

STATE OF NEW MEXICO ADULT PAROLE BOARD

Michelle Lujan-Grisham, Governor

Abram Anaya, Chairman

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Caryn Apodaca
Dorothy Pouges
Amy Lopez
Roberta Ortega-Lucero
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Colleen McCahey



Roberta Cohen, Executive Director

Members

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Mary Jaramillo-Barraza
Brandy Castillo
Carol Slavens
Van Rocco
Joan Morales

September 1, 2024

Wayne Propst
Department of Finance and Administration
Bataan Memorial Bldg., Room 190
Santa Fe, NM 87501

Charles Sallee, Director
Legislative Finance Committee
325 Dona Gaspar, Suite 101
Santa Fe, NM 87501

The New Mexico Adult Parole Board (APB) is pleased to submit our agency's appropriation request for fiscal year 2026.

The NMAPB is a 15-member non-salaried board that conducts hearings for 10 statewide prison facilities. Currently there are 14 board members and 1 opening which the board hopes to fill in 2025. The board is supported by 6 FTEs, and we are currently fully staffed. Duties for staff include victim notification, process parole certifications, create and maintain electronic files, prepare files for board member review, reimburse board member per diem, manage APB budget including appropriation request and operating budget, and manage 20,000 active inmate/parolee files.

This request includes an increase for salaries in the amount of \$161,700. Part of this increase is due to increases mandated by General Services Division (GSD) and not controlled by the APB. There is an increase in risk assessments as the board does not have a full-time attorney covering pending litigation and relies solely on New Mexico Department of Justice (NMDOJ) and Risk Management to represent the board,

APB staff is decidedly underpaid. In 2023 APB reclassified 2 of the positions to hire qualified staff with the change in NM State Personnel Office (SPO)'s updated compensation classification in order to retain said staff. APB management requests increase in salaries funded to provide the following: (1) increases for two current management support; (2) a year-round part time college intern instead of a full-time summer only intern; (3) and an additional FTE range 60 as the New Mexico Corrections Department (NMCD) is seeking to start implementing OMNI data system which would virtually move the board to a fully electronic monitoring system and this position will assist board members to review and enter information into the OMNI system.

This \$161,700 requested increase to salaries is broken down as follows:

FY26 Additional Requests for Salaries			
	FY26 Without Increase	FY26 With Increase	Increase
Salaries	\$462,300	\$525,400	\$63,100
Benefits (Minus Mandatory Increases)	\$161,100	\$259,700	\$98,600
Mandatory Increases	\$36,700	\$36,700	\$36,700
	\$660,100	\$785,100	\$161,700

***Mandatory provided by GSD (not controlled by APB)

No change is requested for Contracts.

For Other expenditures we are requesting a \$105,900 increase. A \$97,000 increase to compensate for APB members for time spent reviewing case files before attending parole board hearings. Case review times range from 30 minutes to 1.5 hours per case. Currently board members are only eligible for per diem and mileage reimbursement.

This leaves a \$8,900 increase for expenditures that reflect increases in the mandatory cost of DoIT services per GSD, and the \$.19 cent increase to mileage that began mid FY24 and is current in FY25. This will also include mileage and per diem increases for the additional board members in FY25.

This \$105,900 requested increase to Other Expenditures is broken down as follows:

FY26 Additional Request for Other Expenditures			
	FY26 Without Increase	FY26 With Increase	Increase
Board Member Per Diem and Mileage	\$150,100	\$247,100	\$97,000
DoIT and Other Increases	\$8,900	\$8,900	\$8,900
TOTAL	\$159,000	\$256,000	\$105,900

Overall increase for the FY26 budget would be \$267,600 for a total budget request of \$1,056,800.

NMAPB continues to monitor the uptick of crime statewide. APB is willing to do its utmost to partner with stake holders in meeting the challenges of reducing recidivism.

Thank you and please call me at (505) 386-6873 with any questions.

Sincerely,



Roberta Cohen
Executive Director
NM Adult Parole Board

**APPROPRIATION REQUEST
CERTIFICATION
FORM S-1**

Agency Name: Adult Parole Board

Business Unit: 76000

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numeric information has been verified.



Roberta Cohen, Executive Director



Abram Anaya, Chair of the Adult Parole Board



Rosan Duran, Contact, CFO, CPO

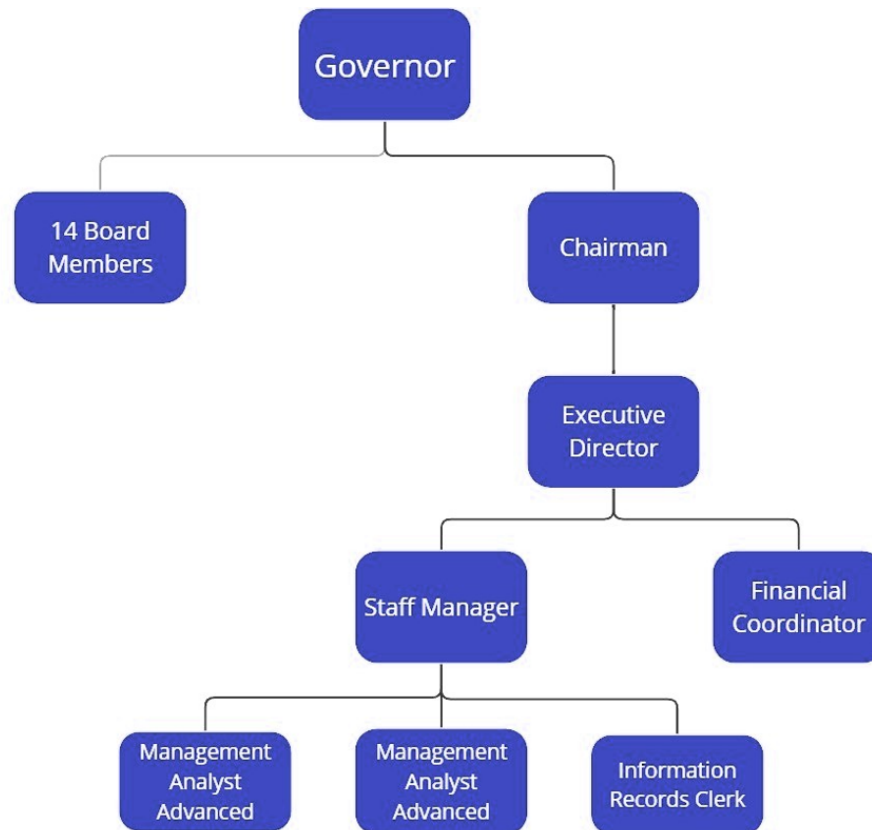
4437 State Road 14
PO box 27116 Santa
Fe, NM 87502
(505) 827-8916

Note: Appropriation Requests for agencies headed by a board or commission must be approved by the board or commission by official action and signed by the chairperson. Operating Budgets of other agencies must be signed by the director or secretary. Appropriation Requests not properly signed will be returned.

