorandum opinions in the Court for cases from both the chambers and summary calendar. This additional ATLE position for the Paralegal Division will ensure opinions are adequately tech'ed, filed without delay, and have appropriate coverage when necessary.



Agency Expansion Request Justification

New Mexico agencies making significant requests to expand agency budgets, other than workload changes, or for large special appropriations that appear to expand an agency’s recurring budget are being asked to assess the proposals and report on their purpose, potential for success, and plans for implementation and accountability in accordance with the [Budget Guidelines of the New Mexico Legislative Finance Committee \(LFC\)](#) and LFC's [Legislating for Results Framework](#).

1 Program Premise

What public problem does this program seek to address? How will this program address the problem? Does the proposed program link to a goal in the agency's strategic plan?

What is the extent of the problem stated in numerical, geographic, and equity terms? What portion of the total need identified does this program seek to address?

2 Needs Assessment

3 Program Description

What specific activities in the program will achieve these expected program outcomes? What are costs per person or activity? Once the program is fully operational, what are the estimated ongoing annual costs?

Is the program based on evidence or research or a promising practice? Will it need formal evaluation?

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5 Implementation Plan

What activities are needed to implement the program? How much will it cost? What is the timeline for each startup activity?

Will the program be implemented with equity and fidelity? Do you have a checklist of the program components need to achieve the impacts?

6 Fidelity Plan

7 Measurement and Evaluation

What specific outcomes are expected? What are key performance measures? How often will the program be measured and evaluated?

Agency and Expansion Request Information

Agency: Court of Appeals

Short Title of Request: Judicial Specialist 2

Point of contact for follow-up information:

Name: Mark H. Reynolds

Title: Chief Appellate Court Clerk

Phone: (505) 476-0039

E-Mail: coamhr@nmcourts.gov

Is the requested expansion solely the result of a workload change? Yes

If yes, no further information is needed. If no, please provide narrative responses addressing item below.

The requested expansion is for one (1) FTE to hire an additional Judicial Specialist 2 in the Court of Appeals Albuquerque Clerk's Office. The Court has identified a critical need for additional staffing in the Clerk's Office to ensure adequate staffing is available to support efficient Clerk's Office operations. Also, the additional position will allow the Clerk's Office to proactively review, monitor, and track cases to ensure the record proper is transmitted timely to the COA and reduce delays. This will support the Court's objective to meet and exceed performance measures.

Court of Appeals

BU PCode
21500 P215

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account	2024-25 Actuals	2025-26 Opbud	2026-27 PCF Proj	FY 2027 Agency Request				Total	Justification	
					GF	OSF	ISF/IAT	FF			
00000	520100	Exempt Perm Positions P/T&F/T	0.0	0.0	269.67	0.0	0.0	0.0	0.0	0.0	
00000	521100	Group Insurance Premium	0.0	0.0	23.65	0.0	0.0	0.0	0.0	0.0	
00000	521200	Retirement Contributions	0.0	0.0	51.69	0.0	0.0	0.0	0.0	0.0	
00000	521300	F I C A	0.0	0.0	16.66	0.0	0.0	0.0	0.0	0.0	
00000	521700	RHC Act Contributions	0.0	0.0	6.72	0.0	0.0	0.0	0.0	0.0	
13700	520100	Exempt Perm Positions P/T&F/T	6,835.3	6,645.6	7,244.86	6,645.6	0.0	0.0	0.0	6,645.6	
13700	520200	Term Positions	0.5	0.0	0	0.0	0.0	0.0	0.0	0.0	
13700	520700	Overtime & Other Premium Pay	8.2	0.0	0	0.0	0.0	0.0	0.0	0.0	
13700	520800	Annl & Comp Paid At Separation	49.9	0.0	0	0.0	0.0	0.0	0.0	0.0	
13700	521100	Group Insurance Premium	412.6	768.8	749.91	1,085.2	0.0	0.0	0.0	1,085.2	
13700	521200	Retirement Contributions	1,211.8	1,254.2	1,292.2	1,254.2	0.0	0.0	0.0	1,254.2	
13700	521300	F I C A	488.2	498.4	447.46	498.4	0.0	0.0	0.0	498.4	
13700	521400	Workers' Comp Assessment Fee	0.6	0.6	0	0.6	0.0	0.0	0.0	0.6	
13700	521410	GSD Work Comp Insur Premium	3.7	3.7	0	4.5	0.0	0.0	0.0	4.5	FY27 GSD Rate
13700	521500	Unemployment Comp Premium	0.0	0.0	0	7.6	0.0	0.0	0.0	7.6	FY27 GSD Rate
13700	521600	Employee Liability Ins Premium	6.5	6.5	0	21.0	0.0	0.0	0.0	21.0	FY27 GSD Rate
13700	521700	RHC Act Contributions	147.3	130.7	157.77	130.7	0.0	0.0	0.0	130.7	
	200	Personal services and employee benef	9,164.5	9,308.5	10,260.6	9,647.8	0.0	0.0	0.0	9,647.8	
13700	542100	Employee I/S Mileage & Fares	10.5	26.0	0	26.0	0.0	0.0	0.0	26.0	
13700	542200	Employee I/S Meals & Lodging	4.0	30.0	0	30.0	0.0	0.0	0.0	30.0	
13700	542700	Transp - Transp Insurance	0.0	0.1	0	0.0	0.0	0.0	0.0	0.0	
13700	543100	Maint - Grounds & Roadways	13.6	3.6	0	3.6	0.0	0.0	0.0	3.6	
13700	543200	Maint - Furn, Fixt, Equipment	1.2	30.0	0	30.0	0.0	0.0	0.0	30.0	
13700	543300	Maint - Buildings & Structures	91.1	274.0	0	394.0	0.0	0.0	0.0	394.0	Increase for rising costs of courthouse preventative maintenance, repairs, and operational expenses.
13700	543400	Maint - Property Insurance	0.0	0.1	0	0.1	0.0	0.0	0.0	0.1	
13700	543500	Maint - Supplies	11.8	15.0	0	15.0	0.0	0.0	0.0	15.0	
13700	543700	Maintenance Services	0.0	5.0	0	5.0	0.0	0.0	0.0	5.0	
13700	543830	IT HW/SW Agreements	20.7	15.0	0	15.0	0.0	0.0	0.0	15.0	
13700	543900	Other Maintenance	0.0	5.0	0	5.0	0.0	0.0	0.0	5.0	
13700	544000	Supply Inventory IT	9.7	55.3	0	55.3	0.0	0.0	0.0	55.3	
13700	544100	Supplies-Office Supplies	8.8	62.7	0	62.7	0.0	0.0	0.0	62.7	
13700	544200	Supplies-Medical, Lab, Personal	1.2	3.0	0	3.0	0.0	0.0	0.0	3.0	

Court of Appeals

State of New Mexico

BU PCode
21500 P215

E4 PCode Detail
(Dollars in Thousands)

Fund	Account	2024-25 Actuals	2025-26 Opbud	2026-27 PCF Proj	FY 2027 Agency Request				Total	Justification	
					GF	OSF	ISF/IAT	FF			
13700	544900	Supplies-Inventory Exempt	2.3	4.6	0	4.6	0.0	0.0	0.0	4.6	
13700	545600	Reporting & Recording	6.8	30.0	0	30.0	0.0	0.0	0.0	30.0	
13700	545710	DOIT HCM Assessment Fees	21.0	22.4	0	24.4	0.0	0.0	0.0	24.4	FY27 GSD Rate
13700	545900	Printing & Photo Services	3.4	2.5	0	2.5	0.0	0.0	0.0	2.5	
13700	546100	Postage & Mail Services	0.2	0.7	0	0.7	0.0	0.0	0.0	0.7	
13700	546310	Utilities - Sewer/Garbage	7.8	12.0	0	12.0	0.0	0.0	0.0	12.0	
13700	546320	Utilities - Electricity	22.8	38.0	0	38.0	0.0	0.0	0.0	38.0	
13700	546330	Utilities - Water	17.8	34.0	0	34.0	0.0	0.0	0.0	34.0	
13700	546340	Utilities - Natural Gas	23.6	46.0	0	46.0	0.0	0.0	0.0	46.0	
13700	546400	Rent Of Land & Buildings	79.7	127.7	0	127.7	0.0	0.0	0.0	127.7	
13700	546500	Rent Of Equipment	6.2	6.2	0	6.2	0.0	0.0	0.0	6.2	
13700	546600	Communications	15.8	22.0	0	22.0	0.0	0.0	0.0	22.0	
13700	546610	DOIT Telecommunications	32.2	17.2	0	39.6	0.0	0.0	0.0	39.6	FY27 GSD Rate
13700	546700	Subscriptions/Dues/License Fee	22.9	80.0	0	94.0	0.0	0.0	0.0	94.0	Increase for increase recurring costs of IT subscriptions.
13700	546800	Employee Training & Education	12.9	45.0	0	45.0	0.0	0.0	0.0	45.0	
13700	546900	Advertising	1.0	1.0	0	1.0	0.0	0.0	0.0	1.0	
13700	547900	Miscellaneous Expense	1.7	0.0	0	0.0	0.0	0.0	0.0	0.0	
13700	547999	Request to Pay Prior Year	0.8	0.0	0	0.0	0.0	0.0	0.0	0.0	
13700	549600	Employee O/S Mileage & Fares	9.7	25.0	0	25.0	0.0	0.0	0.0	25.0	
13700	549700	Employee O/S Meals & Lodging	11.2	35.0	0	35.0	0.0	0.0	0.0	35.0	
	400	Other	472.4	1,074.1	0	1,232.4	0.0	0.0	0.0	1,232.4	
TOTAL EXPENSE			9,637.0	10,382.6		10,880.2	0.0	0.0	0.0	10,880.2	