Agency Name: Adult Parole Board
Program Name: _____

Business Unit: 76000
Program Code: P704

APPROPRIATION REQUEST ORGANIZATION CHART FORM S-2



Check Box if this form is a revision

Revision no:

Revision Date: 6/30/2011

Page

State of New Mexico
S-8 Financial Summary
 (Dollars in Thousands)

BU **PCode** **Department**
 76000 P704 000000

	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	Base	----- FY 2026 Agency Request ----- Expansion	Total
REVENUE							
111 General Fund Transfers	755.9	725.1	789.2	0.0	1,056.8	0.0	1,056.8
112 Other Transfers	0.0	30.8	0.0	0.0	0.0	0.0	0.0
150 Fund Balance	0.0	(0.0)	0.0	0.0	0.0	0.0	0.0
REVENUE, TRANSFERS	755.9	755.9	789.2	0.0	1,056.8	0.0	1,056.8
REVENUE	755.9	755.9	789.2	0.0	1,056.8	0.0	1,056.8
EXPENSE							
200 Personal Services and Employee Benefits	596.8	448.0	623.4	659.9	785.1	0.0	785.1
300 Contractual services	9.0	14.4	15.7	0.0	15.7	0.0	15.7
400 Other	150.1	125.2	150.1	0.0	256.0	0.0	256.0
EXPENDITURES	755.9	587.7	789.2	659.92	1,056.8	0.0	1,056.8
500 Other financing uses	0.0	0.0	0.0	0.0	0.0	0.0	0.0
OTHER FINANCING USES	0.0	0.0	0.0	0	0.0	0.0	0.0
EXPENSE	755.9	587.7	789.2	659.92	1,056.8	0.0	1,056.8
FTE POSITIONS							
810 Permanent	6.00	6.00	6.00	6.00	7.00	0.00	7.00
830 Temporary	0.00	1.00	0.00	1.00	0.00	0.00	0.00
FTEs	6.00	7.00	6.00	7.00	7.00	0.00	7.00
FTE POSITIONS	6.00	7.00	6.00	7.00	7.00	0.00	7.00

Adult Parole

State of New Mexico

BU PCode Department
76000 P704 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
499105	General Fd. Appropriation	755.9	725.1	789.2	0.0	1,056.8	0.0	1,056.8
111	General Fund Transfers	755.9	725.1	789.2	0.0	1,056.8	0.0	1,056.8
499905	Other Financing Sources	0.0	30.8	0.0	0.0	0.0	0.0	0.0
112	Other Transfers	0.0	30.8	0.0	0.0	0.0	0.0	0.0
328900	Unassigned FB - Gov	0.0	(0.0)	0.0	0.0	0.0	0.0	0.0
150	Fund Balance	0.0	(0.0)	0.0	0.0	0.0	0.0	0.0
TOTAL REVENUE		755.9	755.9	789.2	0.0	1,056.8	0.0	1,056.8
520100	Exempt Perm Positions P/T&F/T	120.0	91.4	124.9	109.0	108.6	0.0	108.6
520300	Classified Perm Positions F/T	288.9	199.5	327.7	328.5	385.2	0.0	385.2
520500	Temporary Positions F/T & P/T	0.0	5.9	0.0	44.7	21.9	0.0	21.9
520600	Paid Unused Sick Leave	0.0	1.1	0.0	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	0.0	0.2	0.0	0.0	0.0	0.0	0.0
520800	Annl & Comp Paid At Separation	0.0	2.6	9.7	0.0	9.7	0.0	9.7
521100	Group Insurance Premium	67.7	36.9	51.1	56.2	62.7	0.0	62.7
521200	Retirement Contributions	71.9	55.9	59.5	83.4	99.2	0.0	99.2
521300	F I C A	29.3	21.4	30.3	29.6	39.5	0.0	39.5
521400	Workers' Comp Assessment Fee	0.0	0.0	0.2	0.0	0.2	0.0	0.2
521410	GSD Work Comp Insur Premium	0.3	0.3	0.3	0.0	0.4	0.0	0.4
521500	Unemployment Comp Premium	0.0	0.0	0.0	0.0	14.1	0.0	14.1
521600	Employee Liability Ins Premium	11.0	26.9	10.8	0.0	33.3	0.0	33.3
521700	RHC Act Contributions	7.7	5.8	8.9	8.7	10.3	0.0	10.3
200	Personal Services and Employee Bene	596.8	448.0	623.4	659.9	785.1	0.0	785.1
535300	Other Services	0.4	0.4	0.0	0.0	0.0	0.0	0.0
535309	Other Services - Interagency	0.0	5.4	6.5	0.0	6.1	0.0	6.1
535400	Audit Services	8.6	8.6	9.2	0.0	9.6	0.0	9.6
300	Contractual services	9.0	14.4	15.7	0.0	15.7	0.0	15.7
542100	Employee I/S Mileage & Fares	0.4	0.8	0.9	0.0	0.9	0.0	0.9
542200	Employee I/S Meals & Lodging	0.0	0.0	0.0	0.0	0.0	0.0	0.0
542300	Brd & Comm Mbr Meals & Lodging	92.3	63.0	97.0	0.0	191.0	0.0	191.0
542310	Brd & Comm Mbr Mileage & Fares	16.0	11.3	18.0	0.0	21.0	0.0	21.0
542500	Transp - Fuel & Oil	1.0	0.0	0.0	0.0	0.0	0.0	0.0
542600	Transp - Parts & Supplies	0.0	0.2	0.0	0.0	0.0	0.0	0.0
542700	Transp - Transp Insurance	0.2	0.0	0.0	0.0	0.0	0.0	0.0

Adult Parole

State of New Mexico

BU PCode Department
76000 P704 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
542800	State Transp Pool Charges	3.0	0.1	0.5	0.0	0.5	0.0	0.5
543200	Maint - Furn, Fixt, Equipment	0.8	0.7	0.0	0.0	1.0	0.0	1.0
543300	Maint - Buildings & Structures	0.0	0.0	0.8	0.0	0.8	0.0	0.8
543400	Maint - Property Insurance	0.4	0.0	0.5	0.0	0.5	0.0	0.5
543500	Maint - Supplies	0.4	0.0	0.4	0.0	0.4	0.0	0.4
543830	IT HW/SW Agreements	0.2	0.2	0.2	0.0	0.2	0.0	0.2
544000	Supply Inventory IT	4.0	12.1	5.0	0.0	5.0	0.0	5.0
544100	Supplies-Office Supplies	5.0	1.0	5.0	0.0	5.0	0.0	5.0
544500	Supplies-Food	0.0	0.2	0.0	0.0	0.0	0.0	0.0
544900	Supplies-Inventory Exempt	3.0	6.2	0.8	0.0	0.8	0.0	0.8
545600	Reporting & Recording	0.3	0.2	0.3	0.0	0.3	0.0	0.3
545700	ISD Services	2.1	3.9	3.0	0.0	4.9	0.0	4.9
545710	DOIT HCM Assessment Fees	2.5	2.0	2.5	0.0	2.5	0.0	2.5
545900	Printing & Photo Services	1.0	0.6	1.0	0.0	1.0	0.0	1.0
546100	Postage & Mail Services	9.0	7.0	2.0	0.0	2.0	0.0	2.0
546500	Rent Of Equipment	1.6	1.7	1.7	0.0	1.7	0.0	1.7
546600	Communications	0.0	3.6	0.0	0.0	3.6	0.0	3.6
546610	DOIT Telecommunications	5.7	4.8	6.0	0.0	6.0	0.0	6.0
546700	Subscriptions/Dues/License Fee	0.0	0.6	0.0	0.0	0.6	0.0	0.6
546800	Employee Training & Education	0.0	1.2	0.0	0.0	1.2	0.0	1.2
546810	Board Member Training	0.0	0.5	0.0	0.0	0.6	0.0	0.6
546900	Advertising	0.1	0.2	0.3	0.0	0.3	0.0	0.3
547300	Care & Support	0.1	0.0	0.1	0.0	0.1	0.0	0.1
547600	Commissions Paid to Operators	0.0	0.0	0.0	0.0	0.0	0.0	0.0
547900	Miscellaneous Expense	0.1	0.1	0.1	0.0	0.1	0.0	0.1
549600	Employee O/S Mileage & Fares	0.5	0.4	1.0	0.0	1.0	0.0	1.0
549700	Employee O/S Meals & Lodging	0.4	1.2	1.0	0.0	1.0	0.0	1.0
549800	Brd & Comm O/S Mileage & Fares	0.0	0.7	1.0	0.0	1.0	0.0	1.0
549900	Brd & Comm O/S Meals & Lodging	0.0	0.8	1.0	0.0	1.0	0.0	1.0
400	Other	150.1	125.2	150.1	0.0	256.0	0.0	256.0
555100	Other Financing Uses	0.0	0.0	0.0	0.0	0.0	0.0	0.0
500	Other financing uses	0.0	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL EXPENSE		755.9	587.7	789.2	659.9	1,056.8	0.0	1,056.8
810	Permanent	6.00	6.00	6.00	6.00	7.00	0.00	7.00