Court of Appeals

BU PCode
21500 P215

State of New Mexico
Contract by PCode Detail
 (Dollars in Thousands)

Fund	Account	#	Contract Purpose	Actuals	FY 2027 Agency Request				Total	Justification
					GF	OSF	ISF/IAT	FF		
13700	535200	Professional Services	1000	183.2	53.0	0.0	0.0	0.0	53.0	
13700	535300	Other Services	1000	17.7	30.0	0.0	0.0	0.0	30.0	
13700	535400	Audit Services	1000	16.8	20.0	0.0	0.0	0.0	20.0	FY27 GSD Rate
13700	535600	IT Services	1000	3.1	0.0	0.0	0.0	0.0	0.0	
TOTAL EXPENSE				220.8	103.0	0.0	0.0	0.0	103.0	

State of New Mexico
SPECIALS, SUPPLEMENTALS AND DEFICIENCIES DFA

(Prepare separate forms for each request)

BU: 21500
Agency: Court of Appeals
Program:
Analyst: Mark H. Reynolds
Phone: (505) 476-0039

Request Type: Special (FY 27)
Rank: 1

TOTAL SOURCES MUST EQUAL TOTAL USES

(Dollars in Thousands)

Sources		Uses	
Revenue Account	Amount	Uses Account	Amount
General Fund Transfers	65.0	Other	65.0
Total Sources	65.0	Total Uses	65.0
Full Time Equivalents (FTE)			
Type	Amount of FTE	Request is related to a recurring expense	No
	0.00	Request is related to a capital request	No
Total FTE	0.00	Request is related to proposed legislation	No

Language requested for inclusion in General Appropriations Act (Please Follow Legislative Bill Drafting Conventions - See Instructions)

For audio and visual upgrade to the 3rd floor library at the Court of Appeals Pamela B. Minzner law center.

Justification Quantitative Data (Description)

The request is for \$65,000 for the purchase and installation of audio and visual equipment.

Request: Provide a brief description of what the request does, how the dollars will be spent and explain why it is a nonrecurring need.

To add and upgrade the audio and visual system in the 3rd floor library at the Court of Appeals Pamela B. Minzner Law Center.

Request: How the dollars will be spent.

The funding will be utilized to purchase a ceiling microphone, multiple speakers, an assistive listening system with four receivers, two cameras, and three television screens.

Request: Explain why request is nonrecurring need.

The request is to purchase and install audio and visual equipment in the 3rd floor library at the Pamela B. Minzner Law Center for the meetings and events held. It is a nonrecurring need as the audio and visual equipment has a useful life of about approximately five years.

Consequences: Provide a brief description of consequences of not funding a performance and accountability task.

Without the funding for the library audio and visual upgrade, Judges and staff will continue to encounter difficulties in being able to hear discussions and see presentations during Court-held meetings.

Performance: How will agency performance be affected.

The funding for audio and visual equipment will allow the Court to better handle virtual and in-person meetings and conduct meetings with no audio or visual hindrance.

Performance: How will agency performance will be improved.

The audio and visual equipment will allow the Court to better handle virtual and in-person meetings and conduct meetings with no audio or visual hindrance. The audio equipment upgrade includes the installation of a ceiling microphone, multiple speakers, and an assistive listening system with four receivers. The visual equipment upgrade includes two cameras and three television screens to allow Judges and staff to properly present items on the screen and conduct in-person/virtual meetings.

Brief description of problem agency is addressing.

As the Court of Appeals is located in Santa Fe and Albuquerque, frequent meetings are held in-person with virtual attendees. However, currently, the Court is utilizing one tv screen and a mobile Google Logitech Tap for meeting presentations and to hold meetings. It has been difficult to successfully present items on the screen while also having a virtual meeting as the screen is not large enough for everyone in the room to see. In addition, there is no audio enhancement in the library which have resulted in difficulties for Judges and staff, including one Judge who is hearing impaired, to hear those who are attending the meeting virtually and those across the room.

State of New Mexico
SPECIALS, SUPPLEMENTALS AND DEFICIENCIES DFA

(Prepare separate forms for each request)

BU: 21500
Agency: Court of Appeals
Program:
Analyst: Mark H. Reynolds
Phone: (505) 476-0039

Request Type: Special (FY 27)
Rank: 2

TOTAL SOURCES MUST EQUAL TOTAL USES

(Dollars in Thousands)

Sources		Uses	
Revenue Account	Amount	Uses Account	Amount
General Fund Transfers	114.0	Other	114.0
Total Sources	114.0	Total Uses	114.0
Full Time Equivalents (FTE)			
Type	Amount of FTE	Request is related to a recurring expense	No
	0.00	Request is related to a capital request	No
Total FTE	0.00	Request is related to proposed legislation	No

Language requested for inclusion in General Appropriations Act (Please Follow Legislative Bill Drafting Conventions - See Instructions)

For IT hardware refresh for Court of Appeals employees.

Justification Quantitative Data (Description)

The request is for \$114,000 for the purchase of laptops, computers, docking stations, and printers for a portion of COA employees.

Request: Provide a brief description of what the request does, how the dollars will be spent and explain why it is a nonrecurring need.

To replace and upgrade old computers, laptops, and printers at the Court of Appeals.

Request: How the dollars will be spent.

In fiscal year 2027, the current laptops and computers at the Court will reach the end of useful service life, maintenance, and support and the warranty will expire on the current equipment. This appropriation will allow the Court to replace 2/3 of the computers and laptops, ensuring continual work production and operation supported by updated hardware.

Request: Explain why request is nonrecurring need.

The purchase of the laptops, desktops, docking station, and printers is a one time purchase and is nonrecurring as the equipment will have a useful life of three years.

Consequences: Provide a brief description of consequences of not funding a performance and accountability task.

As the warranty will expire in FY27 on the current COA computers and laptops, the cost of maintaining and supporting older computers can exceed the cost of replacement. Without the funding for this IT refresh, the out-of-date computers and laptops increases the possibility of a security risk and may affect staff's ability to complete their daily duties and overall Court performance.

Performance: How will agency performance be affected.

Ensuring the Court has up-to-date technology will ensure efficient continued court operations and maintain employee work production and court performance by avoiding increased down time and computer latency.

Performance: How will agency performance will be improved.

Up-to-date technology will be faster, support current utilized software, and are more secure with updated operating systems. In addition, more reliable laptops and computers prevents future possible breakdowns and disruptions to work production.

Brief description of problem agency is addressing.

Aging and out-of-date computers may inhibit work production due to breakdowns, slow processing systems, and incompatibility with new software and peripheral devices. In addition, out-of-date technology may pose security issues and have a higher risk for viruses and malware.

State of New Mexico
SPECIALS, SUPPLEMENTALS AND DEFICIENCIES DFA

(Prepare separate forms for each request)

BU: 21500
Agency: Court of Appeals
Program:
Analyst: Mark H. Reynolds
Phone: (505) 476-0039

Request Type: Special (FY 27)
Rank: 3

TOTAL SOURCES MUST EQUAL TOTAL USES

(Dollars in Thousands)

Sources		Uses	
Revenue Account	Amount	Uses Account	Amount
General Fund Transfers	50.0	Other	50.0
Total Sources	50.0	Total Uses	50.0
Full Time Equivalents (FTE)			
Type	Amount of FTE	Request is related to a recurring expense	No
	0.00	Request is related to a capital request	No
Total FTE	0.00	Request is related to proposed legislation	No

Language requested for inclusion in General Appropriations Act (Please Follow Legislative Bill Drafting Conventions - See Instructions)

For one state vehicle.

Justification Quantitative Data (Description)

The request is for funding for \$50,000 to purchase one (1) all-wheel drive state vehicle for the COA.

Request: Provide a brief description of what the request does, how the dollars will be spent and explain why it is a nonrecurring need.

To purchase one (1) state vehicle to support Court operations and services.

Request: How the dollars will be spent.

The request is to purchase one (1) all-wheel drive state vehicle for the COA and to cover GSD and maintenance costs for FY27.

Request: Explain why request is nonrecurring need.

With a useful life of at least five years, this is a nonrecurring cost.

Consequences: Provide a brief description of consequences of not funding a performance and accountability task.

Without a state vehicle, COA judges and staff will continue to drive their personal cars while on official court business, thereby increasing the Court's liability to their personal property.

Performance: How will agency performance be affected.