Adult Parole

State of New Mexico

BU **PCode** **Department**
76000 P704 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

810	Permanent	6.00	6.00	6.00	6.00	7.00	0.00	7.00
830	Temporary	0.00	1.00	0.00	1.00	0.00	0.00	0.00
830	Temporary	0.00	1.00	0.00	1.00	0.00	0.00	0.00
TOTAL FTE POSITIONS		6.00	7.00	6.00	7.00	7.00	0.00	7.00

Adult Parole
BU PCode
76000 P704

State of New Mexico
Vacancy Rate Summary (3900)

Account/Vac Rate	2024 Auth FTE	2023 Sept	2023 Oct	2023 Nov	2023 Dec	2024 Jan	2024 Feb	2024 March	2024 April	2024 May	2024 June	2024 July	2024 Aug	Justification
AUTHFTE	6.00	3.00	4.00	4.00	3.00	3.00	3.00	1.00	1.00	0.00	0.00	0.00	1.00	
VACANCY RATE	0.00%	50.00%	66.67%	66.67%	50.00%	50.00%	50.00%	16.67%	16.67%	0.00%	0.00%	0.00%	16.67%	

Adult Parole

BU PCode Department
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State of New Mexico

S-9 Account Code Revenue Summary
 (Dollars in Thousands)

	Provider PCode	2023-24 Opbud	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	----- FY 2026 Agency Request -----		
						Base	Expansion	Total
499105	General Fd. Appropriation	755.9	725.1	789.2	0.0	1,056.8	0.0	1,056.8
111	General Fund Transfers	755.9	725.1	789.2	0.0	1,056.8	0.0	1,056.8
499905	Other Financing Sources	0.0	30.8	0.0	0.0	0.0	0.0	0.0
499905	Other Financing Sources	P704	0.0	0.0	0.0	0.0	0.0	0.0
112	Other Transfers	0.0	30.8	0.0	0.0	0.0	0.0	0.0
328900	Unassigned FB - Gov	0.0	(0.0)	0.0	0.0	0.0	0.0	0.0
150	Fund Balance	0.0	(0.0)	0.0	0.0	0.0	0.0	0.0
TOTAL REVENUE		755.9	755.9	789.2	0.0	1,056.8	0.0	1,056.8

Adult Parole

BU PCode Department
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State of New Mexico

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
520100	Exempt Perm Positions P/T&F/T	120.0	91.4	124.9	109.0	108.6	0.0	108.6
520300	Classified Perm Positions F/T	288.9	199.5	327.7	328.5	385.2	0.0	385.2
520500	Temporary Positions F/T & P/T	0.0	5.9	0.0	44.7	21.9	0.0	21.9
520600	Paid Unused Sick Leave	0.0	1.1	0.0	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	0.0	0.2	0.0	0.0	0.0	0.0	0.0
520800	Annl & Comp Paid At Separation	0.0	2.6	9.7	0.0	9.7	0.0	9.7
521100	Group Insurance Premium	67.7	36.9	51.1	56.2	62.7	0.0	62.7
521200	Retirement Contributions	71.9	55.9	59.5	83.4	99.2	0.0	99.2
521300	F I C A	29.3	21.4	30.3	29.6	39.5	0.0	39.5
521400	Workers' Comp Assessment Fee	0.0	0.0	0.2	0.0	0.2	0.0	0.2
521410	GSD Work Comp Insur Premium	0.3	0.3	0.3	0.0	0.4	0.0	0.4
521500	Unemployment Comp Premium	0.0	0.0	0.0	0.0	14.1	0.0	14.1
521600	Employee Liability Ins Premium	11.0	26.9	10.8	0.0	33.3	0.0	33.3
521700	RHC Act Contributions	7.7	5.8	8.9	8.7	10.3	0.0	10.3
200	Personal Services and Employee	596.8	448.0	623.4	659.9	785.1	0.0	785.1
535300	Other Services	0.4	0.4	0.0	0.0	0.0	0.0	0.0
535309	Other Services - Interagency	0.0	5.4	6.5	0.0	6.1	0.0	6.1
535400	Audit Services	8.6	8.6	9.2	0.0	9.6	0.0	9.6
300	Contractual services	9.0	14.4	15.7	0.0	15.7	0.0	15.7
542100	Employee I/S Mileage & Fares	0.4	0.8	0.9	0.0	0.9	0.0	0.9
542200	Employee I/S Meals & Lodging	0.0	0.0	0.0	0.0	0.0	0.0	0.0
542300	Brd & Comm Mbr Meals & Lodgin	92.3	63.0	97.0	0.0	191.0	0.0	191.0
542310	Brd & Comm Mbr Mileage & Fares	16.0	11.3	18.0	0.0	21.0	0.0	21.0
542500	Transp - Fuel & Oil	1.0	0.0	0.0	0.0	0.0	0.0	0.0
542600	Transp - Parts & Supplies	0.0	0.2	0.0	0.0	0.0	0.0	0.0
542700	Transp - Transp Insurance	0.2	0.0	0.0	0.0	0.0	0.0	0.0
542800	State Transp Pool Charges	3.0	0.1	0.5	0.0	0.5	0.0	0.5
543200	Maint - Furn, Fixt, Equipment	0.8	0.7	0.0	0.0	1.0	0.0	1.0
543300	Maint - Buildings & Structures	0.0	0.0	0.8	0.0	0.8	0.0	0.8
543400	Maint - Property Insurance	0.4	0.0	0.5	0.0	0.5	0.0	0.5
543500	Maint - Supplies	0.4	0.0	0.4	0.0	0.4	0.0	0.4
543830	IT HW/SW Agreements	0.2	0.2	0.2	0.0	0.2	0.0	0.2
544000	Supply Inventory IT	4.0	12.1	5.0	0.0	5.0	0.0	5.0

Adult Parole

BU PCode Department
76000 P704 000000

State of New Mexico

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2023-24	2023-24	2024-25	2025-26	----- FY 2026 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
544100	Supplies-Office Supplies	5.0	1.0	5.0	0.0	5.0	0.0	5.0
544500	Supplies-Food	0.0	0.2	0.0	0.0	0.0	0.0	0.0
544900	Supplies-Inventory Exempt	3.0	6.2	0.8	0.0	0.8	0.0	0.8
545600	Reporting & Recording	0.3	0.2	0.3	0.0	0.3	0.0	0.3
545700	ISD Services	2.1	3.9	3.0	0.0	4.9	0.0	4.9
545710	DOIT HCM Assessment Fees	2.5	2.0	2.5	0.0	2.5	0.0	2.5
545900	Printing & Photo Services	1.0	0.6	1.0	0.0	1.0	0.0	1.0
546100	Postage & Mail Services	9.0	7.0	2.0	0.0	2.0	0.0	2.0
546500	Rent Of Equipment	1.6	1.7	1.7	0.0	1.7	0.0	1.7
546600	Communications	0.0	3.6	0.0	0.0	3.6	0.0	3.6
546610	DOIT Telecommunications	5.7	4.8	6.0	0.0	6.0	0.0	6.0
546700	Subscriptions/Dues/License Fee	0.0	0.6	0.0	0.0	0.6	0.0	0.6
546800	Employee Training & Education	0.0	1.2	0.0	0.0	1.2	0.0	1.2
546810	Board Member Training	0.0	0.5	0.0	0.0	0.6	0.0	0.6
546900	Advertising	0.1	0.2	0.3	0.0	0.3	0.0	0.3
547300	Care & Support	0.1	0.0	0.1	0.0	0.1	0.0	0.1
547600	Commissions Paid to Operators	0.0	0.0	0.0	0.0	0.0	0.0	0.0
547900	Miscellaneous Expense	0.1	0.1	0.1	0.0	0.1	0.0	0.1
549600	Employee O/S Mileage & Fares	0.5	0.4	1.0	0.0	1.0	0.0	1.0
549700	Employee O/S Meals & Lodging	0.4	1.2	1.0	0.0	1.0	0.0	1.0
549800	Brd & Comm O/S Mileage & Fares	0.0	0.7	1.0	0.0	1.0	0.0	1.0
549900	Brd & Comm O/S Meals & Lodgin	0.0	0.8	1.0	0.0	1.0	0.0	1.0
400	Other	150.1	125.2	150.1	0.0	256.0	0.0	256.0
555100	Other Financing Uses	0.0	0.0	0.0	0.0	0.0	0.0	0.0
500	Other financing uses	0.0	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL EXPENSE		755.9	587.7	789.2	659.92	1,056.8	0.0	1,056.8

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

BusUnit	Line Item	2023-24	2024-25	Request		Recommendation		Opbud		
		Actuals	Opbud	Base	Expansion	Base	Expansion			
76000	P704-R	Adult Parole								
	521410	GSD Work Comp Insur Premium	0.29	0.3	0.4	0	0	0	0.0	
	521500	Unemployment Comp Premium	0	0	14.1	0	0	0	0.0	
	521600	Employee Liability Ins Premium	26.86	10.8	33.3	0	0	0	0.0	
	535400	Audit Services	8.61	9.2	9.6	0	0	0	0.0	
	542800	State Transp Pool Charges	0.07	0.5	0.5	0	0	0	0.0	
	543400	Maint - Property Insurance	0	0.5	0.5	0	0	0	0.0	
	545700	ISD Services	3.9	3	4.9	0	0	0	0.0	
	545710	DOIT HCM Assessment Fees	1.97	2.5	2.5	0	0	0	0.0	
546610	DOIT Telecommunications	4.79	6	6	0	0	0	0.0		
Subtotal for:	76000	P704-R	Adult Parole	46.49	32.8	71.8	0	0	0	0.0
				46.49	32.8	71.8	0	0	0	0.0

Totals by Line Item

BusUnit	Line Item	2023-24	2024-25	Request		Recommendation		Opbud	
		Actuals	Opbud	Base	Expansion	Base	Expansion		
76000	521410	GSD Work Comp Insur Premium	0.29	0.3	0.4	0	0	0	0.0
	521500	Unemployment Comp Premium	0	0	14.1	0	0	0	0.0
	521600	Employee Liability Ins Premium	26.86	10.8	33.3	0	0	0	0.0
	535400	Audit Services	8.61	9.2	9.6	0	0	0	0.0
	542800	State Transp Pool Charges	0.07	0.5	0.5	0	0	0	0.0
	543400	Maint - Property Insurance	0	0.5	0.5	0	0	0	0.0
	545700	ISD Services	3.9	3	4.9	0	0	0	0.0
	545710	DOIT HCM Assessment Fees	1.97	2.5	2.5	0	0	0	0.0
	546610	DOIT Telecommunications	4.79	6	6	0	0	0	0.0
Grand Total			46.49	32.8	71.8	0	0	0	0.0

Program Description:

The New Mexico Adult Parole Board is a working, professional, and quasi-judicial executive agency administratively attached to the New Mexico Corrections Department (NMCD). It is charged with the responsibility of paroling individuals incarcerated or on supervised release following a state felony conviction. The Parole Board Act is the primary statutory authority for the board and is found in Sections 31-21-22 to 31-21-26, NMSA 1978. Additional authority is granted under the Probation and Parole Act in Sections 31-21-3 to 31-21-19, NMSA 1978.

The independent board is comprised of fifteen non-salaried members appointed by the governor and confirmed by the senate to serve staggered six-year terms, with one member designated by the governor as board chair. Members are sited throughout the state, living, and conducting hearings within their respective communities which allows the board to best serve the needs of the state across diverse geographical areas. The board presently has 1 vacancy we continue to work alongside the executive to recruit additional board members and hope to be fully staffed by February 2025.

The members are supported by a small agency located in Santa Fe consisting of 6 FTE staff positions and 1 college intern if budget allows. The board has now settled in office spaces on the NMCD Administration campus next to the New Mexico Corrections Training Academy and are currently fully staffed as of April 2024.

The mission of the New Mexico Adult Parole Board is to provide public safety through the thoughtful administration and judicious enforcement of the Parole Board Act and related statutes concerning post-incarceration supervision of parolees. The board executes its mission by focusing on risks and making just, cautious, and reasonable decisions as it considers whether to grant, deny, continue, or revoke parole for all individuals incarcerated in state facilities or on supervised release. With every hearing it conducts, the board must balance the liberty interests of incarcerated or supervised individuals with public safety and victims' rights as it sets relevant parole and appropriate living conditions for individuals being released to the community and determines appropriate sanctions or revocation orders when individuals are unsuccessful in following their parole conditions.

Major Issues and Accomplishments:

The board conducted 2,544 hearings during fiscal year 2024 with 94 percent being regular parole board hearings wherein the board sets the conditions a parolee must adhere to upon release. Over the past years, the numbers of hearings have decreased but this year there was an increase of hearings as the Board including more hearings to complete the backlog of Sex Offender hearings resulting from the Supreme Court ruling on Thompson.

During the past fiscal year, the board conducted 720 revocation hearings, exercising its discretion to either return the parolee to incarceration to serve the remainder of their parole time or re-parole them to the community. The board continues to work with NMCD to meet the 30-day timeframes. With the executive of the board being fully staff the board met this target nearly 43 percent of the time. Although this is below the percentage in the previous fiscal year the numbers are reflecting a total year vs the FY 2024 which only presented the time the previous Director had been in place. Although this number is lower it reflects previous year's performance. NMAPB is working diligently with NMCD to ensure these numbers progress. This is a direct reflection of the productive collaboration between the board and NMCD.

Pursuant to statute, the parole board hears all sex offender parole reviews as required at either two years and one-half or five-year intervals. With the interpretation of NM Supreme Court in *State v. Thompson*, the board has increased from 2 hearings from last year's Strategic plan to 3 hearings per month to complete the backlog. The board is on projection to complete all backlogged hearings by March 2025 and continue to move forward with all SO hearings timely as required by the Supreme Court interpretation. The Board is continuing to work with NMCD Reentry team to increase the amount of Sex offenders eligible for release by working together to approve plans that would strategically assist these Parole offenders and get them back out into the community and not remain in custody and continue to work with offenders to determine if an out of state parole plans can be developed to increase the release of these offenders to a stable plan.