The COA will be able to more economically carry out business that requires in-state travel. Due to annual mileage reimbursement costs and liability, the provision of state owned vehicles for in-state travel is a better business practice than judges and Court staff driving personal cars for official business.

Performance: How will agency performance will be improved.

The provision of state owned vehicles for in-state travel is a more efficient and prudent use of financial resources and a better business practice than judges and Court staff driving personal cars for official business. The COA's annual mileage reimbursement expenses and associated liability would decline.

Brief description of problem agency is addressing.

The COA is located both in Santa Fe and Albuquerque, but does not currently own any vehicles. As part of official court business, Judges and staff drive their personal vehicles between the two locations. The Chief Judge, Chief Clerk, and staff travels to/from Santa Fe and Albuquerque multiple times a week and around the state for meetings and functions statewide. The purchase of a state vehicle will prevent the possible future liability of any incidents to occur with a COA employee in their own personal vehicle while conducting Court business.

State of New Mexico
Specials Agency Report (3500)
Report Name

Run Date: 9/2/25
Run Time: 3:56:15 PM

Business Unit	Rank	Form ID	Language Requested for GAA	Request Type Name	GF Request	Total Request	FTE Request	Agency Contact	Phone
21500	1	74250	For audio and visual upgrade to the 3rd floor library at the Court of Appeals Pamela B. Minzner law center.	Special (FY 27)	65.0	65.0	0.00	Mark H. Reynolds	(505) 476-0039
21500	2	74254	For IT hardware refresh for Court of Appeals employees.	Special (FY 27)	114.0	114.0	0.00	Mark H. Reynolds	(505) 476-0039
21500	3	74262	For one state vehicle.	Special (FY 27)	50.0	50.0	0.00	Mark H. Reynolds	(505) 476-0039

DFA Performance Based Budgeting Data System
Annual Performance Report

Agency: 21500 Court of Appeals

Program: P215 Court of Appeals

The purpose of the court of appeals program is to provide access to justice, resolve disputes justly and timely and maintain accurate records of legal proceedings that affect rights and legal status to independently protect the rights and liberties guaranteed by the constitutions of New Mexico and the United States.

Performance Measures:		2024-25 Target	2024-25 Result	Met Target	Year End Result Narrative
Outcome	Average age of active pending civil cases, in days	365	259	Yes	Target Met.
Outcome	Average age of active pending criminal cases, in days	425	308	Yes	Target Met.
Outcome	Number of days to disposition for civil cases	375	323	Yes	Target Met.
Outcome	Number of days to disposition for criminal cases	425	355	Yes	Target Met.
Outcome	Percent of all active cases pending for five hundred forty days or less	75.0%	85.0%	Yes	Target Met.
Outcome	Percent of all active cases pending for seven hundred twenty days or less	95.0%	95.0%	Yes	Target Met.
Outcome	Percent of all cases resolved within seven hundred twenty days	95.0%	88.0%	No	Target Not Met - The Court of Appeals has made significant progress and continues to make extensive efforts to reduce the time it takes to resolve appeals. The Court of Appeals is addressing this performance measure by analyzing the number and length of extension requests submitted by case parties. The Court is also focusing on the oldest cases before the Court.
Output	Average number of cases resolved within five hundred forty days	75.0%	76.0%	Yes	Target Met.
Output	Percent of the number of outgoing cases divided by the number of incoming cases	100%	108%	Yes	Target Met.

Performance Measures Summary

P215 Court of Appeals

Purpose: The purpose of the court of appeals program is to provide access to justice, resolve disputes justly and timely and maintain accurate records of legal proceedings that affect rights and legal status to independently protect the rights and liberties guaranteed by the constitutions of New Mexico and the United States.

Performance Measures:		2023-24 Actual	2024-25 Actual	2025-26 Budget	2026-27 Request	2026-27 Recomm
Output	Percent of the number of outgoing cases divided by the number of incoming cases	104%	108%	100%	100%	
Output	Average number of cases resolved within five hundred forty days	New	76.0%	75.0%	75.0%	
Outcome	Average age of active pending civil cases, in days	271	259	350	365	
Outcome	Number of days to disposition for civil cases	392	323	375	375	
Outcome	Number of days to disposition for criminal cases	418	355	425	425	
Outcome	Average age of active pending criminal cases, in days	278	308	365	425	
Outcome	Percent of all active cases pending for five hundred forty days or less	New	85.0%	75.0%	75.0%	
Outcome	Percent of all active cases pending for seven hundred twenty days or less	New	95.0%	95.0%	95.0%	
Outcome	Percent of all cases resolved within seven hundred twenty days	New	88.0%	95.0%	95.0%	