In the past fiscal year, with the reclassification of the Parole Board Staff members, the board executive team are fully staffed. This has allowed the board to effectively and efficiently complete parole certificates within the required measures. Board staff issued and processed 1,553 parole certificates. With the continued assistance of NMCD, the board also continued to clear its backlog request list for the issuance of discharge certificates to the Probation and Parole Department by end of April 2024. The board held 85 medical/geriatric parole board hearings during the fiscal year, granting release over 5.8 percent of the time.

During the past year, the board continued with a status quo for the number of hearings cancelled due to insufficient information, going from 50 the previous year to 49 total cancellations. The direct result of improved, consistent, and fruitful communication between the board and the New Mexico Corrections Department and more effective training. The decrease in cancellations allows the board and NMCD to meet statutory requirements regarding the timely release of inmates on parole.

Over the past year, the former Executive Director and current Director collaborated with the ACLU and NMCD to establish a record of youthful offenders sentenced as adults under SB 64. Through joint efforts in training and communication, the board identified 37 inmates, 26 out of the 37 were eligible for hearings. These hearings were scheduled and concluded by April 2024, resulting in nine Youthful offenders being granted parole. The board continues to collaborate with ACLU and NMCD per statute to continue to identify offenders and hold hearings as required.

In addition to conducting hearings with offenders, the board complies with the Victims of Crime Act by regularly meeting with victims and family members and facilitating their participation during hearings. The year end actuals of 138 do not surpass the set target of 140, the board still continues to have increased collaboration and effective victim notification processes between the board and its partners, including the New Mexico Corrections Department, the New Mexico Department of Justice, the New Mexico Administrative Office of the District Attorney, and local district attorneys' offices and Private Attorneys across the state.

P-1 Program Overview

Overview of Request:

The total increase requested for FY26 is \$267,600, bringing the overall budget to \$1,056,800. This increase is essential for:

Ensuring competitive salaries to attract and retain qualified staff.
Compensating board members fairly for their time spent on case reviews.
Covering increased costs in GSD and DoIT services and operational needs. This will enable us to continue our vital work effectively, support our dedicated staff, and maintain high standards of operation in the face of growing challenges.

Programmatic Changes:

The Board continues to shift to electronic files for access and review. The continues to work with NMCD to streamline parole paperwork for efficiency in submission to facilities to ensure timely notifications to inmates.

Board members are becoming more familiar with the electronic review as NMAPB is now collaborating with NMCD on the OMNI database for future electronic submission of minutes, notes, certificates of parole and violation proceedings to keep one comprehensive data base system accessible for NMAPB and NMCD.

NMAPB is also working to update its administrative code to reflect changes that have not been completed and updating internal policy to reflect changes for executive staff as well as board members.

Base Budget Justification: The Budget increase in the amount of \$267,600 in its base budget. This increase is crucial for ensuring the effective operation of the Board, which oversees parole hearings for inmates across 10 statewide prison facilities.

1. Salary Increase Justification: \$161,700

The NMAPB's current staffing includes 6 FTEs, who are responsible for critical functions such as victim notification, process parole certifications, managing extensive electronic and physical files, preparing documentation for board member review, and overseeing the budget. Despite our dedicated staff's significant contributions, their compensation does not adequately reflect their responsibilities and market conditions.

The requested salary increase is allocated as follows:

Salaries: An additional \$63,100 to address the disparity between current compensation levels and those required to retain qualified personnel. This includes increases for two current management support positions and the introduction of a year-round part-time college intern to replace the full-time summer-only intern and one FTE range 60 to work with NMCD in the deployment of OMNI which will allow the board to submit in real time certificates of parole, board hearing decisions and creation of dockets.

Benefits: An additional \$98,600 to cover increases in employee benefits, ensuring fair compensation in line with the mandated increases from the General Services Department (GSD).

Mandatory Increases: \$36,700 is included to meet GSD-mandated compensation adjustments, which are not within the APB's control.

2. Other Expenditures Increase Justification: \$105,900

To maintain effective and efficient board operations, we are requesting an increase in other expenditures. This includes:

Board Member Per Diem and Mileage: A \$97,000 increase to compensate for time spent by board members reviewing case files before hearings. Currently, members are only reimbursed for per diem and mileage, not for the significant time investment required for case reviews.

DoIT and Other Increases: \$8,900 to cover mandatory cost increases for DoIT services, additional risk assessments, and associated costs due to an increase in mileage rates and other necessary expenditures.

3. Summary of Budget Increase

The total increase requested for FY26 is \$267,600, bringing the overall budget to \$1,056,800. This increase is essential for:

Ensuring competitive salaries to attract and retain qualified staff.
Compensating board members fairly for their time spent on case reviews.
Covering increased costs in GSD and DoIT services and other operational needs.

REV EXP COMPARISON

(Dollars in Thousands)

76000 - Parole Board

P704 - Adult Parole

	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES Totals	1,056.8	0.0	0.0	0.0	1,056.8
Personal Services and Employee Benefits	785.1	0.0	0.0	0.0	785.1
Contractual services	15.7	0.0	0.0	0.0	15.7
Other	256.0	0.0	0.0	0.0	256
USES Total:	1,056.8	0.0	0.0	0.0	1,056.8
Net:	0.0	0.0	0.0	0.0	0.0

Adult Parole

BU PCode
76000 P704

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2023-24	2024-25	2025-26	FY 2026 Agency Request				Justification	
			Actuals	Opbud	PCF Proj	GF	OSF	ISF/IAT	FF		Total
90500	520100	Exempt Perm Positions P/T&F/T	91.4	124.9	108.57	108.6	0.0	0.0	0.0	108.6	
90500	520300	Classified Perm Positions F/T	199.5	327.7	324.71	385.2	0.0	0.0	0.0	385.2	Pay increases for two staff members and new hire Range 60.
90500	520500	Temporary Positions F/T & P/T	5.9	0.0	43.85	21.9	0.0	0.0	0.0	21.9	Change college intern from summer only to part time year round.
90500	520600	Paid Unused Sick Leave	1.1	0.0	0	0.0	0.0	0.0	0.0	0.0	
90500	520700	Overtime & Other Premium Pay	0.2	0.0	0	0.0	0.0	0.0	0.0	0.0	
90500	520800	Annl & Comp Paid At Separation	2.6	9.7	0	9.7	0.0	0.0	0.0	9.7	
90500	521100	Group Insurance Premium	36.9	51.1	113.94	62.7	0.0	0.0	0.0	62.7	
90500	521200	Retirement Contributions	55.9	59.5	83.36	99.2	0.0	0.0	0.0	99.2	
90500	521300	F I C A	21.4	30.3	29.58	39.5	0.0	0.0	0.0	39.5	
90500	521400	Workers' Comp Assessment Fee	0.0	0.2	0	0.2	0.0	0.0	0.0	0.2	
90500	521410	GSD Work Comp Insur Premium	0.3	0.3	0	0.4	0.0	0.0	0.0	0.4	
90500	521500	Unemployment Comp Premium	0.0	0.0	0	14.1	0.0	0.0	0.0	14.1	Mandatory request from GSD
90500	521600	Employee Liability Ins Premium	26.9	10.8	0	33.3	0.0	0.0	0.0	33.3	
90500	521700	RHC Act Contributions	5.8	8.9	8.67	10.3	0.0	0.0	0.0	10.3	
	200	Personal Services and Employee Bene	448.0	623.4	712.67	785.1	0.0	0.0	0.0	785.1	
90500	542100	Employee I/S Mileage & Fares	0.8	0.9	0	0.9	0.0	0.0	0.0	0.9	
90500	542200	Employee I/S Meals & Lodging	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
90500	542300	Brd & Comm Mbr Meals & Lodging	63.0	97.0	0	191.0	0.0	0.0	0.0	191.0	Board member increase for reviewing files.
90500	542310	Brd & Comm Mbr Mileage & Fares	11.3	18.0	0	21.0	0.0	0.0	0.0	21.0	Increase in mileage in 2024 by \$.19 cents.
90500	542600	Transp - Parts & Supplies	0.2	0.0	0	0.0	0.0	0.0	0.0	0.0	
90500	542800	State Transp Pool Charges	0.1	0.5	0	0.5	0.0	0.0	0.0	0.5	
90500	543200	Maint - Furn, Fixt, Equipment	0.7	0.0	0	1.0	0.0	0.0	0.0	1.0	
90500	543300	Maint - Buildings & Structures	0.0	0.8	0	0.8	0.0	0.0	0.0	0.8	
90500	543400	Maint - Property Insurance	0.0	0.5	0	0.5	0.0	0.0	0.0	0.5	
90500	543500	Maint - Supplies	0.0	0.4	0	0.4	0.0	0.0	0.0	0.4	
90500	543830	IT HW/SW Agreements	0.2	0.2	0	0.2	0.0	0.0	0.0	0.2	
90500	544000	Supply Inventory IT	12.1	5.0	0	5.0	0.0	0.0	0.0	5.0	
90500	544100	Supplies-Office Supplies	1.0	5.0	0	5.0	0.0	0.0	0.0	5.0	
90500	544500	Supplies-Food	0.2	0.0	0	0.0	0.0	0.0	0.0	0.0	
90500	544900	Supplies-Inventory Exempt	6.2	0.8	0	0.8	0.0	0.0	0.0	0.8	
90500	545600	Reporting & Recording	0.2	0.3	0	0.3	0.0	0.0	0.0	0.3	
90500	545700	ISD Services	3.9	3.0	0	4.9	0.0	0.0	0.0	4.9	

Adult Parole

BU PCode
76000 P704

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account	2023-24 Actuals	2024-25 Opbud	2025-26 PCF Proj	FY 2026 Agency Request				Total	Justification
					GF	OSF	ISF/IAT	FF		
90500	545710	2.0	2.5	0	2.5	0.0	0.0	0.0	2.5	
90500	545900	0.6	1.0	0	1.0	0.0	0.0	0.0	1.0	
90500	546100	7.0	2.0	0	2.0	0.0	0.0	0.0	2.0	
90500	546500	1.7	1.7	0	1.7	0.0	0.0	0.0	1.7	
90500	546600	3.6	0.0	0	3.6	0.0	0.0	0.0	3.6	
90500	546610	4.8	6.0	0	6.0	0.0	0.0	0.0	6.0	
90500	546700	0.6	0.0	0	0.6	0.0	0.0	0.0	0.6	
90500	546800	1.2	0.0	0	1.2	0.0	0.0	0.0	1.2	
90500	546810	0.5	0.0	0	0.6	0.0	0.0	0.0	0.6	
90500	546900	0.2	0.3	0	0.3	0.0	0.0	0.0	0.3	
90500	547300	0.0	0.1	0	0.1	0.0	0.0	0.0	0.1	
90500	547600	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
90500	547900	0.1	0.1	0	0.1	0.0	0.0	0.0	0.1	
90500	549600	0.4	1.0	0	1.0	0.0	0.0	0.0	1.0	
90500	549700	1.2	1.0	0	1.0	0.0	0.0	0.0	1.0	
90500	549800	0.7	1.0	0	1.0	0.0	0.0	0.0	1.0	
90500	549900	0.8	1.0	0	1.0	0.0	0.0	0.0	1.0	
	400 Other	125.2	150.1	0	256.0	0.0	0.0	0.0	256.0	
90500	555100	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
	500 Other financing uses	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
TOTAL EXPENSE		573.2	773.5		1,041.1	0.0	0.0	0.0	1,041.1	

Adult Parole

BU PCode Department
 76000 P704 0100000000-76000

E5 Contract by DentID Detail
 (Dollars in Thousands)

Fund	Account	#	Contract Purpose	Actuals	----- FY 2026 Agency Request -----					Total	Justification
					GF	OSF	ISF/IAT	FF			
90500	535300	1000	Other Services	0.4	0.0	0.0	0.0	0.0	0.0		
90500	535309	1000	Other Services - Interagency	5.4	0.0	0.0	0.0	0.0	0.0		
90500	535400	1000	Audit Services	8.6	0.0	0.0	0.0	0.0	0.0		
TOTAL EXPENSE				14.4	0.0	0.0	0.0	0.0	0.0		

DFA Performance Based Budgeting Data System

Annual Performance Report

Agency: 76000 Parole Board

Program: P704 Adult Parole

The purpose of the adult parole program is to provide and establish parole conditions and guidelines for inmates and parolees so they may reintegrate back into the community as law-abiding citizens.

Performance Measures:		2023-24 Target	2023-24 Result	Met Target	Year End Result Narrative
Efficiency	Percent of revocation hearings held within thirty days of a parolee's return to the corrections department	90%	42%	No	The year end total of 42.3 percent is an overall decrease. NMAPB will collaboratively work with NMCD to determine needs to increase this number. Placement of offenders on the docket is the sole responsibility of NMCD. The Board continues to ensure offenders are heard timely per state statute of 60 days.
Explanatory	Number of applications for medical or geriatric parole granted	N/A	5	N/A	The year end total reflects the total of inmates that met full criteria. This measure was changed to reflect total numbers granted rather than percentage.
Explanatory	Number of applications for medical or geriatric parole received	N/A	85	N/A	The year end results are the reflection of current state statute change from age 65 to age 55. Continued notification of NMCD to qualified applicants continues continued participation by eligible NMCD inmates.
Explanatory	Number of hearings canceled due to insufficient information	N/A	49	N/A	The year end total of 49 total cancellations reflects one less cancellation. This continued lower numbers continue to reflect the direct collaboration and communication with NMCD and its facilities. The continued decrease allows the board and NMCD to meet statutory requirements regarding the timely release of inmates on parole
Explanatory	Number of parole hearings conducted for serious youthful offenders and youthful offenders sentenced as adults	N/A	26	N/A	This is the first-year tracking following the passing of SB 64. NMAPB was able to work collaboratively with NMCD and ACLU to identify all qualified inmates. All identified inmates were set for hearings and were completed by March 2024.
Explanatory	Number of persons on medical or geriatric parole returned to the custody of the corrections department	N/A	0	N/A	NMAPB granted a total of 5 geriatric/medical parole none of which were granted have returned to NMCD.
Explanatory	Number of serious youthful offenders and youthful offenders sentenced as adults granted parole	N/A	9	N/A	The year-end total of 9 were granted parole under the newly passed SB 64. The targeted ranges will differ as there are not as many identified offenders who will be eligible for the upcoming year.
Explanatory	Percent of applications for medical or geriatric parole granted	N/A	6	N/A	The year end was a decrease from previous year of 12.3 percent. This reflection is due to ability to apply due to age eligibility but not meeting the totality of requirements under the statute.

DFA Performance Based Budgeting Data System

Annual Performance Report

Program: P704 Adult Parole

Performance Measures:		2023-24 Target	2023-24 Result	Met Target	Year End Result Narrative
Outcome	Percent of parole certificates not issued within ten days of hearing due to insufficient information	0	6.00%	No	The year end actual reflects a continued significant decrease from last year of 24.6. The continued positive shift towards information sharing and professional collaboration between the board and NMCD allows for the timely administration of parole documentation including the issuance of certificates.
Outcome	Percent of regular parole hearings that result in a parole certificate being issued	90.0%	94.0%	No	The year end actual of 94 percent reflects and overall additional 20 percent increase in number of certificates issued following a hearing. The continued positive uptick has been the board ability to hire qualified staff to work with the board to prioritize prompt issuance of certificates.
Output	Number of hearings conducted with victim or victim family member participation	0	138	Yes	This is the first year tracking this new measure following the discontinuation of the original one. NMAPB is coordinating with NMDOC to ensure proper notification and to have Board members available, in accordance with NMSA 1978-31-21-25.
Output	Number of informational meetings held with victims, victims' families or victim advocacy groups	60	0	No	Discontinued
Output	Number of parole hearings conducted	2,800	2,544	No	The year end total of 2544 hearings is below the target of 2800: however the continued decrease in total number the hearings reflect the broader trend and forecast within the States prison population.
Output	Number of parole hearings conducted in person	0	0	Yes	Discontinued

Performance Measures Summary

P704 Adult Parole		2022-23	2023-24	2024-25	2025-26	2025-26
Performance Measures:		Actual	Actual	Budget	Request	Recomm
Purpose:	The purpose of the adult parole program is to provide and establish parole conditions and guidelines for inmates and parolees so they may reintegrate back into the community as law-abiding citizens.					
Output	Number of informational meetings held with victims, victims' families or victim advocacy groups	125	0	Discont	0	
Output	Number of parole hearings conducted in person	0	0	Discont	0	
Output	Number of parole hearings conducted	2,437	2,544	2,600	2,600	
Output	Number of hearings conducted with victim or victim family member participation	New	138	140	140	
Outcome	Percent of parole certificates not issued within ten days of hearing due to insufficient information	24.6%	6.0%	10.0%	10.0%	
Outcome	Percent of regular parole hearings that result in a parole certificate being issued	79.4%	94.0%	90.0%	90.0%	
Explanatory	Number of hearings canceled due to insufficient information	50	49	N/A	N/A	
Explanatory	Number of persons on medical or geriatric parole returned to the custody of the corrections department	0	0	N/A	N/A	
Explanatory	Number of applications for medical or geriatric parole received	50	85	N/A	N/A	
Explanatory	Percent of applications for medical or geriatric parole granted	12	6	N/A	N/A	
Explanatory	Number of parole hearings conducted for serious youthful offenders and youthful offenders sentenced as adults	New	26	N/A	N/A	
Explanatory	Number of serious youthful offenders and youthful offenders sentenced as adults granted parole	New	9	N/A	N/A	
Explanatory	Number of applications for medical or geriatric parole granted	New	5	N/A	N/A	
Efficiency	Percent of revocation hearings held within thirty days of a parolee's return to the corrections department	43%	42%	95%	95%	

STATE OF NEW MEXICO ADULT PAROLE BOARD

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Members

Caryn Apodaca
Dorothy Pouges
Amy Lopez
Roberta Lucero-Ortega
Kristine Ring
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Roberta Cohen, Executive Director

Abram Anaya, Chair

Members

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Agency Strategic Plan

Fiscal Year 2026

EXECUTIVE SUMMARY

The New Mexico Adult Parole Board is a working, professional, and quasi-judicial executive agency administratively attached to the New Mexico Corrections Department (NMCD). It is charged with the responsibility of paroling individuals incarcerated or on supervised release following a state felony conviction. The Parole Board Act is the primary statutory authority for the board and is found in Sections 31-21-22 to 31-21-26, NMSA 1978. Additional authority is granted under the Probation and Parole Act in Sections 31-21-3 to 31-21-19, NMSA 1978.

The independent board is comprised of fifteen non-salaried members appointed by the governor and confirmed by the senate to serve staggered six-year terms, with one member designated by the governor as board chair. Members are sited throughout the state, living, and conducting hearings within their respective communities which allows the board to best serve the needs of the state across diverse geographical areas. The board presently has 1 vacancy we continue to work alongside the executive to recruit additional board members and hope to be fully staffed by February 2025.

The members are supported by a small agency located in Santa Fe consisting of 6 FTE staff positions and 1 college intern if budget allows. The board has now settled in office spaces on the NMCD Administration campus next to the New Mexico Corrections Training Academy and are currently fully staffed as of April 2024.

AGENCY MISSION STATEMENT

The mission of the New Mexico Adult Parole Board is to provide public safety through the thoughtful administration and judicious enforcement of the

Parole Board Act and related statutes concerning post-incarceration supervision of parolees. The board executes its mission by focusing on risks and making just, cautious, and reasonable decisions as it considers whether to grant, deny, continue, or revoke parole for all individuals incarcerated in state facilities or on supervised release. With every hearing it conducts, the board must balance the liberty interests of incarcerated or supervised individuals with public safety and victims' rights as it sets relevant parole and appropriate living conditions for individuals being released to the community and determines appropriate sanctions or revocation orders when individuals are unsuccessful in following their parole conditions.

2024 FISCAL YEAR OVERVIEW

The board conducted 2,544 hearings during fiscal year 2024 with 94 percent being regular parole board hearings wherein the board sets the conditions a parolee must adhere to upon release. Over the past years, the numbers of hearings have decreased but this year there was an increase of hearings as the Board including more hearings to complete the backlog of Sex Offender hearings resulting from the Supreme Court ruling on Thompson. Hearings continue to match the broader trends and forecasts within the state's prison populations. As recently as February 2024, the New Mexico Sentencing Commission (NMSC) published their yearly prison population report which references the significant decline in males and females incarcerated in New Mexico's prisons. The NMSC anticipates a continuation of the drop for a few more years before the number increase but show the highest percentage of releases by end of 2024.

If a parolee under community supervision violates their conditions, depending on the type of violation, they may return to prison and must appear before the board on a revocation hearing. Upon their return, NMCD submits their name for the board to conduct the revocation hearing within 30 days. During the past fiscal year, the board conducted 720 revocation hearings, exercising its discretion to either return the parolee to incarceration to serve the remainder of their parole time or re-parole them to the community. The board continues to work with NMCD to meet the 30-day timeframes. With the executive of the board being fully staff the board met this target nearly 43 percent of the time. Although this is below the percentage in the previous fiscal year the numbers are reflecting a total year vs the FY 2024 which only presented the time the previous Director had been in place. Although this number is lower it reflects previous year's performance. NMAPB is working diligently with NMCD to ensure these

numbers progress. This is a direct reflection of the productive collaboration between the board and NMCD.

Pursuant to statute, the parole board hears all sex offender parole reviews as required at either two years and one-half or five-year intervals. With the interpretation of NM Supreme Court in *State v. Thompson*, the board has increased from 2 hearings from last year's Strategic plan to 3 hearings per month to complete the backlog. The board is on projection to complete all backlogged hearings by March 2025 and continue to move forward with all SO hearings timely as required by the Supreme Court interpretation. The Board is continuing to work with NMCD Reentry team to increase the amount of Sex offenders eligible for release by working together to approve plans that would strategically assist these Parole offenders and get them back out into the community and not remain in custody and continue to work with offenders to determine if an out of state parole plans can be developed to increase the release of these offenders to a stable plan.

In addition to the above parole hearings, the board coordinates research, investigations, and provides recommendations to the governor on applications for executive clemency. The board held a total of 43 timely ECA hearings and has no current backlog.

In the past fiscal year, with the reclassification of the Parole Board Staff members, the board executive team are fully staffed. This has allowed the board to effectively and efficiently complete parole certificates within the required measures. Board staff issued and processed 1,553 parole certificates. With the continued assistance of NMCD, the board also continued to clear its backlog request list for the issuance of discharge certificates to the Probation and Parole Department by end of April 2024. The board held 85 medical/geriatric parole board hearings during the fiscal year, granting release over 5.8 percent of the time.

During the past year, the board continued with a status quo for the number of hearings cancelled due to insufficient information, going from 50 the previous year to 49 total cancellations. The direct result of improved, consistent, and fruitful communication between the board and the New Mexico Corrections Department and more effective training. The decrease in cancellations allows the board and NMCD to meet statutory requirements regarding the timely release of inmates on parole.

Over the past year, the former Executive Director and current Director collaborated with the ACLU and NMCD to establish a record of youthful offenders sentenced as adults under SB 64. Through joint efforts in training and communication, the board identified 37 inmates, 26 out of the 37 were

eligible for hearings. These hearings were scheduled and concluded by April 2024, resulting in nine Youthful offenders being granted parole. The board continues to collaborate with ACLU and NMCD per statute to continue to identify offenders and hold hearings as required.

In addition to conducting hearings with offenders, the board complies with the Victims of Crime Act by regularly meeting with victims and family members and facilitating their participation during hearings. The year end actuals of 138 do not surpass the set target of 140, the board still continues to have increased collaboration and effective victim notification processes between the board and its partners, including the New Mexico Corrections Department, the New Mexico Department of Justice, the New Mexico Administrative Office of the District Attorney, and local district attorneys' offices and Private Attorneys across the state.

The board continues to conduct its hearings virtually, participating via secure video conference within ten distinct prison facilities located throughout the State of New Mexico. The existing facilities are in ten different communities—Santa Fe (3 facilities), Santa Rosa, Grants (2 Facilities), Los Lunas (3 Facilities), Roswell, Hobbs, Las Cruces (2 Facilities), Clayton, Otero County, and Springer.

OBJECTIVES, STRATEGIES AND ACTION PLANS

1. OBJECTIVE: Conduct juvenile/youthful offender hearings and sex offender reviews within required timeframes.

1.1 STRATEGY: Develop efficient ways to schedule and conduct additional and timely hearings.

ACTION PLANS:

- 1.1.1 Review and disseminate statutes, case law, and administrative code to board members.
- 1.1.2 Work with counsel for the state and counsel for offenders, victims, family members, and advocates along with the NMCD Reentry, Prison, and Probation and Parole divisions to coordinate hearings and post-release plans, when appropriate.
- 1.1.3 Train additional board members to become comfortable conducting specialized hearings.

2. OBJECTIVE: Fully implement electronic file storage and review, parole applications and plans, and hearing dockets' submissions.

2.1 STRATEGY: Provide board members and work with agency partners to share all parole hearing information in efficient electronic formats.

ACTION PLANS:

2.1.1 Work with NMCD to continue to digitize thousands of inmate and parolee files containing necessary hearing information for board member's review.

2.1.2 Continue to conduct individual training sessions on computer and electronic storage and document review.

2.1.3 Agency staff and members participate in ongoing training sessions with NMCD IT team and Parole Board Staff Manager regarding the board-specific platform and access on the new offender management system, OMNI.

2.1.4 Continue to maintain close communication with NMCD IT and facility staff to develop working relationships and strategies to effectively utilize board resources and capabilities to conduct timely parole hearings.

3. OBJECTIVE: Identify additional program, living, and transitional opportunities for successful re-entry.

3.1 STRATEGY: Provide board members options in setting conditions for parolees to assist in successful re-integration of parolees on community supervision.

3.2 STRATEGY: Work with NMCD Reentry, community groups, and other local and national agencies to identify available opportunities.

ACTION PLANS:

3.1.1 Identify and engage with treatment groups and organizations throughout the State.

3.1.2 Meet with treatment/program providers along with NMCD to address opportunities and address barriers.

3.1.3 Explore evidence-based programs in other states.

3.1.4 Provide information to board members and staff, conduct training as necessary.

3.1.5 Work closely with Probation and Parole Officers to monitor high-risk cases.

4. OBJECTIVE: Increase opportunities for victim participation.

4.1 STRATEGY: Expand outreach to victims and family members along with victim advocates.

ACTION PLANS:

4.1.1 Work with NMCD Victim Services, District Attorneys, individual District Attorney Advocates, and other related agencies.

4.1.2 Develop and implement with NMCD IT automatic hearing notifications via the new offender management system, OMNI.

4.1.3 Increase participation by continuing to allow victims to provide written or oral statements to the board outside of adversarial or emotionally charged hearings.

5. OBJECTIVE: Increase short-term and long-term collaboration with the New Mexico Corrections Department.

5.1 STRATEGY: Develop a staff liaison permanent position.

ACTION PLANS:

5.1.1 Work with NMCD Reentry to identify NMCD and parole board collaboration successes and challenges.

5.1.2 Formalize a staff position housed in both agencies to facilitate partnership in recognition of the

board's unique statutory administrative attachment to NMCD.

5.1.3 Work with new staff member to assess and advance strategies to increase efficiency and collaboration between NMCD and the board to find process resolution and timely processing.

6. OBJECTIVE: Amend enabling statute to allow for board member compensation for administrative work outside of hearings.

6.1 STRATEGY: Continue legislative efforts to present and pass bill allowing for member recompense for board work provided outside of hearings and meetings.

ACTION PLANS:

6.1.1 Work with executive, Department of Finance Authority, legislators, and legislative staff to draft amended 2025 bill.

6.1.2 Secure sponsors in both houses to introduce and carry bill in 2025 legislative session.

6.1.3 Work with agency CFO to prepare proposed financial reporting documentation along with identifying budget codes for implementation.

7. OBJECTIVE: Update and develop administrative rules for the New Mexico Adult Parole Board aimed at enhancing efficiency, transparency, and fairness in parole decision-making processes while aligning with state laws and best practices in criminal justice.

7.1 Strategy: Enhancing Administrative Rules for the New Mexico Adult Parole Board

ACTION PLANS:

7.1.1 Conduct a comprehensive review of current administrative rules governing the New Mexico Adult Parole Board.

7.1.2 Identify gaps, inconsistencies, or outdated practices within the current administrative rules that may hinder effective parole board operations.

7.1.3 Engage with stakeholders, including parole board members, legal experts, advocacy groups, and affected parties, to gather input and perspectives on needed updates and improvements.

7.1.4 Develop clear, concise, and legally sound administrative rules that outline procedures for parole eligibility, hearings, decision-making criteria, and post-release supervision.

7.1.5 Ensure that the revised administrative rules align with state statutes, regulations, and constitutional requirements.

7.1.6 Incorporate measures to enhance transparency in parole processes, including criteria for decision-making and opportunities for public input or review.

7.1.7 Develop training programs and resources to educate parole board members and staff on the updated administrative rules and their implementation.

7.1.8 Establish mechanisms for ongoing monitoring and evaluation of the effectiveness and impact of the updated administrative rules on parole board operations and outcomes.